

**CITY OF FREEMAN
CITY COUNCIL | REGULAR SESSION
TUESDAY, SEPTEMBER 19, 2023
6:30 P.M. | CITY HALL COUNCIL CHAMBERS
AGENDA**

ROLL CALL

MINUTES OF SEPTEMBER 5, 2023 REGULAR MEETING & SEPTEMBER 12, 2023 SPECIAL MEETING

VOUCHERS

PUBLIC INPUT

BOARD OF ADJUSTMENT | 1001 E 6TH ST | CONDITIONAL USE

SPECIAL EVENT ALCOHOL LICENSE – FREEMAN FIRE DEPT

ADMINISTRATIVE ASSISTANT HIRE

AUDIT REPORT

DEVELOPMENT & MARKETING REPORT

OTHER BUSINESS

NEXT MEETING DATE – TUESDAY, OCTOBER 3, 2023 @ 6:30 PM

EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2(1) – PERSONNEL

ADJOURN

**This meeting will be livestreamed via the link posted in the “Government” section at
CityofFreeman.org & on Golden West Cable channel 90.**

Council Minutes
Regular Session
Tuesday, September 5, 2023

The Freeman City Council met in regular session on Tuesday, September 5, 2023 at 6:30 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order and the following members were present: Charles Gering, Blaine Saarie, Tabitha Schoenwald, Clifford Tjaden, Elizabeth Waltner and Steve Waltner. Also attending were Carol Eisenbeis, Police Chief Jonathan Slevin, Duane Walters, Norman Alderson, Elizabeth Anderson, Katelyn Anderson, Dennis Ries, Nicole Tietje, LeAnn Kaufman, Clayton Kaufman and Ruth Buchmann.

Minutes

S. Waltner moved to accept the minutes of the August 15, 2023 regular meeting as presented. Saarie seconded the motion. All votes aye.

Vouchers

Tjaden moved to approve the vouchers listed below. Saarie seconded the motion. Roll call: All votes aye.

PAYROLL – FINANCE	2819.24	FREEMAN LUMBER, supplies	194.67
PAYROLL – MARKETING	3541.46	GOLDEN WEST, telephone service	1140.06
PAYROLL – GOVERNMENT BUILDING	196.00	GRAHAM TIRE, dump truck tire	523.97
PAYROLL – POLICE	8355.17	JAMBOREE, supplies	321.28
PAYROLL – PUBLIC SAFETY	155.78	JOHNSON BROTHERS, liquor	227.00
PAYROLL – STREETS	2184.93	KLEINSASSER’S, repair	407.97
PAYROLL – SEWER	6494.47	KLEINSASSER HTG & COOLING, repair	431.30
PAYROLL – REFUSE	5810.83	KNODEL CONTRACTORS, demo/gravel	14244.44
PAYROLL – RECYCLE	3039.48	KOERNER CONSTRUCTION, concrete work	2046.43
PAYROLL – WATER	6733.39	LESLIE KEIERLEBER, cleaning	149.50
PAYROLL – AMBULANCE	5371.89	MACQUEEN EQUIPMENT, fire testing	1470.00
PAYROLL – PARK/POOL	8683.52	MATHESON, amb supplies	85.73
PAYROLL – GOLF COURSE	14756.49	MC & R POOLS, filters	14580.00
PAYROLL – LIBRARY	7083.19	MCLEOD’S PRINTING, police tickets	272.44
PAYROLL – COMMUNITY CENTER	108.00	MR G’S, repair	36.00
MERCHANTS STATE BANK, 941 deposit	13983.08	NORTHWESTERN ENERGY, electric & gas	8701.14
SD RETIREMENT	6196.08	PITNEY BOWES, postage	600.00
KANSAS PAYMENT CENTER, garnishment	169.38	PITNEY BOWES, supplies	91.29
ACH FEES, payroll & utilities	20.00	PLUNKETT’S, pest control	238.63
APPEARA, rugs	113.06	PORTA PROS, portable toilet rental	155.00
AXON ENTERPRISE, police supplies	3815.71	RAMKOTA HOTEL, FO school	345.00
BARNES & NOBLE, library books	59.15	RANDY BRODERS TRUCKING	475.00
BEAL, beer	686.75	RORY HERMSEN, resale	921.31
BIERSCHBACH SUPPLY, repair	71.08	RURAL MFG, repair	1777.89
B-Y WATER, water purchase	9413.15	SAARIE AUTO BODY, repair	2671.72
B-Y WATER INTEREST	3168.00	SD DEPT OF HEALTH, testing	150.00
C & B OPERATIONS, repair	375.29	SD DEPT OF PUBLIC SAFETY, license renew	225.00

