

**CITY OF FREEMAN
CITY COUNCIL | REGULAR SESSION
TUESDAY, AUGUST 15, 2023
6:30 P.M. | CITY HALL COUNCIL CHAMBERS
AGENDA**

ROLL CALL

MINUTES OF AUGUST 1, 2023 REGULAR MEETING

VOUCHERS

PUBLIC INPUT

ADMINISTRATIVE ASSISTANT RESIGNATION

1ST READING ORDINANCE 2023-05 – PARKING

1ST READING ORDINANCE 2023-06 – BOND SCHEDULE

1ST READING ORDINANCE 2023-07 - BUDGET

DEVELOPMENT & MARKETING REPORT

OTHER BUSINESS

NEXT MEETING DATE – TUESDAY, SEPTEMBER 5, 2023 @ 6:30 PM

EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2(1) – PERSONNEL

ADJOURN

**This meeting will be livestreamed via the link posted in the “Government” section at
CityofFreeman.org & on Golden West Cable channel 90.**

Council Minutes

Regular Session

Tuesday, August 1, 2023

The Freeman City Council met in regular session on Tuesday, August 1, 2023 at 6:30 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order and the following members were present: Charles Gering, Blaine Saarie, Tabitha Schoenwald, Clifford Tjaden, Elizabeth Waltner and Steve Waltner. Also attending were Carol Eisenbeis, Merton Schmidt, Police Chief Jonathan Slevin, Duane Walters and Wade Rupp.

Minutes

S. Waltner moved to accept the minutes of the July 18, 2023 regular meeting as presented. Saarie seconded the motion. All votes aye.

Vouchers

Saarie moved to approve the vouchers listed below. Tjaden seconded the motion. Roll call: All votes aye.

PAYROLL – COUNCIL	6300.00	DAKOTA PUMP, repair	1932.55
PAYROLL – FINANCE	2819.24	EMERGENCY MEDICAL PRODUCTS, supp	259.06
PAYROLL – MARKETING	3541.46	FINK LAW OFFICE, legal	172.53
PAYROLL – GOVERNMENT BUILDING	108.50	FIRST NET, police cell phone	106.72
PAYROLL – POLICE	5925.20	FREEMAN SUMMER REC, contribution	3500.00
PAYROLL – PUBLIC SAFETY	96.10	GOLDEN WEST, telephone service	1294.18
PAYROLL – STREETS	2074.39	HAWKINS, pool supplies	1605.00
PAYROLL – SEWER	6253.07	JAMBOREE, supplies	437.90
PAYROLL – REFUSE	5341.08	JODI NEUGEBAUER, water deposit refund	200.00
PAYROLL – RECYCLE	2777.89	JOHNSON BROS, liquor	499.50
PAYROLL – WATER	6501.04	LAWNS UNLIMITED, seeding	14000.00
PAYROLL – AMBULANCE	3022.78	MICHAEL WALTER, golf supplies	252.90
PAYROLL – PARK/POOL	14627.78	MR G’S, repair	268.00
PAYROLL – GOLF COURSE	15152.74	NORMS, supplies	19.29
PAYROLL – LIBRARY	6873.16	NORTHWESTERN ENERGY, electric & gas	8859.00
PAYROLL – COMMUNITY CENTER	40.50	ONE OFFICE, supplies	102.66
MERCHANTS STATE BANK, 941 deposit	14755.02	PERFORMANCE FOOD SERVICE, resale	2845.37
SD RETIREMENT	5673.52	PITNEY BOWES, postage	800.00
ACH FEES, payroll & utilities	30.00	PITNEY BOWES, lease	165.54
ACUSHNET, resale	143.62	R & R PRODUCTS, repair	204.20
APPEARA, rugs	113.06	RORY HERMSEN, resale	635.53
BEAL, beer	902.30	SAARIE AUTO BODY, repair	1062.73
B-Y WATER INTEREST	3168.00	SD DEPT OF HEALTH, testing	207.00
C & B OPERATIONS, repair	113.83	SD DEPT OF REVENUE, sales tax	5723.37
CARDMEMBER SERVICES, supplies	3478.42	SECOND CENTURY PRINTING, publishing	503.12
CHS, fuel	2529.02	SOUTHEASTERN ELECTRIC, electric	3209.82
CITY OF FREEMAN, utilities	43.50	SQUARE, monthly subscription	35.00

