

Council Minutes
Regular Session
Wednesday, January 6, 2021

The Council of the City of Freeman met in regular session on Wednesday, January 6, 2021 at 6:30 pm at the Freeman City Hall. Mayor Michael Walter presided and the following members were present: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford Tjaden, Doug Uecker, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen and Jeremy Waltner from the Freeman Courier. Also in attendance were Chad Rembold, Ron Helderbrand, Paul Korn, Cole Gebhart, Todd Graber, Carol Eisenbeis, Cody Fransen, and Duane Walters.

Minutes of the December 16, 2020 Regular Meeting

Waltner moved to accept the December 16, 2020 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

Vouchers & Salaries

Tjaden moved to approve the vouchers and salaries listed below. Uecker seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,462.36	GOLDEN WEST, telephone service	898.66
PAYROLL - MARKETING	2,129.10	KLEINSASSER HTG & AC, repairs	95.00
PAYROLL - GOV'T BUILDING	164.97	KOERNER CONSTRUCTION, snow removal	357.14
PAYROLL - POLICE	3,824.11	LANDSCAPE GARDEN CENTER, consultant	6,000.00
PAYROLL - FIRE	1,971.66	LAWNS UNLIMITED, trees	900.00
PAYROLL - PUBLIC SAFETY	267.24	M C & R POOLS, pool closing	981.75
PAYROLL - STREETS	1,298.36	MATHESON TRI GAS, supplies	464.89
PAYROLL - SEWER	3,224.04	MID AMERICAN RESEARCH, supplies	328.00
PAYROLL - REFUSE	2,251.00	MR G'S TIRES, supplies	44.00
PAYROLL - RECYCLE	2,728.87	NAPA, repairs	325.38
PAYROLL - WATER	3,264.06	NORM'S THRIFTY WHITE, supplies	119.53
PAYROLL - AMBULANCE	5,365.22	NORTHWESTERN ENERGY, electric & gas	7,741.92
PAYROLL - PARK/POOL	328.88	ONE OFFICE SOLUTION, supplies	417.75
PAYROLL - GOLF COURSE	2,271.26	PACE PAYMENT SYSTEM, credit card processing	20.00
PAYROLL - LIBRARY	3,738.68	PITNEY BOWES, postage	300.00
PAYROLL - COMMUNITY CENTER	84.30	PLUNKETTS PEST CONTROL, pest control	89.44
MERCHANTS STATE BANK, 941 deposit	8,350.16	RANDY BRODERS, trucking	1,350.00
SD RETIREMENT	4,171.16	RURAL MUFACTURING, repairs	303.46
WELLMARK, health insurance	12,294.78	S&S WILLERS INC, sand	970.94
94 SERVICES, supplies	88.80	SANITATION PRODUCTS, repairs	9,075.00
ACH FEES, payroll & utilities	30.00	SCHMIDT COUNTRY, supplies	283.20
AFLAC, employee insurance	356.08	SD DEPT OF ENVIRONMENT, permit	1,500.00
AMAZON, library supplies books & videos	2,185.50	SD DEPT OF HEALTH, testing	211.00
AMY CUMMINGS, deposit refund	100.00	SD DEPT OF PUBLIC SAFETY, license renewals	741.00
APPEARA, rugs	109.66	SD DEPT OF REVENUE, sales tax	1,001.04
BENDERS SEWER & DRAIN, smoke test	740.00	SECOND CENTURY PRINTING, publishing	169.62
BRAYDEN EDWARDS, refund	100.00	SOUTHEASTERN ELECTRIC, electric	2,188.65
B-Y WATER, water purchase	5,951.12	SQUARE, monthly subscription	35.00
B-Y WATER INTEREST	3,168.00	STERN OIL COMPANY, fuel	1,438.07
C & B OPERATIONS, repairs	164.90	STUCKYS ELECTRIC, repairs	190.00
CARDMEMBER SERIVCE, credit card	4,084.62	TAYLOR HERMSEN, allocation	4,266.94
CENTURY BUSINESS PRODUCTS, copier maint	100.20	TOTAL STOP - CENEX, fuel	772.37
CITY OF FREEMAN, utilities	41.00	TWO-WAY SOLUTIONS, radios	3,742.99
CITY OF MITCHELL LANDFILL, garbage fees	2,909.76	US BANK, lagoon loan	16,668.22

CRIMESTAR, annual support	300.00	US POSTOFFICE, po box fee	94.00
DEMCO, equipment	507.78	VALLEY ELECTRIC, repairs	403.40
EDPA OF SOUTH DAKOTA, annual dues	250.00	VERIZON WIRELESS, cell phones	94.00
EMERGENCY MEDICAL PRODUCTS, supplies	287.70	WALTNER MEDIA, website	2,740.00
FARMERS ALLIANCE - CHS, fuel	1,362.68		
FENSEL'S ELECTRIC, supplies	1,585.62		
FINK LAW OFFICE, legal fees	712.17		
FREEMAN INTERNATIONAL, repairs	281.64	VOUCHERS	117,906.17
FREEMAN LUMBERYARD, supplies	164.29	SALARIES	34,374.11
FREEMAN SHOPPING CENTER, supplies	186.19	TOTAL VOUCHERS & SALARIES	152,280.28

Financial Report

Tjaden moved to approve the financial report as presented. Jacobsen seconded the motion. Roll call: all votes aye.

Public Input

None

Snow Removal Discussion

Council asked where people are supposed to move their vehicles to when a snow emergency is declared if they can't be in the ditch. Ron Helderbrand said he has a rental property that doesn't have a garage or driveway and asked where his tenants should park. Vehicles are to be removed from streets from sidewalk to sidewalk and should not be in the ditch when snow removal begins.

Sprayer for Golf Course/Parks

Chad Remold found a used sprayer that is being sold by Oxbow Golf Course by Fargo, North Dakota that can be used to spray both the golf course as well as city parks.

Uecker moved to purchase the 2010 Cushman Sprayer from Oxbow Golf Course for \$10,000.00. Jacobsen seconded the motion. Roll call: all votes aye.

Sayre Associates – Main Street Improvements

Paul Korn from Sayre Associates spoke regarding the Main Street Improvement Feasibility project that they were hired to prepare in 2013. Korn discussed the cost increases since 2013 and with the complete project being around \$2.6 million now. He also discussed adding 3rd Street or Railway to the project.

Saarie moved to amend the feasibility study to include Railway Street. Uecker seconded the motion. Roll call: all votes aye.

Muth Electric Proposal

Council discussed the light pole on Highway 81 that was damaged. Todd Graber said the insurance company would cover the damage but the city will be responsible to add coverage back to the date of installation.

Lagoon Generator Maintenance Agreement

Cody Fransen said the generator at the lagoon went down during a recent snow storm.

Waltner moved to approve the lagoon generator annual maintenance agreement with Cummings Sales and Services for a total of \$2,734.90 for 3 years. Jacobsen seconded the motion. Roll call: all votes aye.

Joint Election Agreement

Tjaden moved to enter into an agreement with the Freeman School District 33-1 to hold a joint election if needed, per agreement. Gering seconded the motion. Roll call: all votes aye.

Budget Allocation Resolution

Waltner moved to adopt the Resolution of Budget Allocation. Jacobsen seconded the motion. Roll call: all votes aye.

RESOLUTION OF BUDGET ALLOCATION

WHEREAS the City of Freeman hereby reallocates additional dollars to the 2020 expense funds for the Government Building department and the Fire department from the Contingency department in the following amounts:

Government Building	\$	1,500.00
Fire	\$	500.00
Contingency	\$	(2,000.00)

WHEREAS additional funds are available from the Contingency department, therefore the Council desires to increase the above departments, per accepted government accounting standards in compliance with SDCL 9-21-7;

WHEREAS the Council seeks to distribute funds for authorized uses as needed, and furthermore;

NOW THEREFORE BE ORDAINED by the Council of the City of Freeman, South Dakota that budget ordinance 2019-07 be hereby supplemented to increase the departments for expenditures as needed in the amounts as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 6th day of January 2021

SIGNED: _____
Michael Walter, Mayor

(SEAL)
ATTEST:

Adam Van Ningen, Finance Officer

1st Reading Ordinance 2021-01 – Supplemental Budget

Council gave 1st reading to Ordinance 2021-01 an ordinance to amend the budget ordinance 2019-07 for the golf course department.

1st Reading Ordinance 2021-02 – Supplemental Budget

Council gave 1st reading to Ordinance 2021-02 an ordinance to amend the budget ordinance 2019-07 for the debt service department.

1st Reading Ordinance 2021-03 – Booze, Board, and Bed Tax

Council gave 1st reading to Ordinance 2021-03 an ordinance to add a gross receipts tax.

Police Report

Council reviewed the police report prepared by Officer Slevin.

Other Business

Waltner said equipment for the council room will be installed next week.

Waltner said the curtains for the community center have been received as well as the chairs.

Waltner would like to purchase 12 tables for the community center. Council agreed.

Saarie said they found the problem with the sewer smell at the bar and it will be fixed.

Saarie said the liquor committee met and will be setting up a meeting with Hootz.

Saarie said the electrical panel at Hootz doesn't have enough room to add the walk-in cooler and is finding a remedy.

Saarie said he talked to Brian about a schedule for cleaning at the community center.

Saarie is working on a solution to ensure timely payments on recycling goods that are sold.

Gering has been working with the City of Madison on their surplus street sweeper.

Gering moved to purchase an Elgin Street Sweeper from the City of Madison for \$60,000. Saarie seconded the motion. Roll call: all votes aye.

Gering moved to surplus the 2014 Peterbilt garbage truck and the 1992 Pelican street sweeper.

Uecker asked about the current cash bonds we have in place and if they can be given back to the business owners. Council agreed to do so once the gross receipts tax is in place.

Next Meeting

The next regular meeting will be Wednesday, January 20, 2020 at 6:30 pm at City Hall.

Executive Session

Waltner moved to go into Executive Session at 9:01 pm pursuant to SDCL 1-25-2(1) Personnel. Jacobsen seconded the motion. All votes aye. Tjaden declared out of executive session at 9:30 pm.

Uecker moved to amend the Ambulance Captain pay to \$2,400.00 annually for being in charge of the on-call scheduling. Jacobsen seconded the motion. Roll call: all votes aye.

Adjournment

Tjaden moved to adjourn at 9:40 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Wednesday, January 20, 2021

The Council of the City of Freeman met in regular session on Wednesday, January 20, 2021 at 6:30 pm at the Freeman City Hall. Mayor Michael Walter presided and the following members were present: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford Tjaden, Doug Uecker, and Charly Waltner. Also attending was Finance Officer Adam Van Ningen. Also in attendance were Carol Eisenbeis and Duane Walters.

Minutes of the January 6, 2021 Regular Meeting

Waltner moved to accept the January 6, 2021 regular session minutes as presented. Saarie seconded the motion. All votes aye.

Public Input

None

Ambulance Annual Report

Council reviewed the Ambulance's annual report. Uecker said the electronic billing is going well.

Ordinance 2021-01

Tjaden moved to give second reading and adopt Ordinance 2021-01, an ordinance to provide supplemental appropriations for the golf course department. Uecker seconded the motion. Roll call: all votes aye.

AN ORDINANCE PROVIDING FOR A SUPPLEMENTAL APPROPRIATION
TO BUDGET ORDINANCE 2019-07

BE IT ORDAINED BY THE CITY OF FREEMAN, HUTCHINSON COUNTY, SOUTH DAKOTA

WHEREAS the City of Freeman hereby appropriates additional dollars to the expense fund for the golf course department in the amount of \$165,000.00.

WHEREAS additional funds are available from reserve funds, therefore the Council desires to increase the golf course department, per accepted government accounting standards in compliance with SDCL 9-21-7;

WHEREAS the Council seeks to distribute funds for authorized uses as needed, and furthermore;

NOW THEREFORE BE ORDAINED by the Council of the City of Freeman, South Dakota that budget ordinance 2019-07 be hereby supplemented to increase the golf course department for payroll, sales tax, the purchase of materials for resale, supplies, and equipment as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 20th day of January 2021

(SEAL)

SIGNED: _____
Michael Walter, Mayor

ATTEST:

Adam Van Ningen, Finance Officer

First Reading: January 6, 2021

Second Reading: January 20, 2021

Publish: January 28, 2021

Ordinance 2021-02

Tjaden moved to give second reading and adopt Ordinance 2021-02, an ordinance to provide supplemental appropriations for paying off debt service. Saarie seconded the motion. Roll call: all votes aye.

AN ORDINANCE PROVIDING FOR A SUPPLEMENTAL APPROPRIATION
TO BUDGET ORDINANCE 2019-07

BE IT ORDAINED BY THE CITY OF FREEMAN, HUTCHINSON COUNTY, SOUTH DAKOTA

WHEREAS the City of Freeman hereby appropriates additional dollars to the expense fund for the debt service department in the amount of \$720,000.

WHEREAS additional funds are available from reserve funds, therefore the Council desires to increase the debt service department, per accepted government accounting standards in compliance with SDCL 9-21-7;

WHEREAS the Council seeks to distribute funds for authorized uses as needed, and furthermore;

NOW THEREFORE BE ORDAINED by the Council of the City of Freeman, South Dakota that budget ordinance 2019-07 be hereby supplemented to increase the debt service department to pay off outstanding debt as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 20th day of January 2021

SIGNED: _____
Michael Walter, Mayor

(SEAL)

ATTEST:

Adam Van Ningen, Finance Officer

First Reading: January 6, 2021

Second Reading: January 20, 2021

Publish: January 28, 2021

Ordinance 2021-03

Jacobsen moved to give second reading and adopt Ordinance 2021-03, an ordinance to impose a gross receipts sales tax. Uecker seconded the motion. Roll call: all votes aye.

AN ORDINANCE IMPOSING A MUNICIPAL SALES AND SERVICE TAX AND A USE TAX
FOR THE MUNICIPALITY OF FREEMAN, HUTCHINSON COUNTY, SOUTH DAKOTA

BE IT ORDAINED BY THE MUNICIPALITY OF FREEMAN, HUTCHINSON COUNTY, SOUTH DAKOTA

Section 1. PURPOSE. The purpose of this ordinance is to provide additional needed revenue for the Municipality of Freeman, Hutchinson County, South Dakota, by imposing a municipal gross receipts tax pursuant to the powers granted to the municipality by the State of South Dakota, by SDCL 10-52A, and acts amendatory thereto. Section

2. EFFECTIVE DATE AND ENACTMENT OF TAX. From and after the first day of July, 2021, there is hereby imposed a municipal gross receipts tax of One Percent (1%) upon the gross receipts from the sale of leases or rentals of hotel, motel, campsites or other lodging accommodations within the municipality for periods of less than twenty-eight (28) consecutive days, the sale of alcoholic beverages as defined in SDCL 35-1-1, establishments where the public is invited to eat, dine or purchase and carry out prepared food for immediate consumption, and ticket sales or admissions to places of amusement, athletic and cultural events. The tax applies to the gross receipts of all persons engaged in business within the jurisdiction of the Municipality of Freeman, Hutchinson County, South Dakota, who are subject to the South Dakota Retail Occupational Sales and Service Tax, SDCL 10-45 and acts amendatory thereto.

Section 3. COLLECTION. Such tax is levied pursuant to authorization granted by SDCL 10-52A and acts amendatory thereto, and shall be collected by the South Dakota Department of Revenue in accordance with the same rules and regulations applicable to the State Sales Tax and under such additional rules and regulations as the Secretary of Revenue of the State of South Dakota shall lawfully prescribe. Section

4. INTERPRETATION. It is declared to be the intention of this ordinance and the taxes levied hereunder that the same shall be interpreted and construed in the same manner as all sections of the South Dakota Retail Occupational Sales and Service Tax, SDCL 10-45 and acts amendatory thereto, and that this shall be considered a similar tax except for the rate thereof to that tax. Section

5. USE OF REVENUE. Any revenues received under this ordinance may be used only for the purpose of land acquisition, architectural fees, construction costs, payment for civic center, auditoriums or athletic facility buildings, including the maintenance, staffing and operations of such facilities, and the promotion and advertising of the municipality, its facilities, attractions and activities.

Section 6. PENALTY. Any person failing or refusing to make reports or payments prescribed by this ordinance and the rules and regulations relating to the ascertainment and collection of the tax herein levied shall be guilty of a misdemeanor and upon conviction shall be fined not more than \$2,000 or imprisoned in the municipal jail for thirty (30) days or both such fine and imprisonment. In addition, all such collection remedies authorized by SDCL 10-45, and acts amendatory thereto, are hereby authorized for the collection of these excise taxes by the Department of Revenue. Section

7. SEPARABILITY. If any provision of this ordinance is declared unconstitutional or the application thereof to any person or circumstances held invalid the constitutionality of the remainder of the ordinance and applicability thereof to other persons or circumstances shall not be affected thereby.

Dated this 20th day of January, 2021.

(SEAL)
ATTEST:

Michael Walter, Mayor

Adam Van Ningen, Municipal Finance Officer

First Reading: January 6, 2021

Second Reading: January 20, 2021

Published: January 28, 2021

Effective: July 1, 2021

Marketing & Development Report

Council reviewed the report prepared by Carol Eisenbeis. Anyone that wants to receive snow emergency, and other city notifications, can contact City Hall or Carol Eisenbeis to be added to the list.

Other Business

Waltner would like an option for those that do not have a place to park during snow emergencies. If vehicles are two feet off the mat of the road it would be ok but if less it wouldn't be ok. Council couldn't agree on where to draw the line or how to enforce so no changes to the ordinance were made at this time. Waltner said most of the curtains at the community center were hung. Chairs have been delivered and tables are ordered.

Saarie said the recycling center is receiving a lot of household trash and wanted to remind everyone that their personal trash shouldn't be going to the recycle center.

Mayor Walter said Sayre Associates was out last week to look at Railway Street.

Duane Walters said the Mitchell Landfill is not interested in the old garbage truck. The city will advertise to other communities to see if there is interest.

Next Meeting

The next regular meeting will be Wednesday, February 3, 2021 at 6:30 pm at City Hall.

Adjournment

Gering moved to adjourn at 7:07 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Wednesday, February 3, 2021

The Council of the City of Freeman met in regular session on Wednesday, February 3, 2021 at 6:30 pm at the Freeman City Hall. Mayor Michael Walter presided and the following members were present: Charles Gering, Blaine Saarie, Clifford Tjaden, Doug Uecker, and Charly Waltner. Absent was Terry Jacobsen. Also attending were Finance Officer Adam Van Ningen, Larry Timmerman, Emily Hofer, Jonathan Slevin, Carol Eisenbeis, and Duane Walters.

Minutes of the January 20, 2021 Regular Meeting

Waltner moved to accept the January 20, 2021 regular session minutes as presented. Gering seconded the motion. All votes aye.

Vouchers & Salaries

Uecker moved to approve the vouchers and salaries listed below. Saarie seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	3,795.58	FREEMAN LUMBERYARD, supplies	194.71
PAYROLL - FINANCE	2,319.89	FREEMAN REGIONAL HEALTH, nursing staff	193.36
PAYROLL - MARKETING	3,403.86	FREEMAN SHOPPING CENTER, supplies	412.77
PAYROLL - GOV'T BUILDING	321.38	GOLDEN WEST, telephone service	1,016.64
PAYROLL - POLICE	5,909.59	HUTCHINSON COUNTY TREASURER, plates	1,003.00
PAYROLL - PUBLIC SAFETY	87.65	IMAGETREND, annual fee	874.18
PAYROLL - STREETS	2,014.31	KNODEL CONTRACTORS, base course	502.43
PAYROLL - SEWER	5,179.96	LAWNS UNLIMITED, seeding	377.50
PAYROLL - REFUSE	3,480.05	MAGAZINE SUBSCRIPTION, subscriptions	527.00
PAYROLL - RECYCLE	3,847.37	MARLENE SCHULTZ, deposit refund	100.00
PAYROLL - WATER	5,627.27	MATHESON TRI GAS, supplies	64.34
PAYROLL - AMBULANCE	3,442.52	MID AMERICAN RESEARCH, supplies	76.00
PAYROLL - PARK/POOL	545.20	MIDWEST ALARM CO, quarterly alarm	100.50
PAYROLL - GOLF COURSE	3,265.70	MILLER CONSULTING, computer IT	1,508.00
PAYROLL - LIBRARY	5,710.88	MR G'S TIRES, supplies	24.00
PAYROLL - COMMUNITY CENTER	75.28	NORM'S THRIFTY WHITE, supplies	13.56
PAYROLL - PLANNING & ZONING	304.74	NORTHWESTERN ENERGY, electric & gas	8,346.61
MERCHANTS STATE BANK, 941 deposit	12,648.35	OFFICE ALLY, monthly subscription	35.00
SD RETIREMENT	6,433.11	ONE OFFICE SOLUTION, supplies	94.94
WELLMARK, health insurance	12,294.78	OXBOW GOLF, sprayer	10,000.00
ACH FEES, payroll & utilities	40.00	PACE PAYMENT SYSTEM, credit card processing	20.00
AFLAC, employee insurance	356.08	PETE HOWE INDUSTRIAL, jet lines	10,460.90
ALLEGIANT EMERGENCY, supplies	1,780.32	PITNEY BOWES, postage	304.50
AMAZON, library supplies books & videos	993.09	PITNEY BOWES, postage meter lease	143.55
APPEARA, rugs	109.66	PLUNKETTS PEST CONTROL, pest control	89.44
BEAL DISTRIBUTING, beer for resale	214.10	RITEWAY, supplies	661.33

BOLTE'S SUNRISE SANITARY, roll-off	464.92	RURAL MUFACTURING, repairs	921.62
BOOK SYSTEMS INC, subscriptions	1,190.00	SAARIE AUTO BODY, supplies	11.76
BROOKINGS AREA TRANSIT, donation	10,000.00	SANITATION PRODUCTS, carts	1,060.00
B-Y WATER, water purchase	6,362.56	SD ASSOCIATION OF RURAL WATER, dues	590.00
B-Y WATER INTEREST	3,168.00	SD DEPT OF HEALTH, testing	30.00
C & B OPERATIONS, repairs	571.53	SD DEPT OF PUBLIC SAFETY, license renewals	383.00
CARDMEMBER SERIVCE, credit card	485.50	SD DEPT OF REVENUE, sales tax	909.91
CENTURY BUSINESS PRODUCTS, copier maint	100.35	SECOND CENTURY PRINTING, publishing	282.90
CITY OF FREEMAN, utilities	41.00	SMITH TREE SERVICE, tree maint	175.00
CITY OF MADISON, street sweeper	60,000.00	SOUTH DAKOTA ONE CALL, message fees	185.85
CITY OF MITCHELL LANDFILL, garbage fees	3,638.40	SOUTHEASTERN ELECTRIC, electric	2,486.82
CMC EXCAVATION, repairs	1,084.19	SQUARE, monthly subscription	35.00
CORE & MAIN, annual support	3,692.23	STERN OIL COMPANY, fuel	1,647.30
CUMMINS SALES & SERVICE, repairs	1,050.47	STUCKY'S ELECTRIC, repairs	44.50
DEMCO, supplies	641.74	TOTAL STOP - CENEX, fuel	603.92
DISTRICT III, annual dues	2,438.00	VALLEY ELECTRIC, repairs	264.54
EAST RIVER FURNITURE, table	139.00	VERIZON WIRELESS, cell phones	94.08
EMERGENCY MEDICAL PRODUCTS, supplies	170.44	WALTNER MEDIA, website maintenance	70.00
FARMERS ALLIANCE - CHS, fuel	1,640.02	ZIMCO SUPPLY, supplies	1,837.00
FENSEL'S ELECTRIC, supplies	533.02		
FENSEL'S GREENHOUSE, supplies	70.00	VOUCHERS	181,328.50
FRANCISCA URIZAR, deposit refund	100.22	SALARIES	49,331.23
FREEMAN INTERNATIONAL, supplies	99.96	TOTAL VOUCHERS & SALARIES	230,659.73

Financial Report

Uecker moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

Public Input

None

Main Street Discussion

Some council members met with District III representatives to discuss the Main Street project. Uecker provided a list of proposed projects and their costs.

Uecker moved to commit up to \$220,000 for engineer design cost by Sayre Associates. Saarie seconded the motion. Roll call: all votes aye.

Saarie moved to commit \$2,000,000 of city funds for the Main Street project. Uecker seconded the motion. Roll call: all votes aye.

Baseball/Softball Field Discussion

Mayor Walter updated the council on discussions for building new ball fields on school property by the football field. Mayor Walter received an estimate of \$350,000 to build new fields and would like to work jointly with the school.

Uecker moved to commit \$150,000 to the baseball/softball field project at Freeman Public School. Tjaden seconded the motion. Roll call: all votes aye.

Auditor Discussion

Council discussed options for the 2020 audit and would like to use Schoenfish & Co again this year.

Police Report

Council reviewed the police report prepared by Officer Slevin. Slevin said he has been in contact with the new police chief and he should be here within the next 2 weeks.

Other Business

Waltner said he would like to start advertising for pool managers and summer staff.

Waltner said there are lights out in the community center and is looking at options to change them to LED.

Saarie said most of the garbage at the recycle center is from out-of-town residents and will be making signs.

Saarie said he received a complaint about snow removal on the sidewalk by 81 Metal Art.

Saarie asked for an update on the storage containers on Cherry Street that are still on the sidewalk. They will be removed in the next few months.

Tjaden talked to District III about Hutchinson County's GIS. The city can add layers onto the map for items like water & sewer lines, shut off valves, and fire hydrants. Staff will need to find coordinates.

Tjaden said he would like to see North Olive Drive done this summer.

Gering said Main Street is now open by AMPI.

Uecker said they are reviewing the Lifepaks for the Ambulance and will have a cost for the next meeting.

Duane Walters said Muth Electric would like a list of which lights are not working.

Walters would like a meeting with Maguire Iron, Vantek, and Core & Main so antennas can be reinstalled on water tower.

Next Meeting

The next regular meeting will be Wednesday, February 17, 2021 at 6:30 pm at City Hall.

Executive Session

Waltner moved to go into Executive Session at 7:56 pm pursuant to SDCL 1-25-2(4) Contract Negotiation.

Saarie seconded the motion. All votes aye. Waltner declared out of executive session at 8:26 pm.

Saarie moved to hire Stockwell Engineering for a design survey for \$3,500.00. Uecker seconded the motion. Roll call: all votes aye.

Adjournment

Waltner moved to adjourn at 8:28 pm. Saarie seconded the motion. All votes aye.

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The Council of the City of Freeman met in regular session on Wednesday, February 17, 2021 at 6:30 pm at the Freeman City Hall. Council President Terry Jacobsen presided and the following members were present: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford Tjaden, Doug Uecker, and Charly Waltner. Absent was Mayor Michael Walter. Also attending were Finance Officer Adam Van Ningen, Scott Brewer, Jonathan Slevin, and Carol Eisenbeis.

Minutes of the February 3, 2021 Regular Meeting

Waltner moved to accept the February 3, 2021 regular session minutes as presented. Tjaden seconded the motion. All votes aye.

Public Input

None

Introduce Police Chief Scott Brewer

Scott Brewer introduced himself to the city council. He said that he has a training class and weapons qualification that need to be completed now that he has moved to South Dakota. The council welcomed him and his family to Freeman.

Ambulance AED Quote

Saarie moved to purchase two Lifepak 15 AEDs as quoted from Stryker Medical for \$55,985.04. Gering seconded the motion. Roll call: all votes aye.

Community Center Lighting

Waltner is getting quotes to replace the lighting in the community center with LED lights and will bring it to a future council meeting. The city is also looking into grants to help with the cost of replacing the lights with energy efficient lights.

Advertise for Pool and Seasonal Workers

Waltner moved to advertise for Pool Managers, Pool Workers, and Seasonal Workers for the 2021 summer. Tjaden seconded the motion. Roll call: all votes aye.

Development & Marketing Report

Council reviewed the report prepared by Carol Eisenbeis and discussed some Dakota Resources events.

Other Business

Jacobsen informed the council that B-Y Water is not raising our rates for 2021.
Uecker distributed a letter from Sayre Associates about moving forward on the Main Street project.
Uecker asked about letters to inform residents about the mailbox ordinance.
Uecker asked about letters to Main Street businesses about the snow removal ordinance.
Uecker talked to Dave Hoffman about the FEMA flood map and the timeline from FEMA.
Uecker is looking into revamping the ordinance about fences.
Uecker asked about having maintenance help with GIS mapping for city infrastructure.
Tjaden asked about quotes for surplus equipment.
Tjaden asked for an update on the Transit garage.
Saarie said someone talked to him about a water shutoff that is above the sidewalk.
Saarie said the cooler for Hootz can't be metered and will be discussing a contract soon.
Waltner would like to send letters for garbage cans not removed from the streets.
Waltner said there are lots of sidewalks not shoveled.

