

**CITY OF FREEMAN
CITY COUNCIL | REGULAR SESSION
TUESDAY, JANUARY 16, 2024
6:30 P.M. | CITY HALL COUNCIL CHAMBERS
AGENDA**

ROLL CALL

MINUTES OF JANUARY 2, 2024 REGULAR MEETING

VOUCHERS

PUBLIC INPUT

AMBULANCE POWER LOAD SYSTEM GRANT

POLICE EQUIPMENT

OTHER BUSINESS

NEXT MEETING DATE – TUESDAY, FEBRUARY 6, 2024 @ 6:30 PM

EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2(1) – PERSONNEL

EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2(4) – CONTRACT NEGOTIATION

ADJOURN

**This meeting will be livestreamed via the link posted in the “Government” section at
CityofFreeman.org & on Golden West Cable channel 90.**

Council Minutes
Regular Session
Tuesday, January 2, 2024

The Freeman City Council met in regular session on Tuesday, January 2, 2024 at 6:30 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order and the following members were present: Charles Gering, Clifford Tjaden, Elizabeth Waltner and Steve Waltner. Also attending were Finance Officer Lisa Edelman, Duane Walters and Jay Slevin.

Minutes

S. Waltner moved to accept the minutes of the December 19, 2023 regular meeting as presented. E. Waltner seconded the motion. All votes aye.

Vouchers

Tjaden moved to approve the vouchers listed below. Gering seconded the motion. Roll call: all votes aye.

PAYROLL – FINANCE	4203.86	CODE ENFORCEMENT SPECIALISTS	1500.00
PAYROLL – MARKETING	5287.19	DISTRICT III, annual dues	2596.00
PAYROLL – POLICE	14474.44	FINK LAW OFFICE, legal	75.00
PAYROLL – FIRE	1419.12	GOLDEN WEST, telephone service	1247.46
PAYROLL – PUBLIC SAFETY	231.43	ROBERT HUBER, black dirt	1000.00
PAYROLL – STREETS	1731.41	KEN’S ELECTRIC, cooler repair	433.67
PAYROLL – SEWER	9232.41	KLEINSASSER’S, repair	255.98
PAYROLL – REFUSE	7533.82	KLEINSASSER HTG & COOLING, repair	373.76
PAYROLL – RECYCLE	4392.35	LESLIE KEIERLEBER, cleaning	645.00
PAYROLL – WATER	8623.93	MATHESON, amb supplies	85.73
PAYROLL – AMBULANCE	7377.59	MILLER CONSULTING, computer	1030.00
PAYROLL – PARK/POOL	1673.73	MR G’S, repair	96.95
PAYROLL – GOLF COURSE	389.02	STET MUTCHELKNAUS, repair	350.00
PAYROLL – LIBRARY	10348.69	NAPA, repair	533.35
PAYROLL – ECONOMIC DEVELOPMENT	1000.00	NORTHWESTERN ENERGY, electric & gas	7659.88
MERCHANTS STATE BANK, 941 deposit	15341.72	PITNEY BOWES, postage	600.00
SD RETIREMENT	8351.12	PLUNKETT’S, pest control	99.53
ACH FEES, payroll & utilities	30.00	SANITATION PRODUCTS, repair	163.09
APPEARA, rugs	116.76	SD DEPT OF HEALTH, testing	60.00
BARNES & NOBLE, library books	44.77	SD DEPT OF PUBLIC SAFETY, license renew	226.00
B-Y WATER, water purchase	5543.95	SD DEPT OF REVENUE, sales tax	995.36
B-Y WATER INTEREST	3168.00	SIOUX INTERNATIONAL, repair	269.92
C & B OPERATIONS, repair	1457.32	SOUTHEASTERN ELECTRIC, electric	2211.97
CARDMEMBER SERVICES, supplies	1943.35	SQUARE, monthly subscription	35.00
CHS, fuel	255.05	STERN OIL COMPANY, fuel	288.49
CITY OF FREEMAN, utilities	43.50	US POST OFFICE, box rent	118.00
CITY OF MITCHELL LANDFILL, garbage fees	3365.28		
		VOUCHERS	62610.96
		SALARIES	77918.99
		TOTAL VOUCHERS & SALARIES	140529.95

Financial Report

Tjaden moved to approve the financial report as presented. S. Waltner seconded the motion. Roll call: all votes aye.

Hire Greenskeeper

S. Waltner moved to hire Jesse Tschetter for the greenskeeper position at the golf course at \$20.00/hour. E. Waltner seconded the motion. Roll call: all votes aye.