CITY OF MITCHELL LANDFILL, garbage fees	3478.56	STERN OIL COMPANY, fuel	1263.01
CLIA LABORATORY, ambulance certificate	180.00	THE DESIGN TAB, permits	150.00
CORE & MAIN, repair	33.72	VALLEY ELECTRIC, repair	2433.05
DAKOTA BEVERAGE, beer	340.40	WEIDENBACH, concrete	9373.88
		VOUCHERS	97103.88
		SALARIES	81454.93
		TOTAL VOUCHERS & SALARIES	178558.81

Financial Report

Saarie moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

Public Input

Merton Schmidt noted issues with speeding motorists on Poplar Street between Fifth and Seventh Streets and inquired about speed bumps. The council suggested additional patrolling and moving of the speed trailer to various spots in town to encourage motorists to reduce speed.

Bid Opening – Sewer Lining

No bids were received.

Bid Opening – Street Paving

The following bids were received, opened and announced by Mayor Walter during the meeting:

- Blacktop Paving with cost breakdowns of \$135,375 and \$154,358.50 for a total bid of \$289,733.50.
- Double H Paving with a mobilization fee of \$6,750 and paving cost of \$158,460 for a total of \$165,210.

Gering moved to accept the bid from Double H Paving in the amount of \$165,210 for street paving. Second by Saarie. Roll call: All votes aye.

Clubhouse personnel

S. Waltner moved to hire Shelly Wanninger as seasonal clubhouse employee at \$12.60/hour. Saarie seconded the motion. Roll call: all votes aye.

Kate Miller will continue as a seasonal employee, transitioning from the swimming pool to the clubhouse.

Other Business

Gering: Asked when decal labels will be placed on police vehicle. Saarie will make a follow-up call.

Schoenwald: Last day of the swimming pool for the 2023 season will be August 13 due to staffing shortages during the Turner County Fair. Exploring an end-of-season “Dog Day” at the pool. On a separate note, Schoenwald inquired about a metallic taste she’s recently noticed in her drinking water.

E. Waltner: Noted sitting water in culvert at Third & Poplar. Asked if sand volleyball court could be tended to before FireHouse Rib Cook-Off.

Saarie: Announced that Main Street light poles are again in transit.

Walters: Noted plans to arrange for a sewer sample and emergency discharge of northwest pond in mid-August.

Slevin: Reported on his work and costs for laptop and docking station. Concurred that the Neighborhood Watch group is its own entity, separate from the city.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, August 15, 2023 at 6:30 pm.

Executive Session

S. Waltner moved to go into Executive Session at 6:55 pm pursuant to SDCL 1-25-2(1). E. Waltner seconded the motion. All votes aye.

S. Waltner declared out of executive session at 7:39 pm.

S. Waltner moved to raise salary of Chief Jonathan Slevin to \$25/hour effective retroactively to July 18. Tjaden seconded the motion. Roll call: All votes aye.

Adjournment

Tjaden moved to adjourn at 7:41 pm. S. Waltner seconded motion. All votes aye.