Next Meeting

The next regular meeting will be Wednesday, March 3, 2021 at 6:30 pm at City Hall.

Adjournment

Tjaden moved to adjourn at 7:23 pm. Uecker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Terry Jacobsen, President

Council Minutes
Regular Session
Wednesday, March 3, 2021

The Council of the City of Freeman met in regular session on Wednesday, March 3, 2021 at 6:30 pm at the Freeman City Hall. Mayor Michael Walter presided and the following members were present: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford Tjaden, Doug Uecker, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, Kelly Knodel, Rob Huber, Dave Hoffman, Brian Humphrey, Scott Brewer, Carol Eisenbeis, and Duane Walters.

Minutes of the February 17, 2021 Regular Meeting

Waltner moved to accept the February 17, 2021 regular session minutes as presented. Uecker seconded the motion. All votes aye.

Vouchers & Salaries

Jacobsen moved to approve the vouchers and salaries listed below. Tjaden seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,468.25	FREEMAN LUMBERYARD, supplies	59.66
PAYROLL - MARKETING	2,150.42	FREEMAN REGIONAL HEALTH, nursing staff	541.15
PAYROLL - GOV'T BUILDING	222.05	FREEMAN SHOPPING CENTER, supplies	62.19
PAYROLL - POLICE	3,778.01	GOLDEN WEST, telephone service	1,056.60
PAYROLL - PUBLIC SAFETY	91.32	JAMBOREE FOODS, supplies	16.67
PAYROLL - STREETS	1,363.33	KLEINSASSER HEATING & A/C, repairs	65.00
PAYROLL - SEWER	3,333.06	KOERNER CONSTRUCTION, snow removal	204.08
PAYROLL - REFUSE	2,324.14	MAGUIRE IRON, asset management	49,543.00
PAYROLL - RECYCLE	2,537.74	MATHESON TRI GAS, supplies	59.27
PAYROLL - WATER	3,211.19	MERCHANTS STATE BANK, PTC loan	13,000.00
PAYROLL - AMBULANCE	3,937.35	MILLER CONSULTING, computer IT	1,170.00
PAYROLL - PARK/POOL	340.29	MR G'S TIRES, repairs	568.30
PAYROLL - GOLF COURSE	2,118.59	NAPA - PARKER, repairs	89.39
PAYROLL - LIBRARY	3,759.06	NORM'S THRIFTY WHITE, supplies	104.06
PAYROLL - COMMUNITY CENTER	75.39	NORTHWESTERN ENERGY, electric & gas	8,368.06
MERCHANTS STATE BANK, 941 deposit	7,787.45	ONE OFFICE SOLUTION, supplies	407.92
SD RETIREMENT	4,193.43	PACE PAYMENT SYSTEM, credit card processing	20.00
WELLMARK, health insurance	12,294.78	PITNEY BOWES, supplies	145.33
ACH FEES, payroll & utilities	30.00	PLUNKETTS PEST CONTROL, pest control	89.44
AFLAC, employee insurance	356.08	RENNER EQUIPMENT, repairs	200.00
AMAZON, library supplies books & videos	982.81	RURAL MUFACTURING, repairs	192.44
APPEARA, rugs	109.66	SAARIE AUTO BODY, repairs	98.50
ARROWHEAD ENGINEERED, supplies	142.29	SANITATION PRODUCTS, repairs	2,015.67
AUTOMATIC BUILDING, alarm test	366.00	SD DEPT OF HEALTH, testing	30.00
B-Y WATER, water purchase	7,852.92	SD DEPT OF PUBLIC SAFETY, license renewals	428.00
B-Y WATER INTEREST	3,168.00	SD DEPT OF REVENUE, sales tax	851.14

C & B OPERATIONS, repairs	158.82	SECOND CENTURY PRINTING, publishing	458.58
CARDMEMBER SERVICE, credit card	2,185.65	SOUTHEASTERN ELECTRIC, electric	2,380.28
CAROL EISENBEIS, mileage reimb	22.34	SQUARE, monthly subscription	35.00
CENTURY BUSINESS PRODUCTS, copier maint	79.47	STAN HOUSTON EQUIPMENT, supplies	432.43
CITY OF FREEMAN, utilities	41.00	STERN OIL COMPANY, fuel	1,237.95
CITY OF MITCHELL LANDFILL, garbage fees	2,605.44	STET MUTCHELKNAUS, supplies reimb	150.57
COLTON GOLDBER, payloader forks	1,150.00	TOTAL STOP - CENEX, fuel	779.33
CORE & MAIN, supplies	73.73	VANTEK COMMUNICATIONS, supplies	443.00
CUMMINS SALES & SERVICE, repairs	264.02	VERIZON WIRELESS, cell phones	94.08
FENSEL'S ELECTRIC, supplies	158.15	VOUCHERS	130,090.08
FINK LAW OFFICE, legal fees	521.95	SALARIES	30,710.19
FREEMAN INTERNATIONAL, supplies	149.00	TOTAL VOUCHERS & SALARIES	160,800.27

Financial Report

Saarie moved to approve the financial report as presented. Jacobsen seconded the motion. Roll call: all votes aye.

Public Input

None

Hearing to Vacate Alley – Reno LC

Council discussed the storage buildings that are planned to be built on the property as well as future drainage concerns.

Tjaden moved to adopt the following resolution. Jacobsen seconded the motion. Roll call: all votes aye.

RESOLUTION OF VACATION ON PETITION FOR VACATION OF STREET OR ALLEY

WHEREAS, a Petition for the vacation of street or alley has been filed requesting the vacation of the following street or alley in the City of Freeman, County of Hutchinson, State of South Dakota:

The alley located in Block Ten (10), Buechlers' Addition between Lots 1, 2, 3, 4, 5, 6 and Lots 7, 8, 9, 10, 11, 12 to the City of Freeman, Hutchinson County, SD;

WHEREAS the Petition was duly signed by all owners of the real property abutting the street or written consent has been obtained from all adjoining owners, the same being:

Reno LC, owning the following real property:

Lots 1-6, in Block Ten (10), all being in Buechlers' Addition, to the City of Freeman, Hutchinson County, SD;

Lots 7-12, in Block Ten (10), all being in Buechlers' Addition, to the City of Freeman, Hutchinson County, SD; and

WHEREAS any existing utility uses will be preserved by placement of utility easements; and

WHEREAS a Notice of Hearing on Petition to Vacate was published in the Freeman Courier on the 11th day of February 2021 and again on the 18th day of February 2021, as shown by the Affidavit of Publication given by the publisher of the Freeman Courier and duly filed in the office of the Municipal Finance Officer of the City of Freeman; and

WHEREAS at a hearing held on said Petition on the 3rd day of March 2021, at 6:30 o'clock PM in the council room in the City of Freeman, Hutchinson County, South Dakota, it was there presented that the street or alley above platted and for good cause appearing the same should be vacated for non-use at any time during twenty (20) years prior from the recording of the plat until the filing of this Petition;

NOW THEREFORE,

BE IT RESOLVED that the Petition for the vacation of the following street or alley in the City of Freeman, County of Hutchinson, State of South Dakota, is hereby granted, to wit:

The alley located in Block Ten (10), Buechlers' Addition between Lots 1, 2, 3, 4, 5, 6 and Lots 7, 8, 9, 10, 11, 12 to the City of Freeman, Hutchinson County, SD;

and the same is hereby declared vacated, subject to any existing utility uses being preserved by placement of utility easements.

Dated this 3rd day of March 2021.

CITY OF FREEMAN

(SEAL)

By: _____

Michael Walter, Mayor

ATTEST:

Adam Van Ningen, Municipal Finance Officer

Final Plat Hearing - Preheim

Tjaden updated the council on the final plat of Lots 1-6 in Block 31 of Gross' 6th Addition that was recommended for approval by the Planning & Zoning Committee.

Jacobsen moved to approve the Resolution of Plat for Lots 1-6 in Block 31 of Gross' 6th Addition. Uecker seconded the motion. Roll call: all votes aye.

Promoting the City Loan Fund

The City of Freeman received a loan request through the designated promoting the city fund and it was approved by the loan review board. Tjaden moved to transfer \$13,000 from the Promoting the City fund to Merchants State Bank for the approved loan. Uecker seconded the motion. Roll call: all votes aye.

Hutchinson County Emergency Management

Dave Hoffman spoke regarding emergency management ID cards, his pending retirement, and introduced the new Hutchinson County Emergency Manager, Brian Humphrey.

Golf Course Personnel

Mayor Walter said the golf board discussed 2021 seasonal help and plans to hire Rory Hermsen to manage the clubhouse. Hermsen will recommend additional staff for the clubhouse and Cody Fransen will recommend the staff for course maintenance

B-Y Contract

Mayor Walter and Attorney Fink met with B-Y Water. Mayor Walter distributed a contract from B-Y and said Attorney Fink will be at the next meeting to discuss the contract.

Chemical Applicator Licensing

Mayor Walter told Duane Walters that all 4 maintenance workers need to get their commercial applicators license.

Manhole Lifter Purchase

Gering moved to purchase a manhole lifter with camera and monitor from Rock Mills Enterprises for \$4,545.50. Saarie seconded the motion. Roll call: all votes aye.

Appoint Library Board Member

Waltner moved to appoint Emily Andersen as trustee for the Freeman Public Library. Saarie seconded the motion. All votes aye.

Police Report

Council reviewed the police report prepared by Officer Slevin and Police Chief Scott Brewer.

Other Business

Uecker said the liquor store was having sewer gas smell again.

Uecker said the Department of Revenue received the gross receipts tax from the city.

Uecker said the Ambulance has an increase in workers the past month due to the call schedule.

Tjaden said Planning & Zoning will be sending a letter regarding a storage container on the sidewalk.

Saarie said there is a water shut off that needs to be repaired. Duane Walters said the sidewalk needs to be replaced and the shut off will be cut down to the sidewalk at that time.

Saarie said they are getting updated proposals for the back room for the bar.

Waltner said he is still getting prices for LED lights at the community center.

Mayor Walter said Paul Korn will be at the next council meeting.

Next Meeting

The next regular meeting will be Wednesday, March 17, 2021 at 6:30 pm at City Hall.

Executive Session

Waltner moved to go into Executive Session at 7:09 pm pursuant to SDCL 1-25-2(3) Contract Negotiation. Uecker seconded the motion. All votes aye. Tjaden declared out of executive session at 7:45 pm.

Adjournment

Tjaden moved to adjourn at 7:45 pm. Saarie seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Wednesday, March 17, 2021

The Freeman City Council met in regular session on Wednesday, March 17, 2021 at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order. Council answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Doug Uecker, Steve “Charly” Waltner, and Mayor Michael Walter. Also in attendance were Carol Eisenbeis, Police Chief Scott Brewsters, City Attorney Mike Fink, Jeremy Waltner of *The Courier*, Paul Korn, Marvin Dannenbring, Joye Dannenbring, Cody Fransen, and Duane Walters. Councilor Clifford “Lonnie” Tjaden was absent.

Announcement

Mayor Walter announced that the City of Freeman has been without a finance officer since March 5. In the absence of a finance officer, he asked Carol Eisenbeis to take minutes for this meeting. Further discussion will take place in executive session.

Minutes of the March 3, 2021 Regular Meeting

Waltner moved to accept the minutes of the March 3, 2021, regular meeting. Uecker seconded the motion. All votes aye.

Board of Equalization

Equalization Meeting
Wednesday, March 17, 2021

Waltner moved to go into the Board of Equalization at 6:34 PM. Uecker seconded the motion. All votes aye. Absent: Tjaden. Cody Fransen was also present representing the Freeman School District and would have a vote on any formal action.

In the absence of anyone wishing to bring a matter before the board, Waltner moved for the board to go out of session at 6:35 PM. Second by Uecker. All votes aye.

Public Input

None.

Sayre Associates | Main Street Project

Paul Korn of Sayre Associates presented items of consideration for the design for Freeman’s Main Street project, as well as the preliminary design for Railway Street. Geotek Engineering has been sub-contracted to do soil borings and pavement recommendations; West Plains Engineering will design the street lighting. Additional consultation will take place with City staff regarding utilities. Korn indicated that it would be preferable to receive direction from the council on the design concepts in approximately one month. Mayor Walter would like to receive input from the public, as well.

Board of Equalization

Equalization Meeting
Wednesday, March 17, 2021

Following the arrival of Marvin and Joye Dannenbring, Mayor Walter recommended that the Board of Equalization reconvene to accommodate them.

Waltner moved for the board to go back in session at 6:56 PM. Uecker seconded the motion. All votes aye. Absent: Tjaden. Cody Fransen was also present as a representative of the Freeman School District.

Marvin Dannenbring addressed the board regarding the valuation of their home and the tax levy paid specifically to the Freeman School District. They reported that their house is close to 40 years old and has gone up in value by \$100,000 since they purchased it in 2003. Mayor Walter noted that higher-end home values in Freeman have increased in response to high demand, with many receiving an increased valuation of approximately 10%. While the board can address the Dannenbring's concerns if they believe their home was unfairly assessed, the board is not able to change the tax levy. In response, the Dannenbrings chose to pursue no official action and thanked the board for hearing their concerns.

Waltner moved for the Board of Equalization to go out of session at 7:10 PM. The motion was seconded by Uecker. All votes aye.

Community Center

Waltner provided information about lighting at the Community Center, along with a cost estimate from Valley Electric, LLC, to replace existing lighting with energy saving LED lights with dimming capability and "instant on." Waltner also anticipates the replacement to reduce energy costs by one-third to one-half. Motion by Saarie and second by Uecker to hire Valley Electric to replace the lights. All votes aye.

Dakota Pump

Cody Fransen presented information from Dakota Pump of Mitchell for the inspection of pumps at the lagoon and at the lift station located near C & B Operations. Motion by Waltner and second by Saarie to enter into the agreement with Dakota Pump for the annual inspection at both facilities. All votes aye.

Hootz

Saarie reported that a smoke test done at Hootz was unable to reveal the source of a sewer gas issue. Cameras, however, located a broken line under the sink. A repair proposal from Koerner Construction was submitted to the council. Follow-up arrangements will take place with Randy Koerner and Jay Hofer.

Golf Course Personnel & Rates

Mayor Walter updated the council on recommendations by the Valley View Golf Course board of directors for the 2021 golf season. Rates are mostly unchanged. Cart storage will be available this year.

Motion by Saarie to hire Rory Hermsen at the rate of \$12 per hour, plus 10% of net sales for managing the Valley View Golf Course clubhouse for the 2021 season. Second by Uecker. All votes aye.

Mayor Walter and Golf Course Superintendent Cody Fransen provided information about sprinkler heads in need of replacement at the golf course and the board's plan to likely make the needed updates over a four-year span of time.

Upon the recommendation from the golf course board, Waltner moved to hire Kenny Haar as a seasonal employee at a rate of \$13 per hour. Second by Jacobsen. All votes aye.

Motion by Waltner, second by Saarie to hire John Weier and Kevin Sanders as seasonal employees at a rate of \$12 per hour. All votes aye.

B-Y Water Contract

Mayor Walter and Attorney Fink reported on their meeting with B-Y Water officials regarding the current status of the City's agreement with B-Y Water for supplying water to the City of Freeman. The City is able to raise the water capacity if needed, with the current agreement accounting for up to 280,000 gallons per day; the council determined that the current capacity appears to be satisfactory at this time. Should the City want to extend water boundaries into the B-Y service area, B-Y is open to modifying their agreement. Attorney Fink will communicate with B-Y's attorney and board for the purpose of clarifying our agreement.

Third Street & Highway 81 Resolution

A resolution made by the Freeman City Council on November 21, 2016, was reviewed. The council intends to honor its agreement to move an approach to provide access from Third Street to Highway 81 for the property owner. The project will be bid this year.

Development & Marketing Report

Carol Eisenbeis highlighted portions of her report, including multiple housing and business developments currently in various stages of progress.

Police Chief Appointment

Mayor Walter officially appointed Scott Brewer as the City of Freeman's Chief of Police.

Other Business

Police Chief Scott Brewer shared information about a weather-proof box he'd like to purchase for payments made at the City Campground. He also recommended that the Freeman Police Department discontinue providing lock-out service, except in emergency situations, in order to reduce the City's liability risk. He recommends transferring this service to local tow truck operator Darrell Larson. Saarie spoke in favor of this, as well. Jacobsen would like to have police present when lock-out service is provided to ensure that the request is legitimate. Gering noted that the lock-out service provided by the City has been appreciated.

City Attorney Mike Fink initiated the discussion regarding temporary finance officer appointments. Waltner moved to appoint Lisa Edelman as Freeman's temporary Deputy Finance Officer, with her appointment backdated to March 8. Second by Uecker. All votes aye.

In order to have someone local to co-sign checks, Waltner moved to appoint Lisa Jensen as temporary Finance Officer. Second by Jacobsen. All votes aye.

Jacobsen inquired about the light pole that needs to be picked up along Highway 81. Duane Walters reported that will take place when conditions aren't as wet. Several potholes were also noted.

Saarie reported that signage is now in place at the Recycling Center to educate patrons that garbage is not to be deposited there. He noted that garbage truck previously used by the City is mechanically sound and ready to be sold.

Duane Walters reported on the opportunity to buy oversized, crushed concrete. Waltner affirmed the purchase. Gering recommended that Walters confer with Paul Korn of Sayre in the process of determining amounts required for immediate and future needs.

Next Meeting

The next regular meeting of the Freeman City Council will be Wednesday, April 7, 2021, at 6:30 PM at City Hall.

Executive Session

Waltner moved to go into Executive Session at 8:10 PM pursuant to SDCL 1-25-2(1) regarding personnel, SDCL 1-25-2(3) regarding pending litigation, and SDCL 1-25-2(4) regarding contract negotiation. Waltner declared out of executive session at 8:50 PM.

Waltner moved to accept the resignation of Finance Officer Adam Van Ningen effective March 5. Second by Uecker. All votes aye.

Saarie moved to pay Van Ningen his accrued paid vacation time and his accrued sick leave. Second by Jacobsen. All votes aye.

Uecker moved to pay temporary Deputy Finance Officer Lisa Edelman at a rate of \$21.18 per hour. Second by Jacobsen. All votes aye.

Adjournment

Saarie moved to adjourn at 8:57 PM. Uecker seconded the motion. All votes aye.

Carol J. Eisenbeis

Michael Walter, Mayor

Council Minutes
Regular Session
Wednesday, April 7, 2021

The Freeman City Council met in regular session on Wednesday, April 7, 2021 at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors present: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford “Lonnie” Tjaden, Doug Uecker, and Steve “Charly” Waltner. Also in attendance were Carol Eisenbeis, Police Chief Scott Brewer, Duane Walters, Dee Millar, Janver Stucky, Jeff Buechler, Randy Koerner, Dan Herrboldt, Dean Dreesen, and Brad Gering.

Minutes of the March 17, 2021 Regular Meeting

Waltner moved to accept minutes of the March 17, 2021, regular meeting, as presented. Saarie seconded the motion. Roll call: all votes aye.

Vouchers & Salaries

Tjaden moved to approve the vouchers and salaries listed below. Uecker seconded the motion. Roll call: all votes aye.



VOUCHERS PAYABLE - MARCH 31, 2021

PAYROLL - FINANCE	2,413.27	HEIMAN FIRE EQUIP, annual service	1,030.00
PAYROLL - MARKETING	2,150.42	JAMBOREE FOODS, supplies	7.38
PAYROLL - GOV'T BUILDING	189.59	KEPPS, food for resale	496.00
PAYROLL - POLICE	5,041.47	KLEINSASSER HEATING & A/C, repairs	68.54
PAYROLL - PUBLIC SAFETY	88.69	MATHESON TRI GAS, supplies	183.95
PAYROLL - STREETS	1,377.96	MEDICA, amb overpayment	40.20
PAYROLL - SEWER	3,736.59	MR G'S TIRES, repairs	106.00
PAYROLL - REFUSE	2,583.54	NORM'S THRIFTY WHITE, supplies	819.28
PAYROLL - RECYCLE	2,769.94	NORTHWESTERN ENERGY, electric & gas	8,197.57
PAYROLL - WATER	3,683.92	OFFICE ALLY, monthly subscription	70.00
PAYROLL - AMBULANCE	3,347.06	ONE OFFICE SOLUTION, supplies	92.90
PAYROLL - PARK/POOL	364.57	PACE PAYMENT SYSTEM, credit card processing	20.00
PAYROLL - GOLF COURSE	2,207.79	PITNEY BOWES, supplies	604.50
PAYROLL - LIBRARY	3,862.26	PLUNKETTS PEST CONTROL, pest control	602.44
PAYROLL - COMMUNITY CENTER	64.66	RALPH'S FEED, supplies	22.00
MERCHANTS STATE BANK, 941 deposit	8,704.29	REEL SHARP, repairs	1,280.26
SD RETIREMENT	4,272.05	REINHART FOOD SERVICE, supplies	2,331.23
WELLMARK, health insurance	12,294.78	ROCK MILLS, manhole cover lifter	4,545.50
ACH FEES, payroll & utilities	30.00	RORY HERMSEN, reimbursement	225.42
AFLAC, employee insurance	295.24	RURAL MUFACTURING, repairs	1,683.79
ALLIED 100, supplies	290.21	SAARIE AUTO BODY, repairs	277.37
AMAZON, library supplies books & videos	822.80	SAFE-N-SECURE, maintenance	255.00
APPEARA, rugs	109.66	SD DEPT OF HEALTH, testing	70.00
BENDERS SEWER, repairs	2,122.00	SD DEPT OF PUBLIC SAFETY, license renewals	355.00
B-Y WATER, water purchase	5,183.00	SD DEPT OF REVENUE. sales tax	930.61

B-Y WATER INTEREST	3,168.00	SDML WORKERS COMP, insurance	533.00
C & B OPERATIONS, repairs	1,833.20	SECOND CENTURY PRINTING, publishing	579.65
CASH, golf petty cash	300.00	SOUTHEASTERN ELECTRIC, electric	2,774.40
CENTURY BUSINESS PRODUCTS, copier maint	199.62	SPECIALTY AUTOMOTIVE, repair	13.63
CITY OF FREEMAN, utilities	41.00	SQUARE, monthly subscription	35.00
CITY OF MITCHELL LANDFILL, garbage fees	3,667.68	STERN OIL COMPANY, fuel	347.27
CORE & MAIN, supplies	11,778.76	TOTAL STOP	999.70
ELECTRICAL ENGINEERING, repair	365.00	TWISTED METAL GARAGE, repair	100.00
EMERGENCY MEDICAL, supplies	750.69	UNLIMITED ELECTRONIC LIFESTYLES, equip	12,952.40
FELD FIRE, supplies	600.00	US BANK TRUST, lagoon loan	16,668.22
FENSEL'S ELECTRIC, supplies	312.85	VERIZON WIRELESS, cell phones	94.08
FINK LAW OFFICE, legal fees	1,158.17	WALTNER MEDIA, website	1,416.75
FREEMAN INTERNATIONAL, supplies	127.79	WHEELCO, supplies	62.55
FREEMAN LUMBERYARD, supplies	9.30		
FREEMAN REGIONAL HEALTH, nursing staff	239.07		
FREEMAN SHOPPING CENTER, supplies	108.72		
GOLDEN WEST, telephone service	1,084.71		
		VOUCHERS	120,760.18
		SALARIES	33,881.73
		TOTAL VOUCHERS & SALARIES	154,641.91

Financial Report

Jacobsen moved to approve the financial report, as presented. Saarie seconded the motion. Roll call: all votes aye.

Free Rubble Site Days

Jacobsen moved to set the first two Saturdays of June – June 5 and 12 – as days to provide free access to the City Rubble Site. This opportunity is available only to Freeman residents and those living within one mile of City limits. Only items currently accepted will be allowed, with an additional charge for TVs and computer monitors. Uecker seconded the motion. All votes aye.

Rubble Site Abatement

Waltner moved to waive rubble site fees for Freeman resident Lori Engel as a house demolition is in progress. Second by Saarie. Roll call: all votes aye.

City Auditor Appointment

Motion by Tjaden, second by Jacobsen to appoint Schoenfish as auditor for the City of Freeman. Roll call: all votes aye.

Public Input

Dee Millar was present for public input regarding the Main Street project. Mayor Walter announced that he intends to provide a specific time for discussion of the Main Street streetscaping project at the next regular council meeting scheduled to take place on Wednesday, April 21. Millar thanked the council for the opportunity and will return for the next meeting.

Tractor Lease Agreement

Waltner moved to enter into a tractor lease agreement with C & B Operations in the amount of \$3,750, plus the cost of insurance. Second by Saarie. Roll call: all votes aye.

Fence Ordinance – First Reading

Uecker provided information about a proposed fence ordinance. Upon the recommendation of City attorney Mike Fink, Uecker advised omitting the fence ordinance from City ordinances and replacing the fence ordinance currently listed in our Zoning ordinances. Minor changes will be made to the proposed ordinance to address temporary fencing allowed at the zoning administrator's discretion, as well as additions with regard to acceptable fencing materials and conditional use approvals. The changes will be made prior to the second reading and will not impact the overall intent of the ordinance, as drafted.

ORDINANCE 2021-04

AMENDMENT TO THE OFFICIAL ZONING ORDINANCE OF THE CITY OF FREEMAN

AN ORDINANCE AMENDING SECTION 1213 (OBSTRUCTIONS), NUMBER 11 (FENCES), OF "THE OFFICIAL ZONING ORDINANCE OF THE CITY OF FREEMAN", HUTCHINSON COUNTY, SOUTH DAKOTA, FOR AMENDING THE FENCE REGULATIONS

BE IT ORDAINED BY THE CITY OF FREEMAN,
HUTCHINSON COUNTY, SOUTH DAKOTA

Section 1213 (Obstructions), Number 11 (Fences) of The Official Zoning Ordinances of the City of Freeman, Adopted 08/09/1999, Amended 01/15/2007, is hereby amended to read as follows:

A. Purpose: This ordinance is adopted for the following purposes:

1. To define the various types of fences.
2. To define the Front Yard, Side Yard, and Back Yard.
3. To regulate the height and placement of fences in residential, business and commercial districts.
4. To establish standards for Construction Materials used, Building and Maintenance of Fences, Walls, and Screenings.

B. Definitions:

1. "Fence" means a structure, including gates, or shrub hedge, serving as an enclosure, a barrier, a boundary, or means of protection or confinement.
2. "Open Fence" means a fence which has over its entirety at least 50 percent open surface. Examples may include decorative, picket, wrought iron.
3. "Solid Fence" means a fence of solid construction which conceals from view, from adjoining properties, streets, or alleys activities conducted behind it.
4. "Front Yard." A yard extending across the full width of a lot and between the front lot line and the nearest wall of the house or structure on the lot.
5. "Side Yard." Side yard shall mean an open space between a main building and the side lot line, extending from the front yard to the rear yard.
6. "Back Yard." A yard extending across the full width of a lot and between the nearest

wall of the house or structure on the lot and the rear lot line.

C. Residential Fences:

1. Only Open Fences (no Closed Fences) may be used in a Front Yard. The height shall not exceed 4 feet. (note fence height difference in Traffic Visibility Triangle)
2. Side Yard and Back Yard Chain Link fences may not exceed 4 feet in height.
3. Side Yard and Back Yard Solid fences may not exceed 6 feet in height.
4. Hedges may not exceed 4 feet in the front yard and 6 feet on the side and back yards (note height difference in Traffic Visibility Triangle)
5. Set Backs. Fences may not be placed closer than 1 Foot from the lot line.
6. Set Backs. Fences located within a "Traffic Visibility Triangle" on a corner lot, may not be placed closer than two and one-half (2.5) feet from the lot line. See "Traffic Visibility Triangle" explanation under Definitions of Zoning Ordinances adopted 08/09/1999 and amended 01/15/2007.
7. Finished side of the fence shall face out towards adjacent residential lots and Public right of ways.
8. Solid fences shall also be recommended for swimming pools.

D. Business and Industrial Fences:

1. Fence shall not exceed ten feet in height.
2. Fences may be constructed with either Open or Closed fence material.
3. Finished side of the fence shall face out towards adjacent residential lots and Public right of ways.
4. Set Backs. Fences may not be placed closer than 1 Foot from the Lot Line.
5. Set Backs. Fences located within a "Traffic Visibility Triangle" on a corner lot, may not be placed closer than two and one-half (2.5) feet from the lot line. See "Traffic Visibility Triangle" explanation under Definitions of Zoning Ordinances adopted 08/09/1999 and amended 01/15/2007.

