

Council Minutes
Regular Session
Monday, January 7, 2019

The Council of the City of Freeman met in regular session on Monday, January 7, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Dean Dreessen, Randy Koerner, Todd Graber, Stuart Hofer, Shirley Knodel, Ken Haar, Chad Rembold, Cody Fransen, and Duane Walters.

Minutes of the December 17, 2018 Regular Meeting

Waltner moved to accept the December 17, 2018 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

Vouchers & Salaries

Jacobsen moved to approve the vouchers and salaries listed below. Tjaden seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,361.15	FREEMAN HIGH SCHOOL, speaker	625.00
PAYROLL - MARKETING COORD	1,474.30	FREEMAN INTERNATIONAL, supplies	4.75
PAYROLL - GOV'T BUILDING	259.85	FREEMAN LUMBER, supplies	495.54
PAYROLL - POLICE	5,188.77	FREEMAN REGIONAL, amb salary	88.70
PAYROLL - DRIVERS LICENSING	60.21	FREEMAN SHOPPING CENTER, supplies	164.98
PAYROLL - STREETS	991.39	GLENN ROTH LAW OFFICE, deposit reimb	15.00
PAYROLL - SEWER	3,545.16	GOLDEN WEST, telephone service	985.82
PAYROLL - REFUSE	2,056.17	KAYLEE KRIBELL, lifeguard cert reimb	111.38
PAYROLL - RECYCLE	2,151.60	KOERNER CONSTRUCTION, snow removal	596.94
PAYROLL - WATER	3,282.07	MATHESON TRI GAS, rental & supplies	91.98
PAYROLL - AMBULANCE	2,193.16	MID-AMERICAN RESEARCH CHEMICAL, supplies	117.71
PAYROLL - PARK/POOL	991.38	MR G'S TIRES, repairs	302.65
PAYROLL - LIBRARY	3,028.61	NORMS THRIFTY WHITE, supplies	39.99
PAYROLL - COMMUNITY CENTER	16.23	NORTHWESTERN ENERGY, electric & gas	7,028.99
MERCHANTS STATE BANK, 941 deposit	6,698.44	OFFICE OF ATTORNEY GENERAL, award refund	176.22
SD RETIREMENT	4,017.58	ONE OFFICE SOLUTIONS, supplies	714.11
WELLMARK, health insurance	12,948.80	OVERHEAD DOOR OF SF, repairs	298.98
ACH FEES, payroll & utilities	30.00	PACE PAYMENT SYSTEM, credit card processing	20.00
AFLAC, employee insurance	638.63	PITNEY BOWES, postage	303.00
ALLEGIANT EMERGENCY SVCS, equipment	14,235.06	PLUNKETT'S, pest control	88.24
AMAZON, library supplies books & videos	1,590.62	RURAL MANUFACTURING, supplies	85.85
APPEARA, rugs	175.78	SAARIE'S AUTOBODY, repairs	177.20
BARNES & NOBLE, books	71.15	SD DEPT OF ENVIRO & NAT RES, permits	1,600.00
BIERSBACH EQUIPMENT, supplies	178.25	SD DEPT OF HEALTH, testing	309.00
BROOKINGS AREA TRANSIT, donation	10,000.00	SD DEPT OF PUBLIC SAFETY, remittance	137.00
B-Y WATER, water purchase	3,888.94	SD DEPT OF REVENUE, sales tax	776.62
B-Y WATER INTEREST	3,168.00	SECOND CENTURY, publishing	706.84
CENTURY BUSINESS PRODUCTS, copier maint	62.41	SOUTH DAKOTA ONE CALL, messaging	39.59
CITY OF FREEMAN, utilities	39.00	SOUTHEASTERN ELECTRIC, electric	2,582.19
CITY OF FREEMAN 901 ACCT, supplies	388.65	STERN OIL COMPANY, fuel	979.60
CITY OF MITCHELL LANDFILL, garbage fees	2,421.51	SYDNEY JENSEN, lifeguard cert reimb	276.31
CONCRETE MATERIALS, supplies	2,432.49	TOTAL STOP, fuel	183.44
CORE & MAIN, supplies & annual support	6,322.00	UNITED ACCOUNTS, collection fee	79.16
COUNTRY PRIDE, fuel	1,927.19	US BANK & TRUST, 6th street	13,638.81
CRIME STAR, computer software	600.00	US BANK & TRUST, lagoon	16,668.22
DANIELLE SORENSEN, refund	250.00	US POST OFFICE, library PO Box	92.00
DUANE WALTERS, supplies reimb	25.38	VANTEK COMMUNICATIONS, repairs	142.50

EMILY MILLER, lifeguard cert reimb	164.93	VERIZON WIRELESS, cell phones	163.08
FENSEL'S ELECTRIC, supplies	124.38	WALTNER MEDIA, website maint	35.00
		WOLFCOM ENTERPRISES, equipment	620.00
		VOUCHERS	123,961.58
		SALARIES	26,600.05
		TOTAL VOUCHERS & SALARIES	150,561.63

Financial Report

Becker moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

Replat Hearing - Buechler

Tjaden spoke regarding the replat for Jeff Buechler that was recommended for approval by the Planning & Zoning Committee.

Waltner moved to approve the Resolution of Plat for Lot 12E in Fred Haar's First Addition. Jacobsen seconded the motion. Roll call: all votes aye.

Final Plat Hearing - FCDC

Dean Dreessen spoke regarding the final plat for the Freeman Community Development Corporation that was recommended for approval by the Planning & Zoning Committee.

Jacobsen moved to approve the Resolution for Plat of Waltner Subdivision. Munkvold seconded the motion. Roll call: all votes aye.

Replat Hearing - Haar

Stuart Hofer spoke regarding the replat for Ken Haar that was recommended for approval by the Planning & Zoning Committee.

Tjaden moved to approve the Resolution for Plat of Tract 1, Jordan Haar Addition. Becker seconded the motion. Roll call: all votes aye.

Haar Drainage Preliminary Plans

Stuart Hofer spoke regarding the preliminary plans for drainage of the Jordan Haar Addition. All drainage will be finalized once the Salem Mennonite Home's design plans are finalized and they will work closely with the City on the approval of the final drainage plan. Hofer pointed out planned detention ponds and drainage routes.

Waltner moved to approve the preliminary drainage plan as presented. Tjaden seconded the motion. Roll call: all votes aye.

1st Reading of Ordinance 2019-01

Council gave first reading to Ordinance 2019-01, an ordinance to amend stopping and parking prohibited in certain places.

Recycling Annual Report

The council reviewed the annual report from the recycling center.

Golf Course Committee Report

Becker updated the council on the last golf course committee meeting. Becker said the committee recommended advertising for a Clubhouse lease and to contract a Course Superintendent.

Council discussed the amount to charge for the lease and the rates to pay a Course Superintendent.

Becker moved to advertise for a Course Superintendent for the 2019 season with pay to be dependent on experience. Jacobsen seconded the motion. Roll call aye votes: Munkvold, Becker, Waltner, Jacobsen, and Tjaden. No votes: Gering. Motion passed 5-1.

Waltner moved to advertise for a Clubhouse Manager lease for \$6,000 annually with a 10% commission on greens fees, cart rentals, and driving range and 10% commission on the net proshop sales. Jacobsen seconded the motion. Roll call aye votes: Becker, Waltner, Jacobsen, Tjaden, and Munkvold. No votes: Gering. Motion passed 5-1.

Council discussed renaming the course and agreed to leave the name as Valley View Golf Course.

Chad Rembold from John Deere provided options for mowers for the golf course. The price of a new fairway mower was approximately \$53,000 and a new greens mower was \$30,000. He said typically mowers can be used for 5,000 hours and found prices for good used mowers.

Jacobsen moved to purchase a 2012 John Deere 7500 Fairway mower with 2,285 hours of use for \$9,800 and a 2013 John Deere 2500E Greens mower with 2,346 hours of use for \$12,000. Waltner seconded the motion. Roll call: all votes aye.

Other Business

Sorensen read a thank you letter from Kailey Jacobsen.

Sorensen distributed a request from the South Dakota Municipal League regarding a bill that will be introduced to the SD Legislature this year.

Sorensen told the council of a travel request from Joshua Hofer for the SD Governor's Office for Tourism that he will be attending from January 15-17.

Waltner talked about the door at the recycle center.

Cody Fransen said they were having issues at the sewer lagoon and had to spend the night there so the pumps would stay primed.

Duane Walters informed the council that the rubble site is now using the new hole that was dug.

Next Meeting

The next regular meeting will be on Monday, January 21, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 9:35 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, January 21, 2019

The Council of the City of Freeman met in regular session on Monday, January 21, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jeff Buechler, Police Chief Kirk McCormick, City Attorney Mike Fink, and Duane Walters.

Minutes of the January 7, 2019 Regular Meeting

Waltner moved to accept the January 7, 2019 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

Ordinance 2019-01

Waltner moved to give second reading and adopt Ordinance 2019-01, an ordinance to amend stopping and parking prohibited in certain places. Jacobsen seconded the motion. Roll call aye votes: Becker, Waltner, Gering, Jacobsen, and Tjaden. Munkvold Abstained. Motion passes 5-0.

AN ORDINANCE AMENDING CHAPTER 8.02 OF THE REVISED
ORDINANCES OF THE CITY OF FREEMAN (1990), HUTCHINSON COUNTY,
SOUTH DAKOTA FOR PARKING AND STOPPING PROHIBITED IN CERTAIN PLACES

Be it ordained by the City of Freeman, Hutchinson County, South Dakota that title 8, section 8.0222 is hereby amended to read as follows:

8.0222 Parking and Stopping Prohibited in Certain Places

No person (including operators, owners, or vehicle custodians) shall stop, stand, allow to stand, or park a vehicle on any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control sign or signal:

- a. Within an intersection;
- b. On a crosswalk
- c. Within fifteen (15) feet of a driveway entrance to any fire station, or directly across the street from such entrance;
- d. Within fifteen (15) feet of a hydrant;
- e. In front of a private driveway;
- f. On a sidewalk;
- g. Against the direction of traffic;
- h. On the roadway side of any other vehicle stopped or parked at the edge or curb of a street except temporarily engaged in loading or unloading of passengers or materials.

Dated this 21st day of January, 2019.

Sam Sorensen, Mayor

ATTEST:

Adam Van Ningen, Municipal Finance Officer

(SEAL)

First Reading: January 7, 2019
Second Reading: January 21, 2019
Published: January 31, 2019
Effective Date: February 19, 2019

Forklift Batteries

Council reviewed bids from Interstate Battery and Herc-U-Lift for replacing batteries in the electric forklift at the recycle center.

Becker moved to purchase the new Enersys Battery with a 5 year warranty from Herc-U-Lift for \$6,500.00. Waltner seconded the motion. Roll call: all votes aye.

Police Report

Police Chief McCormick presented the December and Annual police report for the City Council.

Other Business

Munkvold asked about parking along the west side of Poplar Street near the Post Office. He said he has received complaints of a vehicle being parked for extended periods of time.

Duane Walters said the red truck needs new floor mats at a cost of \$168. Council agreed to the replacement.

Walters asked about getting rid of the old lagoon generator. Council agreed to have it taken to Wieman's Auction.

Walters also said they spent an overnight at the lagoon and found that having internet there would help with repairman travel as some issues could be fixed remotely.

McCormick requested clarification on the Snow Removal ordinance. Council agreed to have McCormick work with Attorney Fink to correct some of the language.

Open Lease Purchase Bids

Mayor Sorensen announced that he would be opening bids for the Lease Purchase financing for the golf course.

Merchants State Bank Proposal:

- Down Payment by the City of Freeman into the debt instrument in the amount of \$162,500 (35%) upon the execution of all the proposed documents.
- The proposed term of the lease will be 20 years.
- The financing proposed by the bank would require 240 monthly payments.
- The initial interest rate will be 3.75%. This rate will be fixed for 5 years. At the end of every 5 year time period the interest rate will reprice at 1.50% below New York prime. Each repricing period will be limited to a 100 basis point change. 3.75% will be the floor rate for the duration on this obligation.
- The proposed initial monthly payment will be \$1,787 per month. There are no prepayment penalties. The lease may be paid in full at any time.
- The City of Freeman will agree to sign all security and lease instruments as proposed by legal counsel and name the Bank as a loss payee on insurance.
- City of Freeman accomplishes all annexation requirements as defined by statute and will pay all legal costs associated with this transaction.
- Merchants State Bank reserves the right to review and approve all proposed legal documents prior to execution. City of Freeman will acknowledge that the lease will include an "after acquired" clause in regards to chattel assets of the golf course enterprise.
- The ground lease should include language that in the event of default, the City of Freeman will agree to warrant title of the real estate and chattel assets of the golf course enterprise to the Bank.

CorTrust Bank

Jeff Buechler prepared a letter and spoke regarding their reason for not putting forth a bid. His concerns regarded not having the ability to place a mortgage or have collateral on the loan.

No action was taken. The council would like Todd Meierhenry to review the bid to determine if it meets the parameters and requirements necessary.

Golf Course Committee Report

Council reviewed the Clubhouse Manager Agreement. The golf course committee will meet to review the details for recommendation to the council.

Next Meeting

Jacobsen moved to hold the next regular council meeting on Wednesday, February 6, 2019. Munkvold seconded the motion. Roll call aye votes: Gering, Jacobsen, Tjaden, Munkvold, and Waltner. No votes: Becker. Motion passes 5-1.

Executive Session

Waltner moved to go into Executive Session at 8:24 pm pursuant to SDCL 1-25-2(1) Personnel. Tjaden seconded the motion. All votes aye. Waltner declared out of executive session at 9:00 pm.

Adjournment

Munkvold moved to adjourn at 9:00 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Wednesday, February 6, 2019

The Council of the City of Freeman met in regular session on Wednesday, February 6, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Dean Dreesen, Brad Gering, Roger Aman, Joshua Hofer, Todd Meierhenry, Cody Fransen, and Duane Walters.

Minutes of the January 21, 2019 Regular Meeting

Waltner moved to accept the January 21, 2019 regular session minutes as presented. Tjaden seconded the motion. All votes aye.

Vouchers & Salaries

Tjaden moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	3,744.79	FINK LAW OFFICES, legal fees	778.50
PAYROLL - FINANCE	1,421.25	FREEMAN INTERNATIONAL, supplies	131.75
PAYROLL - MARKETING COORD	1,590.30	FREEMAN LUMBER, supplies	21.80
PAYROLL - GOV'T BUILDING	216.05	FREEMAN REGIONAL, amb salary	252.34
PAYROLL - POLICE	5,728.51	FREEMAN SHOPPING CENTER, supplies	273.89
PAYROLL - DRIVERS LICENSING	62.58	GOLDEN WEST, telephone service	975.50
PAYROLL - STREETS	1,028.86	HUTCHINSON COUNTY TREASURER, plates	1,193.00
PAYROLL - SEWER	3,853.76	IMAGETREND, annual fee	824.00
PAYROLL - REFUSE	2,082.05	JOE ANDERSEN, reimbursement	19.13
PAYROLL - RECYCLE	2,421.07	JOSH ANDERSEN, reimbursement	204.09
PAYROLL - WATER	3,391.22	JOSHUA HOFER, reimbursement	472.36
PAYROLL - AMBULANCE	2,008.72	JUNIOR LIBRARY GUILD, books	91.00
PAYROLL - PARK/POOL	1,028.85	KIMBALL MIDWEST, supplies	113.10
PAYROLL - LIBRARY	3,074.14	KOERNER CONSTRUCTION, supplies	150.00
PAYROLL - ECONOMIC DEVELOPMENT	152.37	MADDIE KRIBEL, lifeguard cert reimb	95.93
MERCHANTS STATE BANK, 941 deposit	7,907.12	MAGAZIN SUBSCRIPTION SVC, subscriptions	435.56
SD RETIREMENT	4,268.04	MATHESON TRI GAS, rental & supplies	154.38
WELLMARK, health insurance	12,948.80	MERCHANTS STATE BANK, loan pymt	34,435.67
A & G DIESEL	918.58	MILLER CONSULTING, computer IT	381.00
ACH FEES, payroll & utilities	30.00	MR G'S TIRES, repairs	363.90
AFLAC, employee insurance	638.63	NAPA, supplies	219.42
ALLEGIANT EMERGENCY SVCS, equipment	887.40	NORMS THRIFTY WHITE, supplies	39.90
AMAZON, library supplies books & videos	691.04	NORTHWESTERN ENERGY, electric & gas	8,453.29
APPEARA, rugs	44.21	ONE OFFICE SOLUTIONS, supplies	391.04
AUTOMATIC SYSTEMS CO, lagoon repairs	6,469.53	OVERHEAD DOOR OF SF, repairs	225.46
BOLTES SUNRISE SANITARY, roll off	469.98	PACE PAYMENT SYSTEM, credit card processing	20.00
BOOK SYSTEMS, INC, books	1,190.00	PITNEY BOWES, postage meter	143.55
B-Y WATER, water purchase	3,787.30	PITNEY BOWES, postage	300.00
B-Y WATER INTEREST	3,168.00	PLUNKETT'S, pest control	88.24
C & B OPERATIONS, supplies	498.98	RAMKOTA HOTEL - PIERRE, conferences	637.98
CARDMEMBER SERVICES, credit card	248.89	RANDY BRODERS TRUCKING, freight	450.00
CDW GOVERNMENT, computers	2,283.90	SAARIE'S AUTOBODY, repairs	95.31
CENTRAL STATES WIRE, supplies	1,103.50	SAM SORENSEN, reimbursement	551.14
CENTURY BUSINESS PRODUCTS, copier maint	67.05	SD DEPT OF PUBLIC SAFETY, remittance	195.00
CITY OF FREEMAN, utilities	39.00	SD DEPT OF REVENUE, sales tax	757.92
CITY OF MITCHELL LANDFILL, garbage fees	2,802.54	SECOND CENTURY, publishing	1,356.00
CITY OF SIOUX FALLS, testing	87.00	SOUTHEASTERN ELECTRIC, electric	2,763.24

COUNTRY PRIDE, fuel	1,572.30	SPECIALTY AUTOMOTIVE, repairs	43.20
DANKO EMERGENCY EQUIP, fire equip	2,834.03	STERN OIL COMPANY, fuel	1,805.48
DISTRIC III, annual dues	2,332.00	VERIZON WIRELESS, cell phones	163.26
ELECTRICAL ENGINEERING EQUIP, inspection	521.86	WALTNER MEDIA, website maint	35.00
EMILY MILLER, lifeguard cert reimb	111.38		
FENSEL'S ELECTRIC, supplies	436.51		
		VOUCHERS	118,458.90
		SALARIES	31,804.52
		TOTAL VOUCHERS & SALARIES	150,263.42

Financial Report

Waltner moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

Recycle Center Garage Door

Council reviewed estimates for replacing the garage door opener from Overhead Door and Freeman Lumber.

Gering moved to purchase the ¾ hp door opener with lifetime motor from Freeman Lumber for \$301.15. Waltner seconded the motion. Roll call: all votes aye.

Wastewater Pump Improvements & Remote Access

Council reviewed a proposal from Automatic Systems Co to improve the pump system at the lagoon. Option A fixes the pumps so that all 3 pumps could run at the same time during high water volume. Option B provided remote access for Automatic Systems and city employees. Option C was for both option with a deduction for purchasing both at the same time.

Tjaden moved to approve option C from Automatic Systems Co for \$5,734.00 after Automatic Systems provides answers for how access will be granted. Waltner seconded the motion. Roll call: all votes aye.

Resolution for Annexation – Freeman Academy

Tjaden moved to approve Resolution 2019-01 for Annexation and allow Freeman Academy the continued use and maintenance of a private well and water distribution system for the purposes of maintaining the water level in the ponds of the Prairie Arboretum, irrigating soccer fields and irrigating gardens, trees and other vegetation in and around the Prairie Arboretum. Munkvold seconded the resolution. Roll call: all votes aye.

Resolution for Annexation – Friesen

Tjaden moved to approve Resolution 2019-02 for Annexation as presented. Waltner seconded the resolution. Roll call: all votes aye.

Resolution for Annexation – Graber

Munkvold moved to approve Resolution 2019-03 for Annexation as presented. Waltner seconded the resolution. Roll call: all votes aye.

Resolution for Annexation – Golf Course Land

Waltner moved to approve Resolution 2019-04 for Annexation as presented. Jacobsen seconded the resolution. Roll call: all votes aye.

Lease Purchase Financing Agreement

Council reviewed the lease purchase resolution prepared by Todd Meierhenry.

Jacobsen moved to approve Resolution 2019-06 approving the Lease-Purchase of the golf course project. Waltner seconded the motion. Roll call: all votes aye.

Council discussed funding options for the down payment.

Becker moved to transfer \$162,500 from the Ambulance Fund to the General Fund for the down payment of the golf course purchase. Jacobsen seconded the motion. Roll call: all votes aye.

Golf Course Committee Report

Roger Aman was identified as the President of the Golf Committee and presented the committee's report. Aman discussed the Course Superintendent's job description, the Clubhouse Manager Lease Agreement, Membership and Daily Pricing, and the review of the budget.

Tjaden moved to adopt the Course Superintendent Job Description as a Seasonal Non-Exempt seven month position. Waltner seconded the motion. Roll call: all votes aye.

Jacobsen moved to approve the Clubhouse Manager Lease Agreement as presented for a one year term. Munkvold seconded the motion. Roll call: all votes aye.

Waltner moved to approve the Membership and Daily pricing as presented. Jacobsen seconded the motion. Roll call: all votes aye.

Council discussed buying golf carts and planned to use a transfer from the Ambulance Fund to cover the cost of equipment needed for the golf course.

Jacobsen moved to advertise for bids for 40 golf carts with a 357cc engine with an opening date of March 4, 2019. Waltner seconded the motion. Roll call: all votes aye.

1st Reading of Ordinance 2019-02

Council gave 1st reading to Ordinance 2019-02 for a Supplemental Budget to create the golf course department and increase the debt service department.

Resolution for Property Exchange with FCDC

Council discussed the land swap with FCDC to add additional land to the drainage basin by North County Road in exchange for half a lot in the Waltner Addition to be given to FCDC.

Tjaden moved to approve Resolution 2019-05 as presented. Jacobsen seconded the motion. Roll call: all votes aye.

Community Development and Marketing Report

Joshua Hofer presented his report.

Police Report

Council reviewed the report prepared by Police Chief McCormick.

Other Business

Sorensen informed the council that applications had been received for the community center custodian position. Interviews will be held soon.

Sorensen discussed the use of the Old Fire Station. Duane Walters said that we are getting more and more equipment that needs to be climate controlled. The building across the street was suggested as usable for the transit but would wait until spring before moving. No decision was made at this time.

Gering moved to surplus the 1967 Ford Dump Truck, 1983 Ford 100 pickup, and Onan Generator equipment to Weiman Auction. Tjaden seconded the motion. Roll call: all votes aye.

Waltner said the Ambulance would like to purchase an 80"+ television for their training to replace their current 55". Council agreed to move forward with searching for a TV.