Carol Eisenbeis, Development & Marketing Coordinator

Michael Walter, Mayor



VOUCHERS PAYABLE - August 15, 2023

ACUSHNET, resale	263.28	MR G'S, repair	36.50
AFLAC, employee insurance	407.92	NB GOLF, repair	110.00
AVERA OCCUPATIONAL, drug screen	69.00	OFFICE ALLY, monthly subscription	35.00
BEAL DISTRIBUTING, beer	615.90	PERFORMANCE FOOD SERVICE, resale	2,719.53
B-Y WATER, water purchase	8,400.14	PLUNKETT'S, pest control	1,739.31
CENTURY BUSINESS PRODUCTS, copy fees	284.79	PORTA PROS, portable toilet rental	155.00
CHESTERMAN COMPANY, drinks	69.00	RORY HERMSEN, reimbursement	493.35
DAKOTA BEVERAGE, beer	462.30	RURAL MFG, repair	1,287.18
FREEMAN REGIONAL HEALTH, nursing staff	248.92	SAFE LIFE DEFENSE, police vests	988.20
FREEMAN SHOPPING CENTER, resale	1,482.95	SPECIALTY AUTOMOTIVE, repair	318.96
HUTCHINSON CO TREASURER, programming	450.00	TESSIER'S, repair	395.93
JH DIESEL, repair	1,076.94	THE DESIGN TAB, printing	152.50
JOHNSON BROS, liquor	1,067.96	TOTAL STOP, resale	1,270.93
KEPP'S, resale	308.00	TWISTED METAL GARAGE, repair	200.00
KOERNER CONSTRUCTION, concrete work	3,474.49	WEIDENBACH, concrete	5,761.25
MATHESON, amb supplies	85.73	WELLMARK, health insurance	16,167.27
MONTE WALTNER, spray	30.00	ZIMCO SUPPLY, chemicals	1,546.76
		VOUCHER	52,174.99

ORDINANCE 2023-05

AN ORDINANCE AMENDING CHAPTER 8.02 OF THE REVISED
ORDINANCES OF THE CITY OF FREEMAN (1990), HUTCHINSON COUNTY,
SOUTH DAKOTA FOR PARKING AND STOPPING PROHIBITED IN CERTAIN PLACES

Be it ordained by the City of Freeman, Hutchinson County, South Dakota

Chapter 8.0222 of the Revised Ordinances of Freeman, (1990) is hereby amended to read as follows:

8.0222 Parking and Stopping Prohibited in Certain Places

No person (including operators, owners, or vehicle custodians) shall stop, stand, allow to stand, or park **any portion of** a vehicle on any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control sign or signal:

- a. Within an intersection;
- b. On a crosswalk;
- c. Within fifteen (15) feet of a driveway entrance to any fire station, or directly across the street from such entrance;
- d. Within fifteen (15) feet of a hydrant;
- e. In front of a private driveway;
- f. On a sidewalk;
- g. Against the direction of traffic;
- h. On the roadway side of any other vehicle stopped or parked at the edge or curb of a street except temporarily engaged in loading or unloading of passengers or materials;
- i. **Immediately adjacent to any “traffic visibility triangle”, defined as follows: Traffic Visibility Triangle – The triangular space formed by the right-of-way lines of a corner lot and driveways with a line drawn from a point in one right-of-way line to a point in the other right-of-way line, each such point being thirty (30) feet from the point of intersection of the right-of-way lines (measured along the right-of-way lines). Where the two (2) right-of-way lines do not intersect at a point, the point of intersection of the right-of-way lines shall be deemed to be the intersection of the projection of the right-of-way lines or the intersection of the tangents to the right-of-way lines. In the case of arterial highways intersection with other arterial highways or railways, the distance establishing the sight triangle shall be increased to fifty (50) feet.**

Dated this 5th day of September, 2023.