E. Allowable Fence Materials: Fence Materials will be designed for, and manufactured as fence, and for fence use. Wood, decorative metal, chain link, vinyl, composite fence materials, wrought iron, masonry. Other material includes living shrubs or hedge.

F. Prohibited Fence Materials: Maintenance: Cloth, corrugated metals, roofing panels, plastic, sheeting, pallets, snow fence, plywood, paper, plastic, chicken wire, and any other material not listed in Allowable Materials.

No Barbed wire, razor wire, iron spikes, other sharp points, or barbed plants. No Electric fences.

G. Maintenance: All fences shall be maintained in good, safe, stable, and attractive³ condition. Consistent with the design established with the fence permit. Leaning, sagging, unsightly (from

worn paint or stain) rotten, broken, or missing components shall be replaced or repaired immediately, or fence will be ordered to be removed by the City Zoning Administrators.

H. Other Guidelines:

1. No fence shall be constructed or erected until a building permit has been issued and the fee for said permit paid.
2. An accurate sketch showing the proposed location of the fence on the premises shall be furnished at the time the fence permit application is made.
3. Any fence which totally encloses a property, shall have at least one gate.
4. Any person violating the provisions of this fencing ordinance is subject to the penalties set forth in Article 16 of these Zoning Ordinances. In addition, any person who is constructing an offending fence, may be required to stop such construction, upon by the issuance of a "Stop Order", by the City of Freeman Zoning Administrator. The Zoning Administrator may also seek to gain compliance by any legal means available pursuant to these Ordinances or South Dakota law.

Dated this 7th day of April, 2021.

(SEAL)

Michael Walter, Mayor

ATTEST: _____
Lisa Edelman Deputy Finance Officer

First Reading: April 7, 2021
Second Reading: April 21, 2021
Published: April 29, 2021

Freeman Community Development Corporation

Dean Dreessen, Jeff Buechler, Dan Herrboldt, and Randy Koerner addressed the council regarding plans for the Freeman Community Development Corporation to purchase land in response to the community's housing needs. An existing agreement with the City continues to be in place for development of the Waltner Addition. While those plans have not been abandoned, they are on hold in response to potential changes to the FEMA flood plain. FCDC has worked with the Freeman Growth Foundation in securing funds to purchase additional property that would allow for the development of approximately 19 lots and support economic development in the Freeman community.

Mayor Walter provided additional information regarding the project. He noted that two members of the council, two members of the development corporation, and the development coordinator will serve on a board to oversee the project. FCDC will own the land, the City of Freeman would be the developer; lot sale revenue would be split between the two entities. The City will recoup additional funds in the form of ongoing property taxes. In response to the dire need for this, Mayor Walter would like to see lots for sale by the end of summer, with homes built in 2022, noting that the City has ample funds available to move forward with this project. Some additional COVID funds could be available for infrastructure, as well.

Stockwell Engineering Contract

Motion by Saarie to hire Stockwell Engineering and accept their contract for a sum of \$97,200, contingent upon the Freeman Community Development Corporation signing the land purchase agreement. Second by Tjaden. Roll call: all votes aye.

Golf Course Contract

Mayor Walter shared that the Valley View Golf Course Board would like to hire a consultant using funds from their budget. Motion by Saarie to authorize Mayor Walter to sign a contract with Landscape Garden Centers in the amount of \$20,000 for this purpose. Second by Jacobsen. Roll call: all votes aye.

Other Business

Waltner provided an update on the new lighting that will be installed at the Freeman Community Center.

Due to cramped quarters for the Freeman police officers, Jacobsen recommended they expand to also occupy the development coordinator's office, with the development coordinator moving to available space at the front of City Hall. Waltner and Tjaden recommended that the development coordinator move to the larger office with windows, as that space will better accommodate meetings that will take place. While this move will meet an immediate need, Gering recommended that long-term considerations involve the possibility of moving the police department to an adjacent property already owned by the City; Tjaden concurred.

Saarie thanked Chief Brewer for resolving a tree situation on Olive Drive. He also noted that the recycling staff have been sorting and baling plastics, as clear plastics can be sold for a premium price; the process is working well. Signage at the Recycling Center is helping to clear up the misunderstanding regarding non-recyclable items being deposited there. Saarie asked for the council's input regarding a request from Freeman resident Phil Svartoi to rent a recycling trailer for the purpose of hauling cardboard to Freeman from a business he owns in Hurley. The council welcomes Svartoi to continue to bring his recycling to Freeman, but determined that they would prefer not to set that precedent by making a trailer available for rent. Saarie also reported that the drain situation at Hootz has been repaired in a timely manner.

Uecker has been in communication with Seth Walter of Insurance Services regarding comparison shopping for insurance coverage options. He also revisited the possibility of GIS mapping of manholes, water and sewer lines, fire hydrants, signs, etc. Mayor Walter and multiple councilors affirmed the value of having that done. Carol Eisenbeis had previously tracked down and shared information; she will bring a summary and pricing options for consideration at the next council meeting.

Tjaden noted that a number of street signs need to be replaced. Police Chief Brewer will make a list of those signs and provide a copy to Duane Walters and Mayor Walter. Tjaden also asked for an update on chemical applicator licensing status. Walters reported that all four of the City staff members needing to be licensed have passed the first segment of the required testing, with two additional tests remaining.

Waltner informed the council that an Arbor Day ceremony will take place at the Swimming Pool Park on the last Monday of April. He requested that Mayor Walter read a proclamation as part of that ceremony. Trees near the tennis courts will be replaced.

Waltner initiated discussion about the need to replace the wireless router in the council room. He will check into options.

Duane Walters reported that the programming portion of the water meter project is still in progress. He also provided an update on having concrete crushed for use in a variety of projects. He and Gering noted that moving forward with this while our Main Street project is underway will provide tremendous savings.

Police Chief Brewer inquired about the location of the 911 antennae and having it moved back to the water tower, as its temporary location at the golf course makes it more difficult to maintain a strong signal. A meeting will be arranged with Maguire Iron, Vantek, and City representatives for the purpose of arranging for the move.

Next Meeting

The next regular session of the Freeman City Council will take place on Wednesday, April 21, in the meeting room at the Freeman Community Center. This space will better accommodate public input related to the Main Street streetscaping project. The meeting will start at 6:30, with public input scheduled to take place at 7 PM.

Executive Session

Waltner moved to go into Executive Session at 7:55 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation. Gering declared out of executive session at 8:50 PM.

Motion by Waltner, second by Jacobsen to hire Taylor Hermsen as swimming pool manager for the 2021 season at an hourly rate of \$12.25. Roll call: all votes aye.

Motion by Gering, second by Saarie to hire Jayden Jacobsen as a seasonal parks worker at an hourly rate of \$12. Roll call: all votes aye; Jacobsen abstained.

Motion by Tjaden, second by Gering to pay Lisa Edelman, interim deputy finance officer, at an hourly rate of \$30, effective from the start of her employment. Roll call: all votes aye.

Adjournment

Gering moved to adjourn at 8:54 PM. Second by Jacobsen. All votes aye.

Carol J. Eisenbeis

Michael Walter, Mayor

Council Minutes
Regular Session
Wednesday, April 21, 2021

The Freeman City Council met in regular session on Wednesday, April 21, 2021, at 6:30 PM. The session was held in the meeting room at the Freeman Community Center to better accommodate public input related to streetscaping for Freeman’s Main Street. Mayor Michael Walter presided and called the meeting to order. The following councilors responded to the roll call: Charlie Gering, Terry Jacobsen, Blaine Saarie, Lonnie Tjaden, and Charly Waltner. Councilor Doug Uecker was absent.

Others present were Carol Eisenbeis, Jeremy Waltner from *The Courier*, Paul Korn of Sayre Associates, Police Chief Scott Brewer, Duane Walters, Lisa Jensen, Anna Waltner, Jeff Buechler, Janver Stucky, Mitch Kleinsasser, Penny Saarie, Dave Mensch, Bubbles Mensch, Dawn Walz, Darren Walz, Evan Waltner, Marlene Herman, Courtney Unruh, Michelle Neuharth, Dr. Shakil Hafiz, Cheryle Gering, Greg Mutchelknaus, Karen Pidde, and Nathan Epp.

Minutes of the April 7, 2021 Regular Meeting

Gering moved to accept the minutes of the April 7, 2021, regular meeting. Saarie seconded the motion. Roll call: All votes aye. Absent: Uecker.

Fence Ordinance - Second Reading

ORDINANCE 2021-04

AMENDMENT TO THE OFFICIAL ZONING ORDINANCE OF THE CITY OF FREEMAN

AN ORDINANCE AMENDING SECTION 1213 (OBSTRUCTIONS), NUMBER 11 (FENCES), OF “THE OFFICIAL ZONING ORDINANCE OF THE CITY OF FREEMAN”, HUTCHINSON COUNTY, SOUTH DAKOTA, FOR AMENDING THE FENCE REGULATIONS

BE IT ORDAINED BY THE CITY OF FREEMAN,
HUTCHINSON COUNTY, SOUTH DAKOTA

Section 1213 (Obstructions), Number 11 (Fences) of The Official Zoning Ordinances of the City of Freeman, Adopted 08/09/1999, Amended 01/15/2007, is hereby amended to read as follows:

A. Purpose: This ordinance is adopted for the following purposes:

1. To define the various types of fences.
2. To define the Front Yard, Side Yard, and Back Yard.
3. To regulate the height and placement of fences in residential, business and commercial districts.
4. To establish standards for Construction Materials used, Building and Maintenance of Fences, Walls, and Screenings.

B. Definitions:

1. "Fence" means a structure, including gates, or shrub hedge, serving as an enclosure, a barrier, a boundary, or means of protection or confinement.
2. "Open Fence" means a fence which has over its entirety at least 50 percent open surface. Examples may include decorative, picket, wrought iron.
3. "Solid Fence" means a fence of solid construction which conceals from view, from adjoining properties, streets, or alleys activities conducted behind it.
4. "Front Yard." A yard extending across the full width of a lot and between the front lot line and the nearest wall of the house or structure on the lot.
5. "Side Yard." Side yard shall mean an open space between a main building and the side lot line, extending from the front yard to the rear yard.
6. "Back Yard." A yard extending across the full width of a lot and between the nearest wall of the house or structure on the lot and the rear lot line.

C. Residential Fences:

1. Only Open Fences (no Closed Fences) may be used in a Front Yard. The height shall not exceed 4 feet. (note fence height difference in Traffic Visibility Triangle)
2. Side Yard and Back Yard Chain Link fences may not exceed 4 feet in height.
3. Side Yard and Back Yard Solid fences may not exceed 6 feet in height.
4. Hedges may not exceed 4 feet in the front yard and 6 feet on the side and back yards (note height difference in Traffic Visibility Triangle)
5. Set Backs. Fences may not be placed closer than 1 Foot from the lot line.
6. Set Backs. Fences located within a "Traffic Visibility Triangle" on a corner lot, may not be placed closer than two and one-half (2.5) feet from the lot line. See "Traffic Visibility Triangle" explanation under Definitions of Zoning Ordinances adopted 08/09/1999 and amended 01/15/2007.
7. Finished side of the fence shall face out towards adjacent residential lots and Public right of ways.
8. Solid fences shall also be recommended for swimming pools.

D. Allowable Fence Materials: Fence Materials will be designed for, and manufactured as fence, and for fence use. Wood, decorative metal, chain link, vinyl, composite fence materials, wrought iron, masonry. Other material includes living shrubs or hedge.

E. Prohibited Fence Materials: Cloth, corrugated metals (except in Business and Industrial Districts), roofing panels, plastic sheeting, pallets, snow fence, plywood, paper, plastic, chicken wire, and any other materials not listed in Allowable Materials.

No Barbed wire, razor wire, iron spikes, other sharp points, or barbed plants.
No Electric fences.

F. Maintenance: All fences shall be maintained in good, safe, stable, and attractive condition. Consistent with the design established with the fence permit. Leaning, sagging, unsightly (from worn paint or stain) rotten, broken, or missing components shall be replaced or repaired immediately, or fence will be ordered to be removed by the City Zoning Administrator.

G. Business District and Industrial Fences:

1. Fence shall not exceed ten feet in height.
2. Fences may be constructed with either Open or Closed fence material.
3. Corrugated Metal Sheeting (with Corrosion Resistant finish) may be used only after the Board of Adjustment approves the material and confirms it will not present an aesthetic hardship for neighboring properties.
4. Barbed Wire on the top of a fence may only be used with the approval of a Conditional Use Permit.
5. Finished side of the fence shall face out towards adjacent residential lots and Public right of ways.
6. Set Backs. Fences in Business and Industrial zones may be placed on the lot lines.
7. Set Backs. Fences located within a "Traffic Visibility Triangle" on a corner lot, may not be placed closer than two and one-half (2.5) feet from the lot line. See "Traffic Visibility Triangle" explanation under Definitions of Zoning Ordinances adopted 08/09/1999 and amended 01/15/2007.

H. TEMPORARY FENCES exempt from Building Permit process include:

- 1). Garden Fence made of woven wire material placed around flower beds and / or vegetable gardens do not exceed three (3) feet in height. Garden Fence allowed May 1st thru September 1st.
- 2). Snow Fence made of plastic material and designed for the purpose of limiting snow drifting. Snow fences shall not be erected in such a manner as to cause snow to accumulate on neighboring properties or on any roads or highways. Snow Fence allowed November 1st thru April 1st.
- 3). Construction Site Fence shall be permitted to enclose the complete project or partial site area. Fence will not be dangerous or detrimental to the health or safety of any person, or obstruct the view as to create a traffic hazard. Temporary construction fences may be authorized for intervals (of 1 or more) not to exceed 180 days each.
- 4). Emergency / Disaster Fence may be used as a safety or security measure as needed. Emergency / Disaster fencing shall not remain in place longer than is necessary to perform its function.
- 5). Temporary Fencing use will be at the discretion of the Zoning Administrator.

I. Other Guidelines:

1. No fence shall be constructed or erected until a building permit has been issued and the fee for said permit paid.
2. An accurate sketch showing the proposed location of the fence on the premises shall be furnished at the time the fence permit application is made.
3. Any fence which totally encloses a property, shall have at least one gate.
4. Ground that is zoned AGRICULTURAL DISTRICT is exempt from fence ordinance.
5. Any person violating the provisions of this fencing ordinance is subject to the penalties set forth in Article 16 of these Zoning Ordinances. In addition, any person who is constructing an offending fence, may be required to stop such construction, upon by the issuance of a "Stop Order", by the City of Freeman Zoning Administrator. The Zoning Administrator may also seek to gain compliance by any legal means available pursuant to these Ordinances or South Dakota law.

Dated this 7th day of April, 2021.

(SEAL)

Michael Walter, Mayor

ATTEST: _____
Lisa Edelman Deputy Finance Officer

First Reading: April 7, 2021

Second Reading: April 21, 2021

Gering moved to table action on the second reading of the proposed fence ordinance to allow for more time for the community to weigh in. Second by Saarie. Roll call: All votes aye. Absent: Uecker.

Discussion of Surplus Garbage Truck, Street Sweeper, & Sewer Jetter

Specifications for the equipment identified as surplus was provided to the council. Options will be explored for the pricing, advertising, and sale of the surplus garbage truck, street sweeper, and sewer jetter.

GIS Mapping Options

The council reviewed the printed information for GIS mapping opportunities available through the South Dakota Association of Rural Water Systems and Frontier Precision. Duane Walters and Carol Eisenbeis provided information related to the options presented. Mayor Walter will arrange for additional options to be sought out before a decision is made by the council.

Public Input | Main Street Streetscaping Project

Images of a variety of streetscaping options were displayed for those in attendance. Project engineer Paul Korn of Sayre Associates shared a PowerPoint presentation before the floor was opened for discussion about streetscaping in conjunction with Freeman's Main Street reconstruction project. Multiple community members in attendance voiced their insights, with a variety of pros and cons noted. A committee will be established to explore the options more fully. A design concept will need to be finalized in summer and in correlation with deadlines for grants that will be pursued, as well. The scope of the project for reconstructing Main Street and Railway currently stands in the vicinity of \$3.1 million.

Development & Marketing Report

Councilors reviewed the written report provided by Carol Eisenbeis. They inquired about the development office's recent move to the available space at the east end at City Hall, as directed at the previous meeting.

Other Business

Saarie shared follow-up relating to a water shut-off that protrudes above the sidewalk at the property belonging to Travis Crites. It continues to be a concern for the Crites family and needs to be taken care. Saarie directed Duane Walters to address the situation. Saarie also noted that he's received calls about the need for gravel at the north end of Main Street near R & S Village. Duane Walters will make sure gravel is added to that portion of the street. Saarie will work with Gering to explore pricing and sale options for the surplus garbage truck.

Tjaden directed Carol Eisenbeis to contact Brian Humphrey, Hutchinson County emergency management coordinator, for information about the availability of FEMA mitigation funding for storm sewers. Waltner added that mitigation funding may also be available for detention ponds. Tjaden concurred and mentioned the James River Water Development District as a possible funding source, as well. Tjaden clarified that the correct amount of funding provided by the City of Freeman for ball parks was \$150,000. *The Courier* listed a correction on their website after an incorrect amount was listed in their recent editorial.

Waltner clarified that Arbor Day is the last Friday of April, rather than the last Monday of April, as he'd reported at the previous meeting. He is arranging for a tree to be planted at the Swimming Pool Park on Arbor Day.

Mayor Walter noted that representatives from the Chislic Festival will be on the agenda for the May 5 council meeting. Security will be among the items discussed. Tjaden shared that the festival hires their own security and affirmed the good behavior of the attendees at the previous festival. Police Chief Brewer has met with Joann Smith and Coleen Schultz regarding plans for the number of security staff needed for the festival.

Next Meeting

The next meeting of the Freeman City Council will take place on Wednesday, May 5. The meeting will be held at City Hall and start at 6:30 PM.

Executive Session

Waltner moved to go into Executive Session at 8:27 PM pursuant to SDCL 1-25-2(1) regarding. Declared out of executive session at 8:45 PM.

Motion by Waltner, second by Tjaden to hire the following swimming pool personnel for the 2021 season: Kaylee Auch, assistant pool manager at \$10.50/hour. Ava Amman, lifeguard at \$10.75/hour; Ava Andersen, \$10.25/hour; Salome Carr, lifeguard at \$10.25/hour; Raygen Diede, lifeguard at \$10.50/hour; Cami Fransen, lifeguard at \$10.25/hour; Taylor Fransen, lifeguard at \$10.25/hour; Olivia Lemme, lifeguard at \$10.75/hour; Brooklyn Mendel, lifeguard at \$10.50/hour; Erin Uecker, lifeguard at \$10.25/hour; and Torrie Zachariasen, lifeguard at \$10.25/hour. Roll call: All votes aye. Absent: Uecker.

Motion by Saarie, second by Waltner to hire the following seasonal golf personnel at a rate of \$12/hour each: Jane Hermsen, Taylor Hermsen, Emmarie Edwards, Erika Sage, Ava Ammann, and Morgan Edelman. Roll call: All votes aye. Absent: Uecker.

Adjournment

Waltner moved to adjourn at 8:47 PM. Tjaden seconded the motion.

Carol J. Eisenbeis

Michael Walter, Mayor

Council Minutes

Regular Session | Outgoing Council

Wednesday, May 5, 2021


The Freeman City Council met in regular session on Wednesday, May 5, 2021, at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors present: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford "Lonnie" Tjaden, Doug Uecker, and Steve "Charly" Waltner. Also in attendance were Carol Eisenbeis, Police Chief Scott Brewer, Duane Walters, Joann Smith, and Colleen Schultz.

Minutes of the April 21, 2021 Regular Meeting

Waltner moved to accept minutes of the March 17, 2021, regular meeting, as presented. Jacobsen seconded the motion. Roll call: All votes aye.

Vouchers & Salaries

Tjaden moved to approve the vouchers and salaries listed below. Saarie provided the second. Roll call: All votes aye.

		VOUCHERS PAYABLE - APRIL 30, 2021	
PAYROLL - FINANCE	1,614.78	GOLDEN WEST, telephone service	1,360.73
PAYROLL - MARKETING	2,150.42	JAMBOREE, supplies	23.96
PAYROLL - GOV'T BUILDING	176.32	JEBRO, oil	591.50
PAYROLL - POLICE	5,481.59	JH DIESEL & AG REPAIR, repairs	2,737.33
PAYROLL - PUBLIC SAFETY	84.39	JOHNSON BROTHERS, liquor	575.13
PAYROLL - STREETS	1,357.53	KOERNER CONSTRUCTION, repair	3,453.00
PAYROLL - SEWER	3,129.54	MID AMERICAN CHEMICAL, supplies	599.04
PAYROLL - REFUSE	1,922.33	MATHESON TRI GAS, supplies	66.55
PAYROLL - RECYCLE	2,821.69	MIDWEST ALARM, quarterly alarm	100.50
PAYROLL - WATER	3,084.80	MR G'S TIRES, repairs	207.00
PAYROLL - AMBULANCE	5,611.09	MUTH ELECTRIC, repairs	12,389.00
PAYROLL - PARK/POOL	369.59	NB GOLF, repairs	545.13
PAYROLL - GOLF COURSE	6,286.51	NORTHWESTERN ENERGY, electric & gas	7,374.97
PAYROLL - LIBRARY	3,699.71	OFFICE ALLY, monthly subscription	35.00
PAYROLL - COUNCIL	5,540.97	PACE PAYMENT SYSTEM, credit card proces	20.00
PAYROLL - PLANNING & ZONING	203.17	PITNEY BOWES, postage	300.00
MERCHANTS STATE BANK, 941 deposit	10,148.92	PITNEY BOWES, postage machine lease	143.55
SD RETIREMENT	4,198.33	PLUNKETTS PEST CONTROL, pest control	222.57
WELLMARK, health insurance	8,670.58	PORTA PROS, portable toilet rental	145.00
ACH FEES, payroll & utilities	30.00	REINHART FOOD SERVICE, supplies	2,878.41
AFLAC, employee insurance	390.14	REPUBLIC NATIONAL BEVERAGE, liquor	186.95
ACUSHNET, supplies	324.60	RUML PLUMBING, repair	1,393.40
ALLEGIANT, supplies	6,465.18	RURAL MUFACTURING, repairs	105.00
AMAZON, library supplies books & videos	1,106.89	SAARIE AUTO BODY, repairs	41.40
APPEARA, rugs	109.66	SAFE-N-SECURE, maintenance	227.92
BEAL DISTRIBUTING, beer	1,093.69	SAYRE ASSOCIATES, engineering	21,253.53
BOLTE'S SUNRISE SERVICE, roll-off	501.21	SD DEPT OF HEALTH, testing	211.00
B-Y WATER, water purchase	5,939.39	SD DEPT OF PUBLIC SAFETY, license renewa	357.00
B-Y WATER INTEREST	3,168.00	SD DEPT OF REVENUE, sales tax	3,883.75
C & B OPERATIONS, repairs	459.70	SECOND CENTURY PRINTING, publishing	913.10
C & B OPERATIONS, tractor lease	3,750.00	SOUTH DAKOTA ONE CALL, locates	8.40
CARDMEMBER SERVICES, monitor	299.63	SOUTH DAKOTA PUBLIC ASSURANCE, ins	429.54
CHESTERMAN COMPANY, drinks	652.80	SOUTHEASTERN ELECTRIC, electric	2,154.09
CITY OF FREEMAN, utilities	41.00	STERN OIL COMPANY, fuel	2,295.20
CITY OF MITCHELL LANDFILL, garbage fees	3,562.56	STOCKWELL ENGINEERS, residential dev	3,500.00
CORE & MAIN, supplies	609.02	STUCKY'S ELECTRIC REPAIR, repairs	132.39
CUMMINS, repairs	802.29	VALLEY ELECTRIC, repair	10,898.29
DAKOTA BEVERAGE, beer	805.00	VANTEK, repair	56.75
DAKOTA PUMP, repair	1,316.94	WEIDENBACH CONCRETE, crushed rock	87.50
EMERGENCY MEDICAL, supplies	48.59		
FENSEL'S ELECTRIC, supplies	705.54		
FINK LAW OFFICE, legal fees	233.71		
FREEMAN LUMBERYARD, supplies	164.20		
FREEMAN REGIONAL HEALTH, nursing staff	220.47		
FREEMAN SHOPPING CENTER, supplies	353.65		
		VOUCHERS	138,075.27
		SALARIES	43,534.43
		TOTAL VOUCHERS & SALARIES	181,609.70

Financial Report

Uecker moved to approve the financial report, as presented. Second by Waltner. Roll call: All votes aye.

Fence Ordinance 2021-04 | Second Reading

Tjaden moved to bring the proposed Fence Ordinance 2021-04 off the table for a second reading. Second by Saarie. Aye votes: Jacobsen, Saarie, Tjaden, Uecker, Waltner. Nay vote: Gering. Motion carried 5-1.

Motion by Uecker, second by Saarie to approve Fence Ordinance 2021-04 as presented for the second reading. Aye votes: Jacobsen, Saarie, Tjaden, Uecker, Waltner. Nay vote: Gering. Motion carried 5-1.

Adjournment

Motion to adjourn at 6:36 PM by Tjaden, second by Waltner. Roll call: All votes aye.

Council Minutes

Regular Session | Newly Organized Council Wednesday, May 5, 2021

The Freeman City Council met in regular session on Wednesday, May 5, 2021 at 6:37 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Blaine Saarie, Clifford “Lonnie” Tjaden, Doug Uecker, and Steve “Charly” Waltner. Also in attendance were Terry Jacobsen, Carol Eisenbeis, Police Chief Scott Brewer, Duane Walters, Joann Smith, and Colleen Schultz.

Oaths of Office

Mayor Walter administered the oath of office to Blaine Saarie, Clifford “Lonnie” Tjaden, and Doug Uecker. All three circulated nominating petitions and ran unopposed for 2-year terms on the council.

Council Appointment

In response to no petitions filed for the Ward III seat vacated by Terry Jacobsen, Mayor Walter appointed Tabitha Schoenwald to a one-year term on the council.

Waltner nominated Terry Jacobsen to fill a one-year appointment. Second by Gering. Roll call: All votes aye.

Mayor Walter administered the oath of office to Terry Jacobsen for a one-year term.

Council Officers

Tjaden nominated Saarie as council president. Second by Waltner. Motion carried.

Waltner nominated Tjaden as council vice president. Second by Uecker. Motion carried.

Council committee appointments will currently continue as specified in June of 2020, with some future changes – including ordinance updates - anticipated.

Planning & Zoning Appointments

Motion by Tjaden, second by Jacobsen to approve Mayor Walter’s reappointment of the following to the Planning & Zoning Commission: Reno Huber, Christa Helma, Randy Koerner, Janver Stucky, and Charly Waltner. Motion carried.

Designation of Official Newspaper & Bank

Motion by Uecker, second by Saarie to continue with *The Courier* as the official newspaper of the City of Freeman and all three Freeman Banks – CorTrust, Great Western, and Merchants State - as the official banks. Roll call: All votes aye.

City Attorney Appointment

The council reviewed the contract prepared by Mike C. Fink, Attorney at Law, and Fink Law Office, P.C., Bridgewater, South Dakota. The contract is the same as last year, minus the listing of a conflict attorney. In the event one is needed, an appropriate designation will be made. Motion by Jacobsen, second by Waltner to authorize Mayor Walter to sign the contract for Mike Fink as City Attorney. Roll call: All votes aye.

Rubble Site Waiver

Motion by Waltner, second by Tjaden to approve the rubble site waiver request made by Nathan Epp on behalf of Freeman Academy for the purpose of removing the former Hope Lutheran Church building that is in disrepair. Roll call: All votes aye.

SD Chislic Festival

Joann Smith shared information with the council as it relates to plans for the 2021 South Dakota Chislic Festival to take place on the grounds of the Freeman Prairie Arboretum on July 31.

Motion by Jacobsen, second by Saarie to waive the number of law enforcement personnel specified by City ordinance and place determinations for law enforcement staffing for the event in the hands of Freeman Chief of Police Scott Brewer. Roll call: All votes aye.

Saarie expressed appreciation to Smith, as well as to Colleen Schultz, also in attendance, for putting on a good event. Waltner also commended festival organizers on the project.