Jacobsen said he has someone coming to look at the community center so they can manufacture parts to install the basketball hoops.

Munkvold said he is continuing to get complaints about parking by the post office and inquired to the snow removal procedures along that street.

Next Meeting

The next regular meeting will be on Monday, March 4, 2019 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 8:57 pm pursuant to SDCL 1-25-2(1) Personnel. Jacobsen seconded the motion. All votes aye. Tjaden declared out of executive session at 10:52 pm.

Adjournment

Waltner moved to adjourn at 10:52 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Special Session
Thursday, February 21, 2019

The Council of the City of Freeman met in special session on Thursday, February 21, 2019 at 12:15 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Charles Gering, Terry Jacobsen, John Munkvold, and Charly Waltner. Absent were Russ Becker and Clifford Tjaden. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Chad Soulek and Josh Andersen.

Golf Course Clubhouse Manager Lease Approval

The golf course committee recommended leasing the clubhouse to Chad Soulek, Ty Soulek, Josh Andersen, and Brian Anderson. They said the plan was to run the clubhouse as a restaurant all year and would like to start as soon as possible.

Jacobsen moved approve the clubhouse manager lease with Chad Soulek, Josh Andersen, Ty Soulek, and Brian Anderson as managers. Munkvold seconded the motion. Roll call: all votes aye.

Ordinance 2019-02

Jacobsen moved to give second reading and adopt Ordinance 2019-02, an ordinance to amend the 2019 budget. Waltner seconded the motion. Roll call: all votes aye.

AN ORDINANCE PROVIDING FOR A
SUPPLEMENTAL APPROPRIATION
TO BUDGET ORDINANCE 2018-06
BE IT ORDAINED BY THE CITY OF FREEMAN,
HUTCHINSON COUNTY, SOUTH DAKOTA

WHEREAS the City of Freeman hereby appropriates additional dollars to the expense fund for the creation of the golf course department in the amount of \$750,700.00 and increase the debt service department by \$18,000.

WHEREAS additional funds are available from ambulance fund of \$316,300.00, lease purchase agreement with Merchants State Bank of \$300,000.00, golf fees revenue of \$115,000.00 and unassigned fund balance \$37,400.00, therefore the Council desires to increase the golf course department and debt service department, per accepted government accounting standards in compliance with SDCL 9-21-7;

WHEREAS the Council seeks to distribute funds for authorized uses as needed, and furthermore;

NOW THEREFORE BE ORDAINED by the Council of the City of Freeman, South Dakota that budget ordinance 2018-06 be hereby supplemented to increase the golf course department and debt service department for the purchase and operation of the golf course land, buildings, and equipment in the amount of \$768,700.00 as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 21st day of February 2019

(SEAL)

SIGNED: _____
Sam Sorensen, Mayor

ATTEST:

Adam Van Ningen, Finance Officer

First Reading: February 6, 2019
Second Reading: February 21, 2019
Published: February 28, 2019

Hire Community Center Custodian

Waltner moved to hire Brian Skinner as part-time Community Center Custodian for \$12.00 per hour with a review in 6 months, upon passing pre-employment screening. Gering seconded the motion. Roll call: all votes aye.

Other Business

Sorensen informed the council that he received a flyer regarding "Paint South Dakota" as a way for low income and physically unable households to get assistance in repainting their homes. He will forward the information to the Ministerial board.

Waltner discussed the need to start advertising for pool employees.

Waltner moved to advertise for pool personnel with a deadline of March 18, 2019. Munkvold seconded the motion. Roll call: all votes aye.

Chad Soulek and Josh Andersen requested a variance on the lease payments as stated in the contract. It will be put on the next agenda for discussion.

Next Meeting

The next regular meeting will be on Monday, March 4, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 12:36 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, March 4, 2019

The Council of the City of Freeman met in regular session on Monday, March 4, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, and Charly Waltner. Absent was Clifford Tjaden. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Jay Hofer, Emily Hofer, Kirk McCormick, Chad Soulek, Brian Anderson, Shelly Andesen, Ty Soulek, and Duane Walters.

Minutes of the February 6, 2019 Regular Meeting

Waltner moved to accept the February 6, 2019 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

Minutes of the February 21, 2019 Special Meeting

Waltner moved to accept the February 21, 2019 special session minutes as presented. Jacobsen seconded the motion. All votes aye.

Vouchers & Salaries

Becker moved to approve the vouchers and salaries listed below. Waltner seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,402.36	FREEMAN INTERNATIONAL, supplies	328.23
PAYROLL - MARKETING	2,495.76	FREEMAN LUMBER, supplies	5.91
PAYROLL - GOV'T BUILDING	229.99	FREEMAN REGIONAL, amb salary	659.29
PAYROLL - POLICE	5,278.93	FREEMAN SHOPPING CENTER, supplies	83.97
PAYROLL - DRIVERS LICENSING	63.44	GOLDEN WEST, telephone service	956.71
PAYROLL - STREETS	1,051.05	GREAT NORTHERN ENVIRONMENTAL, supplies	503.26
PAYROLL - SEWER	3,756.40	HERITAGE PHARMACY, supplies	82.91
PAYROLL - REFUSE	2,156.80	JAMBOREE FOODS, supplies	28.81
PAYROLL - RECYCLE	2,161.91	KLEINSASSER HTG & AC, repairs	770.20
PAYROLL - WATER	3,367.50	KOERNER CONSTRUCTION, snow removal	280.61
PAYROLL - AMBULANCE	1,919.46	MATHESON TRI GAS, rental & supplies	40.60
PAYROLL - PARK/POOL	1,051.05	MID-AMERICAN RESEARCH, supplies	1,388.40
PAYROLL - LIBRARY	2,979.91	MILLER CONSULTING, computer IT	332.50
MERCHANTS STATE BANK, 941 deposit	7,359.09	MR G'S TIRES, repairs	90.25
SD RETIREMENT	4,300.94	NAPA, supplies	45.07
WELLMARK, health insurance	12,948.80	NORTHWESTERN ENERGY, electric & gas	8,872.56
ACH FEES, payroll & utilities	30.00	ONE OFFICE SOLUTIONS, supplies	291.39
AFLAC, employee insurance	638.63	PACE PAYMENT SYSTEM, credit card processing	20.00
AMAZON, library supplies books & videos	1,013.38	PITNEY BOWES, postage	303.00
APPEARA, rugs	132.23	PLUNKETT'S, pest control	88.24
B-Y WATER, water purchase	3,931.29	REGISTER OF DEEDS, recording fee	120.00
B-Y WATER INTEREST	3,168.00	SAFETY VISION, repairs	160.45
C & B OPERATIONS, supplies	277.09	SD ASSOC OF RURAL WATER, annual dues	575.00
CARDMEMBER SERVICES, credit card	280.57	SD DEPT OF LABOR & REG, late fee	25.00
CHANNING BETE, supplies	132.70	SD DEPT OF PUBLIC SAFETY, remittance	177.00
CITY OF FREEMAN, utilities	39.00	SD DEPT OF REVENUE, sales tax	755.26
CITY OF MITCHELL LANDFILL, garbage fees	2,184.00	SECOND CENTURY, publishing	638.18
CORE & MAIN, supplies	323.20	SOUTHEASTERN ELECTRIC, electric	2,757.19
CRYSTAL GERING NELSON, supplies reimb	15.45	STERN OIL COMPANY, fuel	1,798.64
DEMCO, supplies	91.28	STEVE WALTNER, reimbursement	2,668.26
DURR UNIVERSAL, supplies	322.50	TOTAL STOP - CENEX, fuel	306.13
EMERGENCY MEDICAL PRODUCTS, supplies	261.90	VERIZON WIRELESS, cell phones	163.29

FENSEL'S ELECTRIC, supplies	173.64	WALTNER MEDIA, website maint	35.00
FINK LAW OFFICES, legal fees	508.78		
		VOUCHERS	63,483.78
		SALARIES	27,914.56
		TOTAL VOUCHERS & SALARIES	91,398.34

Financial Report

Jacobsen moved to approve the financial report as presented. Munkvold seconded the motion. Roll call: all votes aye.

Old Fire Station Use

Council discussed no longer renting the old fire station and using it to store city equipment. Jay Hofer spoke regarding his use of the facility and would like to continue to be able to rent the space. Emily Hofer said she finds the space useful for the Baseball Association functions. Duane Walters informed the council of the need to store more equipment in heated facilities and this would save over the cost of building new.

Special Events Alcoholic Beverage Licenses - Hootz

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale alcoholic beverage license for Saturday, March 23, 2019

Application of:

WWIT, dba Hootz

Location of:

"Old" Freeman Fire Station

185 E 3rd Street

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Waltner moved to approve the one day beverage license for Saturday, March 23, 2019. Jacobsen seconded the motion. Roll call: all votes aye.

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale alcoholic beverage license for Saturday, July 27, 2019

Application of:

WWIT, dba Hootz

Location of:

Library Parking Lot and Alley

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Munkvold moved to approve the one day beverage license for Saturday, July 27, 2019. Becker seconded the motion. Roll call: all votes aye.

Golf Cart Bid Opening

Mayor Sorensen announced the bids for the Golf Course golf carts would be opened at this time.

Hidden Valley Golf Cars:

Forty (40) 2010 to 2012 Yamaha golf cars with a 357cc motor at a price of \$3,300 per car with a 1 year warranty.

NB Golf Cars:

Forty (40) 2016 Club Car Precedent i2, EFI gas golf cars with canopy, club logo on front hood, and numbered at a price of \$3,800 per car.

Forty (40) 2015 Club Car Precedent i2, gas golf cars with canopy, club logo on front hood, and numbered at a price of \$3,100 per car.

Council requested specs and warranty information on all carts be brought to the next council meeting.

Golf Course Contract

Chad Soulek, Ty Soulek, Josh Andersen, and Brian Anderson, dba The Fringe, requested a change to the lease since they are planning to operate all year instead of just the golf season. They requested the lease payments to be spread over 12 months instead of the 6 months in the contract.

Waltner moved to amend the contract “for the term commencing April 1, 2019 and terminating March 31, 2020” and “Manager shall pay the annual sum of six thousand dollars (\$6,000.00) per year, which shall be paid monthly in twelve (12) equal installments, commencing the end of the first full month after this contract is entered into by the City and Manager.” Jacobsen seconded the motion. Roll call: all votes aye.

The managers also requested permission to install video lottery in the building as an additional source of revenue. The council agreed to allow the installation.

Clubhouse Repairs

Council was updated on the current status of the clubhouse. Intek is currently cleaning the kitchen and floors. Many extension cords and power strips were found and new electrical runs will be needed.

HVAC doesn't have enough or big enough runs so Kleinsasser Heating provided an estimate of around \$1,700. Additional insulation of about 12" will need to be blown in to the ceiling.

Soulek suggested other repairs such as making an exit only door in the room with video lottery, changing the front door to swing outward so it meets fire code, building an enclosed vestibule for the front door to help with heating and cooling, replacing the garage door in the back for deliveries, and adding yard lights in the parking lot. He also requested a 3 drawer beverage cooler for behind the counter.

Community Center Speakers

Waltner said that the speakers in the community center need to finally be replaced and received two quotes from Full Compass Systems, Ltd.

Waltner moved to purchase two EV 12" 2-way passive speakers at a price of \$331.70 each for a total of \$663.40 from Full Compass Systems, Ltd. Becker seconded the motion. Roll call: all votes aye.

B-Y Water Rate Increase

The City of Freeman received notice from B-Y Water that the purchase price of water will be increasing \$0.10 per one thousand gallons, effective May 1st, 2019. Council reviewed options for increasing rates and decided to increase the base fee by \$0.25 and the rate per thousand by \$0.25 to cover the increase in rates and the inflation of supplies.

Cancellation of Joint Election

Waltner moved to rescind the Joint Election Agreement with the Freeman Public School due to not needing a city election. Munkvold seconded the motion. Roll call: all votes aye.

Other Business

Sorensen informed the council that the Governor of South Dakota declared April 22nd as a state holiday so the offices at the city will be closed that day. The city offices will also be closed on April 19th as their normal holiday.

Residents were reminded that snow removal around fire hydrants is their responsibility and request owners to remove an area of at least 3 feet around hydrants.

Next Meeting

The next regular meeting will be on Monday, March 18, 2019 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 8:15 pm pursuant to SDCL 1-25-2(1) Personnel. Becker seconded the motion. All votes aye. Gering declared out of executive session at 8:56 pm.

Executive Action

Mayor Sorensen read the resignation letter of Joshua Hofer. Walter moved to accept Joshua Hofer's resignation as Direction of Development & Marketing effective March 8, 2019. Gering seconded the motion. Roll call: all votes aye.

The council wanted to thank Joshua for his service and wish him well for his future.

Adjournment

Waltner moved to adjourn at 8:58 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, March 18, 2019

The Council of the City of Freeman met in regular session on Monday, March 18, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Teresa Behl, Lynn Behl, Brad Gering, Denise Pekron, Kirk McCormick, and Duane Walters.

Equalization Hearing

Mayor Sorensen noted that no one was present to represent the Freeman Public School. At 6:30 pm Tjaden moved to convene as the Board of Equalization to hear requests for property value adjustments. Jacobsen seconded the motion. All votes aye.

Equalization Meeting
Monday, March 18, 2019

Roll call present: City Council – Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, Charly Waltner, and Mayor Sam Sorensen
Roll call absent: School Board Representative

There were no written requests for equalization received and no one was present to be heard. Tjaden declared the Board of Equalization adjourned at 6:31 pm.

Minutes of the March 4, 2019 Regular Meeting

Request to change the minutes to reflect the Golf Course Contract to “Chad Soulek, Ty Soulek, Josh Andersen, and Brian Anderson, dba The Fringe” and to change the word gold to golf. Waltner moved to accept the March 4, 2019 regular session minutes as adjusted. Tjaden seconded the motion. All votes aye.

Emergency Plan

Council listened to community members’ concerns regarding the most recent rain fall and flooding issues that were going on around the community. Teresa Behl and Lynn Behl spoke about the flooding issues they were having and their desire to have more emergency management in place, the need for someone to fill sandbags, and the need for better drainage.

Golf Carts Purchase

Mayor Sorensen informed the council that many members requested windshields on the golf carts. Hidden Valley would include the windshields for no cost on their bid. NB Golf Cars would include the windshields for an additional \$76 per cart.

Tjaden moved to purchase 40 2015 Club Car Precedent i2 golf carts with windshields from NB Golf Cars for \$3,176 each for a total of \$127,040. Jacobsen seconded the motion. Roll call: all votes aye.

Golf Committee Update

Council was updated on the membership meeting discussions.

Quickbooks for Golf Course

Waltner moved to purchase Quickbooks for \$17 per month and Quickbooks POS software and hardware with their current promotion for \$1,180. Jacobsen seconded the motion. Roll call: all votes aye.

Valley View Advertising

Waltner moved to approve the Valley View advertising rates as presented. Jacobsen seconded the motion. Roll call: all votes aye.

1st Reading of Ordinance 2019-03

Council gave 1st reading to Ordinance 2019-03 to amend the water rates.

Development & Marketing Coordinator Job Description

Terry Jacobsen updated the council on the Joint City and FCDC meeting regarding the Development & Marketing Coordinator vacancy. He discussed areas they would like to see collaboration and some duties of the position. The council discussed changing the job description to allow for someone with a High School diploma or GED if they possess relevant experience.

Advertise for Development & Marketing Coordinator

Jacobsen moved to accept the job description as discussed and advertise for a Development & Marketing Coordinator. Becker seconded the motion. Roll call: all votes aye.

Police Report

Council reviewed the police report prepared by Chief McCormick.

Other Business

Waltner informed the council that the company that installed the pool liner called. They hadn't sent out a follow up invoice until last week but since the work was completed but would like payment before next month.

Waltner also said the library and library board have been in contact with Bridgewater about offering our service to members of their community.

Waltner moved to charge the City of Bridgewater \$500 annually to allow their residents the use of the City of Freeman library. Tjaden seconded the motion. Roll call: all votes aye.

Duane Walters updated the council on the installation of the garage doors at the recycle center as well as the batteries for the fork lift.

Next Meeting

Waltner moved to change the next regular meeting to Monday, April 8, 2019 at 6:30 pm. Becker seconded the motion. Roll call: all votes aye.

Executive Session

Waltner moved to go into Executive Session at 8:57 pm pursuant to SDCL 1-25-2(1) Personnel. Becker seconded the motion. All votes aye. Jacobsen declared out of executive session at 9:18 pm.

Hire Swimming Pool Personnel

Waltner moved to hire the following swimming pool personnel for the 2019 season:

Taylor Hermsen as Pool Manager at \$11.50 per hour

Kaylee Auch as Assistant Pool Manager at \$9.30 per hour

Jacobsen seconded the motion. Roll call: all votes aye.

Adjournment

Waltner moved to adjourn at 9:23 pm. Tjaden seconded the motion. All votes aye.

Council Minutes
Regular Session
Monday, April 8, 2019

The Council of the City of Freeman met in regular session on Monday, April 8, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jay Hofer, Kirk McCormick, Chad Soulek, Ty Soulek, Josh Andersen, Jeff Buechler, Cody Fransen, and Duane Walters.

Minutes of the March 18, 2019 Regular Meeting

Waltner moved to accept the March 18, 2019 regular session minutes as presented. Becker seconded the motion. All votes aye.

Vouchers & Salaries

Waltner moved to approve the vouchers and salaries listed below. Jacobsen seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	2,321.59	GOLDEN WEST, telephone service	1,121.20
PAYROLL - MARKETING	2,005.38	HEIMAN FIRE EQUIP, annual service	1,386.38
PAYROLL - GOV'T BUILDING	330.57	HERC-U-LIFT, repairs	505.92
PAYROLL - POLICE	8,017.41	INTEK, cleaning	2,357.80
PAYROLL - DRIVERS LICENSING	61.54	KLEINSASSER HTG & AC, supplies	1,902.00
PAYROLL - STREETS	1,753.14	LILIAN BATRES, refund	100.09
PAYROLL - SEWER	6,148.62	MATHESON TRI GAS, rental & supplies	256.43
PAYROLL - REFUSE	3,390.92	MERCHANTS STATE BANK, loan pymt	1,778.66
PAYROLL - RECYCLE	3,210.08	MID-AMERICAN RESEARCH, supplies	86.05
PAYROLL - WATER	5,655.19	MILLER CONSULTING, computer IT	337.50
PAYROLL - AMBULANCE	2,968.43	MR G'S TIRES, repairs	80.00
PAYROLL - PARK/POOL	1,753.15	NAPA, supplies	626.83
PAYROLL - LIBRARY	4,957.82	NB GOLF, golf carts	127,040.00
PAYROLL - COMMUNITY CENTER	188.39	NORM'S, supplies	43.44
MERCHANTS STATE BANK, 941 deposit	11,473.57	NORTHWESTERN ENERGY, electric & gas	8,354.71
SD RETIREMENT	6,383.20	ONE OFFICE SOLUTIONS, supplies	73.36
WELLMARK, health insurance	12,948.80	OVERDRIVE, library software	600.00
ACH FEES, payroll & utilities	40.00	PACE PAYMENT SYSTEM, credit card processing	20.00
AFLAC, employee insurance	638.63	PITNEY BOWES, postage	380.74
AMAZON, library supplies books & videos	192.14	PLUNKETT'S, pest control	88.24
APPEARA, rugs	88.23	RENOSYS CORP, pool liner	24,997.50
AUTOMATIC BUILDING CONTROLS, testing	366.00	RURAL MFG, supplies	9.52

BARNES & NOBLE, books	158.18	SD DEPT OF PUBLIC SAFETY, remittance	141.00
B-Y WATER, water purchase	3,458.18	SD DEPT OF REVENUE, sales tax	832.04
B-Y WATER INTEREST	3,168.00	SD GOV'T FINANCE OFFICER, conference	75.00
C & B OPERATIONS, supplies	255.12	SDML WORKER'S COMP, insurance	671.00
CARDMEMBER SERVICES, credit card	785.39	SECOND CENTURY, publishing	807.05
CENTURY BUSINESS PRODUCTS, copier	141.85	SOUTH DAKOTA SHERIFF ASSOC, conference	85.00
CITY OF FREEMAN, utilities	39.00	SOUTHEASTERN ELECTRIC, electric	2,992.28
CITY OF MITCHELL LANDFILL, garbage fees	2,856.75	STERN OIL COMPANY, fuel	2,480.57
CORE & MAIN, supplies	337.60	TOTAL STOP - CENEX, fuel	584.38
COUNTRY PRIDE, fuel	260.12	TWO-WAY SOLUTIONS, equipment	1,879.99
DISTRICT III, comprehensive plan	1,770.82	US BANK, 6th street loan	13,638.81
FARMERS ALLIANCE, fuel	1,526.06	US BANK, lagoon loan	16,668.22
FENSEL'S ELECTRIC, supplies	332.68	VALLEY ELECTRIC, repairs	1,915.53
FINK LAW OFFICES, legal fees	1,908.19	VERIZON WIRELESS, cell phones	163.29
FREEMAN INTERNATIONAL, repairs	433.41	WALTNER MEDIA, website maint	70.00
FREEMAN LUMBER, supplies	303.84	WAYLOR ENTERPRISES, annual maint	1,002.00
FREEMAN REGIONAL, amb salary	402.98		
FREEMAN RURAL MEDICAL, claim	80.00	VOUCHERS	269,234.06
FREEMAN SHOPPING CENTER, supplies	232.79	SALARIES	42,762.23
FREEMAN YOUTH ATHLETICS, equip grant	2,500.00	TOTAL VOUCHERS & SALARIES	311,996.29

Financial Report

Jacobsen moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

Alcoholic Beverage License Hearing

The council considered the application for Retail Liquor license for 2019 submitted by the following:

Application of: The Fringe
Location of: 27996 438th Avenue
Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the retail liquor license. Munkvold seconded the motion. Roll call: all votes aye.

Cherry Street Light Pole

Jeff Buechler requested the city's approval to move a light pole by his house. He would like it moved to the south so it isn't where is driveway will be for his new garage. Council agreed to allow Northwestern to move the pole, assuming there isn't a cost to the city.

Old Fire Station Use

Council discussed continuing to rent the old fire station or use it for city storage. Gering moved to discontinue renting the old fire station, effective October 1, 2019. Tjaden seconded the motion. Roll call aye votes: Tjaden, Waltner, Gering, and Jacobsen. No votes: Munkvold and Becker. Motion passed 4-2.