CARDMEMBER SERVICES, supplies	987.30	SD DEPT OF REVENUE, sales tax	4119.08
CHS, fuel	2770.83	SECOND CENTURY PRINTING, publishing	438.80
CITY OF FREEMAN, utilities	43.50	SIOUX INTERNATIONAL, repair	460.00
CITY OF MITCHELL LANDFILL, garbage fees	3939.36	SOUTHEASTERN ELECTRIC, electric	65.11
CORE & MAIN, repair	655.00	SQUARE, monthly subscription	35.00
DAKOTA BEVERAGE, beer	181.00	US BANK TRUST, lagoon loan pmt	16668.22
DAKOTA PUMP, repair	925.29	WEIDENBACH, concrete	6983.88
EMERGENCY MEDICAL PRODUCTS, supplies	16.76	ZIMCO, supplies	619.20
FIRST NET, police cell phone	106.72		
		VOUCHERS	129568.55
		SALARIES	75333.84
		TOTAL VOUCHERS & SALARIES	204902.39

Financial Report

S. Waltner moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

Public Input

Norman "Max" Alderson requested an additional stop sign be placed at the corner of Main St & 5th St. to make that intersection a 4-way stop to help avoid accidents.

Dennis Ries, LeAnn Kaufman, Elizabeth Anderson and Ruth Buchmann spoke regarding the proposed library budget. There was much discussion between those in attendance and the council regarding the library's budget for 2024 and how cuts can be made.

Special Event Alcoholic Beverage License

The Council considered the application for a one-day alcoholic beverage license submitted by the following:

One day on-sale alcoholic beverage license for Saturday, October 7, 2023

Application of:

Old Nugget

Location of:

Freeman Community Center

224 N Wipf Street

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one-day alcoholic beverage license for Saturday, October 7, 2023. Saarie seconded the motion. Roll call: all votes aye.

2nd Reading of Ordinance 2023-05

Tjaden moved to give second reading and adopt ordinance 2023-05, to amend the parking and stopping in certain places ordinance. Saarie seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING CHAPTER 8.02 OF THE REVISED
ORDINANCES OF THE CITY OF FREEMAN (1990), HUTCHINSON COUNTY,

SOUTH DAKOTA FOR PARKING AND STOPPING PROHIBITED IN CERTAIN PLACES

Be it ordained by the City of Freeman, Hutchinson County, South Dakota

Chapter 8.0222 of the Revised Ordinances of Freeman, (1990) is hereby amended to read as follows:

8.0222 Parking and Stopping Prohibited in Certain Places

No person (including operators, owners, or vehicle custodians) shall stop, stand, allow to stand, or park any portion of a vehicle on any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control sign or signal:

- a. Within an intersection;
- b. On a crosswalk;
- c. Within fifteen (15) feet of a driveway entrance to any fire station, or directly across the street from such entrance;
- d. Within fifteen (15) feet of a hydrant, unless authorized by the City of Freeman;
- e. In front of a private driveway;
- f. On a sidewalk;
- g. Against the direction of traffic;
- h. On the roadway side of any other vehicle stopped or parked at the edge or curb of a street except temporarily engaged in loading or unloading of passengers or materials;
- i. Immediately adjacent to any "traffic visibility triangle", defined as follows: Traffic Visibility Triangle – The triangular space formed by the right-of-way lines of a corner lot and driveways with a line drawn from a point in one right-of-way line to a point in the other right-of-way line, each such point being thirty (30) feet from the point of intersection of the right-of-way lines (measured along the right-of-way lines). Where the two (2) right-of-way lines do not intersect at a point, the point of intersection of the right-of-way lines shall be deemed to be the intersection of the projection of the right-of-way lines or the intersection of the tangents to the right-of-way lines. In the case of arterial highways intersection with other arterial highways or railways, the distance establishing the sight triangle shall be increased to fifty (50) feet.

Dated this 5th day of September, 2023.

Michael Walter, Mayor

(SEAL)
ATTEST:

Lisa Edelman, Finance Officer

First Reading: August 15, 2023
Second Reading: September 5, 2023
Published: September 14, 2023
Effective Date: October 4, 2023

2nd Reading of Ordinance 2023-06

Tjaden moved to give second reading and adopt ordinance 2023-06, an ordinance to amend the bond schedule. S. Waltner seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING TITLE 15, SECTION 15.0105 OF THE REVISED
ORDINANCES OF THE CITY OF FREEMAN (1990), FREEMAN
HUTCHINSON COUNTY, SOUTH DAKOTA REGARDING
BOND SCHEDULE

Be it ordained by the City of Freeman, Hutchinson County, South Dakota, that title 15, section 15.0105 is hereby amended to read as follows:

15.0105 Bond Schedule

The following bond schedule shall apply to the offenses identified therein. Court costs are initially set at \$72.50; but such costs amount is subject to change from time to time. The amount due for court costs shall be the same as that set by the Unified Judicial System, for municipal offenses.