Michael Walter, Mayor

(SEAL)

ATTEST:

Lisa Edelman, Finance Officer

First Reading: August 15, 2023

Second Reading: September 5, 2023

Published: September 14, 2023

Effective Date: October 4, 2023

ORDINANCE 2023-06

AN ORDINANCE AMENDING TITLE 15, SECTION 15.0105 OF THE REVISED ORDINANCES OF THE CITY OF FREEMAN (1990), FREEMAN HUTCHINSON COUNTY, SOUTH DAKOTA REGARDING BOND SCHEDULE

Be it ordained by the City of Freeman, Hutchinson County, South Dakota, that title 15, section 15.0105 is hereby amended to read as follows:

15.0105 Bond Schedule

The following bond schedule shall apply to the offenses identified therein. Court costs are initially set at **\$72.50**; but such costs amount is subject to change from time to time. The amount due for court costs shall be the same as that set by the Unified Judicial System, for municipal offenses.

ORDINANCE	OFFENSE	FINE	COSTS	TOTAL
4.0101	Creating or maintaining a nuisance	\$60.00	\$72.50	\$122.50
4.0207	Failure to remove noxious weeds	\$60.00	\$72.50	\$122.50
4.0302	Permitting blood, manure, meat, lard into sewer system	\$100.00	\$72.50	\$162.50
4.0404	Unlawful Dumping at Rubble Site	\$200.00	\$72.50	\$262.50
4.0406	Unlawful Deposit of waste	\$90.00	\$72.50	\$152.50
5.0101	Peddling without proper permit or license	\$90.00	\$72.50	\$152.50
5.0201	Unlicensed Transient Merchant	\$90.00	\$72.50	\$152.50
5.0210	House to house solicitation prohibited	\$100.00	\$72.50	\$162.50
6.0101	Public Intoxication	\$60.00	\$72.50	\$122.50
6.0102	Disorderly Conduct	\$60.00	\$72.50	\$122.50
6.0103	Disturbing the Peace	\$60.00	\$72.50	\$122.50
6.0104	Vagrancy	\$60.00	\$72.50	\$122.50
6.0106	Resisting or Obstructing Law Enforcement	\$100.00	\$72.50	\$162.50
6.0107	Impersonating Law Enforcement	\$100.00	\$72.50	\$162.50
6.0108	Public Indecency	\$100.00	\$72.50	\$162.50
6.0111	Circulating Obscene Material	\$100.00	\$72.50	\$162.50
6.0112	Making false alarm to cause Emergency Response	\$100.00	\$72.50	\$162.50
6.0113	Displaying an unlawful License	\$60.00	\$72.50	\$122.50
6.0114	Discharge of fire arm	\$100.00	\$72.50	\$162.50
6.0118	Tampering with City Water System	\$90.00	\$72.50	\$152.50
6.0302	Permitting Livestock to run at large	\$60.00	\$72.50	\$122.50
6.0302(d)	Drenching Livestock while in an enclosed vessel	\$60.00	\$72.50	\$122.50
6.0303	Livestock in parks	\$60.00	\$72.50	\$122.50
6.0304	Abuse or Cruelty to Animals	\$100.00	\$72.50	\$162.50