Ordinance 2019-03

Jacobsen moved to give second reading and adopt Ordinance 2019-03, an ordinance to amend the water rates. Becker seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING CHAPTER 9.01 OF THE REVISED
ORDINANCES OF THE CITY OF FREEMAN (1990), HUTCHINSON COUNTY,
SOUTH DAKOTA FOR THE INCREASE IN THE WATER RATES

Be it ordained by the City of Freeman, Hutchinson County, South Dakota

Chapter 9.0112 of the Revised Ordinances of Freeman, (1990) is hereby amended to read as follows:

9.0112 Water Rates

Effective May 1, 2019 the rates for the City water sold or furnished by the City of Freeman shall be increased from the previous rates as adopted in Ordinance #99-4 and thereafter revised at the following monthly rates, to wit:

- 1) For any amount up to 1,000 gallons, the sum of \$16.25 per month which shall be the minimum charge; provided however that users who are certified to be a recipient of fuel assistance under the Low Income Energy Assistance Program (LIEAP) shall after application to the Municipal Finance Officer pay a monthly minimum charge of \$10.25 for the first 1,000 gallons;
- 2) From 1,000 gallons to 499,000 gallons per month, the sum of \$4.85 per 1,000 gallons together with the above rate;
- 3) For usage of 500,000 gallons and over per month, the sum of \$3.28 per 1,000 gallons, which rate shall be for all gallons used and not cumulative with the above rates.

The City Council is authorized to make special rates with consumers using an extra-large amount of water for commercial purposes; also, to builders and contractors for water used during the construction of buildings and other projects.

The charge for water loaded into tanks or other containers at the water plant or any other authorized place shall be \$5.00 per 1,000 gallons.

Dated this 8th day of April, 2019.

Sam Sorensen, Mayor

ATTEST:

Adam Van Ningen, Municipal Finance Officer

First Reading: March 18, 2019

Second Reading: April 8, 2019

Published: April 18, 2019

Effective Date: May 7, 2019

1st Reading of Ordinance 2019-04

Council gave 1st reading to Ordinance 2019-04 for adding property to the Rural Service District.

Hire Audit Firm

Tjaden moved to hire Schoenfish & Co Inc for the 2018 audit. Jacobsen seconded the motion. Roll call: all votes aye.

Police Report

Council reviewed the police report prepared by Chief McCormick. McCormick requested approval to apply for an 80%/20% grant to purchase a LIDAR unit with an approximate cost to the city of \$600. Council approved the request.

Other Business

Sorensen updated the council on documentation the city is gathering for Hutchinson County Emergency Management, with a goal of receiving some help to pay to repair some of the roads in town.

Sorensen said he talked to the county about cleaning snow from the ditch by Cedar and South County road and was given the okay when needed to help prevent additional flooding.

The City received a quote from Plunkett's Pest Control of \$513 per year to control rodents at the golf course.

Jacobsen talked about updating the golf course sign along Hwy 81.

Becker requested a solution to parking by the post office to allow extended parking during the post office non-business hours.

Sorensen wanted to thank Duane Walters and Cody Fransen for their work cleaning up the golf course and the equipment.

Fransen requested residents not to run their sump pumps into the sewer as the levels at the lagoon are very high and there is a chance of sewage backup with all the water.

Ty Soulek said The Fringe will need to get video cameras for the video lottery machines and wanted to know if the city wanted anything for security outside and at the cart shed.

Tjaden moved to authorize the Golf Committee to purchase a security system for the golf course once receiving 3 bids. Jacobsen seconded the motion. Roll call: all votes aye.

Josh Andersen requested the city to purchase a beverage cart due to the requests they've received as they were setting up tournaments. Council asked for quotes.

Next Meeting

The next regular meeting will be on Monday, April 22, 2019 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 8:13 pm pursuant to SDCL 1-25-2(1) Personnel. Becker seconded the motion. All votes aye. Becker declared out of executive session at 8:25 pm.

Hire Swimming Pool Personnel

Waltner moved to hire the following swimming pool personnel for the 2019 season:

Sydney Jensen as Lifeguard with WSI at \$11.15 per hour

Emily Miller as Lifeguard with WSI at \$11.15 per hour

Mara Andersen as Lifeguard at \$10.30 per hour

Emmarie Edwards as Lifeguard at \$10.30 per hour

Madelyn Kribell as Lifeguard at \$10.30 per hour

Austin Munkvold as Lifeguard at \$10.30 per hour

Isabel Sayler as Lifeguard at \$10.30 per hour

Dawson Munkvold as Lifeguard at \$9.95 per hour, contingent upon receiving certification

Ava Ammann as Lifeguard at \$9.95 per hour, contingent upon receiving certification

Brady Fergen as Lifeguard at \$9.95 per hour, contingent upon receiving certification

Chance Godwin as Lifeguard at \$9.95 per hour, contingent upon receiving certification

Olivia Lemme as Lifeguard at \$9.95 per hour, contingent upon receiving certification

Bradey Kaufman as Lifeguard at \$9.95 per hour, contingent upon receiving certification

Becker seconded the motion. Roll call: all votes aye.

Adjournment

Waltner moved to adjourn at 8:31 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, April 22, 2019

The Council of the City of Freeman met in regular session on Monday, April 22, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jay Hofer, Josue Torres, Tony Schulte, Andrea Baer, Joshua Hofer, Joann Smith Hofer, Jonathan Slevin, and Brad Gering.

Minutes of the April 8, 2019 Regular Meeting

Waltner moved to accept the April 8, 2019 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

Special Event Alcoholic Beverage Licenses - Hootz

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale alcoholic beverage license for Saturday, April 27, 2019

Application of:	Location of:
WWIT, dba Hootz	“Old” Freeman Fire Station 185 E 3 rd Street Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Munkvold moved to approve the one day beverage license for Saturday, April 27, 2019. Tjaden seconded the motion. Roll call: all votes aye.

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale alcoholic beverage license for Saturday, July 27, 2019

Application of:	Location of:
WWIT, dba Hootz	Library Parking Lot and Alley Freeman, SD 57029
	Backup Location of:
	“Old” Freeman Fire Station 185 E 3 rd Street Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one day beverage license for Saturday, July 27, 2019. Jacobsen seconded the motion. Roll call: all votes aye.

Alcoholic Beverage License Transfer Hearing - Blue’s

The council considered the application for transfer of Retail Liquor license for 2019 submitted by the following:

Application of:	Blue’s Family Restaurant	Transfer from:	Katie’s Malt Shoppe
Location of:	175 W 3 rd Street Freeman, SD 57029		

No persons were at the meeting to show rejection of this application. Jacobsen moved to approve the retail liquor license. Waltner seconded the motion. Roll call: all votes aye.

Alcoholic Beverage License Transfer Hearing - POK Holdings

The council considered the application for transfer of Retail Malt Beverage & SD Farm Wine license for 2019 submitted by the following:

Application of:	POK Holdings	Transfer from:	Katie's Malt Shoppe
Location of:	1121 S US Hwy 81 Freeman, SD 57029		

No persons were at the meeting to show rejection of this application. Jacobsen moved to approve the retail malt beverage & SD farm wine license. Munkvold seconded the motion. Roll call: all votes aye.

Alcoholic Beverage License Transfer Hearing - Doc's Bar

The council considered the application for transfer of Retail Liquor and Package Liquor licenses for 2019 submitted by the following:

Application of:	Doc's Bar Inc	Transfer from:	Bake's
Location of:	231 S Main Street Freeman, SD 57029		

No persons were at the meeting to show rejection of this application. Jacobsen moved to approve the retail liquor and package liquor licenses. Gering seconded the motion. Roll call: all votes aye.

Tony Schulte Drainage

Tony Schulte discussed his desire to drain his water and sump pumps to the streets after a conversation with Doug Hofer. The council didn't see any problems with the plan as presented.

SD Chislic Festival Update

Joann Smith Hofer discussed what the SD Chislic Festival has planned for 2019 and the changes that have been made from last year. The date will be July 27, 2019 from 9:00 am - 9:00 pm. Concerns were brought up regarding police staffing. Police Chief McCormick will bring his recommendations to the SD Chislic Festival board.

Summer Rec Request

Council reviewed a letter from the Summer Rec Board requesting funds.

Jacobsen moved to donate \$3,500 to Summer Rec. Becker seconded the motion. Roll call: all votes aye.

Ordinance 2019-04

Tjaden moved to give second reading and adopt Ordinance 2019-04, an ordinance to add property to the rural service district. Jacobsen seconded the motion. Roll call: all votes aye.

AN ORDINANCE ADDING PROPERTY TO RURAL
SERVICE DISTRICT
AS ESTABLISHED IN ORDINANCE 94-2

WHEREAS, the City of Freeman, Hutchinson County, South Dakota, has previously established Urban and Rural Service Districts pursuant to SDCL 9-21A by Ordinance #94-2; and

WHEREAS, since that time, other property or properties have been added to the Rural Service District pursuant to the criteria as set forth in said Ordinances; and

WHEREAS, the City of Freeman, pursuant to the requests of:

1. Darryll and Linda Graber, as Trustees of the Darryll and Linda Graber South Dakota Land Trust; and

2. Steven G. and Charlene E. Friesen.

(owners of property herein described) desire to add additional property to the Rural Service District; and

WHEREAS, the City desires to add the hereafter described property to the Rural Service District in that it is rural in character, is used for agricultural purposes, and is not developed for commercial, industrial or urban residential purposes.

NOW THEREFORE, BE IT ORDAINED, by the City of Freeman, Hutchinson County, South Dakota, that the following described property, to-wit:

1. The Southwest Quarter of the Northwest Quarter (SW1/4NW1/4) of Section Two (2), Township Ninety Eight North (98N.), Range Fifty Six (56) West of the Fifth P.M., City of Freeman, Hutchinson County, South Dakota; and
2. The Northwest Quarter of the Northwest Quarter (NW1/4NW1/4), also described as Government Lot Four (4), less Tract 1 Kleinsasser's Addition, in Section Two (2), Township Ninety Eight North (98N.), Range Fifty Six (56), West of the 5th P.M., City of Freeman, Hutchinson County, South Dakota;

is hereby designated as Rural Service property, and the same is hereby added to the Rural Service District, subject to the terms and provisions or Ordinance #94-2, as thereafter amended.

The City Finance Officer is hereby directed to file with the appropriate County Auditor a certified copy of this Ordinance, every amendment thereof and every order adopted or entered pursuant to said Ordinance.

Dated this 22nd day of April, 2019.

Sam Sorenson, Mayor City of Freeman

(SEAL)

ATTEST:

Adam Van Ningen, Finance Officer

First reading: April 8, 2019
Second reading: April 22, 2019
Publication date: May 2, 2019
Effective date: May 21, 2019

1st Reading of Ordinance 2019-05

Council gave 1st reading to Ordinance 2019-05 to amend the Regular Meeting Schedule.

Other Business

Sorensen read an invitation addressed to the City of Freeman to the FFA Banquet on Thursday, May 2, 2019.

Munkvold requested the emergency routes be opened sooner during significant snow events and not waiting until the snow has finished due.

Gering said the floor in the cooler in the bar still needed to be fixed as well as the condenser unit.

Tjaden requested a closed sign by the corner of College & Walnut due to the road damage.

Waltner said the Arbor Day celebration will be Friday, April 26, 2019 at 2:30 pm at Swimming Pool Park.

Jacobsen said there will be a bill coming for totes for kitchen equipment that isn't being used.

Jacobsen informed the council that the installation costs for the basketball hoops will be around \$10,000 so more money will need to be raised before installing both hoops.

Becker requested our maintenance staff to look at repairing 6th Street soon.

Becker discussed the security cameras at the golf course. Council agreed the city should have 2 cameras installed outside the clubhouse.

Executive Session

Waltner moved to go into Executive Session at 8:07 pm pursuant to SDCL 1-25-2(1) Personnel. Jacobsen seconded the motion. All votes aye. Tjaden declared out of executive session at 9:17 pm.

Hire Golf Course Superintendent

Jacobsen moved to hire Greg Engbrecht as the seasonal 2019 Golf Course Superintendent at \$15.00 with paid overtime not to exceed 55 hours per week unless approved by the city council or mayor. Waltner seconded the motion. Roll call: all votes aye.

Hire Development & Marketing Coordinator

Becker moved to hire Carol Eisenbeis as the full-time Development and Marketing Coordinator at \$37,500 plus benefits annually with a review in six months. Waltner seconded the motion. Roll call: all votes aye.

Next Meeting

The next regular meeting will be on Monday, May 6, 2019 at 6:30 pm.

Adjournment

Tjaden moved to adjourn at 9:35 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
New Council
Monday, May 6, 2019

The Council of the City of Freeman reconvened at 7:15 pm.

Oath of Office

Finance Officer Adam Van Ningen administered the oath of office to the following:

Having duly circulated petitions and declared nominated without competitive election:

Terry Jacobsen, Alderman Ward III for a term of two years

Jacobsen moved to appoint Russell Becker as Alderman for the Ward II vacancy for a term of one year. Munkvold seconded the motion. Roll call: all votes aye.

Having been appointed by the council, Finance Officer Adam Van Ningen administered the oath of office to Russell Becker.

Election of Officers

Waltner moved to nominate Terry Jacobsen as council president. Gering seconded the motion. Waltner moved nominations cease. Gering seconded the motion. Roll call: all votes aye.

Jacobsen moved to nominate Steve "Charly" Waltner as council vice president. Becker seconded the motion. Jacobsen moved nominations cease. Becker seconded the motion. Roll call: all votes aye.

Committee Appointments

Waltner moved to leave the committee appointments the same as 2018. Jacobsen seconded the motion. Roll call: all votes aye.

Ambulance: Lonnie Tjaden and John Munkvold

Development: Sam Sorensen, Russ Becker, and Terry Jacobsen

Fire Department: Charles Gering and John Munkvold

Golf Course: Russ Becker, Terry Jacobsen, and Sam Sorensen

Government Building: Sam Sorensen, Charly Waltner, and Terry Jacobsen

Library: Charly Waltner

Liquor: Charles Gering, John Munkvold, and Terry Jacobsen

Parks/Pool: Terry Jacobsen, Charly Waltner, and Russ Becker

Police: Sam Sorensen, Terry Jacobsen, and John Munkvold

Revolving Loan Fund: Sam Sorensen and Lonnie Tjaden

Rubble/Recycle/Refuse: Charles Gering and Russ Becker

Water: Lonnie Tjaden and Russ Becker
Sewer: John Munkvold and Charly Waltner
Streets: Charles Gering and Lonnie Tjaden
Tree City: Charly Waltner
Zoning: Lonnie Tjaden and Sam Sorensen
Zoning Administrator: Lonnie Tjaden

Planning Commission Appointments

Jacobsen moved to appoint Christa Helma, Reno Huber, Randy Koerner, Janver Stucky, and Charly Waltner to the Planning Commission. Munkvold seconded the motion. Roll call: all votes aye.

Newspaper Designation

Gering moved to name the Freeman Courier as the official newspaper for the City of Freeman and to publish all proceedings and legal notices in the Freeman Courier. Becker seconded the motion. Roll call: all votes aye.

Bank Designation

Waltner moved to name the following banks as depositories for funds of the City of Freeman: CorTrust Bank of Freeman, Great Western Bank of Freeman, and Merchants State Bank of Freeman. Munkvold seconded the motion. Roll call: all votes aye.

City Attorney Agreement

Waltner moved to approve the following resolution for the appointment of a City Attorney and an assistant City Attorney with Fink Law Office, PC. Becker seconded the motion. Roll call: all votes aye.

RESOLUTION 2019-07

RESOLUTION AUTHORIZING THE CITY OF FREEMAN, TO ENTER INTO AGREEMENT FOR CITY ATTORNEY

WHEREAS, the City of Freeman desires to retain counsel to serve as City Attorney for the time period beginning at the first meeting in May, 2019, and continuing through the first meeting in May, 2020; and

WHEREAS, the law firm of Fink Law Office, P.C., (and Eich Law Office as conflict attorney), have proposed to perform such services as are set forth in the attached Agreement With City Attorney;

NOW THEREFORE BE IT RESOLVED, that the City shall be authorized to enter into a contract with Fink Law Office, P.C., and Eich Law Office (conflict attorney) in the form attached hereto, all pursuant to the Ordinances of the City of Freeman, South Dakota.

PASSED AND APPROVED this 6th day of May, 2019, by the City Council of the City of Freeman, South Dakota by the following vote:

Ayes: 5
Nays: 0
Absent: 1

City of Freeman

By: _____
Its Mayor

ATTEST:

City Finance Officer

(SEAL)

Mailbox Locations

Darryll and Charles Larsen requested to be allowed to put a mailbox on 5th Street by their rental apartment. Council discussed the designated mailbox locations and were willing to see those locations expanded. Mailboxes on 5th Street and 6th Street are not allowed as they are not part of the designated locations in Freeman. An ordinance will be written to designate locations.

Special Event Alcoholic Beverage Licenses – Doc’s

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale alcoholic beverage license for Saturday, May 18, 2019

Application of:
Doc’s Bar

Location of:
Delicious Flavor Bakery
239 S Main Street
Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Waltner moved to approve the one day beverage license for Saturday, May 18, 2019. Jacobsen seconded the motion. Roll call: all votes aye.

Swimming Pool Rates

Gering moved to approve the swimming pool rates as presented with no changes from last year. Munkvold seconded the motion. Roll call: all votes aye.

Clean Up Days

Waltner moved to approve free rubble site tipping fees on Saturday, June 8, 2019, Wednesday, June 12, 2019, and Saturday, June 15, 2018, with the exception that CRT devices will be charged \$20 each. Jacobsen seconded the motion. Roll call: all votes aye.

Golf Course Website Proposal

Council reviewed the website proposal prepared by the Development & Marketing Coordinator, Carol Eisenbeis. She proposed three webpages for the golf course and one for The Fringe if they wanted to be included.

Waltner moved to approve Waltner Media to build the golf course website for a cost of \$499.00 with the option for the Fringe to pay for their own page if they want to be included. Jacobsen seconded the motion. Roll call: all votes aye.

Ordinance 2019-05

Waltner moved to give second reading and adopt Ordinance 2019-05, an ordinance to amend the meeting schedule. Becker seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING CHAPTER 1.02 OF THE REVISED
ORDINANCES OF THE CITY OF FREEMAN (1990), HUTCHINSON COUNTY,
SOUTH DAKOTA FOR THE MEETING SCHEDULE

Be it ordained by the City of Freeman, Hutchinson County, South Dakota

Chapter 1.0202 of the Revised Ordinances of Freeman, (1990) is hereby amended to read as follows:

1.0202 Meetings

Regular meetings of the governing body shall be held in the city hall on the second Monday of each month at 6:30 o'clock pm. Special meetings may be called at any time by the Mayor to consider such matters as may be mentioned in the call for the meeting.

Dated this 6th day of May, 2019.

ATTEST:

Sam Sorensen, Mayor

Adam Van Ningen, Municipal Finance Officer

First Reading: April 22, 2019

Second Reading: May 6, 2019

Published: May 16, 2019

Effective Date: June 4, 2019

Annual Report

Jacobsen moved to approve the Annual Report. Waltner seconded the motion. Roll call: all votes aye.

Police Report

Council reviewed the police report prepared by Police Chief McCormick.

Other Business

Sorensen informed the council that the city has applied for a West Nile Prevention grant.

Jacobsen moved to hire John Hohm as part-time golf course maintenance at \$10.00 per hour, effective May 1, 2019. Becker seconded the motion. Roll call: all votes aye.

Sorensen received awards from SD DENR for Safe Drinking Water for the City of Freeman and for Duane Walters as operator.

Gering said he has seen and heard ATV's driving around town and would like the police to keep an eye on them obeying traffic laws.

Becker said concerns regarding the golf course should be directed to the committee.

Becker also said the golf course would be opening to walkers on Tuesday, May 7th. Carts won't be allowed until the course gets drier.

Duane Walters said they sent in the test to determine if they can discharge at the lagoon and are awaiting the results.

Next Meeting

The next regular meeting will be on Monday, May 20, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 8:54 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, May 6, 2019

The Council of the City of Freeman met in regular session on Monday, May 6, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, and Charly Waltner. Absent: Clifford Tjaden. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Teresa Behl, Carol Eisenbeis, Duane Walters, and others from the community.

Minutes of the April 22, 2019 Regular Meeting

Waltner moved to accept the April 22, 2019 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

Vouchers & Salaries

Jacobsen moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	3,947.95	FREEMAN INTERNATIONAL, repairs	135.00
PAYROLL - FINANCE	1,397.92	FREEMAN LUMBER, supplies	495.40
PAYROLL - GOV'T BUILDING	224.98	FREEMAN REGIONAL, amb salary	1,055.39
PAYROLL - POLICE	5,257.44	FREEMAN SHOPPING CENTER, supplies	247.29
PAYROLL - DRIVERS LICENSING	59.92	FREEMAN SUMMER REC, donation	3,500.00
PAYROLL - STREETS	1,049.23	GOLDEN WEST, telephone service	1,536.91
PAYROLL - SEWER	3,821.38	HERC-U-LIFT, repairs	6,650.00
PAYROLL - REFUSE	2,097.38	HUTCHINSON COUNTY, maintenance	374.70
PAYROLL - RECYCLE	1,993.06	JAMBOREE, supplies	59.88
PAYROLL - WATER	3,358.93	KIRK MCCORMICK, conference reimb	145.37
PAYROLL - AMBULANCE	3,518.11	KLEINSASSER HTG & AC, supplies	100.00
PAYROLL - PARK/POOL	1,049.21	M C & R POOLS, supplies	259.20
PAYROLL - LIBRARY	3,091.84	MATHESON TRI GAS, supplies	43.50
PAYROLL - COMMUNITY CENTER	121.01	MERCHANTS STATE BANK, loan pymt	1,778.66
MERCHANTS STATE BANK, 941 deposit	7,597.01	MEIERHENRY SARGENT, legal fees	3,000.00
SD RETIREMENT	3,940.20	MILLER CONSULTING, computer IT	150.00
WELLMARK, health insurance	12,149.77	MR G'S TIRES, supplies	22.00
ACH FEES, payroll & utilities	30.00	NAPA, supplies	208.43
ACUSHNET COMPANY, inventory	2,782.22	NORTHWESTERN ENERGY, electric & gas	7,142.07
AFLAC, employee insurance	638.63	PACE PAYMENT SYSTEM, credit card processing	20.00
ALLEGIANT EMERGENCY SERVICES, supplies	632.16	PITNEY BOWES, postage	300.00
AMAZON, library supplies books & videos	1,889.71	PITNEY BOWES, postage lease	143.55

APPEARA, rugs	87.56	PLUNKETT'S, pest control	602.44
ASSOC RURAL LIBRARIES, conference	275.00	PORTA PROS INC, rental	142.00
BARNES & NOBLE, books	234.79	RURAL MFG, supplies	180.31
BERESFORD GOLF, supplies	17.19	SD DEPT OF PUBLIC SAFETY, remittance	287.00
B-Y WATER, water purchase	4,088.97	SD DEPT OF REVENUE, sales tax	998.94
B-Y WATER INTEREST	3,168.00	SD MUNICIPAL LEAGUE, training	25.00
C & B OPERATIONS, mowers	21,800.00	SECOND CENTURY, publishing	910.58
CARDMEMBER SERVICES, credit card	322.48	SOUTH DAKOTA ONE CALL, messages	8.40
CENTURY BUSINESS PRODUCTS, copier	58.43	SEFOG, annual dues	30.00
CITY OF FREEMAN, utilities	39.00	SOUTHEASTERN ELECTRIC, electric	3,577.64
CITY OF MITCHELL LANDFILL, garbage fees	3,261.96	SPECIALTY AUTOMOTIVE, repairs	616.79
CITY OF SIOUX FALLS, testing	87.00	STERN OIL COMPANY, fuel	1,047.78
CORE & MAIN, supplies	301.62	STUCKY'S ELECTRIC, supplies	12.95
EMERGENCY MEDICAL PRODUCTS, supplies	236.88	SUPERIOR TECH, supplies	467.00
FARMERS ALLIANCE, fuel	723.28	USA BLUE BOOK, supplies	60.11
FENSEL'S ELECTRIC, supplies	165.75	VANTEK COMMUNICATIONS, repairs	90.00
FINK LAW OFFICES, legal fees	51.95	VERIZON WIRELESS, cell phones	162.93
		VOUCHERS	101,166.78
		SALARIES	30,988.36
		TOTAL VOUCHERS & SALARIES	132,155.14

Financial Report

Gering moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

Teresa Behl

Teresa Behl discussed drainage in Freeman and her ideas to keep flooding from happening in her area of town. Other members of the community expressed their concerns and experience from recent flooding. Council discussed creating a committee to review a disaster emergency plan.