ORDINANCE	OFFENSE	FINE	COSTS	TOTAL
4.0101	Creating or maintaining a nuisance	\$60.00	\$72.50	\$122.50
4.0207	Failure to remove noxious weeds	\$60.00	\$72.50	\$122.50
4.0302	Permitting blood, manure, meat, lard into sewer system	\$100.00	\$72.50	\$162.50
4.0404	Unlawful Dumping at Rubble Site	\$200.00	\$72.50	\$262.50
4.0406	Unlawful Deposit of waste	\$90.00	\$72.50	\$152.50
5.0101	Peddling without proper permit or license	\$90.00	\$72.50	\$152.50
5.0201	Unlicensed Transient Merchant	\$90.00	\$72.50	\$152.50
5.0210	House to house solicitation prohibited	\$100.00	\$72.50	\$162.50
6.0101	Public Intoxication	\$60.00	\$72.50	\$122.50
6.0102	Disorderly Conduct	\$60.00	\$72.50	\$122.50
6.0103	Disturbing the Peace	\$60.00	\$72.50	\$122.50
6.0104	Vagrancy	\$60.00	\$72.50	\$122.50
6.0106	Resisting or Obstructing Law Enforcement	\$100.00	\$72.50	\$162.50
6.0107	Impersonating Law Enforcement	\$100.00	\$72.50	\$162.50
6.0108	Public Indecency	\$100.00	\$72.50	\$162.50
6.0111	Circulating Obscene Material	\$100.00	\$72.50	\$162.50
6.0112	Making false alarm to cause Emergency Response	\$100.00	\$72.50	\$162.50
6.0113	Displaying an unlawful License	\$60.00	\$72.50	\$122.50
6.0114	Discharge of fire arm	\$100.00	\$72.50	\$162.50
6.0118	Tampering with City Water System	\$90.00	\$72.50	\$152.50
6.0302	Permitting Livestock to run at large	\$60.00	\$72.50	\$122.50
6.0302(d)	Drenching Livestock while in an enclosed vessel	\$60.00	\$72.50	\$122.50
6.0303	Livestock in parks	\$60.00	\$72.50	\$122.50

6.0304	Abuse or Cruelty to Animals	\$100.00	\$72.50	\$162.50
6.0305	Improper disposal of dead animals	\$60.00	\$72.50	\$122.50
6.0308	Dogs and Cats running at large 1st offense	\$20.00	\$72.50	\$82.50
6.0308	Dogs and Cats running at large 2nd offense	\$40.00	\$72.50	\$102.50
6.0308	Dogs and Cats running at large 3rd offense or subsequent	\$60.00	\$72.50	\$122.50
6.0310	Keeping a vicious or dangerous dog	\$100.00	\$72.50	\$162.50
6.0311	Dog barking disturbing the peace	\$60.00	\$72.50	\$122.50
6.0312	Duty of Owner to remove waste from public or private property	\$40.00	\$72.50	\$102.50
6.0313	Failure to license pet	\$40.00	\$72.50	\$102.50
6.0324	Possession of Exotic or wild Animal	\$60.00	\$72.50	\$122.50
6.0401	Unlawful Gathering on Public Street	\$60.00	\$72.50	\$122.50
6.0403	Hindering or Molesting Passerby	\$100.00	\$72.50	\$162.50
6.0404	Advertising Method Prohibited	\$40.00	\$72.50	\$102.50
6.0405	Littering	\$60.00	\$72.50	\$122.50
6.0406	Trespassing	\$60.00	\$72.50	\$122.50
6.0501	Causing a or creating a public nuisance	\$60.00	\$72.50	\$122.50
6.0504	Hindering Snow removal for snow emergency	\$40.00	\$72.50	\$102.50
6.0601	Defacing signs	\$60.00	\$72.50	\$122.50
6.0602	Defacing or unlawfully placing signs	\$60.00	\$72.50	\$122.50
6.0603	Destroying Trees and Plants	\$60.00	\$72.50	\$122.50
6.0604	Interference with electric light post apparatus	\$40.00	\$72.50	\$102.50
6.0605	Unauthorized connection with Utility Pipe	\$100.00	\$72.50	\$162.50
6.0606	Interference with City Worker	\$60.00	\$72.50	\$122.50
6.0607	Interference with City Property	\$60.00	\$72.50	\$122.50
6.0608	Destroying Property	\$60.00	\$72.50	\$122.50
6.0609	Unlawful Fence	\$40.00	\$72.50	\$102.50
6.0702	Open Alcohol Container	\$60.00	\$72.50	\$122.50
6.0705	Possession of Alcohol By Minor	\$100.00	\$72.50	\$162.50
6.0707	Alcohol Establishment Open past hours	\$90.00	\$72.50	\$152.50
6.0802	Junked or abandoned vehicle	\$60.00	\$72.50	\$122.50
6.1001	Curfew	MCA	\$72.50	MCA
6.1003	Duty of Parent to ensure child not out past curfew	\$60.00	\$72.50	\$122.50
7.0301	Obstructing City Street	\$60.00	\$72.50	\$122.50
7.0306	Improper placement of Eave Pipe	\$40.00	\$72.50	\$102.50
7.0307	Dumping Waste on City Street or Public Ground	\$60.00	\$72.50	\$122.50
7.0311	Hindering Street Improvement	\$60.00	\$72.50	\$122.50
8.0201	Driving on Wrong Side of Road	\$60.00	\$72.50	\$122.50
8.0201	Illegal U Turn	\$60.00	\$72.50	\$122.50
8.0202	Illegal Passing	\$60.00	\$72.50	\$122.50