Swimming Pool Rates

Motion by Waltner, second by Saarie to approve the following swimming pool rates for the 2021 season: Family pass - \$80; Individual Adult pass - \$65; Individual Child pass (ages 6-18) - \$45; Adult Daily rate - \$4.50; Child rate (ages 6-18) - \$2.50. Under age 6 – free of charge. Roll call: All votes aye.

Library Grant

Freeman Public Library director LeAnn Kaufman has the opportunity to apply for a grant; if approved the requested items would need to be purchased and then full reimbursement would be made. The council reviewed the information about materials and costs associated with the application. Motion by Waltner, second by Tjaden to authorize Kaufman to submit the application and pay for the purchases based on signed pre-approval for full reimbursement from the granting entity. Roll call: All votes aye.

Parking Ordinance 2021-05 | First Reading

The council observed the first reading of a parking ordinance prepared at the recommendation of City Attorney Mike Fink. It was clarified that this ordinance does not address parking in front of Freeman residences.

Water Deposit Ordinance 2021-06 | First Reading

The first reading of a water ordinance change was heard by the council. The recommended change raises the water/utility deposit required for rental properties to two hundred dollars (\$200). The increase is intended to better cover and recuperate fees that are otherwise left unpaid.

Police Report

The council reviewed Chief Brewer's written report. Brewer highlighted the need for updated speed limit signs to be posted in several locations and also noted information gleaned from the traffic report conducted in conjunction with data collected for the reconstruction of Main Street. Councilors expressed interest in securing equipment to conduct additional traffic reports, as this would be helpful in making determinations regarding appropriate speed limits and prioritizing street repair projects. Duane Walters informed the council that the City of Freeman is expected to soon be eligible to receive new signage throughout the town at no expense.

Other Business

Saarie shared questions that residential property owners at the North end of Main Street had regarding curb, gutter, and the opportunity to keep trees. He was encouraged to provide a list of questions to project engineer Paul Korn of Sayre Associates.

It was noted that it is past the deadline for moving the storage containers along Cherry Street. Tjaden informed the council that the property owner is aware of this, but health issues have caused a delay.

Saarie informed the council about an opportunity to collect plastic bags and similar plastics at the Recycling Center through the TREX recycling program. The Freeman Lions Club recently collected enough plastic to have a bench made. If the City and other local organizations register, as well, additional benches could be made from the recycled plastic and be provided to the community. Saarie was encouraged to sign the City of Freeman up for participation in this program.

Jim Smidt has cleaned up old TV's that had been brought to the rubble site and is has them secured in storage. The council approved the disposal of the old outhouse and empty shed at the rubble site.

Saarie provided an update regarding plans for the sale of surplus garbage truck. Plans for the surplus street sweeper and sewer jetter were also discussed.

Jacobsen expressed interest in a walking path to promote safety in Freeman and in the downtown area. Designated crosswalks and flashing caution signs along Sixth Street were also mentioned as ways to enhance pedestrian safety.

Updates were provided regarding the cleaning and opening of the restroom and shower facilities at the parks.

Uecker provided information about more than \$216,000 that will be coming to the City of Freeman as part of the American Rescue Plan. Development and marketing coordinator Carol Eisenbeis noted that half of the amount is expected to be received by mid-June, with the remainder to be provided one year later. She also relayed District III's recommended that an account be created for these funds and that providing water for the new housing development on the west side of town would likely be an appropriate designation for use of the funds.

Walters will arrange for representatives from MaGuire Iron, Vantek, and others to be in attendance at the upcoming council meeting to facilitate the move of the 911 antennae from the golf course to the water tower in order to strengthen the signal.

Next Meeting

The council entertained discussion regarding the schedule for upcoming meetings. The next regular session of the Freeman City Council will take place on Tuesday, May 18, 2021, at 6:30 PM.

Council Meeting Date Ordinance 2021-07 | First Reading

Gering moved to officially change the regular meeting schedule for the Freeman City Council to the first and third Tuesdays of the month. This was the first reading of the proposed change. Second by Tjaden. Roll Call: All votes aye.

Executive Session

Waltner moved to go into Executive Session at 7:55 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation.

Tjaden declared out of executive session at 9:01 PM.

Adjournment

Tjaden moved to adjourn immediately following executive session with no additional action taking place.

Carol J. Eisenbeis

Michael Walter, Mayor

Council Minutes
Regular Session
Tuesday, May 18, 2021

The Freeman City Council met in regular session on Tuesday, May 18, 2021 at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford "Lonnie" Tjaden, Doug Uecker, and Steve "Charly" Waltner. Also in attendance were City Attorney Mike Fink, Lisa Jensen, Carol Eisenbeis, Police Chief Scott Brewer, Duane Walters, Lloyd Berglund, Chad Hanson, Chad Edwards, Jerald Waltner, Travis Crites, Craig Derry, and Cheryle Gering.

Minutes of the May 5, 2021 Regular Meeting

Waltner moved to accept the minutes of the May 5, 2021, regular meeting. Jacobsen seconded the motion. Roll Call: All votes aye.

Project Update by Vantek/Maguire Iron/Core & Main on Water Tower Antennae Placement

These three entities will work together to put the 911 antenna and the new water meter antenna, on the newly painted water tower, without compromising the beauty of the tower. The timeframe to complete this project is late summer, depending the availability of parts and supplies.

Malt Beverage License Renewals

The Council considered the applications for malt beverage renewals for 2021/2022 submitted by the following:

- 1) On-Off Sale Malt Beverage license for 2021/2022
Application of: Dollar General Store #10796
Location of: 305 N US Hwy 81
Freeman, SD 57029
- 2) On-Off Sale Malt Beverage license for 2021/2022
Application of: Total Stop Convenience Store #9466
Location of: 601 S US Hwy 81
Freeman, SD 57029
- 3) On-Off Sale Malt Beverage license for 2021/2022
Application of: Casey's General Store #3245
Location of: 1206 E 6th St
Freeman, SD 57029
- 4) On-Off Sale Malt Beverage license for 2021/2022
Application of: Expressive Home Décor, LLC
Location of: Dba: Vintage Vault Floral
394 S Main St
Freeman, SD 57029

No one was present at the meeting to show rejection of these renewal applications. Jacobsen moved to approve all 4 malt beverage licenses as presented. Uecker seconded the motion. Roll call: All votes aye.

Parking Ordinance 2021-05 | Second Reading

The council observed the second reading of a parking ordinance prepared at the recommendation of City Attorney Mike Fink. There were a number of citizens present at the meeting, to discuss their concerns regarding the parking ordinance. It was determined that the “class of vehicles” and “conditional use permit” be further defined. Tjaden moved to table until the next meeting, seconded by Jacobsen. Roll call: All votes aye.

Water Deposit Ordinance 2021-06 | Second Reading

Motion by Tjaden, second by Uecker to approve Water Deposit Ordinance 2021-06 as presented for the second reading. Roll call: All votes aye.

Council Meeting Date Ordinance 2021-07 | Second Reading

Motion by Tjaden, second by Saarie to approve Council Meeting Date Ordinance 2021-07 as presented for the second reading. Roll call: All votes aye.

Temporary Medical Cannabis Ordinance

Mike Fink informed the council that medical marijuana will be legal as of July 1st, 2021. This ordinance is a temporary ordinance, regarding the issuance of local medical cannabis establishment permits and/or licenses.

Mike will prepare the ordinance and the first reading will take place at the next meeting.

Marketing & Development Report

Councilors reviewed the written report provided by Carol Eisenbeis. There was no discussion on the report.

Other Business

Gering would like permission from the council for Duane to hire a surveyor to determine the right of way for Klasi and Cherry Streets. This is necessary to join the streets together, which will allow the garbage truck and snow plow to travel through, instead of having to back up. Moved by Jacobsen, second by Saarie to allow Duane to find a surveyor. Roll call: All votes aye.

Saarie reported that they have secured extra help at the rubble site, for free dump days, which will be held Saturday, June 5 and June 12, 2021.

Saarie informed the council that he is looking into finding a soy-based product to control the dust between Dr Aanenson’s building and Weidenbach Concrete Works.

Jacobsen informed the council the Athletic Booster Club will be meeting on Tuesday, May 25th. He verified, with the council, that the city will donate \$150,000 to the new youth ballfields.

Waltner reported that the scaffolding is still up at the Community Center, because he would like to have Brian paint the area above the stage.

Walters informed the council that the DOT signed off on the permit to relocate the culvert by Mitch Kleinsasser's to 3rd Street.

Walters also reported the major problem they are having with grubs at the lagoon. They are destroying the property. He will check with Mettler to see if they have a solution to this problem.

Waltner requested more gravel be placed by the parking pads at the city park campground and also the other three pads be matted.

Next Meeting

Jacobsen moved to change to next City Council meeting from Tuesday, June 1st to Thursday, June 3rd at 6:30 PM at City Hall. Second by Waltner. All votes aye.

Executive Session

Waltner moved to go into Executive Session at 8:05 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation.

Jacobsen declared out of executive session at 8:37 PM.

Adjournment

Jacobsen moved to adjourn immediately following executive session with no additional action taking place.

Lisa M Jensen, Interim Finance Officer

Michael Walter, Mayor

Council Minutes
Special Session
Wednesday, June 2, 2021

The Council of the City of Freeman met in special session on Wednesday, June 2, 2021 at 6:30 pm at the Freeman City Hall. Council President Blaine Saarie presided and the following members were present: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford Tjaden, and Charly Waltner.

Executive Session

Waltner moved to go into Executive Session at 6:39 pm pursuant to SDCL 1-25-2(1) Personnel. Tjaden seconded the motion. All votes aye. Jacobsen declared out of executive session at 8:00 pm.

No action was taken

Adjournment

Waltner moved to adjourn at 8:00 pm. Saarie seconded the motion. All votes aye.

Lisa Edelman, Interim Deputy Finance Officer

Blaine Saarie, President

Council Minutes
Regular Session
Thursday, June 3, 2021

The Freeman City Council met in regular session on Thursday, June 3, 2021 at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford “Lonnie” Tjaden, Doug Uecker, and Steve “Charly” Waltner. Also in attendance were Interim Finance Officer Lisa Jensen, Carol Eisenbeis, Police Chief Scott Brewer, Jay Hofer, Marlene Herman, Dawn Ellen Stahl, Joyce Hofer, and Cheryle Gering.

Minutes of the May 18, 2021 Regular Meeting

Waltner moved to accept the minutes of the May 18, 2021, regular meeting, with a correction from Other Business that the City voted to commit \$150,000, **not** \$150.00, to the new youth ballfields. Jacobsen seconded the motion. Roll Call: All votes aye.

Vouchers & Salaries

Tjaden moved to approve the vouchers and salaries listed below. Jacobsen seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,392.18	GOLDEN WEST, telephone service	1,222.39
PAYROLL - MARKETING	2,150.42	HAWKINS, pool supplies	2,318.54
PAYROLL - GOV'T BUILDING	258.01	HUTCHINSON CONSERVATION, trees	150.00
PAYROLL - POLICE	5,461.98	JAMBOREE, supplies	20.03
PAYROLL - PUBLIC SAFETY	85.70	LIFT SOLUTIONS, supplies	122.56
PAYROLL - STREETS	1,304.40	MATHESON TRI GAS, supplies	68.37
PAYROLL - SEWER	3,049.43	MR G'S TIRES, repairs	219.95
PAYROLL - REFUSE	1,936.00	NORTHWESTERN ENERGY, electric & gas	6,476.99
PAYROLL - RECYCLE	3,052.98	ONE OFFICE, supplies	154.33
PAYROLL - WATER	3,042.35	PACE PAYMENT SYSTEM, credit card processing	20.00
PAYROLL - AMBULANCE	3,274.63	HAYLIE PALMER, refund	21.73
PAYROLL - PARK/POOL	349.10	PITNEY BOWES, postage	304.50
PAYROLL - GOLF COURSE	11,841.62	PLUNKETTS PEST CONTROL, pest control	89.44
PAYROLL - LIBRARY	4,094.44	PORTA PROS, portable toilet rental	145.00
PAYROLL - COMMUNITY CENTER	127.92	REEL SHARP, repair	345.00
MERCHANTS STATE BANK, 941 deposit	9,943.63	REINHART FOOD SERVICE, supplies	4,068.31
SD RETIREMENT	4,160.12	RESTAURANT EQUIPMENT, repair	313.63
WELLMARK, health insurance	12,908.39	RURAL MUFACTURING, repairs	83.91
ACH FEES, payroll & utilities	30.00	S & S WILLERS, sand	973.59
AFLAC, employee insurance	390.14	SAARIE AUTO BODY, repairs	92.38
AMAZON, library supplies books & videos	938.15	SD DEPT OF ENVIRONMENT, fee	100.00
APPEARA, rugs	109.66	SD DEPT OF HEALTH, testing	104.00
AUCH, KAYLEE, pool supplies	26.09	SD DEPT OF PUBLIC SAFETY, license renewals	318.00
BEAL DISTRIBUTING, beer	1,814.75	SD DEPT OF REVENUE, sales tax	3,638.87
BENDERS SEWER, jetting	585.00	SECOND CENTURY PRINTING, publishing	692.78

B-Y WATER, water purchase	7,449.88	SOUTH EAST FINANCE OFFICERS, dues	30.00
B-Y WATER INTEREST	3,168.00	SOUTHEASTERN ELECTRIC, electric	1,915.94
C & B OPERATIONS, repairs	451.73	SPECIALTY AUTOMOTIVE, repair	912.59
CARDMEMBER SERVICES, dues & repair	183.08	SPENCER QUARRIES, rock chips	143.52
CENTURY BUSINESS PRODUCTS, copier maint	321.21	SQUARE, monthly subscription	35.00
CHESTERMAN COMPANY, drinks	331.60	STERN OIL COMPANY, fuel	1,302.52
CHS, fuel	1,693.38	STOCKWELL ENGINEERS, west side acres	8,748.00
CITY OF FREEMAN, utilities	41.00	STRYKER MEDICAL, equipment	58,164.24
CITY OF MITCHELL LANDFILL, garbage fees	3,350.40	TOTAL STOP, fuel	665.47
CORE & MAIN, supplies	1,008.88	US POST OFFICE, box rent	66.00
DAKOTA BEVERAGE, beer	820.05	VANTEK, supplies	56.75
EAST RIVER FURNITURE, golf	989.39	VERIZON WIRELESS, police cell phones	188.20
EMERGENCY MEDICAL, supplies	580.24	WALTNER MEDIA, welcome guide ads	528.00
FENSEL'S ELECTRIC, supplies	508.93	STEVE WALTNER, camera	148.50
FENSEL'S GREENHOUSE, flowers	120.42	TERESA WILSON, refund	100.00
FINK LAW OFFICE, legal fees	1,371.70	ZIMCO SUPPLY, golf supplies	10,227.00
FREEMAN INTERNATIONAL, repair	528.35		
FREEMAN REGIONAL HEALTH, nursing staff	31.50		
FREEMAN SHOPPING CENTER, supplies	1,039.89		
		VOUCHERS	160,191.59
		SALARIES	41,421.16
		TOTAL VOUCHERS & SALARIES	201,612.75

Financial Report

Tjaden moved to approve the financial report as presented. Saarie seconded the motion. Roll call: all votes aye.

Public Input

Dawn Ellen Stahl, Joyce Hofer and Marlene Herman were present to share their concerns about what they see as deteriorating conditions, in Freeman. They encouraged both new, as well as long time residents, to take pride in their homes and yards, in order to beautify our residential areas and also to have respect for their neighbors.

Tabled Parking Ordinance 2021-05

Mayor Walter requested this ordinance remain tabled until the next meeting, at which time there will be a new first reading.

Hootz Addition Discussion

Jay Hofer was present to give the city council a review of the events which have taken place, since he was offered a 30' x 30' additional room in the old fire hall, back in July 2019. This addition would be used for fundraisers, meetings, etc. Hofer was originally offered this additional space, due to Hootz many requests to rent out the old fire hall and the City's need to house equipment there as well. Saarie is working on

getting estimates together on the total cost of the project and will bring the information back to the Council for a vote.

Committees to Be Appointed by the Mayor Ordinance 2021-08 | First Reading

The first reading to update the Committees to Be Appointed by the Mayor Ordinance was heard by the council. Updates to the ordinance were made and there will be a second reading at the next council meeting.

Medical Cannabis Ordinance 2021-09 | First Reading

The first reading of the Medical Cannabis Ordinance was heard by the council. The second reading and adoption of this ordinance will take place at the next council meeting.

District III Joint Cooperative Agreement

Waltner moved to approve the Joint Cooperative Agreement with District III and to authorize the Mayor to sign the agreement. Jacobsen seconded the motion. Roll call: all votes aye.

Summer Rec Financial Request – Teener Program

Dustin Tschetter requested a donation from the City to help with expenses for the Canistota/Freeman Sticks 14U Teener baseball program. This year's state tournament will be held in Freeman. After some discussion, it was decided that Mayor Walter will get in touch with Tschetter, to determine what expenses the donation would be used to cover, before a decision is made.

Golf Course Personnel

Motion by Waltner, second by Saarie to hire Karli Maske as seasonal golf personnel for the 2021 season at an hourly rate of \$12.00. Roll call: all votes aye.

Freeman Community Development Corp | West Side Development

Jeff Buechler was present to give the City Council an update on the West Side Development. Buechler made a request, on behalf of FCDC, that the railroad property owned by the City be given to FCDC, to be used as part of the new housing development. After some discussion, Tjaden moved to give Parcel ID 099.56.34.4040, with the Legal Description of: ALL 100' WIDE CORRIDOR CMSTP RR IN SE1/4 NE1/4 LESS FOOTAGE AS DESCRIBED IN CO-552 & M25-036 34.99.56, to FCDC. Saarie seconded the motion. Roll call: all votes aye.

Other Business

The City Council addressed several items related to the Freeman Swimming Pool, including requests to rent the pool for private parties. Motion by Tjaden, second by Jacobsen to set rent at an hourly rate of \$150.00. Rental opportunities will be available during evening hours only,

excluding Sundays and a two week notice is required. Roll call: All votes aye. Logistics relating to adult water aerobics classes are in the process of being determined.

Jacobsen expressed concern about a number of lawns in the City, needing to be mowed. He requested that letters be sent to these residents. The letters will be sent out by Chief Brewer and if there is no response in 5 days, the City will hire someone to come in and mow and the resident will be charged accordingly.

Saarie reported that the Rubble Site was recently inspected and passed the inspection.

Saarie also reported that garbage cans are needed for the upcoming Chislic Festival. Both 90 and 300 gallon containers will be utilized. If there is a shortage of 300 gallon cans, the school offered the use of theirs.

Gering reported that the sewer is back up and running at the lagoon. The outage was caused by an electrical failure and was diagnosed and fixed by Dakota Pump, after being down over the Memorial Day weekend.

Uecker reported that the AED's for the Freeman Ambulance have arrived and training will be scheduled in the near future.

Next Meeting

The next meeting of the Freeman City Council will take place on Tuesday, June 15. The meeting will be held at City Hall and start at 6:30 PM.

Executive Session

Waltner moved to go into Executive Session at 8:33 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation. Tjaden declared out of executive session at 9:03 PM.

Adjournment

Saarie moved to adjourn at 9:08 PM. Waltner seconded the motion.

Lisa M Jensen, Interim Finance Officer

Michael Walter, Mayor

Council Minutes

Regular Session

Tuesday, June 15, 2021

The Freeman City Council met in regular session on Tuesday, June 15, 2021, at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors responding to roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford “Lonnie” Tjaden, Doug Uecker, and Steve “Charly” Waltner. Also in attendance were City Attorney Mike Fink, Police Chief Scott Brewer, Carol Eisenbeis, Cheryle Gering, Jay Hofer, Chad Huwe, Laura Reynolds, Jim Singletary, Carol Waltner, Jerry Waltner, Katie Waltner, and Marge Waltner.

Minutes of the June 2, 2021, Special Session

Jacobsen moved to accept the minutes of the June 2, 2021, special session. Saarie seconded the motion. Roll call: All votes aye.

Minutes of the June 3, 2021, Regular Meeting

A motion by Saarie with a second by Jacobsen was made to approve the minutes of the June 3, 2021, regular meeting with the following correction to the first sentence of the “Public Input” paragraph: “Dawn Ellen Stahl and Joyce Hofer addressed the council.” Motion carried.

Special Event Permit – Vermeer 5K/10K Run/Walk

Marge Waltner of Vermeer Manufacturing addressed the council regarding plans for the 5K/10K Run/Walk taking place on August 14. A map of the route was provided. Vermeer employees will serve as spotters for those running along Cedar Street. Saarie moved to approve the special event permit. Second by Jacobsen. Roll call: All votes aye.

Public Input

Guests in attendance were given the opportunity to address the council; they chose to wait until specific agenda items to be addressed later in the meeting.

Board of Adjustment – Schrock Variance Hearing

Motion by Waltner, second by Tjaden to convene the Board of Adjustment at 6:34 PM. Motion carried.

Tjaden reported that the Planning & Zoning Commission had approved a variance proposed by Marcia Schrock for the purpose of adding a deck to her house. Tjaden recommended the council’s approval, as well. Motion to approve by Gering, second by Saarie. Responses to the questions read by the mayor led to a roll call vote. All votes aye.

Waltner declared the Board of Adjustment out of session at 6:38 PM.

Hootz Addition Discussion

Saarie provided itemized cost estimates for a possible 30 x 30-foot addition to Hootz, noting that some costs would need to be incurred whether the expansion project moves forward or not. The existing Hootz contract will end in 2025 and renter Jay Hofer will need to know of the council’s future plans. Several council members expressed a desire to remodel the current Hootz location to house the Freeman Police Department in the future. Hofer was commended by councilors and by the mayor on the way he has run his business and taken care of the building in the six years he’s rented the space. Motion by Uecker, second by Saarie to move forward with an addition to Hootz. Roll call: Aye- Saarie, Uecker. Nay- Gering, Jacobsen, Tjaden, Waltner. Motion failed.

Committees to Be Appointed by the Mayor | Ordinance 2021-08 | Second Reading

Motion by Tjaden, second by Jacobsen to approve the second reading of Ordinance 2021-08 that defines council committees appointed by the mayor. Roll call: All votes aye.

Temporary Medical Cannabis Ordinance | Ordinance 2021-09 | Second Reading

Motion by Jacobsen, second by Uecker to approve the second reading of the Temporary Medical Cannabis Ordinance 2021-09. Roll call: All votes aye.

Donation of Real Estate to Freeman Community Development Corporation | Resolution 2021-03

City Attorney Mike Fink spoke to the request made to him to prepare a resolution regarding property along the old railroad line to be given to the Freeman Community Development Corporation. He recommended that the resolution not be passed in its current format, as a legal description of the portion of the property that the City would retain for a retention pond will need to be clearly defined. Council members reviewed a map of the property in order to clarify their intentions.

Chad Huwe of Stockwell Engineering specified that he will create a preliminary plat for the new west side housing development in response to the preferences indicated by the council. Those documents will come to the Planning and Zoning Commission prior to approval from the council. Language of the existing B-Y Water easement was also discussed. Mayor Walter noted that the development corporation would like to be selling lots at the Turner County Fair.

Development Agreement with the Freeman Community Development Corporation

The council discussed the 2-page joint development agreement between the City of Freeman and the Freeman Community Development Corporation with regard to the sale of lots in the west side housing development. The City of Freeman will need to be in compliance with stipulations provided by the South Dakota Legislative Audit in Pierre. No action will take place until a response is received from Pierre.

Repeal of Fence Ordinance 6.0609 | First Reading

An ordinance that repeals Fence Ordinance 6.0609 from the City Ordinances received its first reading. This will be labeled as Ordinance 2021-11. The repeal is intended to clean up our ordinances, as the new Fence Ordinance will be placed only in the Zoning Ordinances.

Municipal Gross Receipts Tax/Liquor Tax Refund/Cash Contract Bond Refund

In addition to the City of Freeman's current 2% sales tax, a 1% Bed, Board, & Booze tax will also apply to some items and go into effect on July 1. Retailers are receiving information from the Department of Revenue regarding items that will be taxed. The City of Freeman will need to look at taxing of items at the golf course and at the swimming pool concession stand. In order to not be double-taxed, the businesses for which the City holds a bond - Freeman Shopping Center and Hootz - will need to take inventory on June 30 or July 1, with appropriate action taking place in response at the July 8 council meeting.

Parking Ordinance 2021-10 | First Reading

Tjaden provided an overview of amendments to Parking Ordinance 2021-10. The council made the following changes to the document, as presented: 1) The term "non-licensed" will be replaced with "non-licensable." 2) Front yard parking for construction, loading/unloading, and snow removal will be allowed for up to 24 hours, rather than 12 hours.

Public Input

Freeman resident Jim Singletary addressed the council, voicing appreciation for revisions made to the parking ordinance He also expressed concerns in response to statements made during the "Public Input" portion of the previous council meeting.

Freeman Community Transit Donation Request

Several councilors spoke favorably of the service provided by our local transit. Motion by Waltner, second by Gering to donate \$10,000 to the Freeman Community Transit, as was done in the past. Roll call: All votes aye.

Summer Rec Financial Request

Motion by Waltner, second by Saarie to provide \$3,500 to the Freeman Summer Rec program in response to their financial request. This is an item for which we budget. Roll call: All votes aye.

Teener Baseball Program Donation

Motion by Jacobsen, second by Uecker to donate a one-time stipend of \$1,000 to the Sticks Teener baseball program for the purpose of hosting the state tournament. Canistota and Marion have each donated \$1,000 for this purpose, as well. Roll call: All votes aye.

Water Restrictions

Councilors discussed water restriction options in response to water use data provided by B-Y Water with whom we contract for water. Residents Jerry Walter, Carol Waltner, and Katie Waltner contributed to the discussion. In an effort to avoid increased water rates, motion by Tjaden and second by Waltner to restrict outdoor watering between the hours of 10 AM and 7 PM, effective as soon as the information can be made available to the public. Roll call: All votes aye.

Tree City USA

Charly Waltner informed the council that he chose not to renew the City of Freeman's Tree City USA status. It was brought to the attention of the council that the golf course will be needing to replace trees in the near future in due to the Ash borer disease; funds are being sought for that purpose. The City of Freeman currently budgets for Tree City USA and will rejoin if it appears to be advantageous for the purpose of purchasing new trees.

July Fourth Swimming Pool Hours

The council determined that regular pool hours will be observed at the Freeman Swimming Pool on Sunday, July 4.

Development & Marketing Report

The written report prepared by Carol Eisenbeis was included in the packet of council documents and provided in advance. Council members had no questions for Eisenbeis in response to the report.

Other Business

Saarie initiated discussion regarding charges for the disposal of flatscreen TVs and tube style (CRT) TVs. Logistics relating to the Trex Recycling program were also discussed.

Saarie made favorable remarks about the water aerobics class taking place at the Freeman Swimming Pool and for the job done by City employees in moving a Third Street culvert.

To enhance the entrance to Freeman, Saarie asked about the possibility of sweeping Sixth Street and also repainting the lines. Saarie and Gering will discuss arrangements for having the lines repainted.

The replacement of the police Impala was brought to the attention of the council by Saarie. Saarie recommended passing the police pickup down to the police officer and purchasing a new all-wheel drive vehicle for the police chief. Jacobsen noted that a new pickup for Dewey (Walters) is an item for which the council had budgeted.

Tjaden informed the council of a recent B-Y Water pipe break and the water situation in Menno; when wells were started up, nothing but slush came up. Gering noted that we want our Freeman wells to be functional and run clean water; exercising the wells regularly is the only way to ensure that.

Tjaden noted that it will be necessary to tear down the City of Freeman's tin shed on the west side of town and also remove the rubble pile currently located in that vicinity. Possible removal of the adjacent Kleinsasser house was also discussed. Tjaden suggested the possibility of placing a fenced dog park in the cleared area.

A recommendation was made by Tjaden to consider extending the Main Street project to encompass four additional blocks in the B1 District. The four blocks involved would be those that are one block directly to the east of Main Street and one block to the west on both Third and Fourth Streets; they are the streets that pass Freeman's banking establishments and City Hall. As a possible auxiliary item for the project, the City will get a cost estimate from Sayre Associates for redoing those four additional blocks with blacktop.

Gering informed the council that lagoon and aerator work will be done in the near future. Discharge related to that process will cause a temporary odor.

Mayor Walter informed that council that the weeds in the west side property have been cleared.