Adjournment

Waltner moved to adjourn at 7:14 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, May 20, 2019

The Council of the City of Freeman met in regular session on Monday, May 20, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jay Hofer, Joshua Hofer, Joann Smith Hofer, Carol Eisenbeis, Dawn Walz, Kirk McCormick, Cody Fransen, and Duane Walters.

Minutes of the May 6, 2019 Regular Meeting

Waltner suggested adding “an ordinance will be written” to the Mailbox Locations. Waltner also wanted to correct the Clean Up days to say the exception is for “CRT devices”.

Waltner moved to accept the May 6, 2019 regular session minutes as corrected. Jacobsen seconded the motion. All votes aye.

Oath of Office

Mayor Sorensen presented Clifford Tjaden to fill the vacancy for Ward I. Waltner moved to appoint Clifford Tjaden as Alderman for the Ward I vacancy for a term of one year. Munkvold seconded the motion. Roll call: all votes aye.

Having been appointed by the council, Finance Officer Adam Van Ningen administered the oath of office to Clifford Tjaden.

Special Event Alcoholic Beverage Licenses – Hootz

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale alcoholic beverage license for Saturday, July 27, 2019

Application of:

WWIT LLC, dba Hootz

Location of:

Prairie Arboretum

748 S Main Street

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one day beverage license for Saturday, July 27, 2019. Becker seconded the motion. Roll call: all votes aye.

Special Event Permit

Dawn Walz of Vintage Vault Floral requested blocking 4th Street between Main Street and Poplar Street on Saturday July 27, 2019 to showcase antique tractors and the Menno Pioneer Power Show. The alley will remain open so bank customers can access the ATMs. Tjaden moved to approve the Special Event Permit. Becker seconded the motion. Roll call: all votes aye.

Malt Beverage Licenses and Renewals

The Council considered the applications for malt beverage renewals for 2019/2020 submitted by the following:

1. On-Off Sale Malt Beverage license for 2019/2020
Application of: Dollar General Store #10796
Location of: 305 N US Hwy 81
Freeman, SD 57029

2. On-Off Sale Malt Beverage license for 2019/2020
Application of: POK Holdings
Db: Prairie to Plate
Location of: 1121 S US Hwy 81
Freeman, SD 57029

3. On-Off Sale Malt Beverage license for 2019/2020
Application of: Total Stop Convenience Store #9466
Location of: 601 S US Hwy 81
Freeman, SD 57029

4. On-Off Sale Malt Beverage license for 2019/2020
Application of: Casey's General Store #3245
Location of: 1206 E 6th St
Freeman, SD 57029

5. On-Off Sale Malt Beverage license for 2019/2020
Application of: Expressive Home Décor, LLC
Db: Vintage Vault Floral
Location of: 394 S Main Street
Freeman, SD 57029

No one was present at the meeting to show rejection of these renewal applications.

Jacobsen moved to approve all 5 malt beverage licenses as presented. Tjaden seconded the motion. Roll call: all votes aye.

SD Chislic Festival Update

Joann Smith Hofer updated the council on the South Dakota Chislic Festival. Smith Hofer provided a Fact Sheet listing an overview of the events that were planned.

The SD Chislic Festival also requested the council to review the requirements in Ordinance 6.0711 for establishing a special permit, specifically at security requirements and exemptions of License Holders. The council will review the ordinance at the next council meeting.

Golf Course Aerator

Council reviewed 2 used John Deere Aerators that are being sold by a municipality in Minnesota.

Council discussed the costs of renting the equipment vs buying it.

Becker moved to purchase a 2013 John Deere Model 800 Aerator for a price not to exceed \$8,500.00.

Waltner seconded the motion. Roll call aye votes: Tjaden, Munkvold, Becker, Waltner, and Jacobsen.

No votes: Gering. Motion passed 5-1.

Golf Course Security Camera

Becker reported the findings from the golf committee research on security cameras for the golf course.

The Fringe will be providing cameras for inside the clubhouse and the city for outside the clubhouse.

Jacobsen moved to purchase the security camera and equipment from On Sight 24/7 per the total bid amount of \$2,827.13. Munkvold seconded the motion. Roll call: all votes aye.

Other Business

Waltner requested the rubble site driveway be filled and leveled.

Waltner said he looked at the windows at the clubhouse and found they needed to be replaced and repaired. Becker received a quote from Freeman Lumber to replace the windows with a 3 window fixed unit.

Becker moved to purchase the Andersen 100 Series 3 Window Fixed Unit with Low E glass from Freeman Lumber for \$1,265.40. Jacobsen seconded the motion. Roll call aye votes: Tjaden, Munkvold, Becker, Waltner, and Jacobsen. No votes: Gering. Motion passed 5-1.

Waltner requested the police continue to monitor and review nuisance properties in town to make sure they stay in compliance. Chief McCormick informed the council that he has begun the process with residents that aren't in compliance.

Duane Walters said they have been working on getting the swimming pool ready for opening day. He said they fixed 20 leaks at the golf course. He requested residents to make sure that trees that are brought to the rubble site are cut up.

Mayor Sorensen thanked Duane Walters and Cody Fransen for all of their hard work at the golf course.

Carol Eisenbeis said she represented the city at the Freeman Community Foundation awards night event. She said that the golf course website is getting close to launching. She said that she has talked to Joshua Hofer and will be reviewing a list of events he planned to attend this year.

Jacobsen said there have been complaints of people driving too fast around the corner at Wynken Drive.

Sorensen had the police identify all the mailboxes in town. Council would like an ordinance to identify locations for mailboxes and provide for a variance process and allowance for new additions. Council would also like to look into home delivery options.

Executive Session

Waltner moved to go into Executive Session at 8:07 pm pursuant to SDCL 1-25-2(3) Pending Litigation. Tjaden seconded the motion. All votes aye. Waltner declared out of executive session at 8:49 pm.

Next Meeting

The next regular meeting will be on Monday, June 10, 2019 at 6:30 pm.

Adjournment

Tjaden moved to adjourn at 9:17 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, June 10, 2019

The Council of the City of Freeman met in regular session on Monday, June 10, 2019 at 6:30 pm at the Freeman City Hall. President Terry Jacobsen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, and Clifford Tjaden. Absent were Mayor Sam Sorensen and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Jay Hofer, Kirk McCormick, Carol Eisenbeis, Andrea Baer, Dawn Walz, Theresa Behl, and Duane Walters.

Minutes of the May 20, 2019 Regular Meeting

Tjaden moved to accept the May 20, 2019 regular session minutes as presented. Becker seconded the motion. All votes aye.

Vouchers & Salaries

Tjaden moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,453.67	GOLDEN WEST, telephone service	1,278.21
PAYROLL - MARKETING	1,384.83	GOV OFFICE, website hosting	1,200.00
PAYROLL - GOV'T BUILDING	258.15	GUILMAR HERNANDEZ, deposit reimb	89.30
PAYROLL - POLICE	5,262.76	HAWKINS, supplies	2,817.78
PAYROLL - DRIVERS LICENSING	61.16	JAMES WEIER, deposit reimb	11.85
PAYROLL - STREETS	1,094.54	KLEINSASSER HTG & AC, supplies	720.37
PAYROLL - SEWER	3,924.51	LAWNS UNLIMITED, fertilizer	169.80
PAYROLL - REFUSE	2,139.85	M C & R POOLS, supplies	56.37
PAYROLL - RECYCLE	2,457.19	MATHESON TRI GAS, supplies	247.56
PAYROLL - WATER	3,290.35	MERCHANTS STATE BANK, loan pymt	1,778.66
PAYROLL - AMBULANCE	1,926.79	METTLER FERTILIZER, supplies	42.94
PAYROLL - PARK/POOL	1,957.45	MID-AMERICAN RESEARCH, supplies	174.60
PAYROLL - GOLF COURSE	1,784.58	MIDWEST TURF & IRRIGATION, supplies	848.25
PAYROLL - LIBRARY	3,330.21	MILLER CONSULTING, computer IT	449.50
PAYROLL - COMMUNITY CENTER	105.05	MR G'S TIRES, repairs	649.95
MERCHANTS STATE BANK, 941 deposit	7,937.08	NAPA, supplies	250.93
SD RETIREMENT	4,241.38	NORMS, supplies	61.08
WELLMARK, health insurance	13,940.50	NORTHERN TRUCK & EQUIP, repairs	1,122.62
ACH FEES, payroll & utilities	30.00	NORTHWESTERN ENERGY, electric & gas	5,998.88
AFLAC, employee insurance	638.63	ONE OFFICE SOLUTION, supplies	36.57
AMAZON, library supplies books & videos	535.62	PACE PAYMENT SYSTEM, credit card processing	20.00
AMERICAN LEGION POST 248, repairs	194.61	PITNEY BOWES, postage	300.00
AMERICAN LIBRARY ASSOC, dues	106.00	PLUNKETT'S, pest control	89.44
APPEARA, rugs	87.56	PORTA PROS INC, rental	142.00
AUTOMATIC SYSTEMS, repairs	61.53	PRINTED IMPRESSIONS, supplies	303.00
BROZ ENGINEERING, professional fees	110.00	REEL SHARP, repairs	1,201.85
B-Y WATER, water purchase	5,687.42	RUML PLUMBING, repairs	237.80
B-Y WATER INTEREST	3,168.00	RURAL MFG, repairs	280.94
C & B OPERATIONS, repairs	1,509.18	S & S WILLERS, supplies	934.32
CARDMEMBER SERVICES, credit card	1,081.06	SAARIES AUTO BODY, repairs	58.97
CAROL EISENBEIS, supplies reimb	26.99	SCHMIDT COUNTRY, repairs	62.39
CENTURY BUSINESS PRODUCTS, copier	105.65	SD DEPT OF ENVIRONMENT, annual dues	600.00
CITY OF FREEMAN, utilities	39.00	SD DEPT OF HEALTH, testing	136.00
CITY OF MITCHELL LANDFILL, garbage fees	3,437.07	SD DEPT OF PUBLIC SAFETY, license renewals	176.00
CORE & MAIN, supplies	832.34	SD DEPT OF REVENUE, sales tax	1,942.74
DAKOTA PUMP, supplies	1,164.35	SECOND CENTURY, publishing	1,083.31
DAWSON MUNKVOLD, lifegurad cert reimb	95.93	SOUTHEASTERN ELECTRIC, electric	4,030.28

ENVIRONMENTAL TOXICITY CO, testing	800.00	SPECIALTY AUTOMOTIVE, repairs	4,297.19
FARMERS ALLIANCE, fuel	2,807.05	STERN OIL COMPANY, supplies	179.76
FENSEL'S ELECTRIC, supplies	522.14	SUPERIOR TECH, supplies	9,599.99
FENSEL'S GREENHOUSE, planters	120.00	SYDNEY JENSEN, lifeguard cert reimb	225.33
FINK LAW OFFICES, legal fees	562.50	TAYLOR HERMSEN, supplies reimb	169.34
FREEMAN INTERNATIONAL, supplies	159.00	THE LODGE AT DEADWOOD, conference	324.00
FREEMAN LUMBER, supplies	525.75	TOTAL STOP - CENEX, fuel	722.60
FREEMAN REGIONAL, amb salary	230.25	US POST OFFICE, PO Box fee	64.00
FREEMAN SHOPPING CENTER, supplies	447.57	VERIZON WIRELESS, cell phones	162.93
		WALTNER MEDIA, website	2,689.73
		WEIDENBACH CONSTRUCTION, supplies	18.75
		VOUCHERS	99,262.04
		SALARIES	30,431.09
		TOTAL VOUCHERS & SALARIES	129,693.13

Financial Report

Tjaden moved to approve the financial report as presented. Becker seconded the motion. Roll call: all votes aye.

Special Event Permit – Movie on Main Street

Tjaden moved to approve the Special Event Permit as presented. Munkvold seconded the motion. Roll call: all votes aye.

Ordinance 06.07

Council reviewed City Ordinance Chapter 6.07 – Alcoholic Beverages.

Tjaden moved to waive Chapter 6.0711 Section 3 of the City Ordinance for the South Dakota Chislic Festival and to allow Police Chief McCormick to determine the amount of security guards needed for the festival. Becker seconded the motion. Roll call: all votes aye.

Chief McCormick recommended 40 security guards as a sufficient amount for the 2019 Chislic Festival. McCormick has received commitments from 9 officers for the festival as well.

Retail Wine License Hearing – POK Holdings

The council considered an application for a Retail Wine license for 2019 submitted by the following:

On-Sale/Off-Sale Wine License for 2019

Application of: POK Holding, Inc
 Db, Prairie to Plate
 Location of: 1121 S US Hwy 81
 Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Munkvold moved to approve the Wine License. Becker seconded the motion. Roll call: all votes aye.

Special Event Alcoholic Beverage Licenses

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale malt beverage license for Saturday, July 27, 2019

Application of:	Location of:
Doc's Bar	FCDC Property
	263 S Main Street
	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one day beverage license for Saturday, July 27, 2019. Gering seconded the motion. Roll call: all votes aye.

One day on-sale malt beverage license for Saturday, July 27, 2019

Application of:

Vintage Vault Floral

Location of:

Vacant Lot between Strasser Law and Vintage Vault
Between 380 & 394 S Main Street
Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Gering moved to approve the one day beverage license for Saturday, July 27, 2019. Munkvold seconded the motion. Roll call: all votes aye.

Emergency Plan Committee

Council and community members discussed the need to be better prepared and more organized if a disaster comes to our community. A committee will be set up to initially include John Munkvold, Lonnie Tjaden, Terry Jacobsen, and Sam Sorensen. Emergency Management director Dave Hoffman will be invited to participate in the discussions. Additional members of the community will also be invited after initial planning is complete.

District III Joint Cooperative Agreement

Tjaden moved to approve the Joint Cooperative Agreement with District III and to authorize the Mayor to sign the agreement. Becker seconded the motion. Roll call: all votes aye.

Other Business

Becker updated the council on the aerator for the golf course. He said the deal fell through and is no longer available. We will be renting an aerator on June 17th.

Becker said NorthWestern will be getting us a pole for the lights and security cameras at the golf course. Becker said the windows for the clubhouse have been ordered and should be here by the end of June.

Tjaden informed the council that there is a house on Henry Street that will be coming up for tax sale. He wanted the council to consider purchasing the house to help clean up the look in the community.

Tjaden said he has received comments of the Street Maintenance spending too much time at the golf course and not working on maintaining the streets.

Jacobsen said the cooler at the bar is not working. Marv Ackerman gave a quote of \$4,500 to replace the equipment. The council is looking at options to replace the whole cooler.

Jacobsen said the hood at the golf course hasn't been cleaned since 2015 and the suppression system hasn't been cleaned since 2016. City staff will get the cleanings scheduled.

Duane Walters said that matting for the roads has been ordered as well as 12 loads of gravel.

Walters requested approval to replace the dip on South Walnut by College Street with a concrete dip. Council agreed.

Walters asked about surveying the lot on Cedar Street after Lee Larson parked trailers making it difficult to access our buildings.

Executive Session

Gering moved to go into Executive Session at 7:31 pm pursuant to SDCL 1-25-2(1) Personnel and SDCL 1-25-2(3) Pending Litigation. Becker seconded the motion. All votes aye. Tjaden declared out of executive session at 8:03 pm.

Tjaden moved to accept the resignation of Kenneth Haar effective June 21, 2019. Becker seconded the motion. Roll call: all votes aye. The council thanked him for his years of service to the City of Freeman.

Becker moved to advertise for a full-time Sanitation Worker, CDL required. Tjaden seconded the motion. Roll call: all votes aye.

Next Meeting

The next regular meeting will be on Monday, June 24, 2019 at 6:30 pm.

Adjournment

Becker moved to adjourn at 8:07 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Terry Jacobsen, Council President

Council Minutes
Regular Session
Monday, June 24, 2019

The Council of the City of Freeman met in regular session on Monday, June 24, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Mike Henderson, Sheila Kribell, Emmarie Edwards, Mara Andersen, Margie Waltner, Carol Eisenbeis, Kirk McCormick, and Duane Walters.

Minutes of the June 10, 2019 Regular Meeting

Waltner moved to accept the June 10, 2019 regular session minutes as presented. Becker seconded the motion. All votes aye.

Special Event Permit – Triathlon

Mara Andersen and Emmarie Edwards discussed their 5th Annual Triathlon on Saturday, July 13, 2019. They said this would be their final year and hoped someone would be willing to take it over next year. They requested 2 lifeguards and use of the pool for the Triathlon.

Jacobsen moved to approve the Special Event Permit as presented. Munkvold seconded the motion. Roll call: all votes aye.

Special Event Permit – Vermeer 5k

Margie Waltner discussed Vermeer's 5k Run/Walk on Saturday, August 10, 2019 in conjunction with the Firemen's Rib Cookoff. It will be a free event with a requested donation of canned or boxed food for the Food Pantry. Waltner requested the use of sidewalk chalk on the streets to help participants follow the route.

Munkvold moved to approve the Special Event Permit as presented. Jacobsen seconded the motion. Roll call: all votes aye.

Special Event Alcoholic Beverage Licenses

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale malt beverage license for Saturday, August 10, 2019

Application of:	Location of:
Freeman Fire Department	Swimming Pool Park
	115 N Wipf Street
	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Jacobsen moved to approve the one day beverage license for Saturday, August 10, 2019. Tjaden seconded the motion. Roll call: all votes aye.

Walk-In Cooler Replacement

Council reviewed a walk-in cooler replacement after discussion at the last council meeting.

Jacobsen moved to purchase a Nor-Lake 12'x6'x7'7" Indoor Walk-In Cooler from Webstaurant Store for \$7,595.66. Tjaden seconded the motion. Roll call: all votes aye.

Ambulance Annual Report

Gering moved to approve the Ambulance Annual Report and roster for 2019. Jacobsen seconded the motion. Roll call: all votes aye.

Canistota Lions Club Donation Request

Council reviewed a request from the Canistota Lions Club for their golf tournament fundraiser on July 12, 2019.

Jacobsen moved to donate two 18 Hole rounds of golf to the Canistota Lions Club. Becker seconded the motion. Roll call: all votes aye.

CorTrust Bank Signature Authorization

Waltner moved to remove the current signature authorizations for the Freeman Area Veterans Memorial Account and approve Mayor Sam Sorensen and Finance Officer Adam Van Ningen as its authorized signers. Jacobsen seconded the motion. Roll call: all votes aye.

Nuisance Property Injunctions

Waltner moved to direct the City Attorney to initiate civil proceedings to abate the nuisance located on the David Kivijarvi property located at 201 East North County Road. Jacobsen seconded the motion. Roll call: all votes aye.

Tjaden moved to direct the City Attorney to initiate civil proceedings to abate the nuisance located on the Denise Schild property located at 309 South Wipf Street. Waltner seconded the motion. Roll call: all votes aye.

Development & Marketing Report

Carol Eisenbeis presented her report that was prepared for the council.

Other Business

Mike Henderson and Sheila Kribell spoke to the council about the use of the area behind their house. In the past it had been used as an alley but was not platted as an alley. They inquired about the process to get an alley platted if desired by the residents that live in the block.

Police Report

Council reviewed the police report that was prepared by Chief McCormick.

Other Business

Sorensen read a thank you card from Freeman Regional Health Foundation for the donation for their golf tournament.

Sorensen received a letter from the Mitchell Landfill stating that residents (not commercial businesses) can drop off tires there through July 13th. Council agreed that residential tires would be taken, free of charge, at the rubble site through July 10th to help promote the disposal.

The city received a grant to help with mosquito control for \$1,908.

Sorensen said they had their first Emergency Plan meeting but didn't have anything to report yet.

Sorensen said he received a call from Donovan Friesen regarding large vehicles filling water by the water tower and was concerned with the size of the vehicles and the amount of excess water used that would run toward his house.

Sorensen informed the council of the need for extra help at the golf course and mowing the parks.

Jacobsen moved to advertise for seasonal Parks staff. Tjaden seconded the motion. Roll call: all votes aye.

Jacobsen said the tennis courts need repairs to the cracks. He also received a request to put Pickle Ball lines on the tennis courts. Council agreed that taped lines can be installed on one of the tennis courts. Munkvold said he has received multiple requests to fix some of the streets in town.

Munkvold inquired about the ability to install a culvert by his property. He was directed to work with Duane Walters on the logistics.

Gering asked for a status update on finding the property line located along the city property on Cedar Street. City staff will be contacting a surveyor to get the work complete.

Duane Walters said they will be fixing roads by the school starting on Wednesday.

Charly Waltner requested the 2020 budget include items for the water tower and a new garbage truck.

Jeremy Waltner was concerned about the speed of traffic and lack of visibility at the intersection of College and Dewald streets.

Next Meeting

The next regular meeting will be on Monday, July 8, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 8:20 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Terry Jacobsen, Council President

Council Minutes
Regular Session
Monday, July 8, 2019

The Council of the City of Freeman met in regular session on Monday, July 8, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jay Hofer, Kirk McCormick, Carol Eisenbeis, Dawn Walz, Joann Smith Hofer, Josue Torres, Amy Cummings, Doug Dubs, Lori Hofer, Colleen Schultz-Herman, Joshua Hofer, Larry Timmerman, and Duane Walters.

Minutes of the June 24, 2019 Regular Meeting

Waltner noted a correction to the June 24th minutes to reflect the approval of “June 10, 2019” minutes. Waltner moved to accept the June 24, 2019 regular session minutes as corrected. Jacobsen seconded the motion. All votes aye.