8.0203	Following Too Close	\$60.00	\$72.50	\$122.50
8.0204	Driving on Sidewalk	\$60.00	\$72.50	\$122.50
8.0206	License Plate Required	\$60.00	\$72.50	\$122.50
8.0207	Driver License Required	\$60.00	\$72.50	\$122.50
8.0208(b)	Careless Driving	\$60.00	\$72.50	\$122.50
8.0208(c)	Exhibition Driving	\$60.00	\$72.50	\$122.50
8.0210(a)	Prohibited U Turn in intersection	\$60.00	\$72.50	\$122.50
8.0210(b)	Turn Signal Required when Impeding flow of traffic	\$60.00	\$72.50	\$122.50
8.0213	Fail to Yield Right of Way	\$60.00	\$72.50	\$122.50
8.0215	Racing	\$100.00	\$72.50	\$162.50
8.0216	Muffler or Exhaust Required	\$60.00	\$72.50	\$122.50
8.0217	Stop at Sidewalk	\$40.00	\$72.50	\$122.50
8.0218	Stop Sign Violation	\$40.00	\$72.50	\$102.50
8.0219	Snowmobile Violation	\$60.00	\$72.50	\$122.50
8.0220	Speeding			
	1-5 over posted speed limit	\$25.00	\$72.50	\$87.50
	6-10 over posted speed limit	\$45.00	\$72.50	\$107.50
	11-15 over posted speed limit	\$65.00	\$72.50	\$127.50
	16-20 over posted speed limit	\$85.00	\$72.50	\$147.50
	21-25 over posted speed limit	\$105.00	\$72.50	\$167.50
	26 and over posted speed limit	\$160.00	\$72.50	\$222.50
8.0221	Improper Muffler	\$60.00	\$72.50	\$122.50
8.0222	Illegal Parking	\$50.00	\$72.50	\$122.50
8.0401	Violation of Truck Route	\$100.00	\$72.50	\$162.50
8.05	Golf Carts Violation	\$100.00	\$72.50	\$162.50

Dated this 5th day of September, 2023

(SEAL)

Michael Walter, Mayor

ATTEST:

Lisa Edelman, Finance Officer

First Reading: August 15, 2023

Second Reading: September 5, 2023

Published: September 14, 2023

Effective Date: October 4, 2023

2nd Reading Ordinance 2023-07 – 2024 Budget

Tjaden moved to give second reading and adopt the budget ordinance 2023-07 for 2024. Schoenwald seconded the motion. Roll call aye votes: Saarie, Schoenwald and Tjaden. No votes: Gering, E. Waltner and S. Waltner. Mayor Walter votes aye. Motion carries 4-3.

**Ordinance 2022-07
Second Reading of Budget Ordinance
Fiscal Year 2023**

An ordinance making appropriations for the Fiscal year beginning January 1, 2024 and ending December 31, 2024 and levying the property tax for the year 2024.

Be it ordained by the City Council of the City of Freeman, South Dakota,
That the following sums of money, or as much, therefore as may be authorized by law, as may be needed or deemed necessary to defray all expenses and liabilities for the City, be and the same as is hereby appropriated for the corporate purpose and objects of said City hereafter specified for the fiscal year commencing on the 1st day of January, 2024 and ending on the 31st day of December 2024.

Be it further ordained by the City Council of the City of Freeman, South Dakota
That a summary by funds of the appropriate amounts be attached to said ordinance FY2024 and that said summary be made a part of said ordinance.

And that there is hereby levied upon all taxable property within the City of Freeman for the purpose of Providing funds to meet the expenses and liabilities of said City, herein set forth for the fiscal year 2024 a tax sufficient to raise the following amounts, which as received by the City Finance Officer, shall be credited to the following funds to-wit:

For General Fund.....\$ 600,000.00
Total Tax Levy.....\$ 600,000.00

And the City Finance Officer is hereby authorized and directed to certify said tax levy to the County Auditor of Hutchinson County, State of South Dakota, to the end that the same may be spread and assessed as provided by law.

ORDINANCE #2023-07

Budget 2024	Estimated	Cash	Estimated	Tax
Tax Supported Funds/General Fund	<u>Expense</u>	<u>Balance</u>	<u>Revenue</u>	<u>Levy</u>
Contingency Fund	40,000.00			
Mayor/Council	37,900.00			
Attorney	10,000.00			
Finance Office	65,175.00			
Insurance Bond	6,000.00			
Development & Marketing	78,875.00			
Government Building	29,050.00			
Police Department	191,750.00			
Fire Department	36,325.00			
Public Safety	6,550.00			
Streets	397,350.00			