6.0305	Improper disposal of dead animals	\$60.00	\$72.50	\$122.50
6.0308	Dogs and Cats running at large 1st offense	\$20.00	\$72.50	\$82.50
6.0308	Dogs and Cats running at large 2nd offense	\$40.00	\$72.50	\$102.50
6.0308	Dogs and Cats running at large 3rd offense or subsequent	\$60.00	\$72.50	\$122.50
6.0310	Keeping a vicious or dangerous dog	\$100.00	\$72.50	\$162.50
6.0311	Dog barking disturbing the peace	\$60.00	\$72.50	\$122.50
6.0312	Duty of Owner to remove waste from public or private property	\$40.00	\$72.50	\$102.50
6.0313	Failure to license pet	\$40.00	\$72.50	\$102.50
6.0324	Possession of Exotic or wild Animal	\$60.00	\$72.50	\$122.50
6.0401	Unlawful Gathering on Public Street	\$60.00	\$72.50	\$122.50
6.0403	Hindering or Molesting Passerby	\$100.00	\$72.50	\$162.50
6.0404	Advertising Method Prohibited	\$40.00	\$72.50	\$102.50
6.0405	Littering	\$60.00	\$72.50	\$122.50
6.0406	Trespassing	\$60.00	\$72.50	\$122.50
6.0501	Causing a or creating a public nuisance	\$60.00	\$72.50	\$122.50
6.0504	Hindering Snow removal for snow emergency	\$40.00	\$72.50	\$102.50
6.0601	Defacing signs	\$60.00	\$72.50	\$122.50
6.0602	Defacing or unlawfully placing signs	\$60.00	\$72.50	\$122.50
6.0603	Destroying Trees and Plants	\$60.00	\$72.50	\$122.50
6.0604	Interference with electric light post apparatus	\$40.00	\$72.50	\$102.50
6.0605	Unauthorized connection with Utility Pipe	\$100.00	\$72.50	\$162.50
6.0606	Interference with City Worker	\$60.00	\$72.50	\$122.50
6.0607	Interference with City Property	\$60.00	\$72.50	\$122.50
6.0608	Destroying Property	\$60.00	\$72.50	\$122.50
6.0609	Unlawful Fence	\$40.00	\$72.50	\$102.50
6.0702	Open Alcohol Container	\$60.00	\$72.50	\$122.50
6.0705	Possession of Alcohol By Minor	\$100.00	\$72.50	\$162.50
6.0707	Alcohol Establishment Open past hours	\$90.00	\$72.50	\$152.50
6.0802	Junked or abandoned vehicle	\$60.00	\$72.50	\$122.50
6.1001	Curfew	MCA	\$72.50	MCA
6.1003	Duty of Parent to ensure child not out past curfew	\$60.00	\$72.50	\$122.50
7.0301	Obstructing City Street	\$60.00	\$72.50	\$122.50
7.0306	Improper placement of Eave Pipe	\$40.00	\$72.50	\$102.50
7.0307	Dumping Waste on City Street or Public Ground	\$60.00	\$72.50	\$122.50
7.0311	Hindering Street Improvement	\$60.00	\$72.50	\$122.50
8.0201	Driving on Wrong Side of Road	\$60.00	\$72.50	\$122.50
8.0201	Illegal U Turn	\$60.00	\$72.50	\$122.50
8.0202	Illegal Passing	\$60.00	\$72.50	\$122.50
8.0203	Following Too Close	\$60.00	\$72.50	\$122.50

8.0204	Driving on Sidewalk	\$60.00	\$72.50	\$122.50
8.0206	License Plate Required	\$60.00	\$72.50	\$122.50
8.0207	Driver License Required	\$60.00	\$72.50	\$122.50
8.0208(b)	Careless Driving	\$60.00	\$72.50	\$122.50
8.0208(c)	Exhibition Driving	\$60.00	\$72.50	\$122.50
8.0210(a)	Prohibited U Turn in intersection	\$60.00	\$72.50	\$122.50
8.0210(b)	Turn Signal Required when Impeding flow of traffic	\$60.00	\$72.50	\$122.50
8.0213	Fail to Yield Right of Way	\$60.00	\$72.50	\$122.50
8.0215	Racing	\$100.00	\$72.50	\$162.50
8.0216	Muffler or Exhaust Required	\$60.00	\$72.50	\$122.50
8.0217	Stop at Sidewalk	\$40.00	\$72.50	\$122.50
8.0218	Stop Sign Violation	\$40.00	\$72.50	\$102.50
8.0219	Snowmobile Violation	\$60.00	\$72.50	\$122.50
8.0220	Speeding			
	1-5 over posted speed limit	\$25.00	\$72.50	\$87.50
	6-10 over posted speed limit	\$45.00	\$72.50	\$107.50
	11-15 over posted speed limit	\$65.00	\$72.50	\$127.50
	16-20 over posted speed limit	\$85.00	\$72.50	\$147.50
	21-25 over posted speed limit	\$105.00	\$72.50	\$167.50
	26 and over posted speed limit	\$160.00	\$72.50	\$222.50
8.0221	Improper Muffler	\$60.00	\$72.50	\$122.50
8.0222	Illegal Parking	\$50.00	\$72.50	\$122.50
8.0401	Violation of Truck Route	\$100.00	\$72.50	\$162.50
8.05	Golf Carts Violation	\$100.00	\$72.50	\$162.50