Resolution of Approval – Tri-State Welding and Metal Fabrication, LLC

Tjaden spoke regarding the plat for Tri-State Welding and Metal Fabrication, LLC that was recommended for approval by the Planning & Zoning Committee.

Tjaden moved to approve the Resolution of Approval for the plat of Lots A and B in Block 3 of Albert Haar's 2nd Addition. S. Waltner seconded the motion. Roll call: all votes aye.

Joint Election Agreement

Tjaden moved to enter into an agreement with the Freeman School District 33-1 to hold a joint election on April 9, 2024 if needed, per agreement. E. Waltner seconded the motion. All votes aye.

IT Consulting

Mayor Walter informed the council that Miller Consulting has resigned as the IT specialist for the City of Freeman. He asked for any suggestions on where to get a quote to replace Miller Consulting.

Other Business

Mayor Walter: Read a letter of resignation from Tabitha Schoenwald from her council position.

Gering: Informed the council that a part was ordered for the lagoon flow testing.

S. Waltner: Thanked the street workers for moving snow on Christmas Day.

E. Waltner: Thanked Tabitha Schoenwald for her years of service with the City of Freeman.

Walters: Reported that the garbage truck is in Sioux Falls for repairs and there are no updates as of this evening on when it will be back in service.

Slevin: Handed out a price quote for a computer for 2nd police truck.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, January 16, 2024 at 6:30 pm.

Executive Session

S. Waltner moved to go into Executive Session at 6:48 pm pursuant to SDCL 1-25-2(1) personnel and SDCL 1-25-2(4) contract negotiation. Tjaden seconded the motion. All votes aye.

S. Waltner declared out of executive session at 7:13 pm.

Tjaden moved to approve the following wages and salaries for 2024. S. Waltner seconded the motion. Roll call: all votes aye.

Mayor \$1653.75/quarter and \$55.00/special meeting; Council \$826.88/quarter and \$55.00/special meeting; Planning\$55.00/meeting; Jonathan Slevin \$26.25/hour; Barron Nankivel \$23.63/hour; Duane Walters \$30.37/hour; Wade Rupp \$24.15/hour; Tom Broders \$24.15/hour; Lisa Edelman \$94,500/year; Rebecca Albrecht \$19.69/hour; John Weier \$15.23/hour; Jim Smidt \$15.41/hour; LeAnn Kaufman \$21.61/hour; Crystal Gering Nelson \$16.58/hour; Bonnie Tschetter \$16.28/hour; Leann Schulz-Thomas \$16.28/hour; Fire Chief \$1,222/year; Fire Mechanic (x3) \$362/year; Ambulance Chief \$2,520/year; Ambulance Mechanic \$314/year; Ambulance EMT \$15.50/hour plus \$50/\$80 per call.

Adjournment

S. Waltner moved to adjourn at 7:17 pm. Tjaden seconded motion. All votes aye.

Lisa Edelman, Finance Officer

Michael Walter, Mayor



Quick Quote 12/13/2023 8:01 PM

Quote Number: 10835133
Version: 1
Prepared For: CITY OF FREEMAN AMB SVC
Attn:

Rep: Will Frantz
Email: will.frantz@stryker.com
Phone Number:
Mobile: (605) 521-1408

Quote Date: 12/13/2023
Expiration Date: 01/12/2024
Contract Start: 12/13/2023
Contract End: 12/12/2024

Equipment Products:

#	Product	Description	U/M	Qty	Sell Price	Total
1.0	639005550001	MTS POWER LOAD	PCE	1	\$26,565.72	\$26,565.72
Equipment Total:						\$26,565.72

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$0.00
Grand Total:	\$26,897.79

Prices: In effect for 30 days

Terms: Net 30 Days

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

SDML Workers' Compensation Fund Approves Grant Programs for 2024



For over a decade the SDML Workers' Compensation Fund has offered three grant programs to its members. The Stryker EMS grant, the Stan Houston ICS® Saw grant and the Trenching and Confined Space Entry Safety Equipment grant, which was created to assist members with the purchase of approved safety equipment such as trench boxes, hydraulic shoring, gas detectors (with and without calibration kits), full body harness, tripods and blowers.

Because these grant programs promote safety for our members, the SDML Workers' Compensation Fund Board of Trustees approved all three grant programs for the 2024 year on a first come first serve basis until the grant funds are exhausted. The grant will pay 50% of the cost of the equipment with a maximum grant award of \$4,000. The 2024 grant period will open and applications will be accepted beginning January 1, 2024. Keep reading for more details about each grant program opportunity.