Swimming Pool Personnel

In response to Freeman Swimming Pool lifeguards Taylor Fransen and Olivia Lemme recently earning WSI (Water Safety Instructor) certification, a motion was made by Waltner to increase their pay retroactively beginning June 1, 2021, to an hourly rate of \$11.25 and \$11.75, respectively. This is a one-dollar increase of their current rate and is based on their previous experience. Second by Gering. Roll call: All votes aye.

Next Meeting Date

Due to the July 5 closure of City Hall for the Independence Day holiday and the need for vouchers to be addressed, the next meeting of the Freeman City Council will take place on Thursday, July 8 at 6:30 PM.

Executive Session

Waltner moved to go into Executive Session at 8:50 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation.

Waltner declared out of executive session 9:25 PM.

Golf Course Clubhouse Personnel

Jacobsen moved to hire Maggie Atkins as an employee Valley View Golf Course at a rate of \$12 per hour. Second by Gering. Roll call: All votes aye.

Adjournment

The council adjourned at 9:26 PM.

Carol J. Eisenbeis

Michael Walter, Mayor

Council Minutes
 Regular Session
 Thursday, July 8, 2021

The Freeman City Council met in regular session on Thursday, July 8, 2021 at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford “Lonnie” Tjaden, Doug Uecker, and Steve “Charly” Waltner. Also in attendance were Interim Finance Officer Lisa Jensen, Carol Eisenbeis, Police Chief Scott Brewer, Jay Hofer, Emily Hofer, Vernetta Waltner, Michelle Neuharth, Evan Waltner, Paul Korn from Sayre & Associates, Chad Soulek and Duane Walters.

Minutes of the June 15, 2021 Regular Meeting

Waltner moved to accept the minutes of the June 15, 2021, regular meeting. Jacobsen seconded the motion. Roll Call: All votes aye.

Vouchers & Salaries

Saarie moved to approve the vouchers and salaries listed below. Tjaden seconded the motion. Roll call: all votes aye.



VOUCHERS PAYABLE - June 30, 2021

PAYROLL - FINANCE	1,371.39	KEPPS, food for resale	1,024.00
PAYROLL - MARKETING	2,150.42	KLEINSASSER HTG, repair	585.73
PAYROLL - GOV'T BUILDING	357.21	KNODEL CONTRACTORS, hauling	4,140.22
PAYROLL - POLICE	5,624.16	KUSTOM COLORS, supplies	90.00
PAYROLL - PUBLIC SAFETY	94.79	LAWNS UNLIMITED, spraying	2,230.30
PAYROLL - STREETS	1,290.19	MARC, chemicals	1,818.30
PAYROLL - SEWER	3,270.38	MATHESON TRI GAS, supplies	66.55
PAYROLL - REFUSE	1,978.57	M C & R POOLS, supplies	360.65
PAYROLL - RECYCLE	3,054.31	METTLER FERTILIZER, spray	361.48
PAYROLL - WATER	3,163.24	MILLER CONSULTING, computer IT	1,854.00
PAYROLL - AMBULANCE	3,849.11	MR G'S TIRES, repairs	613.36
PAYROLL - PARK/POOL	6,714.89	NAPA, repair	80.84
PAYROLL - GOLF COURSE	12,886.74	NEW CENTURY PRESS, publishing	66.44
PAYROLL - LIBRARY	3,968.38	NORM'S, supplies	197.98
PAYROLL - COMMUNITY CENTER	53.43	NORTHWESTERN ENERGY, electric & gas	11,207.73
MERCHANTS STATE BANK, 941 deposit	11,632.68	OFFICE ALLY, monthly subscription	70.00
SD RETIREMENT	4,273.29	ONE OFFICE, supplies	103.85
WELLMARK, health insurance	11,291.25	ON SIGHT, annual dues	111.46
ACH FEES, payroll & utilities	30.00	PACE PAYMENT SYSTEM, credit card processing	20.00

ACUSHNET, supplies	739.73	PITNEY BOWES, postage	601.50
AFLAC, employee insurance	390.14	PLUNKETTS PEST CONTROL, pest control	222.57
AMANDA GOLDER, refund	3.02	PORTA PROS, portable toilet rental	290.00
AMAZON, library books & videos	814.51	PRINTING PLUS, supplies	46.73
APPEARA, rugs	219.32	REINHART FOOD SERVICE, supplies	2,530.45
ASHLEY WEBER, refund	100.00	RIVERSIDE HYDRAULICS, repair	243.60
AWE ACQUISITION, library equipment	3,353.00	RORY HERMSEN, reimbursement	260.71
BEAL DISTRIBUTING, beer	1,633.10	RUML PLUMBING, repair	469.10
BOLTE'S SUNRISE SERVICE, roll-off	957.51	RURAL MUFACTURING, repairs	50.08
B-Y WATER, water purchase	13,016.26	SAARIE AUTO BODY, repairs	468.69
B-Y WATER INTEREST	3,168.00	SAYRE ASSOCIATES, engineering	32,481.65
C & B OPERATIONS, repairs	311.01	SD DEPT OF AG, drinking water fees	600.00
CARDMEMBER SERVICES, dues & equip	497.15	SD DEPT OF HEALTH, testing	134.00
CDW GOVERNMENT, library equip	1,112.41	SD DEPT OF PUBLIC SAFETY, license renewals	411.00
CENTURY BUSINESS PRODUCTS, copier maint	245.47	SD DEPT OF REVENUE, sales tax	4,001.47
CHESTERMAN COMPANY, drinks	556.00	SDGA, dues	253.00
CHS, fuel	1,075.01	SECOND CENTURY PRINTING, publishing	642.93
CITY OF FREEMAN, utilities	41.00	SITE ONE LANDSCAPE, supplies	260.80
CITY OF MITCHELL LANDFILL, garbage fees	3,792.00	SOUTHEASTERN ELECTRIC, electric	1,833.96
COMMERCIAL ASPHALT, hot mix	3,465.50	SPECIALTY AUTOMOTIVE, repair	29.76
CONCRETE MATERIALS, asphalt	1,061.45	SPENCER QUARRIES, rock chips	9,799.26
CORE & MAIN, supplies	37,785.24	STAN HOUSTON, supplies	1,873.70
DAKOTA BEVERAGE, beer	998.25	SQUARE, monthly subscription	35.00
DAKOTA PUMP, repair	1,104.34	STERN OIL COMPANY, fuel	1,762.68
DAKOTA RESOURCES, conference	55.00	STICKS BASEBALL, advertising	50.00
DIESEL MACHINERY, repair	313.57	STOCKWELL ENGINEERS, west side acres	2,916.00
FENSEL'S ELECTRIC, supplies	1,511.51	STUCKY'S, repair	80.00
FERGUSON WATERWORKS, equip	10,281.65	TOTAL STOP, fuel	884.87
FREEMAN INTERNATIONAL, repair	164.51	US BANK TRUST, lagoon loan	16,668.22
FREEMAN LUMBERYARD, supplies	3.80	VALLEY ELECTRIC, repair	2,667.96
FREEMAN REGIONAL HEALTH, nursing staff	115.97	VERIZON WIRELESS, police cell phones	94.10
FREEMAN SHOPPING CENTER, supplies	840.02	WALTNER MEDIA, printing	1,253.00
GOLDEN WEST, telephone service	1,328.66	ZIMCO SUPPLY, golf supplies	2,079.50
IVAN'S DRAINS, repair	80.25		
JAMBOREE, supplies	277.85		
JH DIESEL & AG, repair	151.64		
JOHNSON BROS, liquor for resale	161.90		
JUNIOR LIBRARY GUILD, books	919.10		

		VOUCHERS	230,871.25
		SALARIES	49,827.21
		TOTAL VOUCHERS & SALARIES	280,698.46

Financial Report

Tjaden moved to approve the financial report as presented. Uecker seconded the motion. Roll call: all votes aye.

Special Event Permit – Mutton Run 5K/10K/1 Mile Run/Walk

Vernetta Waltner of Salem Mennonite Home addressed the council regarding plans for the 5K/10K/1 mile Run/Walk taking place on July 31. A map of the route was provided. Waltner moved to approve the special event permit. Second by Saarie. Roll call: All votes aye.

Special Event Liquor License – SD Chislic Festival

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale malt beverage license for Saturday, July 31, 2021

Application of:

South Dakota Chislic Festival

PO Box 645

Freeman, SD 57029

Location of:

Prairie Arboretum

748 S Main Street

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Saarie moved to approve the one day beverage license for Saturday, July 31, 2021. Jacobsen seconded the motion. Roll call: all votes aye

Liquor Cash Contract Bond Refund

Two establishments, Freeman Shopping Center and Hootz currently have \$2500.00 bonds, held by the City. A motion by Jacobsen, with a second by Saarie was made to refund the bonds back to the Freeman Shopping Center and Hootz. All votes aye.

Liquor Tax Refund

In addition to the City of Freeman’s current 2% sales tax, a 1% Bed, Board, & Booze tax, became effective on July 1. In order to not be double-taxed, the businesses for which the City holds a bond - Freeman Shopping Center and Hootz, took liquor inventory on June 30 or July 1. Inventory totaled approximately \$55,000.00. The refund will be 15 % and total approximately \$8,250.00. Blaine moved to refund the tax back to Freeman Shopping Center and Hootz. Uecker seconded the motion. All votes aye.

Water Restrictions

The City Council imposed water restrictions at its last regular meeting but according to the daily usage numbers, provided by B-Y Water, additional restrictions will be put in place. After some discussion, a motion by Tjaden and second by Uecker would allow odd-numbered houses/businesses to water only from 7:00 PM-10:00 AM, on odd-numbered days and even-numbered houses/businesses to water only from 7:00 PM-10:00 AM on even-numbered days. All votes aye.

Rubble Site Waiver

Motion by Tjaden, second by Saarie to approve the rubble site waiver request made by Darrin Roesler, to remove the house, driveway and rain water shed at 212 E 5th St, that are in disrepair. Roll call: All votes aye.

Board of Adjustment – Douglas Variance Hearing

Tjaden reported that the Planning & Zoning Commission had denied a variance proposed by Kevin & Kelly Douglas for an addition onto their existing garage. Tjaden recommended the council follow the recommendation of the Planning & Zoning Commission and deny the variance, as well. Motion to deny made by Tjaden, second by Jacobsen. All votes aye.

Parking Ordinance 2021-10 – Second Reading

The council observed the second reading of the Parking Ordinance 2021-10. Tjaden explained that Attorney Mike Fink made the following changes to the document: 1.) The term “non-licensed” will be replaced with “non-licensable.” 2) Front yard parking for construction, loading/unloading, and snow removal will be allowed for up to 24 hours, rather than 12 hours. After some additional discussion, Gering made a motion to table until next meeting, in order to give the public more time to examine. Second by Saarie. Roll call: Aye-Uecker, Waltner, Gering, Jacobsen, Saarie. Nay-Tjaden. Motion carried.

CITY OF FREEMAN ORDINANCE No. 2021-10

AN ORDINANCE AMENDING: Article 2, Section 203; Article 4, Sections 407 and 411; and Article 5, Sections 507 and 511 of “The Official Zoning Ordinance of the City of Freeman, Hutchinson County, South Dakota”:

BE IT ORDAINED BY THE CITY OF FREEMAN, SOUTH DAKOTA, THAT THE FOLLOWING SECTIONS OF THE OFFICIAL ZONING ORDINANCE OF THE CITY OF FREEMAN, HUTCHINSON COUNTY, SOUTH DAKOTA, AS SET FORTH IN APPENDIX A OF TITLE 17 – ZONING, of the MUNICIPAL ORDINANCES FOR THE CITY OF FREEMAN SOUTH DAKOTA, ARE HEREBY AMENDED AS FOLLOWS:

Article 2 Section 203 Terms is amended to add the following definition:

“Motor Vehicle – As such term is used in these zoning regulations: Any vehicle that can be licensed by the State of South Dakota for use on public highways, or any vehicle that, in its original form, could be licensed to be used on public highways.”

Article 4 Section 407 Conditional Uses is amended, so as to add an additional conditional use:

“Parking over the allowed specified motor-vehicles, major recreational equipment and other non-licensable equipment.”

Article 5 Section 507 Conditional Uses is amended, so as to add an additional conditional use:

“Parking over the allowed specified motor-vehicles, major recreational equipment and other non-licensable equipment.”

Article 4 Section 411 (R-1) Prohibited Uses and Structures is amended to read as follows:

“Front Yard Parking: Parking in the front yard is limited to 24 hours. To be used only for construction, loading/unloading and snow removal.

Side Yard Parking: Side yard parking must maintain the required side-setback and the parking stall shall consist of asphalt, cement, crushed-rock, or gravel and meet the stall size specified in Article 13 of the Freeman Zoning Ordinance. Side yard parking may not exceed one licensed motor-vehicle, major recreation equipment or licensed trailer. Temporary parking is limited to 24 hours; To be used for construction, loading/unloading and snow removal no; permanent stall is required.

Rear Yard Parking: Rear yard parking must maintain the required side and rear yard setback; no permanent stall is required. Parking is restricted to two motor-vehicles and two trailers the maximum numbers include major recreation equipment and other non-licensable equipment.

Right-of-way Parking: Right-of-Way parking is allowed by licensed vehicles only and must be completely off the roadway. At no time is parking allowed in the 'visibility triangle', as that term is defined by the Freeman City Ordinances.

Commercial Vehicle Parking: At no time may a commercial vehicle rated over 6.75-ton GVWR capacity be parked permanently in the front, side, rear, or right-of-way.

The parking restrictions set forth herein, do not apply to improved parking stalls which are in existence as of July 1, 2021. All uses and structures which are not specifically permitted as principal, accessory, or conditional uses or approved as such within the provisions of Sections 403, 405 or 407 are prohibited."

Article 5 Section 511 (R-2) Prohibited Uses and Structures is amended to read as follows:

"Front Yard Parking: Parking in the front yard is limited to 24 hours. To be used only for construction, loading/unloading and snow removal.

Side Yard Parking: Side yard parking must maintain the required side-setback and the parking stall shall consist of asphalt, cement, crushed-rock, or gravel and meet the stall size specified in Article 13 of the Freeman Zoning Ordinance. Side yard parking may not exceed one licensed motor-vehicle, major recreation equipment or licensed trailer. Temporary parking is limited to 24 hours; To be used for construction, loading/unloading and snow removal no; permanent stall is required.

Rear Yard Parking: Rear yard parking must maintain the required side and rear yard setback; no permanent stall is required. Parking is restricted to two motor-vehicles and two trailers the maximum numbers include major recreation equipment and other non-licensable equipment.

Right-of-way Parking: Right-of-Way parking is allowed by licensed vehicles only and must be completely off the roadway. At no time is parking allowed in the 'visibility triangle', as that term is defined by the Freeman City Ordinances.

Commercial Vehicle Parking: At no time may a commercial vehicle rated over 6.75-ton GVWR capacity be parked permanently in the front, side, rear, or right-of-way.

The parking restrictions set forth herein, do not apply to improved parking stalls which are in existence as of July 1, 2021. All uses and structures which are not specifically permitted as principal, accessory, or conditional uses or approved as such within the provisions of Sections 503, 505 or 507 are prohibited."

Fence Ordinance 2021-11 | Repeal of Ordinance 6.0609 | Second Reading

Motion by Tjaden, second by Jacobsen to approve the second reading of the Fence Ordinance 2021-11. Roll call: All votes aye.

B-Y Water Agreement

This agreement between B-Y Water and the City would allow for services at the lots of the West Side Development. Tjaden moved to allow the Mayor to sign the agreement. Saarie seconded the motion. Roll call: All votes aye.

Main Street Project

Project engineer Paul Korn, of Sayre Associates and Emily Hofer of the local streetscaping committee made presentations to the council. Korn shared images which show a recent drone photo of Freeman's Main Street near the corner of Third & Main, as well as a rendering of the anticipated street design. Zero-grade curb extensions at two intersections along Main Street are intended to enhance safety and accessibility, while a ribbon of exposed aggregate spanning sidewalks in the business district adds aesthetic value. Though the preliminary design may still undergo minor changes, Hofer, along with her committee have a goal of keeping costs down, addressing snow removal, and developing a sustainable plan. The reconstruction of Freeman's Main Street will be a storefront-to-storefront project that will run from North County Road to Fifth Street. An optional part of the process will include seeking bids for the resurfacing of two blocks of Third Street and two blocks of Fourth Street - those directly to the east and directly to the west of Main Street - with blacktop. That will all take place after grant funding has been secured to assist in financing the project.

Resolution of Local Commitment | Resolution 2021-04

This resolution would show the DOT that the City is committed to moving forward with the reconstruction of Main Street and would allow the City to begin the process of applying for Community Access Program grant funds. Motion to approve by Tjaden, second by Saarie. Roll call: All votes aye.

CITY OF FREEMAN RESOLUTION 2021-04 RESOLUTION OF LOCAL COMMITMENT

WHEREAS, The Freeman City Council has identified the need for reconstruction of Main Street from North County Road south to Fifth Street, Railway Street and two blocks of Third and Fourth Streets.

WHEREAS, The City of Freeman is eligible for Community Access Program funds; and

WHEREAS, The City of Freeman does not have adequate funding available to complete the project without financial assistance;

THEREFORE, BE IT RESOLVED that the Freeman City Council will seek assistance through the South Dakota Department of Transportation Community Access Program in accordance with all program requirements; and

BE IT FURTHER RESOLVED that the City of Freeman will be responsible for all engineering expenses associated with project, and a minimum of twenty percent (20%) of all construction costs; and

AND BE IT FURTHER RESOLVED that the City of Freeman will be responsible for all maintenance and repairs to the route after the construction of this project;

AND BE IT FURTHER RESOLVED that Michael Walter, Mayor be authorized to execute the Community Access Program application and all subsequent documents.

Dated this 8h day of July 2021.

SEAL

SIGNED:

Michael Walter
Mayor

ATTEST:

Lisa Jensen
Interim Finance Officer

Parallel Parking Ordinance 2021-12 | First Reading

Tjaden provided an overview of the Parallel Parking Ordinance 2021-12. This ordinance would allow the council to determine where parallel and perpendicular parking are permitted. A map will be drawn out, similar to the map showing where the clusters of mailboxes are placed, around the City.

Annexation of West Side Development

Resolution 2021-05 would allow for the annexation of the following property descriptions into the City, so B-Y Water will begin providing services to those locations. Motion to approve by Uecker, second by Saarie. Roll call: All votes aye.

The annexation of: 100 ft wide Railroad property from Cedar St west to the quarter mile line.

Outlot 41 and Outlot 44 minus Lots A & B, which are already annexed into the City.

RESOLUTION #2021-05

RESOLUTION OF INTENT TO EXTEND THE BOUNDARIES OF THE CITY OF FREEMAN SOUTH DAKOTA, BY ANNEXING THE WITHIN DESCRIBED TERRITORY:

WHEREAS, the City Council of the City of Freeman, South Dakota has conducted a study, pursuant to SDCL 9-4-4.1 to determine the need for annexing the within described territory, contiguous to the City of Freeman, and to determine and identify the territory, namely:

~~A. Lot D of Southwest Quarter (SW $\frac{1}{4}$) of Section Thirty Six (36), Township Ninety-Nine (99) North, Range Fifty-Six (56), West of the 5th Principal Meridian, Hutchinson County, South Dakota.~~

B. Outlot Forty-One (41) in the Northeast Quarter (NE 1/4) of Section Thirty-Four (34); and Outlot Forty-four (44), less Lots A and B thereof, in the Northeast Quarter (NE 1/4) of Section Thirty-four (34), All being in Township Ninety Nine North (99N), Range Fifty Six (56), West of the 5th P.M., Hutchinson County, South Dakota.

C. The 100-foot wide corridor of the former Chicago, Milwaukee, St. Paul and Pacific Railroad Company, ~~less a tract of land beginning on the East side of the property and extending West 425 feet on the North side of the corridor and extending West 375 feet on the South side of the corridor, all being in the~~ SE1/4NE1/4 of Section 34, Township 99 North, Range 56 West of the 5th P.M.; ALL BEING IN Hutchinson County, South Dakota;

And

WHEREAS, the City has considered the following factors relevant to annexation:

- Ample and suitable resources to accommodate the growth;
- Utilities and street networks in the annexation; presence of a definite timetable upon which services will be extended into the new territory;
- The approximate costs of the extended services;
- The difference in tax assessment rates (if any) for the residents and landowners in the annexed territory;
- Any exclusions and irregularities in the boundary lines (may not be the result of arbitrariness);
- Whether there is a reasonable present or demonstrable future need for the annexation;
- Whether the population and census data indicate that the municipality has or may experience growth or development beyond its present boundaries;

OW, THEREFORE, BE IT RESOLVED by the City of Freeman, South Dakota, that the City of Freeman hereby declares its intent to annex the following described territory:

~~A. Lot D of Southwest Quarter (SW¼) of Section Thirty-Six (36), Township Ninety-Nine (99) North, Range Fifty-Six (56), West of the 5th Principal Meridian, Hutchinson County, South Dakota.~~

B. Outlot Forty-One (41) in the Northeast Quarter (NE 1/4) of Section Thirty-Four (34); and Outlot Forty-four (44), less Lots A and B thereof, in the Northeast Quarter (NE 1/4) of Section Thirty-four (34), All being in Township Ninety Nine North (99N), Range Fifty Six (56), West of the 5th P.M., Hutchinson County, South Dakota.

C. The 100-foot wide corridor of the former Chicago, Milwaukee, St. Paul and Pacific Railroad Company, ~~less a tract of land beginning on the East side of the property and extending West 425 feet on the North side of the corridor and extending West 375 feet on the South side of the corridor, all being in the~~ SE1/4NE1/4 of Section 34, Township 99 North, Range 56 West of the 5th P.M.; ALL BEING IN Hutchinson County, South Dakota;

BE IT FURTHER RESOLVED that the City Council of the City of Freeman finds as follows:

1. That the territory to be annexed generally consists of two basic areas: Parcel A is approximately ___ acres located on the East side of Highway 81, on the east edge of the City of Freeman. This property is best suited for commercial development. Parcels B and C are approximately ___ acres in size, and are located on the West edge of Freeman; Parcels B and C are expected to be used primarily for residential housing and water retention/drainage.

2. Ample and suitable resources exist to accommodate the orderly growth and development of said territory. Specifically, city water and sewer services are readily available, and such services have the capacity to accommodate the development of the properties.

3. That municipal utilities and a major street network are and have been considered in terms of the proposed boundary extension and that the following is the timetable upon which municipal service will be extended into said territory:

A. GENERAL SERVICES. All general services will be immediately provided by the City; the annexed area (upon annexation) will receive the same basic services as are provided to the rest of the City.

B. POLICE. All services provided by the Freeman Police Department will be extended to the annexed area upon annexation;

C. FIRE. All services provided by the Freeman Area Fire Department will be extended to the annexed area upon annexation, on the same basis as such services are provided to the rest of the City.

D. WATER SERVICE. Public water mains are available in both annexation locations. Such Water will be provided by the City, by virtue of an agreement by and between the City of Freeman, South Dakota and B-Y Water District. Connection to the parcels will take place at the time such water is needed, and water will be provided on the same basis such services are provided to the rest of the City.

E. SEWER SERVICE. Likewise, sewer service will be connected when such is made necessary by development; such shall continue to be made available to the residents of the annexed territory on the same basis as such services are provided to the rest of the City.

F. STREETS. Street maintenance, sweeping, and snow removal shall be provided for upon Parcels B and C, upon annexation and as the property is developed, all by virtue of an agreement between the City and the Developer, all on the same basis as such services are provided to the rest of the City.

G. Any traffic signs, controls, and markings for existing public streets within the annexed area will be maintained upon annexation. Additional traffic control will be provided as needed and on the same basis as provided to the rest of the City from the time of annexation.

H. SOLID WASTE COLLECTION AND DISPOSAL. Upon annexation into the City limits, the subject property will be eligible for waste collection and disposal as is otherwise provided to the rest of the City. Likewise, use of the City Landfill will be available to residents of the annexed area upon annexation on the same basis such use is made available to the rest of the City.

I. PARKS AND RECREATION. All services provided by the Parks and Recreation Department shall be made available to the residents of the annexed territory upon annexation on the same basis such services are provided to the rest of the City. All services provided by the Freeman Public Library shall be made available to the residents of the annexed territory upon annexation on the same basis such services are provided to the rest of the City.

4. That the approximate costs of the extended service to the residents of the said territory and to the City have been considered and are estimated as follows: _____.
5. That the estimated difference in tax assessment rate is as follows: _____.
6. That exclusions or irregularities in boundary lines are not the result of arbitrariness but are based upon existing city limit lines, existing features, existing property boundaries, and existing occupancies and uses.
7. That there is reasonable present and demonstrable future need for annexing said territory.
8. That population and census data indicate that the City has and may experience growth or development beyond its present boundaries.
9. That there exists a commonality between the within described territory and the existing City of Freeman.
10. That there are no significant physical barriers between the within described territory and the existing City.

PASSED AND APPROVED this ___ day of _____, 2021, by the City Council of the City of Freeman, South Dakota, by the following vote:

Ayes: ___ Nays: ___ Absent: ___

City of Freeman

By: _____

Its Mayor

ATTEST:

City Finance Officer

(Seal)

Donation of Real Estate to Freeman Community Development Corp | Resolution 2021-03

Resolution 2021-03 was made at the June 15 city council meeting and City Attorney Mike Fink recommended that the resolution not be passed in its current format, as a legal description of the portion of the property that the City would retain for a retention pond will need to be clearly defined. The resolution is in relation to the property along the old railroad line to be given to the Freeman Community Development Corporation. The legal description for the property being retained by the City has now been defined and a resolution needs to be made to allow the Mayor to sign the document. Jacobsen moved to allow the Mayor to sign the agreement. Saarie seconded the motion. Roll call: All votes aye.

Development Agreement with Freeman Community Development Corp

This is a joint development agreement between the City of Freeman and the Freeman Community Development Corporation with regard to the sale of lots in the west side housing development. The City of Freeman is in compliance with stipulations provided by the South Dakota Legislative Audit in Pierre. Tjaden moved to allow the Mayor to sign the agreement. Jacobsen seconded the motion. Roll call: All votes aye.

Fire Department Request - 8th Annual Ribfest

Chad Soulek was present to represent the Fire Department. They requested use of the park, permission to block off Parkway Drive, additional signage on Wipf Street and free use of the swimming pool, on Saturday, August 14, 2021 during the ribfest cook-off. Motion to approve by Saarie, second by Uecker. Roll call: All votes aye.

Police Department Request

The Freeman Police Department is requesting approval from the Freeman City Council to purchase two body-worn cameras and two in "Taser 7" Tasers. The current equipment used by the department has become discontinued and is no longer under warranty, which causes an extreme liability on the local police department and the City of Freeman. Police Chief Scott Brewer presented a price quote of \$19,080 from Axon, the only vendor eligible to bundle the "Taser 7" and the body-worn cameras. After some discussion, Jacobsen made a motion to purchase the new equipment, requested by the police department. Saarie seconded the motion. Roll call: All votes aye.

Golf Course Walk-In Cooler

The walk-in cooler at the golf course is no longer working. Both the condenser and the evaporator need to be replaced. An estimate was obtained from Ken's Electric & Refrigeration to replace the non-working parts and also to move the unit from inside to outside, for better results. The estimate is \$7,850. Saarie made a motion to cover the costs to fix the cooler, with the stipulation that another bid is obtained and they take the lower of the two bids. Uecker seconded the motion. Roll call: All votes aye.

Other Business

Tjaden questioned whether or not there could be something done about the dip at the corner of 1st and Wipf Street. Many campers are driven through there and they many times have trouble maneuvering that corner, due to the dip. Walter said previously they had placed a culvert there, but it blocked the up the water, so now the only thing they could do is to spread out the dip, to make it more manageable.

Gering reported another computer problem out at the lagoon, due to electrical failure, usually caused by lightning strikes. A new PLC was purchased from Dakota Pump which includes a surge protector, so this should help resolve the computer outage issues.

Uecker informed the council that he is working with Shoenfish & Co., the City auditors, on an in-depth project to determine a more accurate figure, for the 2020 Ambulance Accounts Receivable outstanding balance.

Waltner asked that the volunteer trees growing up around the City buildings be trimmed and then sprayed with chemical, to keep them from returning.

Waltner also noted there are quite a few street signs throughout the City that are bent and in need of repair.

Jacobsen noted several potholes on 6th Street, specifically the very large one on the curb by Casey's, where the concrete meets Hwy 81. Walter told the council they haven't been fixed, because they are having trouble getting asphalt.