Dated this 5th day of September, 2023

(SEAL)

Michael Walter, Mayor

ATTEST:

Lisa Edelman, Finance Officer

First Reading: August 15, 2023

Second Reading: September 5, 2023

Published: September 14, 2023

Effective Date: October 4, 2023

ORDINANCE #2023-7

Budget 2024	Estimated	Cash	Estimated	Tax
Tax Supported Funds/General Fund	<u>Expense</u>	<u>Balance</u>	<u>Revenue</u>	<u>Levy</u>
Contingency Fund	40,000.00			
Mayor/Council	37,900.00			
Attorney	10,000.00			
Finance Office	65,175.00			
Insurance Bond	6,000.00			
Development & Marketing	78,875.00			
Government Building	29,050.00			
Police Department	191,750.00			
Fire Department	26,325.00			
Public Safety	6,550.00			
Streets	397,350.00			
Landfill/Recycle	63,150.00			
Memorial Park	1,900.00			
Park/Pool	95,400.00			
Golf Course	344,500.00			
Tree City	2,700.00			
Library	175,000.00			
Promoting City, Zoning, Development	14,025.00			
Liquor Operating Agreement	2,950.00			
Debt Retirement - Main St	259,450.00			
Total General Fund	1,848,050.00			
Taxes, Previous				600,000.00
Taxes, Delinquent			5,000.00	
Sales Tax City			700,000.00	
Taxes, Penalty			5,000.00	
Beer License			600.00	
State Grants			2,200.00	
Bank Franchise Tax			10,000.00	
Port of Entry Tax			4,000.00	
Liquor Tax Reversion			9,000.00	
Motor Vehicle 5%			21,000.00	
State Hwy Bridge			21,000.00	
County Road 25%			750.00	
County Wheel			8,000.00	
Building Permit			300.00	
Drivers License Renewals			5,000.00	
Recycle Goods Sold			20,000.00	
Landfill/Tipping Fees			10,000.00	
Animal Licenses & Fees			300.00	
Golf Course			325,000.00	
Swimming Pool Fees			11,000.00	
Camping Fees			1,500.00	
Other Revenue			6,000.00	
Interest			25,000.00	
Contributions & Payments			4,300.00	
Rental			20,100.00	
City Owned Operating Agreement			12,000.00	
Cable TV Franchise			8,000.00	
Liquor Licenses			1,500.00	
Sale of Fixed Assets			1,500.00	
Library Fines			10,000.00	
<hr/>			<hr/>	
Total Tax Supported Budget	\$ 1,848,050.00	-	\$ 1,248,050.00	\$ 600,000.00
Cash Balance/Capital Outlay				
Total Tax & Balance	\$ 1,848,050.00	-		\$ 1,848,050.00