Landfill/Recycle	63,150.00			
Memorial Park	1,900.00			
Park/Pool	95,400.00			
Golf Course	344,500.00			
Tree City	2,700.00			
Library	175,000.00			
Promoting City, Zoning, Development	14,025.00			
Liquor Operating Agreement	2,950.00			
Debt Retirement – Main St	259,450.00			
Total General Fund	1,848,050.00			
				600,000.00
Taxes, Previous				
Taxes, Delinquent		5,000.00		
Sales Tax City		700,000.00		
Taxes, Penalty		5,000.00		
Beer License		600.00		
State Grants		2,200.00		
Bank Franchise Tax		10,000.00		
Port of Entry Tax		4,000.00		
Liquor Tax Reversion		9,000.00		
Motor Vehicle 5%		21,000.00		
State Hwy Bridge		21,000.00		
County Road 25%		750.00		
County Wheel		8,000.00		
Building Permit		300.00		
Drivers License Renewals		5,000.00		
Recycle Goods Sold		20,000.00		
Landfill/Tipping Fees		10,000.00		
Animal Licenses & Fees		300.00		
Golf Course		325,000.00		
Swimming Pool Fees		11,000.00		
Camping Fees		1,500.00		
Other Revenue		6,000.00		
Interest		25,000.00		
Contributions & Payments		4,300.00		
Rental		20,100.00		
City Owned Operating Agreement		12,000.00		
Cable TV Franchise		8,000.00		
Liquor Licenses		1,500.00		
Sale of Fixed Assets		1,500.00		
Library Fines		10,000.00		
Total Tax Supported Budget	\$ 1,848,050.00	\$ 0.00	\$1,248,050.00	\$ 600,000.00
Cash Balance/Capital Outlay				
Total Tax & Balance	\$ 1,848,050.00	\$ 0.00		\$ 1,848,050.00

Budget 2024 Self-Supporting Funds	Estimated <u>Expense</u>	Cash <u>Balance</u>	Estimated <u>Revenue</u>
Ambulance			
Operation	\$ 265,000.00	\$ 140,000.00	\$ 125,000.00
Total	\$ 265,000.00	\$ 140,000.00	\$ 125,000.00
Sewer			
Operation	\$ 264,700.00	\$ -	\$ 264,700.00
Debt repayment	\$ 66,800.00		\$ 66,800.00
Total	\$ 331,500.00	\$ -	\$ 331,500.00
Water			
Operation	\$ 273,400.00	\$ -	\$ 273,400.00
B-Y interest payment	\$ 38,100.00		\$ 38,100.00
Total	\$ 311,500.00	\$ -	\$ 311,500.00
Refuse			
Operation	\$ 206,000.00	\$ -	\$ 206,000.00
Total	\$ 206,000.00	\$ -	\$ 206,000.00
BBB Tax			
Operation	\$ 40,000.00	\$ 11,000.00	\$ 29,000.00
Total	\$ 40,000.00	\$ 11,000.00	\$ 29,000.00
Cemetery			
Operation	\$ 100.00	\$ -	\$ 100.00
Total	\$ 100.00	\$ -	\$ 100.00
Total Self-supporting funds	\$ 1,154,100.00	\$ 151,000.00	\$ 1,003,100.00
Total General Fund	\$ 1,848,050.00	\$ -	\$ 1,248,050.00
Total Tax Levy	\$ -	\$ -	\$ 600,000.00
Total Tax appropriated funds	\$ 1,848,050.00	\$ -	\$ 1,848,050.00
Total All Funds	\$ 3,002,150.00	\$ 151,000.00	\$ 2,851,150.00
Total Revenue & Cash balance			\$ 3,002,150.00

Dated this 5th day of September, 2023.

Michael Walter, Mayor

ATTEST:

Lisa Edelman, Finance Officer

(Seal)

First Reading: August 15, 2023

Second Reading: September 5, 2023

Published: September 14, 2023

Police Equipment

Chief Slevin presented a quote from Dell Technologies for a computer and equipment to be installed in the police vehicle. Saarie moved to purchase a computer and equipment for 1 police vehicle in the amount of \$3718.86. E. Waltner seconded the motion. Roll call: all votes aye.

Tree City Grant

S. Waltner requested authorization to apply for a Tree City \$5000 matching grant to purchase and/or trim trees. Saarie moved to apply for the \$5000 Tree City grant. Gering seconded the motion. All votes aye.

Custodian Hire

Tjaden moved to hire Leslie Keierleber as an independent contractor to clean City Hall, the community center and park bathrooms. Schoenwald seconded the motion. Roll call: all votes aye.

Ambulance Write-offs

S. Waltner moved to write-off the 2021 outstanding ambulance balances in the amount of \$25,257.54. Saarie seconded the motion. Roll call: all votes aye.

Golf Clubhouse

Mayor Walter informed the council that several people have been asking that the Fringe stay open over the winter months because there is not a restaurant in Freeman. He is asking the council to think about it prior to making a decision.

Other Business

Tjaden: Informed the council that there was a code violation that will be taken care of in the next couple weeks. He also stated that a conditional use will be heard at the next council meeting for the construction of a detention pond.

Gering: Requested that the contractors working in the ditch along Cedar St. be reminded that the ditch grade needs to return to its original condition when the project is complete.

S. Waltner: Reported that there is a steel stake at the community center that needs to be removed. He placed a cone over it so no one would trip. Asked that the weeds be sprayed at the rubble site.

E. Waltner: Asked about the drainage in the ditch by R & S Village. She was informed that the property is owned by Hutchinson County.