Stryker EMS Equipment Grant

The Stryker EMS grant program is a grant to assist our members in purchasing the following equipment:

- **Stryker Power-LOAD™ Model 6390**
- **Stryker Power-PRO™ XT Cot Model 6506**
- **Stryker Power-PRO™ 2 Cot Model 6507**
- **Stryker Stair-PRO® Chair Model 6252**
- **Xpedition™ Power Chair Model 6257**
- **Lucas®3, v3.1 Chest Compression System**

Please contact Will Frantz at Stryker EMS to for pricing questions or to obtain a quote.

The intent of this grant program is to provide a safer workplace for the ambulance personnel, firefighters, law enforcement, and all local government employees that assist their ambulance services to provide emergency transfer of patients. These products have been proven to reduce and eliminate back injuries due to lifting patients. We have 1 member that prior to purchasing a **Stryker Power-PRO™** ambulance cot, had 10 lifting injuries over a 7-year period resulting in over \$150,000 in medical and lost-time expense. Since being awarded a grant in 2011, this member has not had a single lifting injury with over 18,000 patient transfers.

Stryker also reported a 100% reduction in back injuries in another service and a 62% decrease in the risk of developing a low back disorder when using these safety products during the loading process. Other relevant stats are:

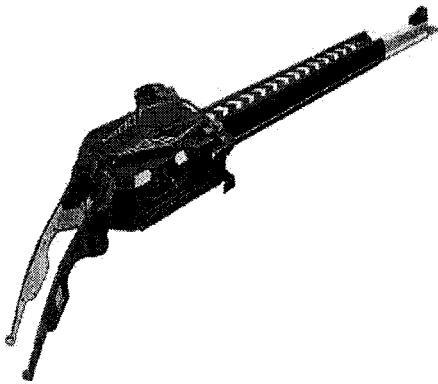
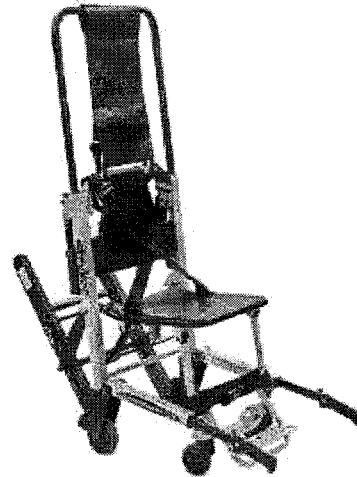
- 69% of the US adult population is obese
- A typical strain injury cost \$70,408 in direct and indirect costs
- The average age of an EMS worker is 40 years old
- Lower back strain is the cause of 78% of compensation days in the US

- 1 of 4 EMS workers suffer from a career-ending back injury within the first four years of employment
- Lifting causes more than 70% of back injuries of EMTs

Stryker EMS has used the SDML Workers' Compensation Fund grant program as a model of success and has rolled out similar programs in several other states.

Over the past 14 years the SDML WC Fund has awarded 151 grants to our members that total \$371,000. Congratulations to the 2023 grant recipients listed below:

- | | |
|---|--|
| <ul style="list-style-type: none"> • Bonesteel-Fairfax Ambulance • Dakota Valley Fire District/NSC Fire Dept • Day County Ambulance • Dell Rapids Ambulance | <ul style="list-style-type: none"> • Moody County Ambulance • Parkston Rural Ambulance District • Rockerville VFD (Pennington Co Fire) • Watertown Fire & Rescue |
|---|--|



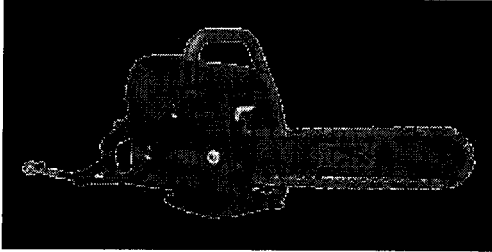
Stan Houston ICS® Saw Grant

This grant program assists members with the purchase of the ICS® Saw Packages below:

- 695XL-16 GAS SAW PACKAGE
- 890PG-15 HYDRAULIC SAW PACKAGE
- 890PG-20 HYDRAULIC SAW PACKAGE

The ICS® saw is beneficial in reducing the risk of injury during activities that require the use of a chop saw, particularly to cut and repair broken water pipes in a confined space. Forty-two grants and \$48,000 have been awarded to our members. Congratulations to the 2023 grant recipients listed below:

- City of Emery
- City of Vermillion Fire Department
- City of Yankton

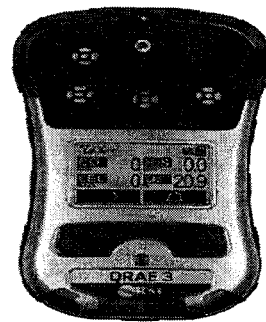
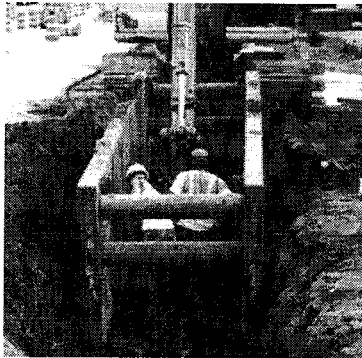


Trenching and Confined Space Entry Safety Equipment Grant

This grant program has continued to grow in popularity. There is no set approved equipment list. The equipment applied for must be approved by Safety Benefits as equipment that meets the purpose and specs to mitigate the risks of trenching and confined space entry. Common types of qualifying equipment are gas detectors, trench boxes, tri-pods, shoring, harnesses and blowers. A member may apply once per calendar year and the grant only applies to one piece of equipment or equipment package. The member may purchase the equipment from a vendor of their choice, but again, prior to a grant being awarded, Safety Benefits will review the requested equipment to verify that it meets all current standards for its intended purpose. If you would like to inquire about the eligibility and pre-approval of the equipment prior to completing an application, please contact the SDML WC Fund Administrator, Insurance Benefits, Inc.

Congratulations to the 2023 grant recipients:

- Argyle VFD (Custer County)
- City of Burke
- City of Colome
- City of Hoven
- City of Madison
- City of Martin
- City of Winner



Eligibility for all of these grants is very simple. The applicant must be a member of the SDML WC Fund as of the date of the grant application and in the year the grant is awarded. Also, the member must be in compliance with Loss Control Safety Improvement Recommendations for every department.

The SDML Workers' Compensation Fund has always stressed the importance of using safety equipment and following safety procedures. There are many components to a successful safety program. Creating a culture of safety begins with leadership direction and support which then flows to the supervisors and employees. It only takes one motivated person to change the culture of your entity. We look forward to more participation in these programs and the reduction of injuries to your employees.

These grant programs continue to be very popular and the grants are awarded on a first come first serve basis. Most of the grant funds were already awarded by the end of March 2023. If you are considering applying for a grant in 2024, we encourage you to send your application ASAP after January 1st, 2024.

If you have any questions or would like an application, please contact Brad Wilson, Kim Curry, Gary Drewes or Doug Kirkus at Insurance Benefits, Inc. Email: info@sdmlwcfund.com or Phone: 800-233-9073. The 2024 applications are also available on our website at www.sdmlwcfund.com.



Brad Wilson, CIC, AIC, SDWCS
Insurance Benefits, Inc.
Administrator - SDML WC Fund

4901 S. Isabel Place, Suite 210

Sioux Falls, SD 57108

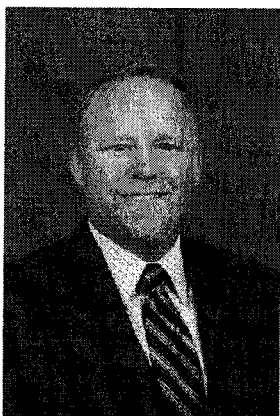
Phone: 800-233-9073

Fax: 605-275-6193

brad@sdmlwcfund.com

www.sdmlwcfund.com

"Our Service Sets Us Apart"





A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000170491978.2	Sales Rep	James Hagen
Total	\$3,718.83	Phone	(800) 456-3355, 6176272
Customer #	60127628	Email	James.Hagen@Dell.com
Quoted On	Dec. 28, 2023	Billing To	SCOTT BREWER
Expires by	Jan. 04, 2024		FREEMAN POLICE DEPT
Contract Name	Dell NASPO Computer Equipment PA - South Dakota		PO BOX 178
Contract Code	C000000012055		185 E 3RD ST
Customer Agreement #	MNWNC-108 / 16820		FREEMAN, SD 57029

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,
James Hagen

Shipping Group

Shipping To	Shipping Method
DORIS HIGGINS FREEMAN POLICE DEPT 185 E 3RD ST FREEMAN, SD 57029 (605) 925-7025	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Havis Premium Passenger Side Mount Package - mounting kit	\$559.77	1	\$559.77
Havis DS-DELL-421-3 - Docking station - VGA, HDMI - 10Mb LAN	\$696.60	1	\$696.60
Dell Latitude 5430 Rugged	\$2,462.46	1	\$2,462.46

Subtotal:	\$3,718.83
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$3,718.83
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$3,718.83