Vouchers & Salaries

Tjaden moved to approve the vouchers and salaries listed below. Jacobsen seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,449.66	JANICE PALMER, deposit reimb	86.15
PAYROLL - MARKETING	1,982.15	JUSTICE FIRE & SAFETY, fire suppression	425.32
PAYROLL - GOV'T BUILDING	250.66	KLEINSASSER HTG & AC, supplies	261.50
PAYROLL - POLICE	5,127.12	KUSTOM COLORS, window decals	900.00
PAYROLL - DRIVERS LICENSING	70.58	LAWNS UNLIMITED, fertilizer	38.50
PAYROLL - STREETS	1,134.71	LYLE SIGNS, supplies	298.56
PAYROLL - SEWER	3,647.56	MARK FENDERSON, deposit refund	24.85
PAYROLL - REFUSE	2,117.61	MATHESON TRI GAS, supplies	132.30
PAYROLL - RECYCLE	2,809.10	MERCHANTS STATE BANK, loan pymt	1,778.67
PAYROLL - WATER	3,103.49	MIDWEST TURF & IRRIGATION, supplies	1,150.94
PAYROLL - AMBULANCE	2,011.86	MR G'S TIRES, repairs	49.00
PAYROLL - PARK/POOL	7,347.73	NAPA, supplies	149.94
PAYROLL - GOLF COURSE	3,619.15	NORMS, supplies	81.88
PAYROLL - LIBRARY	3,374.44	NORTHWESTERN ENERGY, electric & gas	7,616.03
PAYROLL - COMMUNITY CENTER	127.44	ONE OFFICE SOLUTION, supplies	69.16
MERCHANTS STATE BANK, 941 deposit	9,817.96	PACE PAYMENT SYSTEM, credit card processing	20.00
SD RETIREMENT	4,237.26	PITNEY BOWES, postage	309.00
WELLMARK, health insurance	13,940.50	PLUNKETT'S, pest control	89.44
ACH FEES, payroll & utilities	30.00	PORTA PROS INC, rental	142.00
ACKERMAN HEATING & AC, repairs	278.57	RAMKOTA HOTEL-PIERRE, conference	192.00
ACUSHNET, inventory	1,290.15	RANDY BRODERS TRUCKING, freight	450.00
ADAM VAN NINGEN, conference reimb	217.72	REEL SHARP, repairs	1,000.00
AFLAC, employee insurance	519.94	RUML PLUMBING, repairs	490.92
AMAZON, library supplies books & videos	1,251.32	SAARIES AUTO BODY, repairs	262.50
APPEARA, rugs	87.56	SD DEPT OF HEALTH, testing	308.00
AUSTIN MUNKVOLD, lifeguard cert reimb	95.93	SD DEPT OF PUBLIC SAFETY, license renewals	457.00
BOLTES SUNRISE SANITARY, roll-off	383.74	SD DEPT OF REVENUE, sales tax	1,796.62
BRADEY KAUFMAN, lifeguard cert reimb	95.93	SECOND CENTURY, publishing	519.16
B-Y WATER, water purchase	5,121.32	SOUTH DAKOTA GOLF ASSOC, memberships	176.00
B-Y WATER INTEREST	3,168.00	SOUTH DAKOTA ONE CALL, message fees	52.50
C & B OPERATIONS, repairs	819.21	SOUTHEASTERN ELECTRIC, electric	2,614.20
CARDMEMBER SERVICES, credit card	415.13	SPENCER QUARRIES, patch mix	950.30
CAROL EISENBEIS, conference reimb	65.90	STAN HOUSTON EQUIP, street supplies	7,095.77
CENTURY BUSINESS PRODUCTS, copier	88.91	STERN OIL COMPANY, fuel	760.14
CITY OF FREEMAN, utilities	39.00	STUCKYS ELECTRIC, repairs	385.50

CITY OF MITCHELL LANDFILL, garbage fees	3,017.04	SUPERIOR TECH, supplies	547.00
DAKOTA RESOURCES, conference	63.01	TESSIERS INC, repairs	300.63
EMERGENCY MEDICAL PRODUCTS, supplies	1,816.36	TOTAL STOP - CENEX, fuel	375.07
FARMERS ALLIANCE, fuel	2,168.52	TRI-STATE CLEANING SERVICES, cleaning	600.00
FENSEL'S ELECTRIC, supplies	313.51	US BANK & TRUST, 6th street loan	13,638.81
FINK LAW OFFICES, legal fees	283.75	US BANK & TRUST, lagoon loan	16,668.22
FREEMAN INTERNATIONAL, supplies	95.00	VALLEY ELECTRIC, repairs	94.95
FREEMAN LUMBER, supplies	29.65	VAN DIEST SUPPLY, mosquito control	2,376.20
FREEMAN REGIONAL, amb salary	204.21	VERIZON WIRELESS, cell phones	162.96
FREEMAN SHOPPING CENTER, supplies	112.61	WALTNER MEDIA, ads	395.00
GOLDEN WEST, telephone service	1,282.12	WEBSTRAURANT STORE, equipment	7,595.66
HAWKINS, supplies	26.85	WEIDENBACH CONSTRUCTION, supplies	115.88
HUTCHINSON CONSERVATION, trees	193.75		
		VOUCHERS	125,574.66
		SALARIES	38,173.26
		TOTAL VOUCHERS & SALARIES	163,747.92

Financial Report

Tjaden moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

Special Event Permit – Salem Mennonite Home Mutton Run

Doug Dubs talked about the 10k Run, 5k Run, and 1 mile walk/run on July 27, 2019 will start at the Salem Mennonite Home and end at the Prairie Arboretum, host of the SD Chislic Festival.

Waltner moved to approve the Special Event Permit as presented. Tjaden seconded the motion. Roll call: all votes aye.

Special Event Permit – Market in the Park

The Farmer's Market is moving to the Swimming Pool Park on Wednesday, August 7, 2019 with additional activities and live music.

Jacobsen moved to approve the Special Event Permit as presented. Munkvold seconded the motion. Roll call: all votes aye.

Special Event Permit – Chislic Block Party

Doc's Bar is organizing a Block Party on Saturday, July 27, 2019. Main Street will be closed from 2nd Street to 3rd Street from 9:00 am to 9:00 pm with a variety of activities and vendors.

Jacobsen moved to approve the Special Event Permit as presented. Becker seconded the motion. Roll call: all votes aye.

SD Chislic Festival Update

Joann Smith Hofer gave an update on the SD Chislic Festival. They requested city help with spraying for mosquitos. Duane Walters said he would spray where the roads and parking lots are located but wouldn't go on the grass so private help might be needed. Jacobsen asked why the Fire Department was denied the ability to sell domestic beer at the festival. Smith Hofer said they were denied due to the liability insurance and will be doing a fundraiser for the Fire Department.

Doc's Bar Food & Beverages on Sidewalk Ordinance Request

Doc's Bar asked the city to write and approve an ordinance to allow food and alcoholic beverages to be sold on the sidewalks in the City of Freeman. Council agreed that this is not something they want to do at this point in time.

Replat Hearing – FCDC Industrial Park

Council reviewed the replat from the Freeman Community Development Corporation that was recommended by the Planning & Zoning Committee.

Gering moved to approve Resolution of Plat for the Freeman Community Development Corporation. Jacobsen seconded the motion. Roll call: all votes aye.

Designated Mailbox Sites

Council discussed the sites for mailbox locations in Freeman. Council would like mailboxes removed from 6th Street but want to know how long the current mailboxes are and the addresses of the mailbox locations. No action taken.

Fire Department Annual Report

Council reviewed the annual report from the Fire Department. Tjaden moved to approve the volunteer roster as presented. Becker seconded the motion. Roll call: all votes aye.

Baseball/Softball Complex Discussion

Mayor Sorensen informed the council that he has received requests from multiple citizens about adding a youth baseball/softball complex in Freeman since Freeman cannot host tournaments with our current facilities. Lori Hofer said there are over 130 kids in the Summer Rec program and over 100 of them are from Freeman, the rest are from Marion. Hofer would like the council to help support and be the owners of any property that is found to create a complex. Larry Timmerman spoke regarding his experience with his kids going more to Marion to play on a Freeman ball team since there are 2 fields in Marion and he has seen communities grow around recreation and parks. Council requested more information on location and what support is needed.

Bar Addition Discussion

Sorensen informed the council that the walk-in cooler has arrived and needs to be set up. Council discussed adding a 30' x 30' addition to the bar to help with special events. Sorensen received quotes to do the renovation with a total cost of \$28,500 to build the room, add HVAC, and add electric.

Jacobsen made a motion to move forward with the expansion to the city bar with rewritten language to be agreed upon with an auto-renew on the next lease in 2025 and an addendum to the current lease for the new square footage and a new monthly lease amount. Becker seconded the motion. Roll call aye votes: Munkvold, Becker, Gering, and Jacobsen. No votes: Waltner and Tjaden. Motion passes 4-2.

Other Business

Sorensen thanked Russ Becker for his work on installing windows and doors at the clubhouse. Becker thanked Chad Knittel and Nathan Schrag for their help as well.

Sorensen read a thank you letter from the Canistota Lions Club for the donation to their golf fundraiser. City was informed there is a taxi business in town.

Gering asked about options to condemn the building next to Norm's since it is deteriorating. Need to talk to the city attorney.

Waltner mentioned the need to upgrade the computers and server. He was in contact with Craig Miller and will look at upgrades to computers in 2019 and the server in 2020.

Jacobsen asked about the reception on the police radios and what needed to be done to extend the range. McCormick has been working with Sioux Falls Two Way.

Carol Eisenbeis distributed options for golf tees to distribute at the Turner County Fair. Council agreed to go with Option 3 for \$420.00 and free set up for 1,000 packs of tees.

Duane Walters said the garbage truck is scheduled for repairs on July 15th.

Walters said the fittings finally arrived for the grinder so they can continue to work on the streets.

Executive Session

Waltner moved to go into Executive Session at 9:11 pm pursuant to SDCL 1-25-2(1) Personnel. Becker seconded the motion. All votes aye. Tjaden declared out of executive session at 10:12 pm.

Jacobsen moved to accept the resignation of Greg Engbrecht effective July 31, 2019. Munkvold seconded the motion. Roll call: all votes aye. The council thanked him for his help at the golf course and service to the City of Freeman.

Becker moved to hire Jett Dubs as the Temporary Seasonal Maintenance Worker at \$10.00 per hour. Waltner seconded the motion. Roll call: all votes aye.

Next Meeting

The next regular meeting will be on Monday, July 22, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 10:27 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Special Session
Wednesday, July 17, 2019

The Council of the City of Freeman met in special session on Wednesday, July 17, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, John Munkvold, Clifford Tjaden, and Charly Waltner. Terry Jacobsen was absent. Also attending was Finance Officer Adam Van Ningen.

Executive Session

Waltner moved to go into Executive Session at 6:31 pm pursuant to SDCL 1-25-2(1) Personnel. Becker seconded the motion. All votes aye. Becker declared out of executive session at 7:30 pm.

Tjaden moved to hire Robert Huber as full-time Sanitation Worker at \$18.55 per hour, contingent upon passing pre-employment screenings. Munkvold seconded the motion. Roll call: all votes aye.

Next Meeting

The next regular meeting will be on Monday, July 22, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 7:40 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes

Regular Session

Monday, July 22, 2019

The Council of the City of Freeman met in regular session on Monday, July 22, 2019 at 6:30 pm at the Freeman City Hall. Council President Terry Jacobsen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Absent was Mayor Sam Sorensen. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jay Hofer, Kirk McCormick, Carol Eisenbeis, Lynell & Pauline Hofer, Kerry & Lori Hofer, Larry Timmerman, Nancy Loofbourrow, Dena Deckert, Becca Schultz, Gina Pankratz, Taylor Weier, Slade & Tabitha Ammann, Dean Dreessen, Todd Graber, Brad Gering, and Duane Walters.

Minutes of the July 8, 2019 Regular Meeting and July 17, 2019 Special Meeting

Waltner moved to accept the July 8, 2019 regular session minutes and July 17, 2019 special session minutes as presented. Becker seconded the motion. All votes aye.

Baseball/Softball Complex Discussion

Lori Hofer and other community members spoke regarding the possibility of a youth baseball/softball complex. They want the city to ask FCDC for enough land to build the complex and have identified 6.5 acres in the Waltner addition as a potential location. They would like the city to own the land and maintain the mowing, electric, water, sewer, and garbage.

Todd Graber of the FCDC asked if it could be built on less lots.

Discussions will continue with a delegation from parents, summer rec, FCDC, and the city council.

Bar Addition Discussion

Council reviewed the cost estimates that Mayor Sorensen received to build out the bar addition. Council and Hootz owner, Jay Hofer, discussed the expectations of the auto-renew and clarified it to mean non-compete with the next contract.

Council discussed what the addendum for the lease will look like with the new area and will have something at the next council meeting.

Development & Marketing Report

Carol Eisenbeis presented her report. She would like to mail utility bills in envelopes to add social media information to all the residents. Council would like to add additional information to the mailing.

Police Report

Police Chief Kirk McCormick discussed his report. He updated the council on the vehicles that were parked by the community center.

Other Business

FCDC requested information and an update on the water, sewer, and streets for the Waltner Addition. Council agreed that the infrastructure for the West Phase would need to be bid in November.

FCDC informed the council that the south half of the industrial park was sold and would like water & sewer brought to the site.

Jacobsen discussed an emergency call-out system. Residents would need to opt-in and would receive calls from the city when emergencies come up. It would also include other non-emergency but relevant resident information.

Waltner asked about the water tower repairs and repainting that was discussed in 2018.

Waltner requested the cracks on 6th Street to be sealed.

Tjaden asked if Lawns Unlimited was asked to mow the property on Main Street owned by John Stahl.

Gering asked about the new sign 3 miles north of Freeman. It was put there by FCDC.

Duane Walters said they hoped the part for the garbage truck would arrive tomorrow (7/23/19) and he planned to pick up as much garbage as possible Tuesday and will finish everything on Wednesday. Jay Hofer requested filling the pot holes in the alley between the bar and the library and to reinstall the hooks on the west side of the building for banners.

Next Meeting

The next regular meeting will be on Monday, August 12, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 8:47 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Terry Jacobsen, Council President

Council Minutes
Regular Session
Monday, August 12, 2019

The Council of the City of Freeman met in regular session on Monday, August 12, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, City Attorney Mike Fink, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Kirk McCormick, Carol Eisenbeis, Shane Vetch, and Duane Walters.

Minutes of the July 22, 2019 Regular Meeting

Waltner moved to accept the July 22, 2019 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

Vouchers & Salaries

Waltner moved to approve the vouchers and salaries listed below. Jacobsen seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	4,049.53	JP COOKE CO, supplies	69.00
PAYROLL - FINANCE	1,465.47	JAMBOREE FOODS, supplies	23.96
PAYROLL - MARKETING	1,982.15	JUNIOR LIBRARY GUILD, books	683.20
PAYROLL - GOV'T BUILDING	363.00	KLEINSASSER HTG & AC, supplies	64.00
PAYROLL - POLICE	5,256.18	KOERNER CONSTRUCTION, light install	153.06
PAYROLL - DRIVERS LICENSING	68.68	LAWNS UNLIMITED, spraying	2,187.00
PAYROLL - STREETS	1,140.94	M C & R POOLS & SPAS, supplies	63.82
PAYROLL - SEWER	3,648.53	MATHESON TRI GAS, supplies	48.67
PAYROLL - REFUSE	2,256.50	MERCHANTS STATE BANK, loan pymt	1,778.66
PAYROLL - RECYCLE	3,039.08	MIDWEST ALARM CO, repairs	277.50
PAYROLL - WATER	3,289.52	MIDWEST TURF & IRRIGATION, repairs	323.41
PAYROLL - AMBULANCE	2,827.53	MILLER CONSULTING, computer IT	56.25
PAYROLL - PARK/POOL	10,842.51	MONTE WALTNER, spraying	1,472.00
PAYROLL - GOLF COURSE	3,921.75	MR G'S TIRES, repairs	138.80
PAYROLL - LIBRARY	3,379.73	NAPA, repairs	319.82
PAYROLL - COMMUNITY CENTER	96.08	NORTHWESTERN ENERGY, electric & gas	8,952.12
PAYROLL - ECONOMIC DEVELOPMENT	101.58	OLIVIA LEMME, lifeguard cert reimb	92.50
MERCHANTS STATE BANK, 941 deposit	12,108.56	ONE OFFICE SOLUTION, supplies	90.25
SD RETIREMENT	4,328.88	PACE PAYMENT SYSTEM, credit card processing	20.00
WELLMARK, health insurance	13,141.47	PETE HOWE INDUSTRIAL, sewer cleaning	22,244.55
ACH FEES, payroll & utilities	30.00	PITNEY BOWES, postage	301.50
ACUSHNET, inventory	638.10	PITNEY BOWES, postage lease	143.55
AFLAC, employee insurance	490.04	PLUNKETT'S, pest control	1,560.04
AMAZON, library supplies books & videos	872.12	PORTA PROS INC, rental	142.00
APPEARA, rugs	177.92	REEL SHARP, repairs	1,178.25
B&B AUTOMOTIVE, repairs	420.00	RITEWAY, supplies	477.54
BOLTES SUNRISE SANITARY, roll-off	415.62	RURAL MFG, supplies	152.48
B-Y WATER, water purchase	7,460.26	S & S WILLERS, supplies	930.41
B-Y WATER INTEREST	3,168.00	SAARIES AUTO BODY, repairs	661.59
C & B OPERATIONS, repairs	1,589.98	SAMUEL HOFER, deposit reimb	79.96
CARDMEMBER SERVICES, credit card	2,756.25	SD DEPT OF HEALTH, testing	156.00
CENTURY BUSINESS PRODUCTS, copier	74.19	SD DEPT OF PUBLIC SAFETY, license renewals	370.00
CHIEF SUPPLY, supplies	95.00	SD DEPT OF REVENUE, sales tax	1,132.41
CITY OF FREEMAN, utilities	39.00	SECOND CENTURY, publishing	675.99
CITY OF MITCHELL LANDFILL, garbage fees	3,336.06	SOUTHEASTERN ELECTRIC, electric	2,470.38
CITY OF SIOUX FALLS, testing	87.00	STAN HOUSTON EQUIP, street supplies	297.00
CLIA LABORATORY PROGRAM, cert fees	180.00	STERN OIL COMPANY, fuel	1,138.02

CRYSTAL GERING NELSON, reimb supplies	88.04	SUPERIOR TECH, supplies	696.00
DUANE WALTERS, garbage truck fuel	121.11	TOTAL STOP - CENEX, fuel	895.30
EQUIPMENT BLADES INC, supplies	2,000.00	VALLEY ELECTRIC, light install	851.98
FARMERS ALLIANCE, fuel	987.33	VERIZON WIRELESS, cell phones	164.76
FENSEL'S ELECTRIC, supplies	1,366.34	WALTNER MEDIA, website maint	70.00
FINK LAW OFFICES, legal fees	544.46	WEIDENBACH CONSTRUCTION, supplies	30.36
FREEMAN INTERNATIONAL, supplies	63.28		
FREEMAN LUMBER, supplies	3,598.34		
FREEMAN REGIONAL, amb salary	468.77		
FREEMAN SHOPPING CENTER, supplies	211.06	VOUCHERS	117,208.07
GOLDEN WEST, telephone service	1,295.08	SALARIES	47,728.76
HAWKINS, supplies	1,421.72	TOTAL VOUCHERS & SALARIES	164,936.83

Financial Report

Tjaden moved to approve the financial report as presented. Jacobsen seconded the motion. Roll call: all votes aye.

Board of Adjustment

Waltner moved that the Freeman City Council go into Board of Adjustment at 6:45 pm. Tjaden seconded the motion. All votes aye. The Council was declared in session as Board of Adjustment.

Variance request – 206 S Olive Drive

The Board of Adjustment reviewed the application of a variance filed by Shane Vetch for an insufficient side yard setback for the addition of a garage.

Shane Vetch requested a side yard setback of 6' for the addition of a garage stall. The existing building is 15'6" from the property line.

In order for a variance to be approved, the board shall base its findings on evidence presented in the application, comments received from adjacent property owners and to make an affirmative decision, it must determine that the proposed variance will meet the following conditions:

- a) Denial of the variance would result in hardship to the property owner due to physical characteristics of the site;
- b) The conditions upon which an application for a variance is based are unique to the property for which the variance is sought;
- c) The petition for a variance is not based exclusively upon a desire to increase the value or income potential of the property;
- d) The granting of the variance will not be detrimental to the public welfare or injurious to the other property or improvements in the neighborhood in which the property is located.
- e) The proposed variance will not jeopardize the intent and general and specific purposes of the variance ordinance.

Upon finding that the above conditions have been met, Waltner moved for the Board of Adjustments to approve the variance of the property located at 206 S Olive Drive, City of Freeman for a side yard setback of 6' from the property line. Becker seconded the motion. Roll call votes aye: Becker, Gering, Jacobsen, Munkvold, Tjaden, Waltner, and Sorensen. No votes: none. Motion carries 7-0.

Waltner declared the Board of Adjustment adjourned at 6:50 pm.

Freeman Area Transit Annual Update

The council reviewed the annual ridership of the Freeman Area Transit. Brenda Schweitzer was unable to make the council meeting and plans to be at the next council meeting.

South Dakota Community Foundation Grant

Terry Jacobsen spoke about requesting a grant to put basketball hoops in the Community Center. The SD Community Foundation has a matching grant that Jacobsen said he has already raised the amount needed for the match but would like the City to apply for the grant. Jacobsen asked the council to review a letter prepared by Carol Eisenbeis for the Mayor to sign in support of the basketball hoops.

Tjaden moved to authorize Mayor Sorensen to sign the grant application. Munkvold seconded the motion. Roll call: all votes aye.

Emergency Phone Call System

The Emergency Management Committee wanted to pursue an automated calling system to notify community residents of an emergency if something should come up. The system can also notify residents of other information from the city.

Carol Eisenbeis reviewed multiple companies and presented 3 options for the council to consider.

Waltner moved to purchase Dial My Calls for the annual price of \$2,152.20. Jacobsen seconded the motion. Roll call: all votes aye.

Police Safety Bank Account

Tjaden moved to close the Police Safety #903 bank account at Merchants State Bank and place the funds into the #902 bank account as a separate line item. Becker seconded the motion. Roll call: all votes aye.

Police Report

Council reviewed the police report prepared by Police Chief McCormick. McCormick asked about revising the drinking in public ordinance for clarification. Council agreed to ban alcoholic beverages on public streets and sidewalks but allow it at public city parks, the campground, and the community center. City Attorney Fink will draft the ordinance.

Other Business

Carol Eisenbeis updated the council on her day at the Turner County Fair. She also asked about documentation needed to verify the Valley View Golf Course Facebook page.

Sorensen said the door between the bar and the old fire station will be installed this week.

Sorensen said he received a request from John David Stahl to waive the tipping fees at the rubble site for the removal of the old eye clinic building. It will be on the next agenda for action.

Munkvold asked about fire hydrant flushing. It's been 2 to 3 years since the last time it was done.

Munkvold asked about tree trimming above sidewalks and streets. Publication will be put out to remind citizens of the need to check their properties and have their trees trimmed.

Munkvold was asked about the city maintaining the alley next to the campground. City workers will look into what work needs to be done.

Tjaden wanted to make sure property staffing was hired for the golf course next year.