Saarie reported talking with Harold Peters at AMPI about doing a small sewer project, with the employee bathrooms for them, when the reconstruction of Main Street takes place. This would allow for the sewer

line to be separate from the plant. AMPI would pick up any additional costs associated with this project. Sayre & Associates has been notified about this, so they can plan accordingly.

Saarie also noted he had spoken with Jo Brewer regarding a garage she wants to tear down and is asking to have the fees waived at the Rubble Site. He was informed that she needs to complete a building permit, in order to move forward with this project.

Saarie informed the council the first load went out, since they started separating the plastics. The “good” plastics sold for 83 cents/pound and the “bad” plastics only brought 6 cents/pound, so it is definitely paying off.

Walters informed the council they have started patching streets and the County came in and completed the chip sealing. They are now continue to do the rest of the patching work.

Walters also noted the trees at the rubble site have all been ground into wood chips and they will now be screened. The City will keep a supply for use their own use.

Executive Session

Waltner moved to go into Executive Session at 8:41 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation.

Waltner declared out of executive session 9:28 PM.

Golf Course Clubhouse Personnel

Tjaden moved to hire Chet Hermsen as an employee Valley View Golf Course at a rate of \$12 per hour. Second by Waltner. Roll call: All votes aye.

Appointment of Finance Officer

Motion by Saarie, second by Tjaden to recommend Doug Uecker be hired as the Finance Officer at \$22.50/hour, with a \$2.50/hour raise, after his 6 month probationary period. Roll call: All votes aye.

Doug Uecker offered his voluntary resignation from the Freeman City Council, Ward 3, effective immediately, as of July 8, 2021.

Mayor Walter appoints Doug Uecker as Finance Officer. Motion to approve appointment made by Waltner, second by Tjaden. Roll call: All votes aye.

Next Meeting Date

Due to the fact that several council members are unable to attend the next scheduled meeting, Tjaden made a motion, second by Saarie to move the next meeting to Monday, July 26 at 6:30 PM.

Adjournment

The council adjourned at 9:39 PM.

Lisa M Jensen, Interim Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Monday, July, 26, 2021

The Freeman City Council met in regular session on Monday, July 26, 2021 at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford "Lonnie" Tjaden and Steve "Charly" Waltner. Also in attendance were Finance Officer Doug Uecker, Carol Eisenbeis, Police Chief Scott Brewer, Jay Hofer, Darrell Hyatt, Tobi Duffel, JoAnn Smith and Duane Walters.

Minutes of the July 8, 2021 Regular Meeting

Waltner moved to accept the minutes of the July 8, 2021, regular meeting. Saarie seconded the motion. Roll Call: All votes aye.

Special Event Alcoholic Beverage License – Hootz / Alley Dance Behind Bar

The Council considered the application for a one-day alcoholic beverage license submitted by the following:

One-day on-sale malt beverage license for Saturday, July 31, 2021	
Application of:	Location of:
Hootz	Alley Dance
115 E 3 rd St	115 E 3 rd St
Freeman, SD 57029	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Jacobsen moved to approve the one-day beverage license for Saturday, July 31, 2021. Saarie seconded the motion. Roll call: all votes aye

Special Event Alcoholic Beverage License – Freeman Fire Department

The Council considered the application for a one-day alcoholic beverage license submitted by the following:

One-day on-sale malt beverage license for Saturday, August 14, 2021	
Application of:	Location of:
Freeman Fire Department	Freeman City Park
320 N Main St	115 N Wipf Street
Freeman, SD 57029	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one-day beverage license for Saturday, August 14, 2021. Jacobsen seconded the motion. Roll call: all votes aye

Special Event Alcoholic Beverage License – Freeman Fire Department

The Council considered the application for a one-day alcoholic beverage license submitted by the following:

One-day on-sale malt beverage license for Saturday, August 28, 2021	
Application of:	Location of:
Freeman Fire Department	Freeman Community Center
320 N Main St	224 S Wipf Street
Freeman, SD 57029	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Waltner moved to approve the one-day beverage license for Saturday, August 28, 2021. Saarie seconded the motion. Roll call: all votes aye

Request to Waive Rubble Site Fees

Tjaden moved to waive Rubble Site fees for Jo Brewer for a garage demolition at 720 S Juniper St. Second by Saarie. Roll call: all votes aye.

Public Input

Tobi Duffel presented a proposal of opening a restaurant in the former Blue's location. Duffel shared a written report that included a cover page, business summary, management structure, marketing, resume, proposed hours, and proposed menu. Duffel stated she will be applying for a liquor license. Council thanked Duffel for the presentation, and upon submittal of an application, Council will schedule to hold a liquor license application hearing on August 17, 2021.

South Dakota Chislic Festival Update

JoAnn Smith update the Council for the upcoming Chislic Festival this coming weekend. Smith updated the Council concerning traffic plans, parking plans, and trolley routes along the city streets.

Resolution of the City of Freeman, South Dakota, Authorizing the Donation of Westside Railroad Property to the Freeman Community Development Corporation, and authorizing the Mayor to execute such documents necessary to effectuate such transaction. Resolution 2021-06.

Saarie moved to approve Resolution 2021-06 as written. Second by Jacobsen. Roll call: all vote aye.

Tabled Parking Ordinance 2021-10

Tjaden Moved to bring Ordinance 2021-10 off the table for a second reading. Seconded by Saarie. Motion by Tjaden to approve Parking Ordinance 2021-10. Second by Jacobsen. Aye votes: Saarie, Jacobsen, Waltner, Tjaden. Nay vote: Gering. Motion carried 4-1.

Parallel Parking Ordinance 2021-12 | Second Reading

Saarie moved to approve Ordinance 2021-12. Second by Tjaden. Roll call: all vote aye.

Replace Carpet in Library Meeting Room

The carpeting in the Library Meeting Room is very stained and needs replacing. Cost estimate to replace carpeting with a vinyl plank floor is approximately \$4000.00. Motion by Jacobsen to replace the Library Meeting Room carpeting with vinyl floor planking. Second Saarie. Roll call: all vote aye.

Surplus kitchen property

The Council discussed the aging equipment and no use for a full kitchen in City Hall. The space would be better utilized if kitchen is removed. Waltner moved to declared the kitchen property in City Hall to be surplus, with no value. Second Jacobsen. Roll call: all vote aye.

Other Business

Tjaden advised to leave the city water restrictions as is. The change to odd/even watering seems to have balanced out the daily water usage.

Tjaden inquired about the 2nd round of COVID grant money. The County has been awarded a sum, but the City has not. Tjaden advises we should inquire with the County about the possibility of the County contributing some funds for potential municipal project use (as the county may not qualify for full use of the specified grant monies).

Tjaden asked if the street sweeper would clean 6th street again.

Gering reiterates we need to get the old street sweeper and garbage truck advertised for sale.

Saarie asked if Hootz floor had been repaired since sewer pipe repair.

Saarie asked if we could clean up some cement debris left over from Bar sewer repair. The debris is behind the bar in the alley, and fill some pot holes as well before alley dance.

Saarie will inquire with the Chislic Fest about the process of paying their security for the day. Chief Brewer will follow up.

Duane Walters reports the project to get the antennae(s) moved back to water tower is progressing, but the two parties involved need to get together to finalize. Will continue to push issue in August.

Police Chief Brewer requested the use of 2 golf carts for Security use at this weekend's Chislic Fest. Brewer also states the Highway Patrol will be patrolling the area on Saturday during the festival.

Executive Session

Waltner moved to go into Executive Session at 7:17 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation.

Waltner declared out of executive session 7:52 PM.

Appointment of Ward 3 Councilor

Mayor Walter appoints Tabitha Schoenwald to fill the vacant Ward 3 seat vacated by Doug Uecker. Motion by Tjaden to appoint Tabitha Schoenwald as Councilor for Ward 3 for the remainder of this one year term. Second Waltner. All votes aye.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, August 3, 2021. The meeting will be held at City Hall and start at 6:30 PM.

Adjournment

The council adjourned at 7:55 PM.

Doug Uecker Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Tuesday, August 3, 2021

The Freeman City Council met in regular session on Tuesday, August 3, 2021 at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, and Clifford “Lonnie” Tjaden. Steve “Charly” Waltner was absent. Also in attendance were Tabitha Schoenwald, Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer and Streets Superintendent Duane Walters.

Oath of Office

Mayor Michael Walter administered the oath of office to Tabitha Schoenwald. Schoenwald was appointed at the July 26, 2021 Council Meeting to fill the Ward III vacancy.

Minutes of the July 26, 2021 Regular Meeting

Tjaden moved to accept the minutes of the July 26, 2021, regular meeting. Saarie seconded the motion. Roll Call: All votes aye.

Vouchers & Salaries

Saarie moved to approve the vouchers and salaries listed below. Jacobsen seconded the motion. Roll call: all votes aye.



VOUCHERS PAYABLE - JULY 31, 2021

PAYROLL - FINANCE	1,706.80	GREGG UECKER, reimbursement	10.65
PAYROLL - MARKETING	3,429.97	HANDEL REPAIR, repair	226.92
PAYROLL - COUNCIL	6,089.71	HAWKINS, INC, pool	2,543.46
PAYROLL - GOV'T BUILDING	806.02	HOOTZ, liq tax refund	4,148.27
PAYROLL - POLICE	8,651.34	HUTCHINSON COUNTY chip seal	33,116.89
PAYROLL - PUBLIC SAFETY	86.60	JAMBOREE, supplies	165.66
PAYROLL - STREETS	2,053.64	JEBRO INC, chip seal	26,162.90
PAYROLL - SEWER	4,630.34	JH DIESEL & AG, repair	3,954.52
PAYROLL - REFUSE	3,109.84	JOHNSON BROS, liquor for resale	492.37
PAYROLL - RECYCLE	4,500.21	KNODEL CONTRACTORS, hauling	121.77
PAYROLL - WATER	4,725.46	LANDSCAPE GARDEN CENTERS	11,229.75
PAYROLL - AMBULANCE	5,766.72	LAWNS UNLIMITED, spray	262.50
PAYROLL - PARK/POOL	15,381.52	MATHESON TRI GAS, supplies	247.32
PAYROLL - GOLF COURSE	21,474.50	M C & R POOLS, supplies	446.53
PAYROLL - ECONOMIC DEVELOPMENT	507.93	MACQUEEN EMERGENCY, fire coats/pants	9,594.25
PAYROLL - LIBRARY	6,665.51	METTLER FERTILIZER, spray	51.82
MERCHANTS STATE BANK, 941 deposit	20,213.38	MILLER CONSULTING, computer IT	2,150.00
SD RETIREMENT	6,406.11	MIDWEST ALARM, golf course	109.50
WELLMARK, health insurance	11,291.25	MR G'S TIRES, repairs	129.00
ACH FEES, payroll & utilities	40.00	NAPA, repair	106.96

ACUSHNET, supplies	539.20	NORTHWESTERN ENERGY, electric & gas	8,736.78
AFLAC, employee insurance	390.14	OFFICE ALLY, monthly subscription	35.00
AMAZON, library books & videos	2,101.40	ONE OFFICE, supplies	117.43
APPEARA, rugs	111.29	OVERDRIVE, library subscription	600.00
AXON ENTERPRISES, Police cameras/tasers	19,080.00	PACE PAYMENT SYSTEM, credit card processing	20.00
BEAL DISTRIBUTING, beer	1,811.75	PITNEY BOWES, postage	300.00
BENDERS SEWER / DRAIN, jet clean	490.00	PITNEY BOWES, postage lease	143.55
B-Y WATER, water purchase	7,657.08	PLUNKETTS PEST CONTROL, pest control	89.44
B-Y WATER INTEREST	3,168.00	PORTA PROS, portable toilet rental	145.00
C & B OPERATIONS, repairs	1,349.93	PRINTED IMPRESSIONS	450.00
C & R SUPPLY, golf course repair	798.70	RANDY BRODER TRUCKING	710.00
CARDMEMBER SERVICES, dues & equip	581.46	REINHART FOOD SERVICE, supplies	5,186.44
CENTURY BUSINESS PRODUCTS, copier maint	464.17	REPUBLIC BEVERAGE, Liq for resale	329.87
CHESTERMAN COMPANY, drinks	368.00	RIVERSIDE HYDRAULICS, repair	243.60
CHS, fuel	2,302.36	RORY HERMSEN, reimbursement	124.00
CINTHIA ELENA RIVERA MEJIA, credit refund	22.08	SAARIE AUTO BODY, repairs	1,782.61
CITY OF FREEMAN, utilities	41.00	SANITATION PRODUCTS, repairs	6,487.05
CITY OF MITCHELL LANDFILL, garbage fees	3,880.80	SD DEPT OF HEALTH, testing	211.00
CLIA, ambulance certificate	180.00	SD DEPT OF PUBLIC SAFETY, license renewals	397.00
CONCRETE MATERIALS, asphalt	1,077.07	SD ONE CALL, locating	71.40
CORE & MAIN, supplies	2,511.88	SECOND CENTURY PRINTING, publishing	522.04
DAKOTA BEVERAGE, beer	1,054.20	SOUTHEASTERN ELECTRIC, electric	2,096.66
DAKOTA PUMP, repair	1,810.19	SQUARE, monthly subscription	35.00
DEMCO, library supplies	176.77	STERN OIL COMPANY, fuel	2,933.46
FED EX, police testing	16.46	STOCKWELL ENGINEERS, west side acres	4,860.00
FENSEL'S ELECTRIC, supplies	394.68	STUCKY'S, repair	3,241.08
FINK LAW	2,255.11	VERIZON WIRELESS, police cell phones	94.08
FREEMAN LUMBERYARD, supplies	2,975.10		
FREEMAN REGIONAL HEALTH, nursing staff	463.85		
FREEMAN SHOPPING CENTER, supplies	1,360.40		
FREEMAN SHOPPING CENTER, tax refund	1,362.57		
GOLDEN WEST, telephone service	1,263.63		
		VOUCHERS	235,243.54
		SALARIES	89,586.11
		TOTAL VOUCHERS & SALARIES	324,829.65

Discussion Pertaining to Medical Cannabis Status

City Attorney Mike Fink updated the Council on draft rules pertaining to medical cannabis. Fink advises the Council to create a stand-alone Cannabis Ordinance. The current Medical Cannabis Zoning Law would be repealed after the finalized Medical Cannabis Ordinance would become effective. The Council will need to make determinations on 4 particular issues pertaining to the ordinance. 1) determine the number of cannabis dispensary establishments: 2) determine a fee (the state suggests \$5000.00): 3) determine the

hours of operation: 4) determine the setback/separation distances from specified uses. The Council discussed possible answers to the 4 posed questions. Mr. Fink will prepare a sample ordinance to review prior to the next meeting.

Request to Waive Rubble Site Fees

Tjaden moved to waive rubble site fees for Elaine Bishop for a garage demolition at 4th & Walnut St. Second by Jacobsen. Roll call: all votes aye.

Engineering Fees for Stadium Drive Curb & Gutter

Contractor Randy Koerner had previously contacted the City to inquire about who would be responsible for engineering fees for a project to add curb and gutter to a land owners property. The Council agrees that the City pays the engineering fees for the project, but the land owner is responsible for the cost of the materials and labor to construct the curb & gutter. The City will be responsible to patch and maintain the street thereafter.

Committee Appointments

Mayor Walter distributed the new committee appointments. No questions or objections were recorded.

Ambulance: Waltner & Gering
Development: Schoenwald
Fire Department: Gering & Tjaden
Golf Course: Mayor Walter & Saarie
Government Building: Jacobsen & Waltner
Library: Waltner
Liquor: Tjaden & Saarie
Parks/Pool: Schoenwald & Jacobsen
Police: Mayor Walter & Saarie
Revolving Loan Fund: Mayor Walter & Tjaden
Rubble/Recycle/Refuse: Jacobsen & Waltner
Water: Tjaden & Jacobsen
Sewer: Gering & Jacobsen
Streets: Saarie, Gering & Waltner
Tree City: Waltner
Zoning: Tjaden & Waltner

Purchase 15' Bat Wing Mower

Gering moved to purchase a 2011, 15' wide bat wing mower from the State of South Dakota Surplus Property Management for \$3500.00. Second Tjaden. Roll call: all vote aye.

Other Business

Gering reported the generator at the Lagoon was repaired again today.

Jacobsen requests that the City budgets for a new pickup used by Duane Walters.

Jacobsen shared citizen concerns pertaining to the Main St project. Jacobsen wanted to clarify that the City has committed to pursuing the project in a financial aspect, but the cost, design, and features of the project are yet to be determined. There will be public meetings scheduled later in the year as the project progresses.

Saarie inquired about a Police budget line pertaining to uniforms. There is currently no budget item for uniforms, Saarie would like to see a line item in next years budget for Police uniforms.

Saarie informed the Council that the Police vests are warranted for 5 years and they will need to be replaced. The Council will budget for new vests in 2022.

Police Chief Brewer discussed speeding complaints, speed limit signage, and the possibilities of lowering some speed limits. The Council advised Brewer to study the needs and make recommendations to the council.

There was an inquiry about the possibility of owning pot belly pigs within city limits . The Council states anyone wishing to own pot belly pigs in the city must appear before the Council to request a special license.

Executive Session

Tjaden moved to go into Executive Session at 7:41 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation.

Gering declared out of executive session 7:55 PM.

Tjaden moved to withhold the Hutchinson County voucher of \$33,116.89 because it appears there is a double payment in the amount of \$26,162.90 for chip rock.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, August 17, 2021. The meeting will be held at City Hall and start at 6:30 PM.

Adjournment

The council adjourned at 7:58 PM.

Doug Uecker Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Tuesday, August 17, 2021

The Freeman City Council met in regular session on Tuesday, August 17, 2021 at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford “Lonnie” Tjaden, Steve “Charly” Waltner and Tabitha Schoenwald. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer, Streets Superintendent Duane Walters, and the following four representatives of Dakota Protein Solutions, LLC; Scott Stern, Todd Van Maanen, Ted Brands and Ron Stover.

Minutes of the August 3, 2021 Regular Meeting

Waltner moved to accept the minutes of the August 3, 2021, regular meeting. Saarie seconded the motion. Roll call: All votes aye.

Vouchers & Salaries

Jacobsen moved to approve the vouchers listed below. Tjaden seconded the motion. Roll call: all votes aye.



VOUCHERS PAYABLE - August 17, 2021

PAYROLL - FINANCE			
PAYROLL - MARKETING			
PAYROLL - COUNCIL			
PAYROLL - GOV'T BUILDING			
PAYROLL - POLICE			
PAYROLL - PUBLIC SAFETY			
PAYROLL - STREETS			
PAYROLL - SEWER			
PAYROLL - REFUSE			
PAYROLL - RECYCLE			
PAYROLL - WATER			
PAYROLL - AMBULANCE			
PAYROLL - PARK/POOL			
PAYROLL - GOLF COURSE			
PAYROLL - ECONOMIC DEVELOPMENT			
PAYROLL - LIBRARY			
MERCHANTS STATE BANK, 941 deposit			
SD RETIREMENT			
WELLMARK, health insurance			
ABDO-SPOTLIGHT-MW- Library Books	1,009.70	NORMS THRIFTY WHITE library supplies	4.79
AMERICAN LIBRARY ASSOC- dues	109.00	PITNEY BOWES, finance office	80.74

BOOK SYSTEMS, INC- library supplie	42.95	PLUNKETTS PEST CONTROL, pest control	1,755.09
CDW-G GOVERNMENT- Library grant	8,408.20	REINHART FOOD SERVICE, golf resale	3,061.88
CENTURY BUSINESS PROD, library copies	120.49	RIVERSIDE HYDRAULICS, repair	160.29
CONCRETE MATERIALS, asphalt	4,243.27	RORY HERMSEN, reimbursement	142.76
CORE & MAIN, supplies	645.92	SCHOENFISH & CO annual report	1,500.00
CUMMINS sewer pump repair	2,223.87	SD DEPT OF PUBLIC SAFETY, license renewals	361.00
HUTCHINSON COUNTY Street Oiling	33,116.89	SD PROPERTY MANAGEMEN mower	3,500.00
HUTCHINSON CO REGISTER OF DEEDS	30.00	SD DEPT OF REVENUE July Sales Tax	3,784.12
KEPP'S golf course resale	272.00	SPECIALTY AUTOMOTIVE fire dept maintain	638.13
KNODEL CONTRACTORS, hauling	525.53	STOCKWELL ENGINEERS, west side acres	2,916.00
METTLER FERTILIZER, spray west side	623.27	TOTAL STOP gas / diesel	551.72
MIDWEST TURF, golf course	458.79	ZIMCO SUPPLY golf course supplies	2,884.00
		VOUCHERS	73,170.40
		SALARIES	-
		TOTAL VOUCHERS & SALARIES	73,170.40

Financial Report

Tjaden moved to approve the financial report as presented. Jacobsen seconded the motion. Roll call: all votes aye.

Board of Adjustment - Larsen Variance Hearing

Waltner moved to go into Board of Adjustment at 6:37pm. Tjaden seconded the motion. Roll call: All votes aye.

Tjaden reported that the Planning & Zoning Commission had approved a variance proposed by Daniel Larsen for the purpose of adding a 20' x 40' addition to their house. Tjaden recommended the council's approval. Motion to approve Larsen variance by Tjaden, second by Saarie. Responses to the questions read by the mayor led to a roll call vote. All votes aye.

Tjaden moves to go out of Board of Adjustment at 6:40pm. Waltner second the motion. Roll call: All votes aye.

2022 Preliminary Budget Discussion

Council received the 2022 preliminary budget that was devised at the budget committee meeting on August 5th, 2021. The council will have a first reading of the 2022 budget at the September 7th, 2021 council meeting.

Special Event Alcoholic Beverage License – Freeman Athletic Association

The Council considered the application for a one-day alcoholic beverage license submitted by the following:

One-day on-sale malt beverage license for Saturday, November 6, 2021

Application of:

Freeman Athletic Association

PO Box 685

Freeman, SD 57029

Location of:

Freeman Community Center

224 S Wipf Street

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Jacobsen moved to approve the one-day beverage license for Saturday, November 6, 2021. Saarie seconded the motion. Roll call: all votes aye

Brickhouse Liquor License Hearing

Tobi Duffel was present in support of her on-sale liquor license Hearing. The Council is agreeable on the liquor license approval upon completion of one condition. The property taxes need to be paid, and advise Duffel that the building owner has 10 days to comply with said condition. Tjaden moved to approve the on-sale liquor license, upon fulfilling the property tax payment. Jacobsen seconded the motion. Roll call: all votes aye.

Liquor License Application for Doc's Bar

Doc's Bar submitted a liquor license application. The Council raised questions concerning the application. Tjaden moved to table the request for a hearing until the next meeting, September 7, 2021. Schoenwald seconded the motion. Roll call: all votes aye.

Perpendicular Parking Map

The Council discussed mapping out locations that would allow for perpendicular parking within the city limits. Street Committee members Saarie and Gering will present a draft of allowable parking locations at the next meeting.

Dakota Protein Solutions Resolution 2021-07

Scott Stern introduced himself as well as 3 other team members representing Dakota Protein Solutions, LLC, and gave a brief summary of the project and states that because this project is within 3 miles of the City, it needs the Cities support via Resolution 2021-07. Todd Van Maanen shared with the council the engineering, site plans, processing procedures, and environmental impacts. The key to the project is to control or eliminate the odor conditions, and states this project has "low odor potential." They anticipate 12 onsite employees. Motion by Tjaden to approve Resolution 2021-07. Jacobsen seconded the motion. Roll call: all votes aye

Westward View Addition Preliminary Plat Hearing

The Planning & Zoning Commission previously approved the Preliminary Plat for the Westward View Addition, recommending City Council approval. Motion by Jacobsen to approve the Preliminary Plat for Westward View Addition. Saarie seconded the motion. Roll call: all votes aye.

Stadium Drive Engineering Fees

As per request by a land owner to continue curb and gutter on south Stadium Drive, the Council discussed the need to complete engineering on a road platted east off Stadium Drive. Motion by Waltner to have engineers study only the work needed to complete the curb and gutter on Stadium Drive. Saarie seconded the motion. Roll call: all votes aye.

Licensing Provisions for Cannabis Establishments Ordinance 2021-13 | First Reading

The council observed the first reading of Ordinance 2021-12. This ordinance is being established to create licensing provisions for cannabis establishments.

Freeman Athletic Association

Saarie moved to approve the donation to the Freeman Athletic Association in the amount of \$5038.76. \$4038.76 for insurance plus an additional \$1,000 donation. Jacobsen seconded the motion. Roll call: all votes aye.

Vantek to move 911 repeater back to water tower

Motion Tjaden to accept the bid from Vantek to move the 911 repeater from the golf course back to the water tower at a cost of \$5783.00. Waltner seconded the motion. Roll call: all votes aye.

Soil Conditioner

Duane Walter presented 3 bid proposals for a soil conditioner. The conditioner will be used to level and finish dirt work prior to re-seeding. Gering motion to accept Lake County International bid price of \$8452.00. Tjaden seconded the motion. Roll call: all votes aye.

Marketing & Development Report

Councilors reviewed the report and Carol Eisenbeis highlighted current ongoing activities within the Development office.

Other Business

Mayor Walter brought up discussion about reviewing some city rates that may need to be adjusted. Liquor licensing, variance permits and camping fees are a few areas to review.

Mayor Walter reports that Schoenfish & Co. completed an initial audit review and suggests the City obtains and keeps a record on file of the financial records of the Freeman Fire Department. Uecker was in contact Fire Department Treasure Chad Knittle and made arrangements to receive monthly reports for the file.

Tom from Pemeier Pest Control was at the Fitness Center last week due to the report of a bat inside. Tom reports that on the north / northeast corner of the building, there is a layer of ½" Styrofoam under the blue tin sheetings. There is obvious deterioration, with bat tracks and greasy texture among the Styrofoam. Tom filled the holes with spray foam, but urged that that is only a temporary fix, the styrofoam needs to be replaced/fixed.

The surplus garbage truck, jetter and street sweeper have now been listed on the Purple Wave Government Auction site. The closing date for all 3 items is September 28th.

Duane Water reports they will be grinding streets this week and Hutchinson Co. will be coming in to matte the spots.

Executive Session

Waltner moved to go into Executive Session at 7:52 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation.

Waltner declared out of executive session 8:20 PM.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, September 7, 2021. The meeting will be held at City Hall and start at 6:30 PM.

Adjournment

Saarie moved to adjourned at 8:21 PM. Tjaden seconded motion. Roll call: all votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor

Council Minutes
SPECIAL MEETING
Friday, September 3, 2021

The Freeman City Council met in Special Session on Friday, September 3, 2021 at 12:15 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Blaine Saarie, Steve “Charly” Waltner and Tabitha Schoenwald. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis.

Advertise for Bids- Westward View Addition

The council reviewed and discussed the bid packet prepared by Stockwell Engineers for the Westward View Addition.

Saarie moved to allow the City to advertise for bids for the Westward View Addition. Waltner seconded the motion. Roll call: all votes aye.

Adjournment

Waltner moved to adjourned at 12:20 PM. Saarie seconded motion. Roll call: all votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Tuesday, September 7, 2021

The Freeman City Council met in regular session on Tuesday, September 7, 2021 at 6:30 PM at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford “Lonnie” Tjaden, Steve “Charly” Waltner and Tabitha Schoenwald. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer, and Representatives of the Freeman Public Library Board: Sadaf Cassim, Ruth Buchman, and LeAnn Kaufman

Minutes of the August 17, 2021 Regular Meeting

Waltner moved to accept the minutes of the August 17, 2021, regular meeting. Jacobsen seconded the motion. Roll call: All votes aye.

Vouchers & Salaries

Tjaden moved to approve the vouchers listed below. Saarie seconded the motion. Roll call: all votes aye.