Saarie: Informed the council that he has been getting the run around by Northwestern Energy regarding the Main Street lights. It was suggested that maybe a letter from the mayor or city attorney would get their attention. He updated the council on what the street workers would be working on next. He stated that the homeowner is responsible for cleaning out their own culverts.

Walters: Stated that the minnow test passed and they would be starting to drain the ponds to remove the sludge and repair the aeration at the lagoon.

Slevin: Asked if he could start a police Facebook page. The consensus of the council was to continue to utilize the existing City of Freeman Facebook page for any postings.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, September 19, 2023 at 6:30 pm.

Executive Session

S. Waltner moved to go into Executive Session at 8:28 pm pursuant to SDCL 1-25-2(1). Tjaden seconded the motion. All votes aye.

S. Waltner declared out of executive session at 8:54 pm.

Adjournment

Tjaden moved to adjourn at 8:54 pm. Saarie seconded motion. All votes aye.

Lisa Edelman, Finance Officer

Michael Walter, Mayor

Council Minutes
Special Session
Tuesday, September 12, 2023

The Freeman City Council met in special session on Tuesday, September 12, 2023 at 6:00 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order and the following members were present: Blaine Saarie, Tabitha Schoenwald, Clifford Tjaden, Elizabeth Waltner and Steve Waltner.

Executive Session

S. Waltner moved to go into Executive Session at 6:01 pm pursuant to SDCL 1-25-2(1) personnel. Tjaden seconded the motion. All votes aye.

S. Waltner declared out of executive session at 6:13 pm.

Adjournment

Tjaden moved to adjourn at 6:13 pm. S. Waltner seconded the motion. All votes aye.

Lisa Edelman, Finance Officer

Michael Walter, Mayor



VOUCHERS PAYABLE - September 19, 2023

AFLAC, employee insurance	384.12	NICOLLE TIMMERMAN, 2nd half lifeguard reim	106.50
BEAL DISTRIBUTING, beer	418.05	OFFICE ALLY, monthly subscription	45.00
CAMI FRANSEN, 1st half lifeguard reimb	241.04	ONE OFFICE, supplies	123.13
CENTURY BUSINESS PRODUCTS, copy fees	168.64	PERFORMANCE FOOD SERVICE, resale	6,387.80
CHESTERMAN COMPANY, drinks	299.00	PEYTON MCCUNE, 2nd half lifeguard reimb	87.50
DAKOTA BEVERAGE, beer	414.25	SCHOENFISH & CO, annual audit	10,000.00
ENVIRONMENTAL LAB, sewer testing	875.00	REEL SHARP, aerator	1,250.00
FINK LAW OFFICE, legal	798.34	RORY HERMSEN, reimbursement	230.93
FREEMAN SHOPPING CENTER, resale	1,790.51	SPECIALTY AUTOMOTIVE, repair	64.05
JEBRO, oil	720.00	STERN OIL COMPANY, fuel	910.28
JOHNSON BROS, liquor	670.07	TOTAL STOP, resale	2,166.38
MIDWEST RADAR, certification	82.00	VALLEY ELECTRIC, repair	270.41
NATHAN SCHRAG, Golf league dues	1,170.00	WELLMARK, health insurance	15,198.47
NB GOLF, repair	167.82	YANKTON TRAILERS, recycle trailers	8,980.00
		VOUCHER	54,019.29

CITY OF FREEMAN
HEARING GUIDELINES

REQUEST FOR CONDITIONAL USE PERMIT

Request No. _____
Date Sept 1 2023

APPLICANT:

Name: Tri-State Welding and Metal Fabrication LLC

Address: 1001 E. 6th St. Freeman SD 57029

Daytime Phone Number #: 605-254-3231

Property Address: same

Section: _____ Township: _____

Location of Property: Blocks 1+2, Lot 3A Albert Hoers Addition
(legal description)

Existing Use of Property: parking

Present Zoning Classification: General Business

Proposed Zoning Classification: _____

REASONS FOR REQUEST: Adding a detention pond to prevent flooding and raise other areas.

List Specific Hardships: _____

Applications for Conditional Use Permits and/or Rezoning Requests will not be accepted until the following information has been provided by the applicant:

- A) Detailed Site Plan
- B) Location and Use of Adjacent Structures
- C) Application Fee

SCHEDULED FOR PLANNING COMMISSION ACTION (Date): _____

SCHEDULED FOR BOARD OF ADJUSTMENT ACTION (Date): _____

*Tentative date (if appealed): Final date announced at Planning Commission Meeting: _____

APPLICATION FEE: _____ CHECK #: _____ RECEIPT #: _____

The undersigned acknowledges/declares that all the facts and representations stated in this application are true and by signing, acknowledges the cost and the procedure for the processing of the application and certifies that the property described by the provided legal description, is not tax delinquent.

[Signature] 9-1-23 _____
Name of Applicant/Owner Date Name of Applicant/Owner Date

Names and addresses of adjacent property owners. (Use back or attach.)