Jacobsen said he has heard there are some cart rentals that aren't being paid for is looking for ways to monitor this going forward.

Jacobsen said he met with the baseball committee and said they want 2 fields next to each other. They are looking at another option for land and have assigned tasks for committee members to help proceed.

Waltner said the hospital will be doing a decontamination drill on September 5th from 8:00 -12:00.

Waltner informed the council that 4 computers were ordered and received and is looking into server options since the current one will be obsolete by the end of the year.

Waltner said the streets need to catch up on filling potholes around town.

Duane Walters updated the council on the garbage truck repairs. The repair company has been delayed in getting parts for the repair. Council discussed bidding for a new garbage truck in 2020 so it is received in 2021.

Walters also updated the council on furnace trouble that occurred at the community center.

Next Meeting

The next regular meeting will be on Monday, August 26, 2019 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 8:05 pm pursuant to SDCL 1-25-2(3) Pending Litigation. Tjaden seconded the motion. All votes aye. Waltner declared out of executive session at 9:18 pm.

Adjournment

Gering moved to adjourn at 9:19 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes

Regular Session

Monday, August 26, 2019

The Council of the City of Freeman met in regular session on Monday, August 26, 2019 at 7:00 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, City Attorney Mike Fink, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Kirk McCormick, Carol Eisenbeis, Brenda Schweitzer, Anna Munkvold, Eric Prunty, Steve Kors, and Duane Walters.

Minutes of the August 12, 2019 Regular Meeting

Tjaden requested everyone look at the last page of the minutes to show the meeting was to start at 6:30 pm. Sorensen said he told 5 of the 6 council members the meeting would be at 7:00 pm outside after the council meeting. Council members did not recall the discussion to change the time.

Waltner mentioned the SD Community Foundation Grant. He said he believed that Tjaden's motion was to approve the mayor to sign the letter of support not to sign the grant. Jacobsen said the letter of support was so the funds could be funneled through the City and a signature on the grant was not needed and all money needed will be given to the city. Mayor Sorensen apologized for not signing the letter sooner.

Waltner moved to accept the August 12, 2019 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

Freeman Community Transit Update

Brenda Schweitzer spoke regarding Freeman's Community Transit service. She thanked Anna Munkvold for her work with the transit. Schweitzer also thanked all the attendees of the public meeting held at the library.

Schweitzer updated the council on how Federal funding worked for transit services and provided updated mileage and ridership for Freeman Community Transit. She said they want to try to increase youth ridership. She will be working with Carol Eisenbeis on to add Freeman Community Transit to the BATA website. She updated the council on some future needs for the transit and appreciated the support from the Freeman community.

Brosz Engineering Infrastructure Bids

Eric Prunty discussed the work to be done for the Industrial Park and the Waltner Addition. He planned for a bid opening the end of September for the Industrial Park so work could possibly be done this fall. He planned for bid opening in November for the Waltner Addition. After discussion the council would like both bids to be planned for opening at the same time.

Gering moved to authorize the Brosz Engineering Design and Bid Letting Proposal for the 2019 Waltner Addition West Phase Infrastructure and the Design and Bid Letting Proposal for the 2019 Industrial Park Water & Sewer with an October bid letting. Tjaden seconded the motion. Roll call: all votes aye.

Brosz Engineering Survey Update

Steve Kor discussed the survey done for the City on the property by Lee Larson on Cedar Street. Kor said he used the plat from 1926 to do the survey and used what was on file in Olivet.

Executive Session

Gering moved to go into Executive Session at 7:53 pm pursuant to SDCL 1-25-2(3) Pending Litigation. Waltner seconded the motion. All votes aye. Tjaden declared out of executive session at 8:27 pm.

Tjaden moved to instruct City Attorney Mike Fink to present Lee Larson with a quit claim deed conveying any and all of his interest in the property the city has had in its possession, along with the statutory sum

of \$1.25. If he refuses to sign the quit claim deed and accept the payment tendered then Mr. Fink will initiate quiet title action by litigation. Waltner seconded the motion. Roll call: all votes aye.

Main and 3rd Street Sidewalk

Council discussed the sidewalk on the corner of Main Street and 3rd Street abutting the Freeman Community Development Corporation's property. It is believed that the sidewalk damage was done by the excessive heat. Council discussed who is responsible for repairing the sidewalk corner. In the past some corner to the street sidewalk repairs had the cost split between the owner and city 50% each.

Munkvold moved to fix the corner piece that heaved splitting the cost at 50% each by the City and FCDC. Jacobsen seconded the motion. Roll call: all votes aye.

Rubble Site Tipping Fees

Council reviewed a letter from JD Stahl requesting waived tipping fees for the property located at 395 S Main Street.

Waltner moved to waive the rubble site tipping fees for JD Stahl for the removal of the building at 395 S Main Street as it is deemed a nuisance and unrepairable by the city council. Jacobsen seconded the motion. Roll call: all votes aye.

1st Reading of Ordinance 2019-06

Council gave 1st reading to Ordinance 2019-06 to amend the Alcohol in Public ordinance.

1st Reading of Ordinance 2019-07

Council gave 1st reading to Ordinance 2019-07 making appropriations and levying the property tax for the year 2020.

Council requested a full breakdown of all accounts so committees could review. Copies will be given to the council members.

Phone Notification Letters

Council reviewed a letter prepared by Carol Eisenbeis to be mailed to all residents. Jacobsen said the system will also be used for emergencies, not just city functions. The system will contact residents that sign up by voice call or text. The letters will be mailed with the utility bills this month.

Community Development & Marketing Report

Carol Eisenbeis discussed her report for the council noting Communication has been a big item lately as well as lots of events. Eisenbeis discussed her concern regarding the minutes from the previous meeting stating that the minutes sent to the newspaper were not the same as those approved by the council. The part that changed regarding the South Dakota Community Foundation Grant added the sentence "Jacobsen asked the council to review a letter prepared by Carol Eisenbeis for the Mayor to sign in support of the basketball hoops." and in Other Business it changed from "She also asked about an Affidavit for the Mayor to sign to gain access to the Valley View golf course page." to "She also asked about documentation needed to verify the Valley View Golf Course Facebook page." The council acknowledged that the minutes printed in the newspaper were unofficial and requested that all minutes be presented to them the same as printed in the newspaper.

Other Business

Tjaden asked if the crosswalks on 6th Street could be painted soon since school has started.

Tjaden asked about when the golf course would be closing for the season. Golfing will be available until the weather turns too cold.

Tjaden asked if the transit would be moving across from City Hall on 3rd street since there was a heating system in the building that hasn't been run in a long time.

Jacobsen said the liquor committee has not met yet to discuss the lease for Hootz.

Tjaden reminded the police of the need to measure trees above the roads and sidewalk. Police will start monitoring the limbs starting September 3rd.

Tjaden asked about the grate on the corner by Black Widow. Council recommended looking into a handicap swell like other areas of Main Street.

Tjaden asked about the light poles on the south side of Main Street. Northwestern is replacing them due to the condition of the bases.

Waltner noted that the tires are still at the rubble site. The City missed the window to take them to Mitchell for recycling.

Becker said the cracks on 6th Street still need to be repaired.

Sorensen asked about the meeting date on October 14th since there is time for financial statements earlier and it is an office holiday. Council will discuss again at a later time.

Duane Walters said the sewers were cleaned recently and the pipes look good but should be grouted.

Walters said the sewer plant remote access should be online soon.

Walters said they will have a trial garbage truck for Tuesday and Friday this week from Sanitation Products.

Walters said most streets have been tilled. They are planning to get gravel out and felt down but Commercial Asphalt won't be available until mid-September.

Walters said the compost turner isn't starting, searching for a solution to the starter.

Charly Waltner said there was a power outage at the community center and the fan motor isn't working.

Next Meeting

The next regular meeting will be on Monday, September 9, 2019 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 10:07 pm pursuant to SDCL 1-25-2(1) Personnel.

Jacobsen seconded the motion. All votes aye. Tjaden declared out of executive session at 11:02 pm.

Adjournment

Waltner moved to adjourn at 11:02 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, September 9, 2019

The Council of the City of Freeman met in regular session on Monday, September 9, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, and Charly Waltner. Absent was Clifford Tjaden. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Kirk McCormick, Carol Eisenbeis, Cody Fransen, and Duane Walters.

Minutes of the August 26, 2019 Regular Meeting

Waltner requested a change to the minutes to reflect some “corner to the street” sidewalk repairs had the cost split.

Waltner moved to accept the August 26, 2019 regular session minutes as amended. Jacobsen seconded the motion. All votes aye.

Vouchers & Salaries

Becker moved to approve the vouchers and salaries listed below. Waltner seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	2,342.66	FREEMAN AMBULANCE, loan reimb	10,600.00
PAYROLL - MARKETING	3,152.01	FREEMAN INTERNATIONAL, repairs	156.19
PAYROLL - GOV'T BUILDING	331.68	FREEMAN LUMBER, supplies	222.94
PAYROLL - POLICE	9,032.64	FREEMAN REGIONAL, amb salary	623.65
PAYROLL - DRIVERS LICENSING	63.54	FREEMAN SHOPPING CENTER, supplies	156.97
PAYROLL - STREETS	1,376.54	GOLDEN WEST, telephone service	1,278.56
PAYROLL - SEWER	5,920.84	GRAHAM TIRE, repairs	1,350.20
PAYROLL - REFUSE	2,510.75	HAWKINS, supplies	513.05
PAYROLL - RECYCLE	4,903.78	KIRK MCCORMICK, postage reimb	3.66
PAYROLL - WATER	5,622.18	KLEINSASSER HTG & AC, supplies	240.29
PAYROLL - AMBULANCE	2,352.55	KNODEL CONTRACTORS, trucking	1,649.55
PAYROLL - PARK/POOL	10,568.62	MATHESON TRI GAS, supplies	48.67
PAYROLL - GOLF COURSE	3,400.19	MERCHANTS STATE BANK, loan pymt	1,778.66
PAYROLL - LIBRARY	4,810.50	METTLER FERTILIZER, spraying	244.00
PAYROLL - COMMUNITY CENTER	127.44	MR G'S TIRES, repairs	235.00
MERCHANTS STATE BANK, 941 deposit	14,678.55	NAPA, repairs	226.37
SD RETIREMENT	6,295.86	NORMS THRIFTY WHITE, supplies	79.98
WELLMARK, health insurance	13,141.47	NORTHERN TRUCK & EQUIP, repairs	6,459.40
ACH FEES, payroll & utilities	40.00	NORTHWESTERN ENERGY, electric & gas	8,810.08
AFLAC, employee insurance	454.97	ON SIGHT, security camera	2,827.13
ALLEGIANTE EMERGENCY SVCS, supplies	664.40	ONE OFFICE SOLUTION, supplies	98.17
AMAZON, library supplies books & videos	759.96	ONTIME TELECOM, calling system	2,152.20
APPEARA, rugs	90.38	PACE PAYMENT SYSTEM, credit card processing	20.00
AVERA OCCUPATIONAL MED, testing	92.05	PITNEY BOWES, postage	601.50
AXON ENTERPRISE, supplies	66.00	PLUNKETT'S, pest control	89.44
BARNES & NOBLE, books	143.40	PORTA PROS INC, rental	142.00
BOLTES SUNRISE SANITARY, roll-off	447.44	RALPHS FEED, supplies	58.78
BROSZ ENGINEERING, survey	1,487.50	SANFORD HEALTH CENTER, EMS training	1,400.00
B-Y WATER, water purchase	5,488.48	SAYLER STUMP GRINDING, stump grinding	165.00
B-Y WATER INTEREST	3,168.00	SD DEPT OF HEALTH, testing	114.00
C & B OPERATIONS, repairs	3,381.54	SD DEPT OF PUBLIC SAFETY, license renewals	396.00
CARDMEMBER SERVICES, credit card	763.84	SD DEPT OF REVENUE, sales tax	1,059.87
CENTURY BUSINESS PRODUCTS, copier	118.80	SECOND CENTURY, publishing	1,144.63
CHIEF SUPPLY, supplies	54.24	SOLID ROCK DESIGN, repairs	1,391.43
CITY OF FREEMAN, utilities	39.00	SOUTHEASTERN ELECTRIC, electric	2,530.08

CITY OF MITCHELL LANDFILL, garbage fees	3,075.93	STERN OIL COMPANY, supplies	215.56
DEMCO, supplies	169.47	SUPERIOR TECH, supplies	588.00
DUANE WALTERS, garbage truck fuel	75.00	TOTAL STOP - CENEX, fuel	456.00
EMERGENCY MEDICAL PRODUCTS, supplies	85.87	VALLEY ELECTRIC, repairs	229.73
FARMERS ALLIANCE, fuel	3,095.97	VERIZON WIRELESS, cell phones	127.30
FENSEL'S ELECTRIC, supplies	420.72	WALTNER MEDIA, website maint	97.00
FINK LAW OFFICES, legal fees	1,136.41		
		VOUCHERS	110,016.29
		SALARIES	56,515.92
		TOTAL VOUCHERS & SALARIES	166,532.21

Financial Report

Waltner moved to approve the financial report as presented. Becker seconded the motion. Roll call: all votes aye.

Swimming Pool Annual Report

Council reviewed the Swimming Pool Annual Report prepared by Taylor Hermsen. Sorensen noted that water aerobics didn't seem to have enough participants with annual passes to support the costs and will need to be reviewed next year.

Ordinance 2019-06

Jacobsen moved to give second reading and adopt Ordinance 2019-06, an ordinance to amend alcohol in public. Becker seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING SECTION 6.0702 OF THE REVISED
ORDINANCES OF THE CITY OF FREEMAN (1990), HUTCHINSON COUNTY,
SOUTH DAKOTA FOR PACKAGE WITH BROKEN SEAL

Be it ordained by the City of Freeman, Hutchinson County, South Dakota
Chapter 6.0702 of the Revised Ordinances of Freeman, (1990) is hereby amended to read as follows:

6.0702 Package with Broken Seal

It shall be unlawful for any person to have in his/her possession on any public street or sidewalk within the City, any alcoholic beverage, except that contained in a sealed original package.

Dated this 9th day of September, 2019

ATTEST:

Sam Sorensen, Mayor
City of Freeman

Adam Van Ningen, Finance Officer

(SEAL)

First Reading: August 26, 2019
Second Reading: September 9, 2019
Published: September 19, 2019
Effective Date: October 8, 2019

Ordinance 2019-07

Council discussed a mower for the parks and other equipment that will need to be replaced within the next year or two. They also discussed sewer repairs that are needed in 2019 and 2020.

Waltner moved to give second reading and adopt the budget ordinance 2019-07 for 2020. Jacobsen seconded the motion. Roll call: all votes aye.

**Ordinance 2019-07
Second Reading of Budget Ordinance
Fiscal Year 2020**

An ordinance making appropriations for the Fiscal year beginning January 1, 2020 and ending December 31, 2020 and levying the property tax for the year 2020.

Be it ordained by the City Council of the City of Freeman, South Dakota,

That the following sums of money, or as much, therefore as may be authorized by law, as may be needed or deemed necessary to defray all expenses and liabilities for the City, be and the same as is hereby appropriated for the corporate purpose and objects of said City hereafter specified for the fiscal year commencing on the 1st day of January, 2020 and ending on the 31st day of December 2020.

Be it further ordained by the City Council of the City of Freeman, South Dakota

That a summary by funds of the appropriate amounts be attached to said ordinance FY2020 and that said summary be made a part of said ordinance.

And that there is hereby levied upon all taxable property within the City of Freeman for the purpose of Providing funds to meet the expenses and liabilities of said City, herein set forth for the fiscal year 2020 a tax sufficient to raise the following amounts, which as received by the City Finance Officer, shall be credited to the following funds to-wit:

For General Fund.....\$ 517,000.00
Total Tax Levy.....\$ 517,000.00

And the City Finance Officer is hereby authorized and directed to certify said tax levy to the County Auditor of Hutchinson County, State of South Dakota, to the end that the same may be spread and assessed as provided by law.

ORDINANCE #2019-07

Budget 2020	Estimated	Cash	Estimated	Tax
Tax Supported Funds/General Fund	<u>Expense</u>	<u>Balance</u>	<u>Revenue</u>	<u>Levy</u>
Contingency Fund	40,000.00			
Mayor/Council	29,150.00			
Attorney	7,000.00			
Finance Office	56,350.00			
Insurance Bond	4,800.00			
Marketing Coordinator	68,450.00			
Vehicle Reserve	6,000.00			
Government Building	27,450.00			
Police Department	171,900.00			
Fire Department	48,050.00			
Public Safety	6,000.00			
Streets	318,200.00			
Landfill/Recycle	87,500.00			
Memorial Park	1,900.00			
Park/Pool	111,700.00			
Golf Course	140,550.00			
Tree City	2,700.00			
Library	137,300.00			
Community Center	33,800.00			
Promoting City, Zoning, Development	21,450.00			
Judgement & Losses	1,000.00			
Liquor Operating Agreement	4,000.00			
General Fund Debt Retirement	110,350.00			

Total General Fund	1,435,600.00			
Taxes, Previous				517,000.00
Taxes, Delinquent		4,000.00		
Sales Tax City		575,000.00		
Amusement Tax		150.00		
Taxes, Penalty		4,000.00		
Beer License		1,200.00		
State Grants		2,000.00		
Bank Franchise Tax		4,500.00		
Port of Entry Tax		4,000.00		
Liquor Tax Reversion		7,000.00		
Motor Vehicle 5%		19,000.00		
State Hwy Bridge		10,000.00		
County Road 25%		750.00		
County Wheel		7,500.00		
Building Permit		300.00		
Drivers License Renewals		3,500.00		
Animal Licenses & Fees		500.00		
Golf Course		110,000.00		
Swimming Pool Fees		7,000.00		
Camping Fees		1,500.00		
Other Revenue		8,000.00		
Interest		50,000.00		
City Owned Operating Agreement		18,000.00		
Rental		23,000.00		
Contributions & Payments		2,700.00		
Liquor Operating Agreement		15,000.00		
Cable TV Franchise		8,000.00		
Liquor Licenses		2,500.00		
Landfill/Tipping Fees		8,000.00		
Recycle Goods Sold		10,000.00		
Sale of Fixed Assets		1,500.00		
Library Fines		10,000.00		
Total Tax Supported Budget	\$ 1,435,600.00	-	\$ 918,600.00	\$ 517,000.00
Cash Balance/Capital Outlay				
Total Tax & Balance	\$ 1,435,600.00	-		\$ 1,435,600.00

Budget 2020	Estimated	Cash	Estimated
Self-Supporting Funds	<u>Expense</u>	<u>Balance</u>	<u>Revenue</u>
Ambulance			
Operation	110,600.00		110,600.00
Total	\$ 110,600.00	\$ -	\$ 110,600.00
Sewer			
Operation	263,300.00	-	263,300.00
Debt repayment	66,700.00		66,700.00
Total	\$ 330,000.00	\$ -	\$ 330,000.00
Water			
Operation	292,300.00	65,000.00	227,300.00
B-Y interest payment	38,100.00		38,100.00
Total	\$ 330,400.00	\$ 65,000.00	\$ 265,400.00
Refuse			
Operation	318,000.00	160,000.00	158,000.00
Total	\$ 318,000.00	\$ 160,000.00	\$ 158,000.00
Cemetery			
Operation	100.00		100.00
Total	\$ 100.00		\$ 100.00

Total Self-supporting funds	\$ 1,089,100.00	\$ 225,000.00	\$ 864,100.00
Total General Fund	1,435,600.00	-	918,600.00
Total Tax Levy	-	-	517,000.00
Total Tax appropriated funds	\$ 1,435,600.00	\$ -	\$ 1,435,600.00
Total All Funds	\$ 2,524,700.00	\$ 225,000.00	\$ 2,299,700.00
Total Revenue & Cash balance			\$ 2,524,700.00

Dated this 9th day of September, 2019.

Sam Sorensen, Mayor

ATTEST:

Adam Van Ningen, Municipal Finance Officer

(Seal)

First Reading: August 26, 2019

Second Reading: September 9, 2019

Published: September 19, 2019

Police Equipment

Police Chief Kirk McCormick requested the purchase of 2 handheld radios for the police department.

Jacobsen moved to purchase 2 VHF Compatible State Radios with Speaker Mics and Charges for \$4,378.40 from Vantek Communications. Waltner seconded the motion. Roll call: all votes aye.

McCormick told the council that he received a quote for 2 AR style .223 rifles of \$650 each plus accessories and ammunition that he wished to purchase later this year if he had money remaining in the budget. The council requested more detailed information when available.

Police Report

Council reviewed the police report prepared by Police Chief McCormick. Sorensen said he received a compliment from the Turner County Sherriff's department about working together with our current police force and wanted to pass the compliment along.

Other Business

Sorensen told the council that Direct Fairway asked about making 3D Yardage Cards for the golf course. They would find local sponsors to pay for the cards so there wouldn't be a cost to the city. Council is okay with it if it won't cost the city anything.

Munkvold mentioned a tree limb that was hanging low over the street. Police are currently monitoring tree limbs and branches.

Waltner asked about spraying weeds by the community center.

Duane Walters said they've worked on the street by the school but it is still very soft. The other street by the school will be worked on soon and will use oversized rock to help firm.

Sorensen said he has a call scheduled with FEMA to discuss some of the needed road repairs.

Duane Walters asked about attending mosquito school in October but will wait until next spring.

Tim Waltner said the light pole on Cherry Street between 7th and College streets is still not hooked up and it is very dark. The city will contact Northwestern to get a timeframe to reconnect.

Next Meeting

The next regular meeting will be on Monday, September 23, 2019 at 6:30 pm. Mayor Sorensen will be out of town.

Adjournment

Gering moved to adjourn at 7:44 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes

Regular Session

Monday, September 23, 2019

The Council of the City of Freeman met in regular session on Monday, September 23, 2019 at 6:30 pm at the Freeman City Hall. City Council President Terry Jacobsen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Absent was Mayor Sam Sorensen. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Kirk McCormick, Carol Eisenbeis, Courtney Unruh, Evan & Becky Waltner, Terri Behl, Katherine Newhouse, Michelle Neuharth, Carter Lindner, Josh Andersen, Ty Soulek, Brian Anderson, Mara Andersen, Taylor Fransen, and Duane Walters.

Minutes of the September 9, 2019 Regular Meeting

Becker noted the Police Equipment needs "Waltner seconded the motion. Roll call: all votes aye." Becker moved to accept the September 9, 2019 regular session minutes as amended. Gering seconded the motion. All votes aye.

Disturbance of Peace by Barking Dog Ordinance

Evan and Becky Waltner spoke regarding their experience with barking dogs over the last 11 years and the multiple explanations they've received from police, the city, and city council through the years and were looking for interpretation on the ordinance and how it is enforced. Waltner was told to contact the police if there is a problem and they will follow up, if the barking happens again or continues to follow up with the police again and they will determine a timeframe between complaints and issue fines as appropriate.