VOUCHERS PAYABLE - August 31, 2021

PAYROLL - FINANCE	3,197.05	DAKOTA BEVERAGE, beer	633.65
PAYROLL - MARKETING	2,125.42	DOUG UECKER Travel / Meeting	41.16
PAYROLL - GOV'T BUILDING	222.36	EAST RIVER FURNITURE Library Flooring	3,933.85
PAYROLL - POLICE	5,540.70	FENSEL'S ELECTRIC, supplies	67.30
PAYROLL - PUBLIC SAFETY	93.49	FREEMAN INTERNATIONAL Streets	159.00
PAYROLL - STREETS	1,347.87	FREEMAN SHOPPING CENTER, supplies	914.81
PAYROLL - SEWER	3,604.40	GOLDEN WEST, telephone service	707.87
PAYROLL - REFUSE	2,514.86	HAWKINS, INC, pool	731.36
PAYROLL - RECYCLE	2,759.48	JAMBOREE, supplies	436.46
PAYROLL - WATER	3,557.51	JOHNSON BROS, liquor for resale	226.73
PAYROLL - AMBULANCE	2,590.01	Kepps Golf Course Resale	544.00
PAYROLL - PARK/POOL	6,977.37	LAWNS UNLIMITED, spray	804.00
PAYROLL - GOLF COURSE	13,729.10	MATHESON TRI GAS, AMB supplies	68.37
PAYROLL - LIBRARY	3,735.32	MILLER CONSULTING, computer IT	380.00
MERCHANTS STATE BANK, 941 deposit	12,192.07	MR G'S TIRES, repairs	148.00
SD RETIREMENT	4,753.79	NAPA, repair	122.94
WELLMARK, health insurance	12,045.49	NORTHWESTERN ENERGY, electric & gas	9,846.67
ACH FEES, payroll & utilities	30.00	ONE OFFICE, supplies	386.39
AFLAC, employee insurance	390.14	PACE PAYMENT SYSTEM, credit card processing	20.00
AMAZON, library books & videos	637.91	PITNEY BOWES, postage	300.00
APPEARA, rugs	113.36	PORTA PROS, portable toilet rental	145.00
BARNES & NOBLE Library Books	191.09	REINHART FOOD SERVICE, supplies	5,886.79
BEAL DISTRIBUTING, beer	1,795.35	RORY HERMSEN, reimbursement	265.40
BENDERS SEWER / DRAIN, jet clean	550.00	SAARIE AUTO BODY, repairs	934.39

BOLTE'S SANITARY Roll off- Rubble	470.08	SAYRE ASSOCIATES Main St Engineering	1,317.50
B-Y WATER, water purchase	10,893.84	SCHOENFISH & CO Audit	8,750.00
B-Y WATER INTEREST	3,168.00	SD DEPT OF HEALTH, testing	241.00
C & B OPERATIONS, repairs	346.03	SD MUNICIPAL LEAGUE Conference	100.00
CHESTERMAN COMPANY, drinks	590.55	SECOND CENTURY PRINTING, publishing	1,003.64
CHS, fuel	3,300.97	SOUTHEASTERN ELECTRIC, electric	444.91
CITY OF FREEMAN, utilities	41.00	SQUARE, monthly subscription	35.00
CITY OF MITCHELL LANDFILL, garbage fees	4,072.80	STERN OIL COMPANY, fuel	1,623.11
CONCRETE MATERIALS, asphalt	3,089.21	TOTAL STOP gas / fuel	532.72
CORE & MAIN, supplies	273.32	VERIZON WIRELESS, police cell phones	94.05
		ZIMCO SUPPLY Golf Repair	116.00
		VOUCHERS	100,907.07
		SALARIES	51,994.94
		TOTAL VOUCHERS & SALARIES	152,902.01

Financial Report

Jacobsen moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

Audit Report Accepted

Tjaden moved to accept the 2020 Audit Review by the South Dakota Department of Legislative Review. Waltner seconded the motion. Roll call: all votes aye.

American Rescue Plan Act (ARPA)

Uecker updated the council that final registration for ARPA application is September 17, 2021. Allocation allotment for Freeman is slated at \$228,003.95.

Library Programming / Staffing Discussion

3 members of the Freeman Public Library's Board of Directors were present to discuss growing programs and staff needs. Ruth Buchman reviewed a document showing 4 Children's programs and the growth attained since 2018. Buchman asks the council to consider hiring Crystal Gering-Nelson as a full-time employee to grow the programs into the high school level. Sadaf Cassim shared positive support for the current programs and supports another full-time position to grow the programs. LeAnn Kaufman shared employee scheduling, current work shifts, and current staff shortage. Kaufman asked the council to consider combining the current part-time job opening with Crystal's current part-time hours to create a full-time position. Council appreciates the strong numbers presented in the children's programs. Council agrees to further discuss this issue in Executive Session.

Whiskey House Hearing for Retail (On/Off Sale) Malt Beverage & SD Farm Wine

Tjaden moved to approve the Whiskey House Retail (on/off Sale) Malt Beverage and SD Farm Wine application. Saarie seconded the motion. Roll call: all votes aye.

Whiskey House Hearing for Retail (On/Off sale) Wine and Cider

Tjaden moved to approve the Whiskey House Retail (on/off Sale) Wine and Cider application. Saarie seconded the motion. Roll call: all votes aye.

Tabled Request for Liquor License Application by Doc's Bar

Jacobsen moved to bring tabled Liquor Application from Doc's Bar off the table for discussion. Tjaden seconded the motion. Roll call: all votes aye.

The council concludes all 4 allowable Liquor Licenses are currently spoken for, none available at this time. Tjaden moved to deny the Liquor License application to Doc's Bar. Jacobsen seconded the motion.

Ordinance 2021-13

Tjaden moved to give second reading and adopt Ordinance 2021-13, an ordinance pertaining to Licensing Provisions for Cannabis Establishments. Jacobsen seconded the motion. Roll call: all votes aye.

1st Reading Ordinance 2021-14 – 2022 Budget

Council gave 1st reading to Ordinance 2021-14, making appropriations and levying the property tax for the year 2022. Council states there may be adjustment needed for Library.

Westward View Addition

Timeline discussion was shared pertaining to bids, opening of bids, and potential to begin dirt work yet this fall. Bids are being advertised September 9th and 16th, opening bids scheduled for September 23rd, and awarding bids October 5th.

Parallel / Angled Parking Map

Saarie presented a map to accompany the parallel parking ordinance 2021-12. The map identifies locations where Angled parking will be allowed. All other areas in town will be parallel parking only. Jacobsen moved to accept the parking map. Tjaden seconded the motion. Roll call: aye votes: Jacobsen, Saarie, Schoenwald, Tjaden, Waltner. No vote: Gering. Motion carried

Water Restrictions

Council agreed to leave water restrictions in place for the month of September. Will revisit issue in October.

Goehring Property Purchase Agreement

Saarie moved to allow the City to sign into a Purchase Agreement with Lyle B. Goehring and Lynn Goehring for the Goehring property, just south of City Hall, described as the North Half (N1/2) of Lot 3 in Block 10, City of Freeman, Hutchinson County, South Dakota, for the amount of \$10,000.00. Tjaden seconded the motion. Roll call: all votes aye.

Other Business

Tjaden: noted the bike bath along 6th street, by either Albert St. or Relanto St. has a heave that needs to be fixed before winter, as well as some holes on 6th St to be patched before winter.

Waltner: noted a Landscapers trailer and material has been parked on Walnut St. for too long. Mayor Walter recommends writing a letter to Weller Bros Landscape informing them to not park trailers or leave

materials on the roadway. Officer Brewer did talk to the contractor, and advised to relocate all items from the street to private property.

Saarie: noted the Fire Department will have a truck parked on Mitch Kleinsassers property along Hwy 81 on Saturday, September 11, in honor of the 20th year of 911.

Saarie also shared several positive comments he received concerning the Community Center.

Brewer: Would like to see crosswalks painted by the Public School. Walnut and College is especially concerning. Possible cones with crosswalk insignia as well as the possible use of cross-walk guards would help with safety.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, September 21, 2021. The meeting will be held at City Hall and start at 6:30 PM.

Executive Session

Waltner moved to go into Executive Session at 7:29 PM pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation. Schoenwald seconded the motion. All votes aye.

Tjaden declared out of executive session at 8:14 pm.

Adjournment

Saarie moved to adjourned at 8:21 PM. Tjaden seconded motion. Roll call: all votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor

Council Minutes

Regular Session

Tuesday, September 21, 2021

The Freeman City Council met in regular session on Tuesday, September 21, 2021 at 6:30 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Blaine Saarie, Clifford "Lonnie" Tjaden, Steve "Charly" Waltner and Tabitha Schoenwald. Absent: Terry Jacobsen. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer, Streets Superintendent Duane Walters, and John Starner.

Minutes of the September 3, 2021 Special Meeting

Waltner moved to accept the minutes of the September 3, 2021, special meeting. Saarie seconded the motion. Roll call: All votes aye.

Minutes of the September 7, 2021 Regular Meeting

Waltner moved to accept the minutes of the September 7, 2021, regular meeting. Tjaden seconded the motion. Roll call: All votes aye.

Correction to August 17, 2021 Regular Meeting Minutes

A correction was made to the August 17 minutes to indicate November 6, 2021 as the date for a Special Event Alcoholic Beverage License for the Freeman Athletic Association. Waltner moved to approve the correction. Saarie seconded the motion. Roll call: all votes aye.

Board of Adjustment - Starner Variance Hearing

Waltner moved to go into Board of Adjustment at 6:33 pm. Tjaden seconded the motion. Roll call: All votes aye.

Tjaden reported that the Planning & Zoning Commission had approved a variance proposed by John & Aleta Starner for the purpose of adding a 14' x 24' addition to their garage. Tjaden recommended the council's approval. Motion to approve Starner variance by Tjaden, second by Gering. Responses to the questions read by the mayor led to a roll call vote. All votes aye. Board of Adjustment declares out at 6:35 pm.

2nd Reading Ordinance 2021-14 | 2022 Budget

Tjaden moved to give second reading and adopt the budget ordinance 2021-14 for 2022. Saarie seconded the motion. Roll call: all votes aye.

Police Fingerprint Materials & Charges

Police Chief Brewer discussed the cost and time it takes to offer fingerprint service to the general public. Freeman Police currently has no fee for this service. Brewer surveyed several other cities fingerprint policies. Saarie motion to add a charge of \$6.00 per fingerprint card. Schoenwald seconded the motion. Roll call: all votes aye.

Water Meter Project

Duane Walters reports the radio reader for the water meters is now mounted on the water tower and receiving communications. Uecker reports Census is now working with Banyon to build the files to collect water data and funnel the data into the cities Banyon water billing program. Training on water billing

program will be forthcoming. The city crew will be installing some new meters and readers to accompany the updated system. Timeframe to complete integration is 2-3 months.

911 Repeater Moved Back to Water Tower

Duane Walters reports the 911 repeater has been moved back from the golf course to the water tower.

Appera Entry Mat Services

Tjaden moved to renew the contract to allow Appera to provide mat services to the Library and City Hall until 09-20-2024. Saarie seconded the motion. Roll call: all votes aye.

Library Staffing Discussion

Waltner suggests the council discuss the Library staffing in executive session.

State Water Plan- Main Street Project

Tjaden moved to authorize the Mayor to put the Main Street Project on the State Water Plan. Saarie seconded the motion. Roll call: all votes aye.

Westward View Addition

The council discussed the upcoming bid opening on Thursday, September 23, 2021 at 2 pm at City Hall.

Development & Marketing Report

Council reviewed the report prepared by Carol Eisenbeis. Carol also discussed the county wide street sign replacement program that Freeman will take part in. Chief Brewer will also identify any changes that may need to be considered prior to adding new street signage.

Other Business

Waltner: Received quotes to replace the wood chips around the play sets at both city parks. Cost would be approximately \$7000.00.

Saarie: Met with Duane and Streets Dept. to prioritize a list of work to accomplish before winter.

A sign on 6th St is leaning over and needs fixed.

A citizen contacted him about a contractor who recently left a trailer and materials on the roadway.

She

wished she would have been contacted before the contractor was contacted.

Charlie Walz inquired about locating his water shut off.

Brewer: Compliments Freeman's Fire and EMS crews on their professionalism at a recent accident on Hwy 81.

Brewer advises there will be construction starting on Hwy 81 north of Freeman. Please use caution.

Mayor Walter: Golf course board is looking at bids for moving trees at the golf course and city parks.

Received complaints concerning the fire whistle going off at night. It is understood that 911 in

Mitchell is to only blow the whistle after a second page, when more staff is needed.

Community Center Committee is considering looking into someone to take over the janitorial duties. Mr. Skinner is currently maximizing his hours at the recycling center and refuse, and the committee would like to see those duties continue.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, October 5, 2021. The meeting will be held at City Hall and start at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 7:22 pm pursuant to SDCL 1-25-2(1) Personnel and SDCL 1-25-2(3) Pending Litigation. Tjaden seconded the motion. All votes aye.

Waltner declared out of executive session at 8:15 pm.

Adjournment

Waltner moved to adjourned at 8:16 pm. Tjaden seconded motion. Roll call: all votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor

Council Minutes

SPECIAL MEETING

Monday, September 27, 2021

The Freeman City Council met in Special Session on Monday, September 27, 2021 at 5:15 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford "Lonnie" Tjaden, Steve "Charly" Waltner and Tabitha Schoenwald. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis and Jeff Buechler of the Freeman Community Development Corporation.

Award Bid- Westward View Addition

The council reviewed and discussed the 4 bids presented. Bids ranged from \$506,441.80 to \$620,673.50. The low bid was presented by Menning Excavating, Inc. Stockwell Engineers verified and recommended the low bid as presented. Jacobsen moved to award the bid to Menning Excavating, Inc, for \$506,441.80. Tjaden seconded the motion. Roll call: all votes aye.

Adjournment

Waltner moved to adjourned at 5:20 PM. Tjaden seconded motion. Roll call: all votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor

Council Minutes

Regular Session

Tuesday, October 5, 2021

The Freeman City Council met in regular session on Tuesday, October 5, 2021 at 6:30 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Charles Gering, Terry Jacobsen, Blaine Saarie, Clifford "Lonnie" Tjaden, Steve "Charly" Waltner and Tabitha Schoenwald. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer, and Streets Superintendent Duane Walters.

Minutes of the September 21, 2021 Regular Meeting

Waltner moved to accept the minutes of the August 17, 2021, regular meeting. Saarie seconded the motion. Roll call: All votes aye.

Minutes of the September 27, 2021 Special Meeting

Jacobsen moved to accept the minutes of the September 27, 2021, special meeting. Waltner seconded the motion. Roll call: All votes aye.

Vouchers & Salaries

Saarie moved to approve the vouchers listed below. Tjaden seconded the motion. Roll call: all votes aye.



VOUCHERS PAYABLE - SEPTEMBER 31, 2021

	2,102.59	HUTCHINSON COUNTY labor & Equipment	15,588.79
	2,150.42	JACKS UNIFORMS (Police Vests)	1,273.52
PAYROLL - COUNCIL	-	JOHNSON BROS, liquor for resale	390.16
PAYROLL - GOV'T BUILDING	253.87	JUDY VOELTZ rental deposit return	150.00
PAYROLL - POLICE	6,060.34	KEPP'S (golf course resale)	272.00
PAYROLL - PUBLIC SAFETY	77.37	LAWNS UNLIMITED, spray	931.25
PAYROLL - STREETS	1,341.72	MATHESON TRI-GAS amb.	931.25
PAYROLL - SEWER	3,512.95	MILLER CONSULTING, computer IT	315.00
PAYROLL - REFUSE	2,425.72	MIDWEST RADAR & EQUIPMENT Police	80.00
PAYROLL - RECYCLE	2,469.79	MR G'S TIRES, repairs	522.00
PAYROLL - WATER	3,440.36	MY TURN PLAYSYSTEMS, INC (parks)	6,980.00
PAYROLL - AMBULANCE	4,322.80	NATHAN SCHRAG Golf Men's League Dues	1,320.00
PAYROLL - PARK/POOL	730.15	NORTHWESTERN ENERGY, electric & gas	9,238.11
PAYROLL - GOLF COURSE	12,857.17	OFFICE ALLY, monthly subscription	35.90
PAYROLL - ECONOMIC DEVELOPMENT	-	OLIVIA LEMME Lifeguard/WSI 1st half	215.13
PAYROLL - LIBRARY	3,819.06	ONE OFFICE, supplies	72.65
PAYROLL - COMMUNITY CENTER	78.35	PACE PAYMENT SYSTEM, credit card processing	20.00
MERCHANTS STATE BANK, 941 deposit	11,141.64	PITNEY BOWES, postage	300.00
SD RETIREMENT	4,767.87	PLUNKETTS PEST CONTROL, pest control	190.62
WELLMARK, health insurance	12,099.82	PORTA PROS, portable toilet rental	145.00
ACH FEES, payroll & utilities	30.00	PRINTED IMPRESSIONS	5.00
ACKERMAN HEATING & AC golf course	7,112.86	REINHART FOOD SERVICE, supplies	5,014.73
AFLAC, employee insurance	390.14	REPUBLIC BEVERAGE, Liq for resale	631.09
AMAZON, lib books & videos, finance	681.83	RITEWAY Utility Billing Forms	350.04
APPEARA, rugs	113.36	RORY HERMSEN, reimbursement	227.00
BANYON Water Meter Update	2,495.00	RURAL MANUFACTURING	466.50
BEAL DISTRIBUTING, beer	1,013.15	S & S WILLERS, INC sand, golf course	988.58
B-Y WATER water purchase	7,254.42	SAARIE AUTO BODY, repairs	222.76
B-Y WATER INTEREST	3,168.00	SALOME CARR Lifeguard/WSI 1st half	65.09
C & B OPERATIONS, repairs	1,057.98	SANFORD Ambulance Annual Training	1,100.00
CAMI FRANSEN Lifeguard/WSI 1st half	106.50	SD DEPT OF LABOR & REGULATION	963.00
CARDMEMBER SERVICES, pd, permit, streets	430.30	SD DEPT OF PUBLIC SAFETY, license renewals	291.00
CAROL EISENBEIS mileage, reimburse	430.46	SD EMERGENCY MEDICAL SERVICES Amb	420.00
CENTURY BUSINESS PRODUCTS, copier	163.55	SD GOLF ASSOCIATION GHIN Cards	51.00
CHESTERMAN COMPANY, drinks	533.25	SECOND CENTURY PRINTING, publishing	1,023.25
CHS, fuel	1,887.93	SIOUX INTERNATIONAL / FREEMAN INT	222.78
CITY OF FREEMAN, utilities	41.00	SIRCHIE (police)	59.10
CITY OF MITCHELL LANDFILL, garbage fees	3,409.44	SOUTHEASTERN ELECTRIC, electric	1,786.02
CMC EXCAVATION Watermain Break	1,525.51	SOUTH CENTRAL FIRE DISTRICT (Fire Dept)	50.00
COMMERCIAL ASPHALT (streets)	6,258.20	SQUARE, monthly subscription	35.00
CONCRETE MATERIALS, asphalt	41,873.67	STERN OIL COMPANY, fuel	1,401.80

CORE & MAIN, supplies, update	16,028.95	STOCKWELL ENGINEERS, west side acres	19,440.00
CUSTOM TREE MOVERS (golf course)	6,750.00	STRYKER Ambulance	2,179.20
DAKOTA BEVERAGE, beer	564.25	TAYLOR FRANSEN Lifeguard/WSI 1st half	267.00
EMERGENCY MEDICAL PRODUCTS Amb	692.78	TITAN MACHINERY Streets	168.54
FENSEL'S ELECTRIC, supplies	288.46	VAN DIEST SUPPLY CO. Mosquito Spray	1,923.75
FINK LAW	3,301.01	VERIZON WIRELESS, police cell phones	93.98
FREEMAN ATHLETIC ASSOCIATION	5,038.76	US BANK Quarterly Sewer Payment	16,668.22
FREEMAN LUMBERYARD, supplies	29.10	WALTNER MEDIA	306.75
FREEMAN SHOPPING CENTER, supplies	1,110.55	WEIDENBACH CONCRETE (streets)	1,512.50
GOLDEN WEST, telephone service	1,311.71	ZIMCO SUPPLY (golf course)	1,920.00
GRAHAM TIRE Streets	3,524.64		
		VOUCHER	245,451.15
		SALARIES	45,642.66
		TOTAL VOUCHERS & SALARIES	291,093.81

American Rescue Plan Act (ARPA)

The City has received the first half of the ARPA payments. \$114,001.98 was received last month. The city was also informed by District III that these funds can be used for sewer expense on the Westward View Addition.

Water Restrictions

Tjaden moved to rescind the current water restrictions effective immediately. Saarie seconded the motion. Roll call: all votes aye.

City Fee Schedule

The council reviewed the City Fee Schedule.

Schoenwald moved to raise the Camping Fee in the City Park to \$20.00 per night for sites with electricity, and \$15.00 per night for non-electric sites and tent camping. Tjaden seconded the motion. Roll call: all votes aye.

Tjaden moved to raise the Variance Fee to \$100.00 plus cost of publishing. Jacobsen seconded the motion. Roll call: all votes aye.

Jacobsen discussed possible fee changes concerning the use of the Recycling Trailers, but more information will need to be gathered.

1st Reading Ordinance 2021-15 – City Speed Limits

Council gave 1st reading to Ordinance 2021-15, an ordinance to amend the city speed limit to 20 mph unless otherwise posted.

USDA RURAL DEVELOPMENT GRANT REQUEST

Tjaden moved to authorize Mayor Walter to sign a grant application to the USDA Rural Development, pertaining to an Ambulance grant. Jacobsen seconded the motion. Roll call: all votes aye.

Other Business

Tjaden: a hole on 6th street, on the west bound lane by Casey's, needs to be fixed before winter.

Saarie: Street Department Committee and Streets staff met to talk over a list of priorities of work to be done. The group also looked at and discussed a residents request to place a culvert along east College St. The Committee concluded the scope of that project is too large to undertake at this time.

Waltner: new wood chips have been placed within the play area's at both city parks.

Mayor Walter: asked the council if they would be interested in forming a committee to discuss with an engineering firm, concerning a study to see what it might cost to start the process of adding curb and gutter to the city. The plan would be a multi-year plan, completing as many blocks per year as is financially feasible.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, October 19, 2021. The meeting will be held at City Hall and start at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 7:30 pm pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation. Tjaden seconded the motion. All votes aye.

Waltner declared out of executive session at 8:05 pm.

Adjournment

Tjaden moved to adjourned at 8:06 pm. Waltner seconded motion. Roll call: all votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Tuesday, October 19, 2021

The Freeman City Council met in regular session on Tuesday, October 19, 2021 at 6:30 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Terry Jacobsen, Blaine Saarie, Clifford “Lonnie” Tjaden, Steve “Charly” Waltner and Tabitha Schoenwald. Councilor Charlie Gering entered the meeting at 6:35 pm. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer, Streets Superintendent Duane Walters, Ruth Buchmann, Emily Andersen, LeAnn Kaufman, Crystal Gering-Nelson, Lawrence West, Dr. Dennis Ries.

Minutes of the October 5, 2021 Regular Meeting

Waltner moved to accept the minutes of the October 5, 2021, regular meeting. Saarie seconded the motion. Roll call: All votes aye.

Vouchers

Saarie moved to approve the vouchers listed below. Jacobsen seconded the motion. Roll call: all votes aye.



VOUCHERS PAYABLE - OCTOBER 19, 2021

BENDER'S SEWER & DRAIN streets	570.00	RANDY BRODERS TRUCKING recycling	465.00
CARDMEMBER SERVICES, Lib, Fin, Dev	565.59	RORY HERMSEN, reimbursement	88.77
CENTURY BUSINESS PRODUCTS, copier	333.83	RUML PLUMBING	135.56
CHARLIE'S AUTOMOTIVE repair	315.00	SAARIE AUTO BODY, repairs	52.50
JAMBOREE FOODS golf resale	433.84	SD PUBLIC ASSURANCE ALLIANCE Ins	58,171.47
KNODEL CONTRACTORS	2,104.57	SD DEPT OF LABOR & REGULATION	2,568.00
LAKE COUNTY INTERNATIONAL power rake	8,452.00	SD DEPT OF PUBLIC SAFETY, license renewals	401.00
MIDWEST ALARM golf	109.50	SD DEPT OF REVENUE sales tax	3,841.34
NORM'S THRIFTY WHITE	151.28	STOCKWELL ENGINEERS, west side acres	9,720.00
PITNEY BOWES, postage	4.50	TOTAL STOP	423.63
PRINTED IMPRESSIONS	130.80	VALLEY ELECTRIC	282.53
		VOUCHER TOTALS	89,320.71

Financial Report

Tjaden moved to approve the financial report as presented. Jacobsen seconded the motion. Roll call: all votes aye.

Public Input

Lawrence West was present to question the council as to why his liquor license application has not been processed yet. Mr. West was advised to have his attorney contact Mike Fink, the city's attorney.

2nd Reading Ordinance 2021-15 | City Speed Limits

Tjaden moved to give second reading and adopt the speed limit ordinance 2021-15. Jacobsen seconded the motion. Roll call: Aye votes: Jacobsen, Saarie, Schoenwald, Tjaden, Waltner. Naye vote: Gering.

Recognize Freeman Volunteer Fire Department and Ambulance Service Rosters

Volunteers for the Freeman Volunteer Fire Department and Ambulance Service for 2021-2022 were recognized and it is the intent of the city council to cover these volunteers for work comp purposes. The rosters are on file at the city Finance Office. Tjaden moved to acknowledge the Volunteer Fire Department and Ambulance Service rosters. Saarie seconded the motion. Roll call: all votes aye.

1st Reading Ordinance 2021-16 | Repeal Ordinance 2021-09

Council gave 1st reading to Ordinance 2021-16, to repeal Ordinance 2021-09.

Final Plat Approval for the Westward View Addition

Stockwell is preparing the final plat, but still has work to complete. The council will need to approve the final Plat prior to sending it to the county.

Appoint Westward View Addition Board Members

Tjaden moved to approve Mayor Walter's appointment of Saarie and Schoenwald to represent the city council as part of the Development Agreement with the Freeman Development Corporation concerning the Westward View Addition. Seconded by Jacobsen. Roll call: all votes aye.

Library Position

Waltner moved to make Crystal Gering Nelson's position at the Library a full-time position with benefits. Effective no sooner than 2 weeks. This change is in conjunction with head librarian LeAnn Kaufman's position changing from 32 hours per week to 40 hours per week. Jacobsen seconded the motion. Roll call: aye votes by Waltner, Jacobsen, Saarie, Schoenwald, Tjaden. Abstained from voting: Gering.

Finalize Main Street Project

Paul Korn of Sayre Associates was present to discuss and finalize plans for the Main Street project. The discussion included the streetscaping team's ability to successfully address sustainability, snow removal, and finances.

Saarie moved to approve the plan to include the proposed intersection enhancements at 3rd and Main and 4th and Main, and the use of aggregate edging in the main business district. Tjaden seconded the motion. Roll call: aye votes by Saarie, Schoenwald, Tjaden, Waltner. Nay votes by Jacobsen, Gering.

Tjaden moved to have the City purchase and maintain the light poles and Double Akorn light fixtures for the main business district (from Railway to 5th St.). NWPS would own, maintain, and supply the power to each pole. Seconded by Saarie. Roll call: all votes aye.

Tjaden moved to allow Sayre Associates to draw up specs to reconstruct 3rd Street one block to the east of Main Street, and one block to the west of Main Street, as well as reconstruct 4th Street one block to the east of Main Street, and one block to the west of Main Street. This would be presented as a bid alternate option. Seconded by Jacobsen. Roll call: all votes aye.

Development & Marketing Report

Carol Eisenbeis presented her written report to the council, highlighting multiple development projects currently underway.

Other Business

Uecker reported the city has received the Purple Wave check for \$49,850.00 for the 3 items auctioned off.

Schoenwald: Reported the poles for the picnic shelters at the City Park have been painted. Opened discussion to see if there is any interest in developing a dog park in Freeman; council showed support.

Schoenwald moved to purchase a climbing wall for the swimming pool at a cost of \$8640.00. Additional work at the pool includes replacing pool ladders and lifeguard chairs. Seconded by Saarie. Roll call: all votes aye.

Tjaden: Reports a promotional sign along the driving lane on Main Street needs to be removed. Chief Brewer will follow up.

Saarie: Street Department Committee and Streets staff met to talk over a list of priorities of work to be done.

Filling man-holes with millings this fall, then fixing permanently next spring.

Reports the aerators at the lagoon need to be tested and repaired as needed. The ditch mower is now fixed.

Jacobsen: TV's at the landfill are becoming a problem. It is becoming more difficult to find an outlet for the disposed TV's. Refuse committee will continue to work on a plan to address this issue.

Requests to place a move order of the internet service from the water plant building to the maintenance shed.

Mayor Walter: Requests additional gravel on N Olive Dr. for a potential new storage shed. No city utilities requested.

Reports there is interest in the new Industrial Park on the east side of Hwy 81, and the city will need to revisit extending water and sewer service. Tjaden states there is an engineering drawing for that project. Council shows full support for the project.