Sioux Nation Vet Clinic

Conditional Use

CITY OF FREEMAN
RESIDENTIAL (R-1) (R-2) COMMERCIAL (B-1 or B-2) INDUSTRIAL (I-1)
BUILDING PERMIT APPLICATION

EACH BUILDING MUST HAVE A SEPARATE SITE PLAN PERMIT # _____
Applicant to complete numbered spaces only:

Job Address		1001 E 6th St			OWNER Tri-State Welding	JOB ADDRESS 1001 E 6th St										
Legal	Block	Lot	Addition													
1. Description	1,2	3a	Albert Haars Addition													
Owner	Mail Address		Zip	Phone												
2. Tri-State Welding	1001 E 6th St		57029	6052543231												
Contractor	Mail Address		Zip	Phone												
3. Iron River Earthmoving	44169 277th, Marion		57043	6057607278												
Architect or Designer	Mail Address		Zip	Phone												
4.																
Use of Building																
5. NA																
Class of Work (Circle One)																
6. <input type="radio"/> NEW <input type="radio"/> ADDITION <input type="radio"/> ALTERATION <input checked="" type="radio"/> REPAIR <input type="radio"/> MOVE <input type="radio"/> REMOVE																
7. Describe Work																
We are moving dirt to bring a level pad up to the 6th St elevation for construction 2 years from now.																
There will be a small 3' high berm in the middle of the lot for beautification and landscaping.																
8. Valuation of Work: \$ 30,000																
SPECIAL CONDITIONS:																
We are using dirt from the flood plain part of our lot and building a detention pond on unusable land.																
The detention pond will be .25 acres. We are not damming it, just a depression in the land. The pond will drain																
into the detention pond on the other side of 6th st just as it has always been done, with our detention pond helping the existing infrastructure from flooding.																
Application Accepted By:	Site Plans Checked By:	Approved for Issuance By:	Permit Fee:													
			<table border="0"> <tr> <td>Construction</td> <td></td> </tr> <tr> <td>\$10.00</td> <td>Up to \$50,000</td> </tr> <tr> <td>\$20.00</td> <td>\$50,001 to \$100,000</td> </tr> <tr> <td>\$30.00</td> <td>\$100,001 to \$150,000</td> </tr> <tr> <td>\$40.00</td> <td>\$150,001 to \$200,000</td> </tr> <tr> <td>\$50.00</td> <td>\$200,000 and up</td> </tr> </table>		Construction		\$10.00	Up to \$50,000	\$20.00	\$50,001 to \$100,000	\$30.00	\$100,001 to \$150,000	\$40.00	\$150,001 to \$200,000	\$50.00	\$200,000 and up
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\$40.00	\$150,001 to \$200,000															
\$50.00	\$200,000 and up															
<p align="center">NOTICE</p> <p>THIS PERMIT WILL EXPIRE IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN (NINETY) 90 DAYS.</p> <p>THIS PERMIT WILL EXPIRE IF CONSTRUCTION IS NOT SUBSTANTIALLY COMPLETED WITHIN:</p> <p>ONE (1) YEAR OF ISSUANCE FOR RESIDENTIAL; OR TWO (2) YEARS OF ISSUANCE FOR COMMERCIAL</p> <p>I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type or work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.</p> <p><u>Blake Gehring</u> Date _____ Signature of Contractor or Authorized Agent</p> <p>_____ Signature of Owner (If Owner is Builder)</p>			Type of Construction	Sewer/Water Certification of Service												
			(Total) Sq. Ft.	No. of Stories												
			Zoning District	Number of Accessory Buildings												
			No. of Dwelling Units	Off-Street Parking Spaces: Covered: _____ Uncovered: _____												
			<p>FOR CITY OFFICIALS USE ONLY-</p> <p>THIS IS YOUR PERMIT WHEN PROPERLY VALIDATED (IN THIS SPACE)</p> <p>FEE PAID \$ _____ BUILDING PERMIT # _____</p> <p>_____ DATE _____</p> <p>Received by Finance Officer or Authorized Representative</p> <p>THE ABOVE APPLICATION IS HEREBY APPROVED</p> <p>_____ DATE _____</p> <p>ZONING ADMINISTRATOR OR AUTHORIZED REPRESENTATIVE</p>													





City of Freeman
SPECIAL EVENTS
Alcoholic Beverage License Application

<p>Business Name: _____ Owner Name: <u>Freeman Fire</u> Address: _____ Telephone #: _____</p>	<p>Location of Event: COMPLETE DESCRIPTION INCLUDING STREET ADDRESS <u>Community center</u> Dates of Event: <u>11-4-23</u></p>
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Description of Event: Wedding Dance

Check which license you currently hold: Malt Beverage Liquor Wine
Do you own or lease this property? If leasing, please include copy of lease agreement.