Budget 2024

Self-Supporting Funds	Estimated <u>Expense</u>	Cash <u>Balance</u>	Estimated <u>Revenue</u>
Ambulance			
Operation	\$ 265,000.00	\$ 140,000.00	\$ 125,000.00
Total	\$ 265,000.00	\$ 140,000.00	\$ 125,000.00
Sewer			
Operation	\$ 264,700.00	\$ -	\$ 264,700.00
Debt repayment	\$ 66,800.00		\$ 66,800.00
Total	\$ 331,500.00	\$ -	\$ 331,500.00
Water			
Operation	\$ 273,400.00	\$ -	\$ 273,400.00
B-Y interest payment	\$ 38,100.00		\$ 38,100.00
Total	\$ 311,500.00	\$ -	\$ 311,500.00
Refuse			
Operation	\$ 206,000.00	\$ -	\$ 206,000.00
Total	\$ 206,000.00	\$ -	\$ 206,000.00
BBB Tax			
Operation	\$ 40,000.00	\$ 11,000.00	\$ 29,000.00
Total	\$ 40,000.00	\$ 11,000.00	\$ 29,000.00
Cemetery			
Operation	\$ 100.00	\$ -	\$ 100.00
Total	\$ 100.00	\$ -	\$ 100.00
Total Self-supporting funds	\$ 1,154,100.00	\$ 151,000.00	\$ 1,003,100.00
Total General Fund	\$ 1,848,050.00	\$ -	\$ 1,248,050.00
Total Tax Levy	\$ -	\$ -	\$ 600,000.00
Total Tax appropriated funds	\$ 1,848,050.00	\$ -	\$ 1,848,050.00
Total All Funds	\$ 3,002,150.00	\$ 151,000.00	\$ 2,851,150.00
Total Revenue & Cash balance			\$ 3,002,150.00

Dated this 5th day of September, 2023.

Michael Walter, Mayor

ATTEST:

Lisa Edelman, Finance Officer

(Seal)

Roll Call Votes: _____ Aye _____ Nay

First Reading: August 15, 2023

Second Reading: September 5, 2023

Published: September 14, 2023



DEVELOPMENT & MARKETING COORDINATOR REPORT FREEMAN CITY COUNCIL | AUGUST 15, 2023

Providing economic benefit to the City of Freeman is the end goal for everything I do as development & marketing coordinator. Many of my responsibilities also focus on delivering time-sensitive communication on behalf of the City of Freeman – including Valley View Golf Course and the Freeman Swimming Pool – and for the Freeman Community Development Corporation.

Because much of that communication can serve as a form of marketing, I'm always looking for ways to showcase various aspects of our community as I relay information. Limited access to funding for marketing provides a challenge; consequently, it's been important for me to partner with other local entities for the purpose of utilizing the most cost-effective – and even free – avenues as platforms for marketing. Research has shown the significant value of visual images in the realm of marketing and for that reason, I'm very intentional about using the photos I've taken, as well as the graphics and videos I've created, as visual currency to promote Freeman.

Some of my ongoing responsibilities include adding phone numbers to the citywide notification database, generating call and text notifications on behalf of the city and golf course, posting breaking news and other information on the city website, creating and adding graphics and content to the Experience Freeman website calendar, writing news blog items and approving job posts for the Experience website, creating and posting content for the City of Freeman's, Experience Freeman's, and Valley View Golf Course's Facebook pages, writing many press releases, updating content and assembling "Welcome to Freeman" packets, engaging in confidential meetings involving properties and development opportunities in Freeman, participating in FCDC meetings and providing reports to their organization, and responding to a variety of inquiries. I also conduct interviews, take photos, and summarize content that appears in the Courier Spotlight ads. In the past month, I've been involved in meetings and webinars with the SD Economic Development Professionals Association, Better Culture, Dakota Resources, and the SD Retailers Association.

Special events in the past month have included organizing and accompanying SD First Gentleman Bryon Noem on a tour of Freeman and the SD Chislic Festival. Finance officer Lisa Edelman, council vice president Elizabeth Waltner, and FCDC president Courtney Unruh and several Freeman businesses were also part of those interactions. An August 9 agritourism experience, hosted jointly by FCDC and Rural Revival, featured visits to Schultz Bros. Dairy, Graber Vineyards, Scenic View Farm and Berrybrook Organics. Followed by special activities at the Swimming Pool Park, the response was overwhelmingly positive. FCDC vice president Jake Tietje worked extensively to organize the details for which I created graphics and other marketing content. In recent days, I've been preparing to promote Freeman at the Turner County Fair; I'll be there when this council meeting takes place.