Requests a stop sign to replace the yield sign at the west bound intersection of 5th and Main.

Walters: Core & Main is planning to be here Oct 26th to establish the connection between the water tower reporting station and the Banyon program on the city billing computer.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, November 2, 2021. The meeting will be held at City Hall and start at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 8:38 pm pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation. Tjaden seconded the motion. All votes aye.

Waltner declared out of executive session at 9:13 pm.

Adjournment

Tjaden moved to adjourned at 9:14 pm. Schoenwald seconded motion. Roll call: all votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Tuesday, November 2, 2021

The Freeman City Council met in regular session on Tuesday, November 2, 2021 at 6:30 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Clifford “Lonnie” Tjaden, Charlie Gering, Steve “Charly” Waltner and Tabitha Schoenwald. Absent Saarie and Jacobsen. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer, Streets Superintendent Duane Walters.

Minutes of the October 19, 2021 Regular Meeting

Waltner moved to accept the minutes of the October 19, 2021, regular meeting. Tjaden seconded the motion. Roll call: All votes aye.

Vouchers

Tjaden moved to approve the vouchers listed below. Waltner seconded the motion. Roll call: all votes aye.



VOUCHERS PAYABLE - October 31, 2021

PAYROLL - FINANCE	2,072.07	EAST RIVER FURNITURE	2,080.10
PAYROLL - MARKETING	2,150.42	FENSEL'S ELECTRIC, supplies	305.74
PAYROLL - COUNCIL	6,353.67	FREEMAN IMPLEMENT/ SIOUX INTERNATIO	75.75
PAYROLL - GOV'T BUILDING	161.27	FREEMAN LUMBERYARD, supplies	115.79
PAYROLL - POLICE	5,833.02	FREEMAN REGIONAL	57.26
PAYROLL - PUBLIC SAFETY	76.91	GOLDEN WEST, telephone service	1,266.11
PAYROLL - STREETS	1,300.20	GRAHAM TIRE	79.17
PAYROLL - SEWER	3,455.24	JOHNSON BROS, resale	311.97
PAYROLL - REFUSE	2,369.30	KEPP'S (golf course resale)	864.00
PAYROLL - RECYCLE	2,575.39	LANDSCAPE NURSURY	15,241.87
PAYROLL - WATER	3,378.77	MILLER CONSULTING	100.00
PAYROLL - AMBULANCE	2,857.62	MR G'S TIRES, repairs	125.00
PAYROLL - PARK/POOL	1,039.00	NAPA	35.62
PAYROLL - GOLF COURSE	11,049.70	NORTHWESTERN ENERGY, electric & gas	7,164.72
PAYROLL - ECONOMIC DEVELOPMENT	1,228.66	ONE OFFICE, supplies	133.38
PAYROLL - LIBRARY	3,984.85	PACE PAYMENT SYSTEM, credit card processing	20.00
PAYROLL - COMMUNITY CENTER	-	PITNEY BOWES postage	304.50
MERCHANTS STATE BANK, 941 deposit	11,625.40	PITNEY BOWES lease	143.55
SD RETIREMENT	4,644.48	PORTA PROS, portable toilet rental	145.00
WELLMARK, health insurance	12,099.82	REINHART FOOD SERVICE, supplies	1,725.51
AFLAC, employee insurance	390.14	REPUBLIC BEVERAGE, resale	90.85
		RURAL MANUFACTURING	9.10
ACH FEES, payroll & utilities	30.00	SAARIE AUTO BODY, repairs	994.56
AMAZON, lib books & videos	496.62	SAYRE ASSOCIATES	63,144.95

APPEARA, rugs	108.22	SDML WORKERS COMP FUND	13,119.00
BANYON DATA SYSTEMS Annual Service	3,465.00	SD DEPT OF REVENUE	2,956.57
BARNES & NOBLE Library	63.95	SD ONE CALL	25.20
BEAL DISTRIBUTING resale	556.90	SD PUBLIC HEALTH LAB	30.00
B-Y WATER INTEREST	3,168.00	SECOND CENTURY PRINTING, publishing	383.53
C & B OPERATIONS, repairs	614.64	SOUTHEASTERN ELECTRIC, electric	1,844.03
CARDMEMBER SERVICES	1,425.06	SQUARE, monthly subscription	35.00
CHESTERMAN COMPANY, drinks	376.25	STERN OIL COMPANY, fuel	1,571.35
CITY OF FREEMAN, utilities	41.00	TODD GRABER golf reimbursement	151.76
CITY OF MITCHELL LANDFILL, garbage fees	3,868.32	TRACY HILL community ctr deposit return	50.00
CONCRETE MATERIALS, asphalt	2,057.58	VERIZON WIRELESS, police cell phones	93.90
DAKOTA PUMP annual contract	700.00	YANKTON NURSERIES trees	2,082.22
		VOUCHER	162,608.44
		SALARIES	49,886.09
		TOTAL VOUCHERS & SALARIES	212,494.53

Rural Development Loan Discussion

Council discussed the possibility of applying for a USDA Rural Development financing package for the Main Street project. It was decided that due to the likely requirement to raise water/sewer rates by \$30-\$35 monthly, the council will explore other financing options.

Main Street Lighting Clarification

The council was notified by NWPS after the October 19th meeting that the lighting package plan for the Main Street project was not correctly presented to the council. If the city wants to own the light poles, NWPS will supply a meter for the 3 block Business District, but the city would install, own and maintain the street light system throughout the 3 block Business District. The city will pay for a new lighting system under either scenario. The council will wait until the next council meeting to allow time to re-present the total lighting package options.

Snow Removal Reminder

The council reviewed current snow removal ordinances and procedures. Reminder letters will be sent to property owners in the B-1 (Local Business District).

Other Business

Gering and Walters: reported the water service saddles have now been replaced on all of Relanto Street. The City will complete finishing dirt work on the disrupted areas.

Schoenwald: asked about the Community Center schedule concerning the wrestling programs use of the facility. The City will confirm details of times, use and financial arrangements with the school. Reports she is working on specs for the climbing wall at the pool, but needs to get the specific design of the pool to make sure the correct unit is ordered. Ladders will be measured and sized to replace, and the diving board will be looked at concerning possible replacement.

Waltner: reported the Recycling Center is working on a design plan to build a permanent sorting station. A permanent station would save considerable time and labor. Cost is estimated at \$1120 + city labor.

Mayor Walter: reported there was a good turnout for an informational meeting with property owners that will be directly affected by the Main Street project. Representatives from Sayre Associates were on hand to present the plan and processes, and answer any questions attendees had.

Council discussed raising late fees for city utility billing from \$10 to \$25. Walter states there is too much clerical time spent every month on delinquent bills.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, November 16, 2021. The meeting will be held at City Hall and start at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 6:50 pm pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation. Tjaden seconded the motion. All votes aye.

Waltner declared out of executive session at 7:07 pm.

Adjournment

Tjaden moved to adjourn at 7:08 pm. Waltner seconded motion. Roll call: all votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Tuesday, November 16, 2021

The Freeman City Council met in regular session on Tuesday, November 2, 2021 at 6:30 pm at City Hall in Freeman. Council President Blaine Saarie called the meeting to order, with the following councilors answering roll call: Clifford “Lonnie” Tjaden, Charlie Gering, Steve “Charly” Waltner, Terry Jacobsen and Tabitha Schoenwald. Absent: Mayor Michael Walter. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer, Streets Superintendent Duane Walters, and Chris Sayler.

Minutes of the November 2, 2021 Regular Meeting

Waltner moved to accept the minutes of the November 2, 2021, regular meeting. Schoenwald seconded the motion. Roll call: All votes aye.

Vouchers

Schoenwald moved to approve the vouchers listed below, but withhold the Ruml Plumbing voucher for \$2301.94. For a voucher total of \$61,733.15. Tjaden seconded the motion. Roll call: all votes aye.



VOUCHERS PAYABLE - NOVEMBER 16, 2021

APPEARA	rugs	108.22	LYLE GOEHRING	4,966.40
B-Y WATER		6,735.63	LYNN GOEHRING	4,966.40
CAROL EISENBEIS	reimbursement	363.01	MATHESON Amb	68.37
CENTURY BUSINESS PRODUCTS,	copier	202.35	PLUNKETT'S	89.44
CHS		2,223.16	PRINTED IMPRESSIONS	223.00
CMC EXCAVATION	water	16,071.46	RUML PLUMBING	2,301.94
CORE & MAIN		2,224.07	SAARIE AUTO BODY, repairs	443.35
CRIMESTAR USA	Police Comp Support	325.00	SD DEPT OF LABOR & REGULATION	39.45
EMERGENCY MEDICAL PRODUCTS		524.80	SD DEPT OF PUBLIC SAFETY, license renewals	322.00
FREEMAN REGIONAL	Amb RN	98.79	SD DEPT OF REVENUE sales tax	2,155.88
FREEMAN SHOPPING CENTER		490.55	SPECTRUM AQUATICS pool	9,890.00
JAMBOREE FOODS	golf resale	67.58	STUCKY'S ELECTRIC repair	133.68
JANET CHRISIANSEN	EMS Conf Reimbur	823.00	TITAN MACHINERY	426.90
KNODEL CONTRACTORS	gravel	2,091.60	TOTAL STOP	247.77
LANDSCAPE GARDEN CENTER	trees	1,909.90	VALLEY ELECTRIC	1,461.39
LAWNS UNLIMITED	trees	2,040.00		
			VOUCHER	64,035.09

Financial Report

Tjaden moved to approve the financial report as presented. Gering seconded the motion. Roll call: all votes aye.

2020 Ambulance Write-Off's

Uecker presented a document showing \$31,577.00 in 2020 Ambulance billings determined to be uncollectable. Jacobsen moved to approve \$31,577.00 in 2020 Ambulance billing write-off's. Tjaden seconded the motion. Roll call: all votes aye.

Saarie added as approved check signature on expense account

Waltner moved to add Saarie as an approved check signature on the expense account at Merchants State Bank. Schoenwald seconded the motion. Roll call: all votes aye.

Public Input

Chris Sayler spoke on behalf of the Freeman Public School wrestling program. Sayler asked if the council would approve the same agreement used last year at the Community Center regarding the wrestling programs use of the facility for practice. This should be the last year the wrestling program will need the facility for this use, as their new facility is planned to be completed by next year. Discussion included rolling the mats up and placing them out of the way so others can use the facility before and after wrestling practice. Waltner motion to honor last years agreement to waive the fee for the wrestling program's use of the community center for practice. Seconded by Schoenwald. Roll call: all votes aye.

Alcohol License Renewals

Tjaden moved to approve the list of 2022 alcohol license renewals including: off-sale liquor license for Freeman Shopping Center, the on-sale/off-sale wine and cider license for Dollar General, the on-sale liquor license for Hootz, the off-sale liquor license for Hootz, the on-sale liquor license for Valley View Golf Course, and the on-sale liquor license for the Brickhouse Lounge. Waltner seconded the motion. Roll call: all votes aye.

Residential/personal garbage dumping at Recycling Center

Jacobsen discussed that as a result of continued personal garbage dumping at the recycling center, he wants to make sure the public knows there is no dumping of personal/household garbage at the recycling center. A letter should be sent to offenders, followed by a possible fine.

3rd St & Hwy 81 light pole

The light pole at 3rd St and Hwy 81 is too close to the approach and will need to be moved before that approach can be used. The DOT is aware of the issue. Walters will contact the DOT office in Yankton to obtain required specs needed for pole placement/clearance from the intersection. Once that information is obtained, city will contact Muth Electric to inquire about arrangement to move the pole.

Ordinance 4.0202 Discussion

Discussion was held concerning amending the Weeds/Nuisance Ordinance 4.0202. Attorney Fink supplied language that the City may want add to the Ordinance. The council suggested to include a reference to the list of noxious weeds that is also approved by the county.

Development & Marketing Report

Carol Eisenbeis presented her written report to the council, highlighting multiple land purchases for development projects currently underway.

Other Business

Saarie: Stated the city will be putting up Christmas decorations on Main St on Nov 24th.

Gering: Received 2 quotes to replace 2 pumps at the wastewater treatment facility.

Walters: Reports 15 tires and rims, garbage bags, and some lumber have been dumped at the leaf and branch site. The council says this will need to be brought under control or the city will have to restrict the hours of use.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, December 7, 2021. The meeting will be held at City Hall and start at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 7:10 pm pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation. Tjaden seconded the motion. All votes aye.

Waltner declared out of executive session at 7:57 pm.

Adjournment

Waltner moved to adjourned at 7:58 pm. Tjaden seconded motion. Roll call: all votes aye.

Doug Uecker, Finance Officer

Blaine Saarie, Council President

Council Minutes
Regular Session
Tuesday, December 7, 2021

The Freeman City Council met in regular session on Tuesday, December 7, 2021 at 6:30 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Clifford “Lonnie” Tjaden, Charlie Gering, Steve “Charly” Waltner and Blaine Saarie. Absent Schoenwald and Jacobsen. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer, Streets Superintendent Duane Walters, and Jeremy Waltner.

Minutes of the November 16, 2021 Regular Meeting

Minutes of the November 16, 2021, regular meeting were accepted as presented. Roll call: All votes aye.

Vouchers

Tjaden moved to approve the vouchers listed below. Saarie seconded the motion. Roll call: All votes aye.



VOUCHERS PAYABLE - November 30, 2021

PAYROLL - FINANCE	1,841.60	KARINA GRIJALVA Rental Refund	50.00
PAYROLL - MARKETING	2,150.42	KLEINSASSER HEATING/COOLING	100.00
PAYROLL - COUNCIL	-	LAWNS UNLIMITED	75.00
PAYROLL - GOV'T BUILDING	232.31	MARC	210.16
PAYROLL - POLICE	6,103.82	MATHESON GAS	66.55
PAYROLL - PUBLIC SAFETY	178.97	MENNING EXCAVATION Westward View	396,926.50
PAYROLL - STREETS	1,331.49	MR G'S TIRES, repairs	270.00
PAYROLL - SEWER	3,687.59	NAPA	16.99
PAYROLL - REFUSE	2,356.53	NORTHWESTERN ENERGY, electric & gas	7,297.81
PAYROLL - RECYCLE	2,335.78	OFFICE ALLY	35.45
PAYROLL - WATER	3,498.05	ONE OFFICE, supplies	15.33
PAYROLL - AMBULANCE	4,769.25	PACE PAYMENT SYSTEM, credit card processing	20.00
PAYROLL - PARK/POOL	657.51	PITNEY BOWES postage	301.50
PAYROLL - GOLF COURSE	6,338.46	PITNEY BOWES lease	143.55
PAYROLL - ECONOMIC DEVELOPMENT	-	PLUNKETT'S PEST CONTROL	89.44
PAYROLL - LIBRARY	3,961.78	PORTA PROS, portable toilet rental	145.00
PAYROLL - COMMUNITY CENTER	40.37	REINHART FOOD SERVICE, supplies	1,576.38
		ROB HUBER Police Ammo	408.00
MERCHANTS STATE BANK, 941 deposit	9,652.15	RORY HERMSEN Allocation	7,235.64
SD RETIREMENT	4,774.80	RUML PLUMBING park/pool	2,301.94
WELLMARK, health insurance	12,099.82	SAARIE AUTO BODY, repairs	179.87
AFLAC, employee insurance	390.14	SANITATION PRODUCTS	710.33
		SD ASSOC OF CODE ENFORCEMENT dues	40.00
ACCESS DISPLAY GROUP Park Signage	4,790.42	SD DEPT OF REVENUE	2,155.88
ACH FEES, payroll & utilities	30.00	SD GOV'T FINANCE OFFICERS ASSOC dues	40.00

AMAZON, lib books & videos	502.37	SD GOV'T HUMAN RESOURCE ASSOC dues	25.00
BARNES & NOBLE Library	71.95	SD MUNICIPAL LEAGUE Annual Dues	1,459.55
B-Y WATER INTEREST	3,168.00	SD MUNICIPAL STREET MAINT ASSOC dues	35.00
B-Y WATER PURCHASE	5,799.65	SD POLICE CHIEFS ASSOC dues	96.83
C & B OPERATIONS, repairs	214.60	SD PUBLIC HEALTH LAB	104.00
CARDMEMBER SERVICES	382.13	SECOND CENTURY PRINTING, publishing	384.02
CENTRAL STATES WIRE Recycle	1,763.90	SITEONE LANDSCAPE golf	202.07
CHESTERMAN COMPANY, drinks	50.00	SOUTHEASTERN ELECTRIC, electric	2,123.30
CHS	1,832.18	SQUARE, monthly subscription	35.00
CITY OF FREEMAN, utilities	41.00	STAN HOUSTON EQUIP golf	588.00
CITY OF MITCHELL LANDFILL, garbage fees	3,626.40	STERN OIL COMPANY, fuel	1,659.53
CORE & MAIN	10,753.59	STOCKWELL ENGINEERS	17,147.70
ELECTRICAL ENGINEERING & EQUIP Fire	365.00	SUPERIOR HOOD STEAMERS golf	845.00
FENSEL'S ELECTRIC, supplies	922.33	TITAN MACHINERY Payloader repair	4,688.87
FREEMAN LUMBERYARD, supplies	458.84	TOTAL STOP gas / fuel	535.37
FREEMAN REGIONAL	213.32	VANTEK	6,120.00
GOLDEN WEST, telephone service	1,275.01	VERIZON WIRELESS, police cell phones	93.90
HELENA AGRI Lagoon	1,323.47	ZIMCO	690.00
		VOUCHER	521,745.53
		SALARIES	39,483.93
		TOTAL VOUCHERS & SALARIES	561,229.46

Financial Report

Tjaden moved to approve the financial report as presented. Saarie seconded the motion. Roll call: All votes aye.

Jeremy Waltner- Courier Membership Update

Jeremy Waltner presented to the council his new annual membership model for the Freeman Courier. Waltner asked the council to consider a token of financial support with a membership purchase.

Bids to Replace 2 Lagoon Pumps

Motion Saarie to accept the bid by Dakota Pump to replace 2 lagoon pumps for an installed price of \$43,667.50. Gering seconded the motion. Roll call: All votes aye.

300 Gallon Trash Cans

Motion Waltner to purchase 20 (twenty) 300 gallon garbage cans from Sanitation Products for \$487.00 each. Saarie seconded the motion. Roll call: All votes aye.

1st Reading Ordinance 2021-17 | Delinquent Utility Fee

Council gave 1st reading to Ordinance 2021-17. The ordinance would change late fee's for utility payments from \$10.00 to \$25.00.

Garbage pickup 12/24 & 12/31 and Landfill 11/25 and 1/1

Friday garbage routes during the upcoming holidays will be operated on Thursday 12/23, and Thursday 12/30. The city landfill will be closed on Saturday 12/25, and Saturday 1/1/22.

Main Street Lighting

The council discussed options of the lighting plan for the upcoming Main Street reconstruction project. Motion Waltner to purchase and own the double-acorn, LED, light poles and lighting system on Main Street, from 5th Street to Railway Street. The remainder would be owned by Northwestern Energy. Saarie seconded the motion. Roll call: All votes aye.

Office Mini Fridge, Microwave, and Micro Cart

The council agreed to have the Public Buildings Committee authorize the purchase of a mini fridge, microwave and micro cart for City Hall when the 2022 budget activates.

Freeman Regional Health Donation

The council agreed to donate 2- swimming pool family passes and 2- 18 holes of golf for 2 to the Hospital Gala.

Other Business

Saarie: Street Committee met with city staff to discuss state bids for new pickups for Street Dept. and Police.

Walters: Sander truck has a short they are working on to make sure it is ready for winter. The tennis court nets will be coming down. Water and sewer training coming up in December and January.

Uecker: City will drop replacement coverage on swimming pool basins.

Eisenbeis: The Growth Foundation will be coming out with a grant program for local businesses to use to improve the exterior of their business. Eisenbeis will be the contact person for the grant.

Brewer: Looking into radar units and some other items are being declared surplus by SD Highway Patrol.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, December 21, 2021. The meeting will be held at City Hall and start at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 7:44 pm pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation. Saarie seconded the motion. Roll call: all votes aye.

Waltner declared out of executive session at 8:29 pm.

Waltner motion to realign John Weier from part-time seasonal help to a part time employee to be used as a fill-in garbage truck driver at the rate of \$18.00 per hour. Tjaden seconded the motion. Roll call: All votes aye.

Adjournment

Tjaden moved to adjourn at 8:31 pm. Waltner seconded motion. Roll call: All votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor

Council Minutes
Regular Session
Tuesday, December 21, 2021

The Freeman City Council met in regular session on Tuesday, December 21, 2021 at 6:30 pm at City Hall in Freeman. Mayor Michael Walter called the meeting to order, with the following councilors answering roll call: Clifford “Lonnie” Tjaden, Charlie Gering, Steve “Charly” Waltner, Terry Jacobsen, Tabitha Schoenwald and Blaine Saarie. Also in attendance were Finance Officer Doug Uecker, Development Coordinator Carol Eisenbeis, Police Chief Scott Brewer, and Streets Superintendent Duane Walters.

Minutes of the December 7, 2021 Regular Meeting

Waltner moved to accept the minutes of the December 7, 2021 regular meeting as presented. Saarie seconded the motion. Roll call: All votes aye.

Vouchers

Tjaden moved to approve the vouchers listed below. Waltner seconded the motion. Roll call: All votes aye.

Amazon	library / gov't bld	1141.32	OnTime TELECOM	phone warning	1,565.89
APPEARA	rugs	108.22	OSMAN GRIJALVA	Comm Center Refund	50.00
BOLTE'S SUNRISE SANITARY	landfill	494.41	RANDY BRODERS TRUCKING	recycle	475.00
CENTURY BUSINESS PRODUCTS,	copier	64.54	SD DANR	Dues	1,500.00
CORE & MAIN		1,475.06	SD DEPT OF PUBLIC SAFETY,	license renew	339.00
DEMCO	library	405.84	SD DEPT OF REVENUE	sales tax	1,390.99
EQUIPMENT BLADES	Streets	6,211.90	SD PUBLIC HEALTH LAB		30.00
FINK LAW OFFICE		1,630.05	SD RURAL WATER ASSOCIATION	Regist	550.00
FREEMAN LUMBER CO		340.90	SD ONE CALL		48.30
FREEMAN SHOPPING CENTER		319.14	STERN OIL		839.56
JP COOKE CO.	Police	67.50	STOCKWELL ENGINEERS		10,707.20
KNODEL CONTRACTORS	gravel	327.81	US BANK	sewer payment	16,668.22
MC & R POOLS	pool	689.82	WELLMARK		52.94
			VOUCHER		47,493.61

Waltner moved to go into Board of Adjustment at 6:32pm. Tjaden seconded the motion. Roll call: All votes aye. The Council was declared in session as Board of Adjustment.

Public Hearing- Final Plat- Westward View Addition

Tjaden moved to approve the final plat of the Westward View Addition as recommended by the Planning and Zoning Board. Saarie seconded the motion. Roll call: All votes aye.

Public Hearing- Replat- East Freeman Industrial Park

Tjaden moved to approve the re-plat of the East Freeman Industrial Park as recommended by the Planning and Zoning Board. Gering seconded the motion. Roll call: All votes aye.

Waltner declared out of Board of Adjustment at 6:37pm.

Resolution of Budget Allocation

Tjaden moved to approve Resolution of Budget Allocation to transfer \$38,000.00 from the Contingency Fund to include: \$500.00 to Attorney, \$500.00 to Insurance Bond, \$15,000.00 to Government Buildings, \$13,000.00 to Liquor Fund, \$9,000.00 to Police.

RESOLUTION OF BUDGET ALLOCATION

WHEREAS the City of Freeman hereby reallocates additional dollars to the 2021 expense funds for the Insurance Bond, Government Building department and Liquor Fund from the Contingency department in the following amounts:

Attorney	\$	500.00
Insurance Bond	\$	500.00
Government Building	\$	15,000.00
Liquor Fund	\$	13,000.00
Police	\$	9,000.00
Contingency Fund	\$	(38,000.00)

WHEREAS additional funds are available from the Contingency department, therefore the Council desires to increase the above departments, per accepted government accounting standards in compliance with SDCL 9-21-7;

WHEREAS the Council seeks to distribute funds for authorized uses as needed, and furthermore;

NOW THEREFORE BE ORDAINED by the Council of the City of Freeman, South Dakota that budget ordinance 2020-11 be hereby supplemented to increase the departments for expenditures as needed in the amounts as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 21st day of December 2021

SIGNED:



Michael Walter, Mayor

(SEAL)

ATTEST:



Doug Uecker, Finance Officer

1st Reading Ordinance 2021-18

Council gave 1st reading to Ordinance 2021-18. The ordinance would provide supplemental appropriations from Reserve Funds to include: \$135,000.00 to the Golf Course, \$189,715.00 to Economic Development & Zoning, \$192,824.43 to Streets, and \$192,132.96 to Water. Total appropriations of \$709,672.39.

1st Reading Ordinance 2021-19

Council gave 1st reading to Ordinance 2021-19. The ordinance would amend section 4.0411 of the City of Freeman Ordinances, Refuse Rates and Charges.

2nd Reading Ordinance 2021-17 | Delinquent Utility Fee

Tjaden moved to give 2nd Reading and adopt Ordinance 2021-17, to raise delinquent utility fee to \$25.00. Jacobsen seconded the motion. Roll call: All votes aye.

Fire Station Request to add Video Service

The Fire Department requests adding cable TV service to the Fire Station. The purpose is to have that extra piece of information / communication with local TV stations during a storm event, as well as use during a situation where the Fire Station may become a Command Center during a crisis situation. The City will apply to Golden West to have this service account as one of the three available video services provided to the City by the Golden West Franchise Agreement. Saarie moved to add video service to the Fire Station, Schoenwald seconded the motion. Roll call: aye votes: Tjaden, Waltner, Gering, Saarie, Schoenwald. Abstained: Jacobsen.

Police Staff

Chief Brewer recommended the council hire Dylan Hillestad as a part-time, fill-in Police Officer at \$17.00 per hour. Hillestad is fully certified in South Dakota. Brewer has concluded all back ground checks. Saarie moved to hire Dylan Hillestad as a part-time, fill-in Police Officer at \$17.00 per hour. Jacobsen seconded the motion. Roll call: All votes aye.

Ambulance adds new EMT to Roster

The council was informed the Ambulance Service has added Mara Andersen to the Ambulance Roster. Andersen is a fully certified EMT Basic.

Tree City Application

Waltner moved to have the City agree to spend \$2.00 per capita on planting new tree's in the city. Saarie seconded the motion. Roll call: All votes aye.

DOT Grant

The council was informed that the SD DOT has awarded the city with a \$600,000.00 grant to be used on the Main Street Reconstruction Project.

Westward View Bid Advertise Dates

Waltner moved to approve the following bid advertise dates for the Westward View Addition for curb/gutter and streets. Advertise January 6th and 13th of 2022. Open bids on January 26, 2022. Award bid on February 1, 2022. Jacobsen seconded the motion. Roll call: All votes aye.

Development & Marketing Report

Carol Eisenbeis presented her written report to the council and spoke about the importance of the newly formed Economic Development Professionals Association that has now formed in South Dakota, of which she is a member.

Other Business

Brewer: Reports there is no fine associated to the Snow Emergency Parking ordinance. The Council recommends using \$40.00 as the basis to add to the Bond Schedule. Brewer will complete the necessary paperwork with the court, and present an ordinance when information is confirmed.

Walters: Staff is performing maintainance on equipment. The annual sewer plant inspection is upcoming.

Saarie: Reports a house on 4th St. has a water shut off leak that is getting worse and needs to be repaired.

Jacobsen: Reports the wrestling mats have not been getting rolled up after practices, need to watch this.

Schoenwald: The climbing wall at the pool will be installed by Koerner Construction. The bid for a new diving board is yet to come in. Schoenwald requests a speed limit sign be placed for the west bound traffic on 6th St as they come off Hwy. 81.

Next Meeting Date

The next meeting of the Freeman City Council will take place on Tuesday, January 4, 2022. The meeting will be held at City Hall and start at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 7:26 pm pursuant to SDCL 1-25-2(1) Personnel, SDCL 1-25-2(3) Pending Litigation, and SDCL 1-25-2(4) Contract Negotiation. Saarie seconded the motion. Roll call: all votes aye.

Waltner declared out of executive session at 8:30 pm.

Adjournment

Tjaden moved to adjourn at 8:31 pm. Waltner seconded motion. Roll call: All votes aye.

Doug Uecker, Finance Officer

Michael Walter, Mayor