Check which license is requested for Special Event: Malt Beverage Liquor Wine

Also Include:


Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF FREEMAN AS AN ADDITIONAL INSURED FOR THE ACTIVITIES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

\$25 per day fee for License. No. of Days 1 X \$25 = _____ Total

TOTAL AMOUNT DUE 25 ^{KA}

Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? Yes No
 Copy of request attached

Signature  Date 8/25/23
BUSINESS OWNER OR CORPORATE OFFICER ONLY

OFFICE USE ONLY:

COUNCIL DECISION: Approved Disapproved

Signature _____
Mayor



**DEVELOPMENT & MARKETING COORDINATOR REPORT
FREEMAN CITY COUNCIL | SEPTEMBER 19, 2023**

Two ongoing priorities are part of my work in the realm of development and marketing:

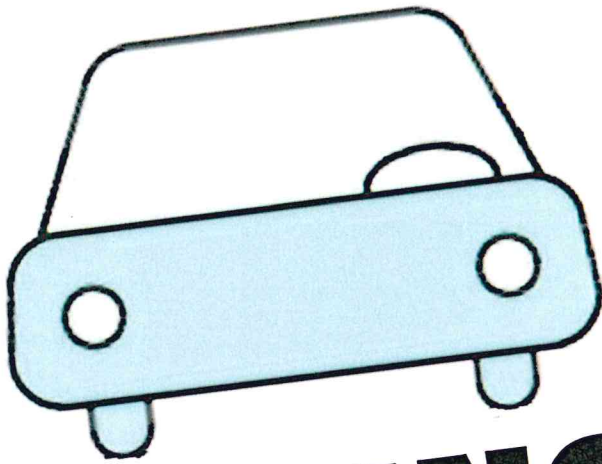
- 1) Communicating the message that Freeman is a great place to live, work, and play
- 2) Engaging in a variety of efforts that will continue to make that statement true

I'll be participating in the SD Economic Development Professionals Association Conference in Brookings in the afternoon and evening of September 19 and also on Wednesday, September 20; for that reason, I won't be in attendance at the council meeting. The Freeman Community Development Corporation paid the \$1,000 annual SD EDPA membership fee and is covering the costs associated with conference attendance, as well.

The following chart presents an overview of a number of my ongoing and new areas of focus since my August 15 report to the council:

City of Freeman Website Sharing Information in the Form of Breaking News Posts	Experience Freeman Website Writing News Blog Content & Oversee Employment Posts	Experience Freeman Website Creating Graphics, Adding Events & Links to Interactive Calendar
City of Freeman Facebook Page Posts	Experience Freeman Facebook Page Posts	Valley View Golf Course Facebook Page Posts
Business Spotlights Photos, Interviews, & Summaries for Weekly FCDC Courier Ads	Valley View Golf Course Email Communication & Text Notifications	Citywide Notification Service Generating Notifications & Adding New Opt-Ins to Database
Channel 90 Streaming Content Updating Photos, Graphics, Music to Showcase & Promote Freeman	Turner County Fair Booth Promoting & Responding to Inquiries, 4 Days, 11 AM-9 PM	Hot Country 93.1 Writing & Recording Weekly "Hometown Happenings" Spots
BATA Board Member Monthly Meeting & Advocacy for Freeman Community Transit	Mailing Letters & Certificates to 16 Winners of Freeman Bucks & Valley View Golf Drawings	Park & Campground Kiosks Updating & Switching Content in 2-Sided Display Cases
Arrange for Upcoming Halloween Passport Event Sponsored by FCDC	Courier Press Releases Writing & Providing Relevant Content on Multiple Topics	Arrange for & Publicize Oct. 16 Drive-Thru Hiring Event Sponsored by FCDC & SD DLR
FCDC Exec Meeting Participate & Provide Input for Board Consideration & Follow-Up	Track Status of Projects Golf Course Sign - Installed Light Poles - Arrived in Freeman	BetterCulture/FCDC Partnership Relaying Info for Workforce Recruitment & Retention
Southeast SD Tourism Responding to Communication & Relaying Information	After School Care & Day Care Exploring Ways to Address Existing Needs	City Hall Front Office Providing Coverage As Needed Open/Close/Phone Calls/Payments
Confidential Housing & Business Expansion Inquiries Following Up as Appropriate	Healthy Hometown Meeting Participation & Planning for Funding Opportunities & More	Arrange for New Freeman Bucks Placards for Businesses & Communicating New Protocols

Respectfully submitted by Carol J. Eisenbeis
Development & Marketing Coordinator | City of Freeman, SD



HIRING EVENT



Monday, October 16
3:30 – 5:30 PM

FREEMAN SHOPPING CENTER PARKING LOT
609 S. US HWY. 81 | FREEMAN, SD

Freeman has employment opportunities!

Pick up an “Experience Freeman” bag filled with Freeman job opportunities & employer information DRIVE-THRU STYLE from the convenience of your car!
Find a surprise bonus of Freeman Bucks tucked inside several bags!

EMPLOYERS: TO HAVE YOUR OPPORTUNITIES INCLUDED, PLEASE PROVIDE 50 COPIES OF A ONE-PAGE FLYER (8.5 X 11; 1- OR 2-SIDED) TO THE DEVELOPMENT OFFICE AT FREEMAN’S CITY HALL BY **NOON ON THURS., OCTOBER 5.** INCLUDE INFORMATION ABOUT YOUR BUSINESS, EMPLOYMENT OPPORTUNITES & HOW TO APPLY.

SPONSORED BY THE FREEMAN COMMUNITY DEVELOPMENT CORPORATION & THE SD DEPT. OF LABOR & REGULATION