Healthy Hometown Seasonal Bump Outs on Main Street

Courtney Unruh spoke on behalf of the Healthy Hometown Committee and their desire to have a temporary seasonal bump out on Main Street for pedestrian safety. There will not be a cost to the city as all work will be done by the committee. Council discussed visibility for vehicles and want to have the police department involved. Carol Eisenbeis said the committee had talked to all the businesses in that block of Main Street and they have given their signed consent to give up 2 parking spaces on each side of the street to allow for the bump out. Gering said he was concerned regarding putting the bump outs where parking is already heavily used.

Jacobsen moved to allow the temporary bump out beginning October 6 to be removed before snow fall with advice being taken from Police Chief McCormick. Becker seconded the motion. Roll call aye votes: Munkvold, Becker, Waltner, Jacobsen, and Tjaden. No votes: Gering. Motion passes 5-1.

Golf Course Clubhouse Update – The Fringe

Josh Andersen spoke for The Fringe and told the council that they plan to close October 31st. They will fulfil their lease payments but would like the clubhouse to be winterized so they do not incur any additional utility costs for the winter. Spring reopening would depend on weather and another lease.

Bar Lease Addendum and Bar Addition

Council discussed the addendum and change in lease amount. The addendum was missing the auto-renew as requested by Hofer. The Liquor Committee is still working on the 2025 lease changes so it can be presented with the addendum. Once addendum is agreed upon and approved the build-out will proceed.

Hofer requested using the Old Fire Station on October 12, 2019 for an Ag Appreciation meal.

Jacobsen moved to allow Hootz to rent the Old Fire Station on October 12, 2019 without a liquor license. Munkvold seconded the motion. Roll call: all votes aye.

Transit Parking

Adam Van Ningen updated the council regarding a phone call between Mayor Sorensen and Brenda Schweitzer with Brookings Area Transit (BATA) on using the building across the street at 186 E 3rd Street to store the transit vehicles. BATA and Freeman Community Transit will be in Freeman to look at the building and see if it will work to store their vehicles through the winter.

Special Event Alcoholic Beverage License – Fire Department

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale alcoholic beverage license for Saturday, September 28, 2019

Application of:

Freeman Fire Department

Location of:

Community Center

224 S Wipf Street

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Waltner moved to approve the one day beverage license for Saturday, September 28, 2019. Becker seconded the motion. Roll call: all votes aye.

John Deere Mower

Waltner informed the council that the current mower is a 2005 John Deere with around 4,900 hours on it. He presented options for leasing a commercial John Deere mower for 3, 4, or 5 years with a \$1 buyout. The new mower will fit the current snow blower.

Tjaden moved to lease a John Deere 1575 mower with PowerGard protection Plan and 72" Commercial Side Discharge Mower Deck from C&B Operations for \$789.46 per month for 48 months. Waltner seconded the motion. Roll call aye votes: Jacobsen, Tjaden, Munkvold, Becker, and Waltner. No votes: Gering. Motion passes 5-1.

Golf Course Superintendent

Jacobsen said he would like to start discussing the golf course superintendent position soon and would like to see the position in charge of parks and recreation as a full-time employee. Council suggested getting a complete job description. Council would like to see the golf course's income and expenses for the year.

Community Development & Marketing Report

Carol Eisenbeis discussed her report that was prepared for the council. She has been tasked with entering the phone numbers for the city-wide call notification system and will soon begin that process.

Other Business

Terri Behl asked about the progress of the Emergency Management committee. Jacobsen said the committee has recommended, and the council approved, getting a phone call system.

Waltner updated the council on the server for City Hall and will move forward with Miller Consulting on purchasing a server this year.

Becker inquired about the dump truck at the rubble site. It was being used to store garbage when the City was unable to get to Mitchell due to flooding.

Becker inquired about patching the concrete on 6th Street. Duane Walters said he is getting close to having time for the patching.

Gering said they are marking streets for asphalt. Hutchinson County could be here as soon as Thursday or Friday to start patching.

Duane Walters said Commercial Asphalt is behind so the County will be doing the patching this year.

Walters said the garbage truck will be in for repairs again on October 2nd. Hopefully there won't be any changes to garbage service that week.

Walters said there were 2 pumps that went out at the golf course. Stucky's Electric is working on repairing one of the pumps.

Next Meeting

The next regular meeting will be on Wednesday, October 16, 2019 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 8:21 pm pursuant to SDCL 1-25-2(1) Personnel. Becker seconded the motion. All votes aye. Tjaden declared out of executive session at 9:02 pm.

Adjournment

Waltner moved to adjourn at 9:03 pm. Munkvold seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Terry Jacobsen, Council President

Council Minutes

Regular Session

Wednesday, October 16, 2019

The Council of the City of Freeman met in regular session on Wednesday, October 16, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Kevin Kunz, Kirk McCormick, Carol Eisenbeis, Mike Fink, and Duane Walters.

Minutes of the September 23, 2019 Regular Meeting

Tjaden requested a change to have Terry Jacobsen as the signature instead of Sam Sorensen. Tjaden moved to accept the September 23, 2019 regular session minutes as amended. Jacobsen seconded the motion. All votes aye.

Vouchers & Salaries

Munkvold moved to approve the vouchers and salaries listed below. Tjaden seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,491.04	FREEMAN SHOPPING CENTER, supplies	86.42
PAYROLL - MARKETING	1,983.30	GOLDEN WEST, telephone service	1,295.00
PAYROLL - GOV'T BUILDING	242.01	JAMBOREE FOODS, supplies	34.74
PAYROLL - POLICE	5,083.91	JH DIESEL & AG REPAIR, repairs	574.99
PAYROLL - DRIVERS LICENSING	63.45	KNODEL CONTRACTORS, base course	5,844.97
PAYROLL - STREETS	974.72	LAWNS UNLIMITED, landscape repair	427.50
PAYROLL - SEWER	3,644.54	LEANN KAUFMAN, meal reimb	86.70
PAYROLL - REFUSE	2,406.81	MATHESON TRI GAS, supplies	59.05
PAYROLL - RECYCLE	2,775.60	MERCHANTS STATE BANK, loan pymt	1,778.66
PAYROLL - WATER	3,151.95	MIDWEST ALARM, quarterly monitoring	97.50
PAYROLL - AMBULANCE	1,816.80	MIDWEST RADAR EQUIP, testing	80.00
PAYROLL - PARK/POOL	1,922.22	MR G'S TIRES, repairs	204.00
PAYROLL - GOLF COURSE	1,882.33	NAPA, repairs	603.83
PAYROLL - LIBRARY	3,519.92	NB GOLF, repairs	114.99
PAYROLL - COMMUNITY CENTER	110.82	NORTHWESTERN ENERGY, electric & gas	7,574.54
MERCHANTS STATE BANK, 941 deposit	8,033.54	PACE PAYMENT SYSTEM, credit card processing	20.00
SD RETIREMENT	4,441.30	PITNEY BOWES, postage	380.74
WELLMARK, health insurance	13,940.50	PLUNKETT'S, pest control	89.44
ACH FEES, payroll & utilities	40.00	PORTA PROS INC, rental	284.00
AFLAC, employee insurance	497.93	RITEWAY, supplies	309.56
AMAZON, library supplies books & videos	499.34	RURAL MEDICAL CLINIC, DOT physical	101.00
APPEARA, rugs	90.38	RURAL MFG, supplies	213.19
AUTOMATIC SYSTEMS, lagoon equip	7,909.83	SANITATION PRODUCTS, repairs & rent	1,202.00
BARNES & NOBLE, books	146.86	SCHOENFISH & CO, audit	8,200.00
BOLTES SUNRISE SANITARY, roll-off	518.38	SD DEPT OF HEALTH, testing	181.00
B-Y WATER, water purchase	5,051.89	SD DEPT OF PUBLIC SAFETY, license renewals	330.00
B-Y WATER INTEREST	3,168.00	SD DEPT OF REVENUE, sales tax	952.66
C & B OPERATIONS, repairs	759.57	SECOND CENTURY, publishing	619.66
CARDMEMBER SERVICES, credit card	604.51	SOUTH DAKOTA ONE CALL, message fees	52.50
CENTURY BUSINESS PRODUCTS, copier	80.82	SOUTHEASTERN ELECTRIC, electric	2,419.91
CITY OF FREEMAN, utilities	39.00	STERN OIL COMPANY, fuel	3,477.25
CITY OF MITCHELL LANDFILL, garbage fees	2,810.34	STUCKY'S ELECTRIC, repairs	4,739.86
CITY OF SIOUX FALLS, testing	87.00	SUPERIOR TECH, supplies	588.00
CLIMATE SYSTEMS, repairs	653.30	TESSIERS, repairs	3,133.16
CONCRETE MATERIALS, hot mix	1,416.48	TOTAL STOP - CENEX, fuel	189.80
CORE & MAIN, supplies	1,679.96	US BANK TRUST, 6th street loan	13,638.81

DEERE CREDIT, INC, lease pymt	790.03	US BANK TRUST, lagoon loan	16,668.22
EMERGENCY MEDICAL PRODUCTS, supplies	173.00	VAN DIEST SUPPLY, mosquito spray	1,939.85
EMMARIE EDWARDS, lifeguard cert reimb	191.86	VERIZON WIRELESS, cell phones	74.17
FARMERS ALLIANCE, fuel	175.07	WALTNER MEDIA, website maint	140.00
FENSEL'S ELECTRIC, supplies	207.09	ZIMCO SUPPLY, supplies	59.93
FENSEL'S GREENHOUSE, plant	53.00		
FINK LAW OFFICES, legal fees	486.32		
FREEMAN INTERNATIONAL, repairs	811.49	VOUCHERS	135,785.50
FREEMAN LUMBER, supplies	1,354.14	SALARIES	31,069.42
FREEMAN REGIONAL, amb salary	206.97	TOTAL VOUCHERS & SALARIES	166,854.92

Financial Report

Jacobsen moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

Community Center Walking

Council discussed opening the community center gymnasium to walking again this winter. The gymnasium will be open Monday, October 21, 2019 from 7:00 am – 7:00 pm and will continue through the winter for 7 days a week unless there is an event going on.

Community Center Wrestling Practice

Kevin Kunz spoke regarding the growth of the wrestling program at Freeman Public School and the additional schools that are co-oped with Freeman-Marion wrestling. The school requested the use of the community center for High School wrestling practice from November 18th to the end of February. Council suggested using the small meeting room and stage area for practice. Freeman Public School will look at the space to see if it will fit their needs. The City Council will determine a rental price by the next council meeting.

713 S Poplar Street Culvert Request

John Munkvold spoke regarding his desire to place a culvert in front of his house from his driveway to the north approximately 40'.

Tjaden moved to allow a 12" culvert installed to specifications from the street department, home owner will pay for all costs, and there will not be reimbursement for maintenance or repair of the culvert. Jacobsen seconded the motion. Roll call aye votes: Becker, Waltner, Gering, Jacobsen, and Tjaden. Munkvold abstained. Motion passes 5-0.

Golf Course Financial Update

The council reviewed the year-to-date financial report for the golf course. Revenues and expenses were reviewed in detail and a committee of Tjaden, Becker, and Jacobsen will meet to discuss how to operate the golf course going forward.

Audit Report Accepted

Council reviewed the letter from the Department of Legislative Audit stating they have accepted our 2018 audit. Jacobsen said he would like to look into other auditing firms occasionally, starting next year.

Police Report

Council reviewed the police report prepared by Police Chief McCormick.

Other Business

Sorensen said the Governor granted additional holiday hours this year. The city will observe December 24th as a holiday.

Sorensen read letters of praise left at the campground.

Gering would like remind residents not blow leaves and grass clippings into ditches and streets.

Tjaden said he noticed the FCDC's "Freeman" sign south of town needs repair.

Carol Eisenbeis said the Freeman sign 3 miles north of town will be receiving some updates.

Becker asked that 6th Street be patched soon.

Duane Walters said Hutchinson County is schedule to patch streets on Thursday, October 17th.

Becker inquired about trees in the visibility triangle. No letters were sent regarding this.

Becker inquired about the old Eye Clinic building. The City hasn't heard anything recently.

Waltner asked about the status of Brosz estimates. City employees have talked to Brosz and should be receiving bid information soon.

Walters said Kelly Knodel is hauling rock to the lagoon for repairs.

Walters said they have had some trouble with one of the pickups and repairs have been made.

Walters updated the council on the garbage truck. Repairs seem to be working but there was water in the fuel received from Stern Oil.

Walters said they are leasing a tractor to mow areas before snow.

Walters said the swimming pool has been winterized.

Eisenbeis said the call and text system is working and had a test sent out.

Walters said he wanted to remind citizens that some garbage cans need to be wheeled out closer to the street and not left next to buildings, trees, or vehicles.

B-Y Letter

Council reviewed a letter received from B-Y Water's attorney. B-Y is requesting the city to pay the outstanding water invoice from February and March prior to purchasing the golf course from Back Nine, LLC.

Jacobsen moved to pay the bill for \$1,069.25 from B-Y. Tjaden seconded the motion. Roll call: all votes aye.

Tjaden asked about the expansion of services to the Waltner Addition and the Industrial Park. Mike Fink said he had responded to B-Y's lawyers asking for clarification on why the City can't hook up users in City limits but didn't received a response.

Next Meeting

The next regular meeting will be on Monday, October 28, 2019 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 9:10 pm pursuant to SDCL 1-25-2(3) Pending Litigation.

Tjaden seconded the motion. All votes aye. Waltner declared out of executive session at 9:24 pm.

Adjournment

Waltner moved to adjourn at 9:25 pm. Gering seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, October 28, 2019

The Council of the City of Freeman met in regular session on Monday, October 28, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Absent was Charles Gering. Also attending were Finance Officer Adam Van Ningen and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Kevin Kunz, Kirk McCormick, Carol Eisenbeis, Vernetta Waltner, Brenda Schweitzer, Anna Munkvold, Chris Sayler, Todd Graber, Eric Prunty, and Duane Walters.

Minutes of the October 16, 2019 Regular Meeting

Waltner moved to accept the October 16, 2019 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

Community Center Wrestling Practice

Chris Sayler and Kevin Kunz spoke regarding Freeman Public School's possible use of the community center for wrestling practice. Sayler said the small meeting room had some safety concerns and would like to use the gymnasium to eliminate those concerns. The mats will be rolled up daily and moved to the stage when needed. Practice will go from November 18th to February 28th.

Waltner moved to charge a rental price of \$100 per week to Freeman Public School with the understanding they may be bumped if the community center is rented. Tjaden seconded the motion. Roll call: all votes aye.

Freeman Community Transit – Winter Parking

Brenda Schweitzer spoke regarding the garaging situation this winter for Freeman Community Transit. They have applied for grants to help cover the cost of a new facility but have not received notification of approval yet. They would like to stay in their current location through the winter. Mayor Sorensen said he recommends not building the new room for the bar and putting it on hold and leave the transit in place until at least spring. Council members agreed.

Industrial Park Utilities Bid

The council reviewed the bid documents for extending utilities to the Industrial Park. Eric Prunty of Brosz Engineering provided answers to questions.

Jacobsen moved to bid the Industrial Park Utilities Project with a close date of 4:00 pm on November 12, 2019. Waltner seconded the motion. Roll call: all votes aye.

Waltner Addition Streets and Utilities Bid

Tjaden moved to bid the Waltner Addition – West Phase Project with a close date of 4:00 pm on November 12, 2019. Munkvold seconded the motion. Roll call: all votes aye.

Development & Marketing Report

Carol Eisenbeis discussed her report for the council. Council asked about feedback on the bump outs on Main Street. Eisenbeis said they will be taken down soon and the Healthy Hometown's committee has been collecting feedback with mixed reviews.

Other Business

Sorensen informed the council on the “We Drive for Ty” tractor drive from Freeman to Menno and back on Saturday, November, 2, 2019 with registration starting at 8:30 am with a free will lunch at 12:00 at the Freeman Public cafeteria room.

Sorensen said he received Jett Dubs resignation letter. His last day will be November 7th. Council thanked him for his hard work and wish him the best.

Sorensen updated the council on the assets sold at auction: \$3,200 for dump truck, \$325 for pickup, \$600 for bush hog mower, and \$1,000 for generator.

Waltner updated the council on the Library board’s need to appoint 2 new members. The library board would like to be able to make one of the positions someone with a library card that may live outside of city limits. The city council would need to update the Ordinance to allow this.

Jacobsen said he received a letter from the South Dakota Community Foundation approving a grant of \$4,500 for the installation of basketball hoops at the community center. Jacobsen has raised enough money to cover the cost of his initial estimate. He thanked Carol Eisenbeis, Doug and Becky McCune, and Kerry Hofer for writing letters of support. He also thanked the businesses that donated money.

Tjaden updated the council on the golf committee meeting that took place. He said they will be meeting again at the Clubhouse to talk to the clubhouse managers.

Duane Walters said he will be closing the bathroom at the campground.

Next Meeting

The next regular meeting will be on Wednesday, November 13, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 7:44 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Wednesday, November 13, 2019

The Council of the City of Freeman met in regular session on Wednesday, November 13, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Carol Eisenbeis, Aaron Sherwood of Metro Construction, Eric Prunty of Brosz Engineering, Mike Fink, and Duane Walters.

Minutes of the October 28, 2019 Regular Meeting

Waltner moved to accept the October 28, 2019 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

Vouchers & Salaries

Tjaden moved to approve the vouchers and salaries listed below. Waltner seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	3,744.79	FREEMAN INTERNATIONAL, repairs	19.00
PAYROLL - FINANCE	1,443.24	FREEMAN LUMBER, supplies	17.00
PAYROLL - MARKETING	1,984.45	FREEMAN SHOPPING CENTER, supplies	17.76
PAYROLL - GOV'T BUILDING	220.70	GOLDEN WEST, telephone service	1,122.63
PAYROLL - POLICE	4,978.37	HILLYARD, supplies	517.12
PAYROLL - DRIVERS LICENSING	70.58	HUTCHINSON COUNTY, asphalt repairs	97,871.90
PAYROLL - STREETS	771.00	JONATHAN SLEVIN, travel reimb	91.01
PAYROLL - SEWER	3,747.78	KNODEL CONTRACTORS, trucking	1,294.32
PAYROLL - REFUSE	2,413.80	KOERNER CONSTRUCTION, equip rental	566.33
PAYROLL - RECYCLE	2,237.82	LAWNS UNLIMITED, equip rental	394.80
PAYROLL - WATER	3,255.16	M C & R POOLS, pool closing	981.75
PAYROLL - AMBULANCE	1,398.58	MATHESON TRI GAS, supplies	60.62
PAYROLL - PARK/POOL	1,776.43	MERCHANTS STATE BANK, loan pymt	1,778.66
PAYROLL - GOLF COURSE	2,303.83	MR G'S TIRES, repairs	465.75
PAYROLL - LIBRARY	3,293.53	NAPA, repairs	458.07
PAYROLL - COMMUNITY CENTER	127.44	NORTHWESTERN ENERGY, electric & gas	7,648.97
PAYROLL - ECONOMIC DEVELOPMENT	152.37	ONE OFFICE SOLUTIONS, supplies	229.71
MERCHANTS STATE BANK, 941 deposit	8,475.36	PACE PAYMENT SYSTEM, credit card processing	20.00
SD RETIREMENT	4,614.45	PITNEY BOWES, postage	303.00
WELLMARK, health insurance	13,940.50	PITNEY BOWES, lease	143.55
ACH FEES, payroll & utilities	30.00	PLUNKETT'S, pest control	89.44
AFLAC, employee insurance	464.39	PORTA PROS INC, rental	35.50
AMAZON, library supplies books & videos	1,061.35	RUML PLUMBING, repairs	826.55
APPEARA, rugs	100.26	SAARIES AUTO BODY, repairs	4,210.57
BANYON DATA, annual support	3,465.00	SD DEPT OF ENVIRONMENT, filing fee	50.00
BARNES & NOBLE, books	191.53	SD DEPT OF PUBLIC SAFETY, license renewals	436.00
BROSZ ENGINEERING, professional fees	10,320.00	SD DEPT OF REVENUE, sales tax	966.49
B-Y WATER, water purchase	6,183.07	SD PUBLIC ASSURANCE ALLIANCE, insurance	47,675.55
B-Y WATER INTEREST	3,168.00	SDML WORKERS COMP, insurance	13,248.00
C & B OPERATIONS, repairs	3.76	SECOND CENTURY, publishing	478.38
CARDMEMBER SERVICES, credit card	665.63	SOUTH DAKOTA GOLF ASSOC, dues	22.00
CAROL EISENBEIS, supplies reimb	39.48	SOUTHEASTERN ELECTRIC, electric	2,430.31
CENTURY BUSINESS PRODUCTS, copier	85.56	SPENCER QUARRIES, rock	4,035.44
CITY OF FREEMAN, utilities	39.00	STERN OIL COMPANY, fuel	1,288.76
CITY OF MITCHELL LANDFILL, garbage fees	3,290.04	SUPERIOR TECH, supplies	33.00
CONCRETE MATERIALS, hot mix	2,728.44	TOTAL STOP - CENEX, fuel	256.34
CONTINENTAL RESEARCH, supplies	673.15	VERIZON WIRELESS, cell phones	99.22

CORE & MAIN, supplies	208.80	WALTNER MEDIA, website maint	70.00
DANKO EMERGENCY EQUIP, supplies	3,137.50		
DEERE CREDIT, INC, lease pymt	790.03		
DEMCO, supplies	409.53		
EMERGENCY MEDICAL PRODUCTS, supplies	37.74		
FARMERS ALLIANCE, fuel	2,053.99		
FENSEL'S ELECTRIC, supplies	545.20	VOUCHERS	257,896.09
FENSEL'S GREENHOUSE, trees	479.00	SALARIES	33,919.87
FINK LAW OFFICES, legal fees	441.83	TOTAL VOUCHERS & SALARIES	291,815.96

Financial Report

Jacobsen moved to approve the financial report as presented. Munkvold seconded the motion. Roll call: all votes aye.

Alcoholic Beverage License Renewals

The council considered applications for liquor and wine licenses for 2020 submitted by the following:

- 1) Off-Sale Liquor license for 2020
Application of: Freeman Shopping Center
Location of: 609 S US Hwy 81
Freeman, SD 57029
- 2) On-Sale/Off-Sale Wine license for 2020
Application of: Dollar General Store #10796
Location of: 305 N US Hwy 81
Freeman, SD 57029
- 3) On-Sale Liquor license for 2020
Application of: Hootz
Location of: 115 East 3rd St
Freeman, SD 57029
- 4) Off-Sale Liquor license for 2020
Application of: Hootz
Location of: 115 East 3rd St
Freeman, SD 57029
- 5) On-Sale Liquor license for 2020
Application of: Blues Family Restaurant
Location of: 175 W 3rd Street
Freeman, SD 57029
- 6) On-Sale Liquor license for 2020
Application of: The Fringe Bar and Grill
Location of: 27996 438th Ave
Freeman, SD 57029

Waltner moved to approve all 6 of the renewal liquor and wine licenses for 2020. Jacobsen seconded the motion. Roll call: all votes aye.