Since the beginning of May, my work has routinely spanned into most evenings and also into every weekend. In addition to my development and marketing responsibilities, I've also provided front office coverage at City Hall on numerous occasions in the last two months.

As we attempt to move things forward in Freeman, I am eagerly awaiting and continuing to check in on the status of the following: 1) Installation of a new, large sign at the entrance to Valley View Golf Course. The Freeman Community Foundation provided partial funding for this in May of 2022 and the sign has been ready since last fall. 2) Installation of the street lights along our reconstructed Main Street which was opened to traffic in September of last year. The original lighting plans were removed from the bid and delayed installation was noted as June 6 of this year. At that time, we learned from Northwestern Energy that the lights had been involved in a traffic accident, but understand they will arrive soon. 3) Installation of lights at Westward View to properly showcase the property and make it a safe and walkable area into the evening hours. Northwestern has indicated a delay due to a supply shortage. 4) Installation of signage along Albert Street to notify motorists to slow speed for wheelchair traffic. The signs were arranged for in the spring of 2021 following a request from parents of two wheelchair-bound youth who happen to live along the same block of this street.

Respectfully submitted by Carol J. Eisenbeis, Development & Marketing Coordinator

2023 Golf Course revenue/expense

7/31/2023

Clubhouse

Golf Course

Income:

Clubhouse	121,177.04	
Advertising		8,925.00
Memberships		68,331.57
Green Fees		31,863.96
Cart Rental		26,761.00
Pro Shop	1,508.34	
	<u>122,685.38</u>	<u>135,881.53</u>

Expenses:

Salary	26,976.59	42,887.48
FICA	2,063.77	3,280.93
Retirement	-	1,424.97
Work Comp	-	-
Health Insurance	-	1,466.64
Unemployment	1,138.32	
Property Insurance	-	-
Liability Insurance	-	-
Automotive Insurance	-	-
Professional Fees	360.23	-
Annual Dues	111.46	59.00
Publishing	988.94	432.28
Rentals	-	620.00
Repair	1,779.07	26,860.22
Gasoline	-	2,378.71
Supplies	1,087.22	21,268.18
Material for Resale	48,832.85	-
Sales Tax	9,361.93	3,259.93
Telephone	1,219.28	325.00
Electricity	4,301.08	2,147.27
Heating/Propane	827.35	-
Diesel	-	2,188.39
Water	664.50	-
Miscellaneous	1,948.00	-
Subscriptions	245.00	-
Improvements	1,308.00	25,679.00
	<u>103,213.59</u>	<u>134,278.00</u>

Net: 19,471.79 1,603.53

2022 Golf Course revenue/expense

7/31/2022

Clubhouse

Golf Course

Income:

Clubhouse	91,871.44	
Advertising		7,335.00
Memberships		45,417.33
Green Fees		34,557.26
Cart Rental		6,883.71
Pro Shop	932.28	
	<u>92,803.72</u>	<u>94,193.30</u>

Expenses:

Salary	22,973.43	40,918.54
FICA	1,757.40	3,130.31
Retirement	-	1,347.59
Work Comp	-	-
Health Insurance	-	5,677.63
Property Insurance	-	-
Liability Insurance	-	-
Automotive Insurance	-	-
Professional Fees	627.83	10,000.00
Annual Dues	-	328.46
Publishing	-	45.00
Rentals	-	600.00
Repair	1,867.43	6,815.94
Gasoline	-	2,389.32
Supplies	-	18,718.19
Material for Resale	37,045.24	-
Sales Tax	7,149.15	2,292.42
Telephone	645.05	375.00
Electricity	4,877.68	2,097.00
Heating/Propane	-	330.00
Diesel	-	1,785.88
Water	346.50	-
Miscellaneous	1,363.28	187.50
Subscriptions	245.00	-
Improvements	-	1,543.23
	<u>78,897.99</u>	<u>98,582.01</u>

Net: 13,905.73 (4,388.71)