Experience Freeman Website Invoice

Jeremy Waltner prepared a letter for the City Council regarding the invoice from Waltner Media for 2018 and 2019 website hosting for the Experience Freeman website. In the past the cost was split with FCDC.

Tjaden moved to approve the invoice from Waltner Media for \$420.00. Munkvold seconded the motion. Roll call: all votes aye.

Industrial Park Utilities Bid Opening

Mayor Sorensen announced that the bids for the Industrial Park Utilities Extension would be opened at this time. The following bids were received:

<u>Bidder</u>	<u>Amount</u>
Hander Plumbing & Heating of Sioux Falls, SD	\$74,591.00
RP&H Incorporated of Reliance, SD	\$99,444.00
First Rate Excavate of Sioux Falls, SD	\$73,833.00
H&W Contracting of Sioux Falls, SD	\$94,171.00
Metro Construction of Tea, SD	\$77,086.00
Slowey Construction of Yankton, SD	\$89,796.00

Council discussed the bids and will have Eric Prunty of Brosz Engineering review the bids to ensure the lowest bid meets the specifications. They plan to award the bid at the next council meeting.

Waltner Addition West Phase Bid Opening

Mayor Sorensen announced that the bids for the Waltner Addition West Phase would be opened at this time. The following bids were received:

<u>Bidder</u>	<u>Amount</u>
Hander Plumbing & Heating of Sioux Falls, SD	\$370,523.50
RP&H Incorporated of Reliance, SD	\$459,472.00
First Rate Excavate of Sioux Falls, SD	\$389,000.00
H&W Contracting of Sioux Falls, SD	\$374,277.00
Metro Construction of Tea, SD	\$385,096.00
Slowey Construction of Yankton, SD	\$391,862.00

Council discussed the bids and will have Eric Prunty of Brosz Engineering review the bids to ensure the lowest bid meets the specifications. They plan to award the bid at the next council meeting.

Other Business

Sorensen said he received a request from Kathy Papendick and Dawn Walz to use the community center on January 5th for a benefit for Ty Balvin. They requested a waiver of the rental fee. Council agreed the keep the reduced non-profit rate of \$150.00.

Waltner would like to get start advertising soon for the water tower repairs and maintenance contract.

Waltner would like the garbage department to work on specs for a new truck.

Jacobsen said he talked to the Irene golf course about splitting the cost of a sander. Mayor Sorensen will follow up with the Irene golf course.

Jacobsen said he would like to make sure it's clear who is following up on council decisions after meetings so affected parties know what happened. Mayor Sorensen will handle the task.

Jacobsen wanted to add contact information for council members to the website.

Becker asked about raising the manhole by the Salem Home on the newly paved road. Duane Walters said a manhole extension is being built and will be installed.

Tjaden updated the council on the 2nd golf course committee meeting.

Tjaden said Walter Salis is willing to sell his house to the city. Tjaden suggested talking to Clinton Bauer of the James River Water Development District for grant money to build a detention pond.

Duane Walters wanted to know when to winterize the clubhouse. It will happen as soon as possible.

Walters said Knodel Contractors has ground asphalt for \$22 per ton to be used for the cart paths at the golf course. Council will revisit in the spring.

Next Meeting

The next regular meeting will be on Monday, November 25, 2019 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 7:50 pm pursuant to SDCL 1-25-2(3) Pending Litigation and SDCL 1-25-2(4) Contract Negotiation. Jacobsen seconded the motion. All votes aye. Waltner declared out of executive session at 8:38 pm.

Adjournment

Waltner moved to adjourn at 8:39 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Special Session
Friday, November 15, 2019

The Council of the City of Freeman met in special session on Friday, November 15, 2019 at 12:00 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker via phone, Charles Gering via phone, Terry Jacobsen via phone, John Munkvold, Clifford Tjaden via phone, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Carol Eisenbeis.

Contract Negotiations

Mayor Sorensen said Walter Salis approached the city to purchase his property along Cedar Street.

Waltner moved that the city purchase the Salis property for the sum of \$25,000.00 and that the Mayor be authorized to execute the draft purchase agreement prepared by Attorney Fink, and any other documents made necessary by the transaction. Munkvold seconded the motion. Roll call: all votes aye.

Next Meeting

The next regular meeting will be on Monday, November 25, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 12:07 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes

Regular Session

Monday, November 25, 2019

The Council of the City of Freeman met in regular session on Monday, November 25, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Terry Jacobsen, Clifford Tjaden, Charles Gering and Charly Waltner. Absent was John Munkvold. Also attending were Administrative Assistant Lisa Jensen and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Kirk McCormick, Carol Eisenbeis, Blaine Saarie, Eric Prunty of Brosz Engineering, and Duane Walters.

Minutes of the November 13, 2019 Regular Meeting and November 15, 2019 Special Meeting

Waltner moved to accept the November 13, 2019 regular session minutes and Jacobsen seconded the motion. All votes aye. The November 15, 2019 special session minutes were approved with a motion from Waltner. Jacobsen seconded the motion. All votes aye.

Special Event Permit- Hometown Christmas

Jacobsen moved and Tjaden provided the second to approve a Special Event Permit requested by Dawn Walz for Hometown Christmas events she is organizing for Friday, December 6 and Thursday, December 12. The event is planned to include extended shopping hours, horse drawn wagon rides, and a live nativity. Roll call: all votes aye.

6th Street Approach Request

Blaine Saarie requested permission to add an additional 25 feet to the approach at 700 E. 6th Street, a property he and his wife, Penny, own. This additional space may be needed should semi trucks need to get in and out for making deliveries. Becker made a motion to allow for a 25-foot addition to the east side of the existing approach, according to City specs, to allow for proper drainage. Jacobsen seconded the motion. Roll call: all votes aye

Industrial Park Utilities Bid Approval

The council again reviewed the bid documents for extending utilities to the Industrial Park. Eric Prunty of Brosz Engineering provided answers to questions.

Waltner moved to table the bid award, for the Industrial Park Utilities Project, until the next council meeting. Tjaden seconded the motion. Roll call: all votes aye.

Waltner Addition West Phase Bid Approval

Waltner moved to table the bid, for the Waltner Addition – West Phase Project, until the next council meeting, with a possibility of rebidding the project, due to incorrect pipe size. Tjaden seconded the motion. Roll call: all votes aye.

Development & Marketing Report

Carol Eisenbeis shared her report with the council. She noted that participating in webinar provided by the Governor's Office of Economic Development was a positive learning experience for her. She continues to use a variety of avenues to market and promote Freeman.

Other Business

Sorensen informed the council that a representative from Midwest Alarms stopped by to discuss updating the security in our various City buildings. No action will be taken, at this time.

Snow emergencies will be announced via our new call system, the Freeman Courier, and on social media.

Next Meeting

Waltner moved and Jacobsen provided the second, to move the next regular meeting to Wednesday, December 11, 2019 at 6:30 pm. Roll call: all votes aye.

Adjournment

Tjaden moved to adjourn at 7:35 pm. Becker seconded the motion. All votes aye.

Lisa Jensen, Administrative Assistant

Sam Sorensen, Mayor

Council Minutes
Regular Session
Wednesday, December 11, 2019

The Council of the City of Freeman met in regular session on Wednesday, December 11, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, John Munkvold, Clifford Tjaden, and Charly Waltner. Absent was Terry Jacobsen. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Carol Eisenbeis, Kirk McCormick, Dennis Ries, Slade Ammann, LeAnn Kaufman, Diana Randall, Brett Pidde, Cody Fransen, and Duane Walters.

Minutes of the November 25, 2019 Regular Meeting

Waltner moved to accept the November 25, 2019 regular session minutes as presented. Tjaden seconded the motion. All votes aye.

Vouchers & Salaries

Munkvold moved to approve the vouchers and salaries listed below. Waltner seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,460.45	FREEMAN INTERNATIONAL, supplies	392.90
PAYROLL - MARKETING	1,984.45	FREEMAN LUMBER, supplies	322.29
PAYROLL - GOV'T BUILDING	235.26	FREEMAN REGIONAL HEALTH, amb salary	205.60
PAYROLL - POLICE	4,869.47	FREEMAN SHOPPING CENTER, supplies	30.71
PAYROLL - DRIVERS LICENSING	61.35	FREEMAN YOUTH ATHLETICS, grant	4,500.00
PAYROLL - STREETS	641.65	GOLDEN WEST, telephone service	1,110.07
PAYROLL - SEWER	3,560.86	INTEK, carpet cleaning	600.00
PAYROLL - REFUSE	2,156.44	JACKS UNIFORMS, supplies	503.74
PAYROLL - RECYCLE	1,760.24	JAMBOREE FOODS, supplies	11.70
PAYROLL - WATER	3,056.14	KOERNER CONSTRUCTION, snow removal	204.08
PAYROLL - AMBULANCE	1,377.61	LAWNS UNLIMITED, sprinkler blowouts	333.75
PAYROLL - PARK/POOL	1,161.84	MATHESON TRI GAS, supplies	59.05
PAYROLL - GOLF COURSE	2,478.80	MERCHANTS STATE BANK, loan pymt	1,778.66
PAYROLL - LIBRARY	3,258.59	MID-AMERICAN RESEARCH, supplies	205.23
PAYROLL - COMMUNITY CENTER	166.23	MR G'S TIRES, repairs	26.00
MERCHANTS STATE BANK, 941 deposit	7,371.34	NAPA, repairs	843.07
SD RETIREMENT	4,181.58	NORM'S THRIFTY WHITE, supplies	79.90
WELLMARK, health insurance	11,957.10	NORTHWESTERN ENERGY, electric & gas	7,747.26
ACH FEES, payroll & utilities	30.00	ONE OFFICE SOLUTIONS, supplies	147.09
AFLAC, employee insurance	464.39	PACE PAYMENT SYSTEM, credit card processing	20.00
AMAZON, library supplies books & videos	1,392.83	PITNEY BOWES, postage	300.00
AMERICAN GARAGE DOOR, repairs	626.73	PITNEY BOWES, lease	80.74
APPEARA, rugs	100.26	PLUNKETT'S, pest control	89.44
BOLTES SUNRISE SERVICE, roll off	580.64	PRINTED IMPRESSIONS, supplies	143.00
BROSZ ENGINEERING, professional fees	7,635.00	RALPHS FEED, deposit refund	300.00
B-Y WATER, water purchase	4,328.14	SD ASSOC OF CODE ENFORCEMENT, dues	40.00
B-Y WATER INTEREST	3,168.00	SD CITY MANAGEMENT ASSOC, dues	75.00
C & B OPERATIONS, repairs	669.93	SD DEPT OF PUBLIC SAFETY, license renewals	330.00
CARDMEMBER SERVICES, credit card	403.59	SD DEPT OF REVENUE, sales tax	776.70
CENTURY BUSINESS PRODUCTS, copier	49.95	SD GOV'T FINANCE OFFICER ASSOC, dues	40.00
CITY OF FREEMAN, utilities	39.00	SD HUMAN RESOURCES ASSOC, dues	25.00
CITY OF MITCHELL LANDFILL, garbage fees	2,893.80	SD MUNICIPAL LEAGUE, dues	1,360.39
CONCRETE MATERIALS, deicing sand	2,155.73	SD POLICE CHIEFS ASSOC, dues	96.83
CORE & MAIN, supplies	19.90	SD STREET MAINT ASSOC, dues	35.00
CRIMESTAR, annual support	300.00	SECOND CENTURY, publishing	675.46
CRISTIAN VELASCO CARMONA, deposit refund	2.10	SOUTHEASTERN ELECTRIC, electric	1,187.35

DANKO EMERGENCY EQUIP, supplies	1,536.70	SPECIALTY AUTOMOTIVE, repairs	49.23
DAWSEN STANSBURY, deposit refund	43.90	STERN OIL COMPANY, fuel	81.82
DEERE CREDIT, INC, lease pymt	790.03	STUCKYS ELECTRIC, repairs	34.50
DUANE WALTERS, supplies reimb	80.00	TOTAL STOP - CENEX, fuel	310.58
FARMERS ALLIANCE, fuel	1,075.04	USA BLUE BOOK, supplies	101.66
FENSEL'S ELECTRIC, supplies	236.19	VALLEY ELECTRTIC, repairs	662.96
FINK LAW OFFICES, legal fees	1,233.80	VERIZON WIRELESS, cell phones	99.22
FREEMAN ATHLETIC ASSOC, donation	4,714.25	WALTNER MEDIA, website maint & supplies	1,683.87
		VOUCHERS	85,779.77
		SALARIES	28,229.38
		TOTAL VOUCHERS & SALARIES	114,009.15

Financial Report

Tjaden moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

Special Event Alcoholic Beverage Licenses

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale malt beverage license for Saturday, August 10, 2019

Application of:	Location of:
Freeman Regional Health Services	Freeman Community Center
	224 S Wipf Street
	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one day beverage license for Saturday, January 25, 2020. Munkvold seconded the motion. Roll call: all votes aye.

Alcoholic Beverage License Renewals

The council considered applications for liquor licenses for 2020 submitted by the following:

- 1) On-Sale Liquor license for 2020

Application of:	Doc's Bar
Location of:	231 S Main Street Freeman, SD 57029
- 2) Off-Sale Liquor license for 2020

Application of:	Doc's Bar
Location of:	231 S Main Street Freeman, SD 57029

Munkvold moved to approve both of the renewal liquor licenses for 2020. Tjaden seconded the motion. Roll call: all votes aye.

Library Board Presentation

Slade Amman spoke on behalf of the Freeman Library Board. Ammann discussed the many activities and programs that the library is involved in with the community and the positive impact it is having on both adults and children based on the increase in users year-over-year. The board requested a \$2.50 raise for all the part-time employees due to their increased responsibilities saying that the total cost overall is about \$5,000 for the year. The board is planning to apply for multiple grants to help offset the increase to the budget.

The council thanked the board and the employees for their continued hard work.

1st Reading of Ordinance 2019-08

Council gave 1st reading to Ordinance 2019-08 to amend the Public Library Trustees, Appointments ordinance. Council would like to expand the board to 4 members within city limits and 2 members within the library service area. Council would also like the City Council representative to be a voting member.

Freeman Athletic Association Letter

Council reviewed the letter from the Freeman Athletic Association thanking the City for their support.

Industrial Park Utilities Bid

Becker moved to reject all bids on the Industrial Park Utilities Project. Tjaden seconded the motion. Roll call: all votes aye.

Waltner Addition West Phase Bid Opening

Becker moved to reject all bids on the Waltner Addition West Phase Project. Gering seconded the motion. Roll call: all votes aye.

Garbage Tipping Fee Increase

Council discussed the letter received from the City of Mitchell regarding an increase in tipping fees for garbage. The increase will be \$9 per ton. The Garbage Committee will review the current rates and bring a recommendation back to the council.

Resolution of Budget Allocation

Council reviewed the allocation of the Contingency budget to properly cover the expenses needed for the city through the end of the year.

Waltner moved to adopt the Resolution of Budget Allocation. Becker seconded the motion. Roll call: all votes aye.

RESOLUTION OF BUDGET ALLOCATION

WHEREAS the City of Freeman hereby reallocates additional dollars to the expense funds for the Attorney department, the Insurance Bond department, the Parks/Pool department, and the Liquor department from the Contingency department in the following amounts:

Attorney	\$	3,000.00
Insurance Bond	\$	250.00
Parks/Pool	\$	26,000.00
Liquor	\$	8,000.00
Contingency	\$	(37,250.00)

WHEREAS additional funds are available from the Contingency department, therefore the Council desires to increase the above department, per accepted government accounting standards in compliance with SDCL 9-21-7;

WHEREAS the Council seeks to distribute funds for authorized uses as needed, and furthermore;

NOW THEREFORE BE ORDAINED by the Council of the City of Freeman, South Dakota that budget ordinance 2018-06 be hereby supplemented to increase the departments for expenditures as needed in the amounts as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 11th day of December 2019

SIGNED: _____

Sam Sorensen, Mayor

(SEAL)

ATTEST:

Adam Van Ningen, Finance Officer

Early Payment Preauthorization

Finance Officer Van Ningen discussed late fees that are being received due to timing issues since the council meetings changed to the second Monday of the month.

Gering moved to preauthorize the finance officer the pay South Dakota Retirement and Northwestern Energy prior to the council meeting as necessary to avoid late fee charges. Waltner seconded the motion. Roll call: all votes aye.

Police Report

Council reviewed 2 months of police reports from Chief McCormick. McCormick noted that the Crimestar software used by the police department helped solve a forgery case and has been very valuable for the department.

Other Business

Sorensen said the Irene golf course purchased the sander that was previously discussed and is willing to lease it to the City of Freeman as needed.

Sorensen read a private donation letter thanking the city for the use of the recycle center.

Gering asked about the policy on clothing allowance and what was covered.

Gering asked if anyone from the City was contacted prior to the ditching being done on Cedar Street.

Becker received requests for extended walking hours. Council agreed to extend the hours to 9:00 pm.

Becker said the Garbage committee met and are starting to get specs for a new garbage truck.

Duane Walters said the loader has been fixed and the sander truck is in for repairs.

Walters said they need a new servicer for the lagoon since the prior contractor passed away. The annual maintenance rates for Dakota Pump were about \$450 for the lagoon and \$250 for the lift station.

Walters said 3 of the maintenance staff would be attending the LTAP training on December 12th.

Fransen said he found three roller packers through Stan Houston that has been discounted. Staff will view the packers and get back to the City Council.

Walters said they are working on the golf course equipment and have an account set up for discounted OEM parts.

Tim Waltner asked about the updated timeline for the projects that were rejected. No timeline was given.

Tim Waltner affirmed how fortunate the City of Freeman is to have our library.

Next Meeting

The next regular meeting will be on Monday, December 23, 2019 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 7:50 pm pursuant to SDCL 1-25-2(1) Personnel.

Munkvold seconded the motion. All votes aye. Waltner declared out of executive session at 8:32 pm.

Tjaden moved to approve the following salaries for 2020. Waltner seconded the motion. Roll call: all votes aye.

Mayor	\$1,000/qtr, \$55.00/special mtg
Council	\$500/qtr, \$55.00/special mtg
Planning & Zoning	\$55.00/meeting
Police Chief - Kirk McCormick	\$21.57 /hour

Police Officer - Jonathan Slevin	\$19.57 /hour
Police Officer (part-time) - Craig Hansen	\$17.96 /hour
Police Officer (part-time) - Maurice Waltner	\$17.96 /hour
Police Officer (part-time) - Doris Higgins	\$17.96 /hour
Water Superintendent - Duane Walters	\$24.56 /hour
Sewer Operator - Cody Fransen	\$20.16 /hour
Refuse/Maintenance - Robert Huber	\$19.11 /hour
Finance Officer - Adam Van Ningen	\$22.81 /hour
Administrative Assistant - Lisa Jensen	\$16.18 /hour
Marketing Coordinator - Carol Eisenbeis	\$38,625 /year
Custodian (part-time) - Gregg Uecker	\$13.65 /hour
Comm Center Custodian (part-time) - Brian Skinner	\$12.36 /hour
Recycle/Rubble Site (full-time) - John Butkus	\$17.65 /hour
Recycle/Rubble Site (part-time) - Jerry Saner	\$13.20 /hour
Recycle/Rubble Site (part-time) - Jim Smidt	\$12.92 /hour
Librarian (35 hours/week) - Leann Kaufman	\$18.49 /hour
Library (part-time) - Anne Stahl	\$13.65 /hour
Library (part-time) - Crystal Gering Nelson	\$13.65 /hour
Library (part-time) - Bonnie Tschetter	\$13.65 /hour
Library (part-time) - Judy Graber	\$13.65 /hour
Library (part-time) - Leann Schulz-Thomas	\$13.65 /hour
Fire Chief	\$1,130 /year
Fire Mechanic	\$335 /year
Ambulance Chief	\$1,130 /year
Ambulance Mechanic	\$290 /year
Ambulance EMT	\$14.33 /hour plus \$25 per call

Adjournment

Waltner moved to adjourn at 8:35 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Special Session
Friday, December 13, 2019

The Council of the City of Freeman met in special session on Friday, December 13, 2019 at 1:00 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden via phone, and Charly Waltner. Absent was Russ Becker. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier.

Purchase Drum Asphalt Roller

Waltner moved to purchase a Wachter Asphalt Drum Roller from Stan Houston Equipment for \$10,500. Jacobsen seconded the motion. Roll call: all votes aye.

Next Meeting

The next regular meeting will be on Monday, December 23, 2019 at 6:30 pm.

Adjournment

Waltner moved to adjourn at 1:05 pm. Munkvold seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

Council Minutes
Regular Session
Monday, December 23, 2019

The Council of the City of Freeman met in regular session on Monday, December 23, 2019 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, and Charly Waltner. Absent was Clifford Tjaden. Also attending was Finance Officer Adam Van Ningen. Guests in attendance included the following: Kirk McCormick.

Minutes of the December 11, 2019 Regular Meeting

Waltner moved to accept the December 11, 2019 regular session minutes as presented. Becker seconded the motion. All votes aye.

Minutes of the December 13, 2019 Special Meeting

Waltner moved to accept the December 13, 2019 special session minutes as presented. Munkvold seconded the motion. All votes aye.

Individual Use of Community Center

Mayor Sorensen said he was approached by a parent that would like to practice wrestling at the community center with his child. Council discussed individuals using the community center and the logistics needed. The Government Building committee is looking into it more and come back to the council with a recommendation.

2nd Reading of Ordinance 2019-08

Waltner moved to give second reading and adopt Ordinance 2019-08, an ordinance to amend the Public Library Trustees, Appointments. Jacobsen seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING CHAPTER 13.0101 OF THE REVISED
ORDINANCES OF THE CITY OF FREEMAN (1990), HUTCHINSON COUNTY,
SOUTH DAKOTA FOR PUBLIC LIBRARY TRUSTEES, APPOINTMENTS

Be it ordained by the City of Freeman, Hutchinson County, South Dakota

Chapter 13.0101 of the Revised Ordinances of Freeman, (1990) is hereby amended to read as follows:

13.0101 Public Library Trustees, Appointments

The Freeman public library board of trustees is made up of four residents from within the City limits and two within the library service area. These trustees shall serve staggered 3-year terms beginning on January 1 of the corresponding year. Two consecutive terms may be served. Trustees are appointed by the City Council. One City Council representative shall serve as a liaison between the Council and library, attending board meetings as a voting member.

Dated this 23rd day of December, 2019.

ATTEST:

Sam Sorensen, Mayor

Adam Van Ningen, Municipal Finance Officer

(SEAL)

First Reading: December 9, 2019

Second Reading: December 23, 2019

Published: January 2, 2020
Effective Date: January 21, 2020

1st Reading of Ordinance 2019-09

Council gave 1st reading to Ordinance 2019-09 to amend the garbage rates and charges.

Garbage Can Purchase

Becker moved to purchase 100 95 gallon Schaefer garbage carts from Sanitation Products for \$67 each for a total of \$6,700. Jacobsen seconded the motion. Roll call: all votes aye.

Purchase TV for Council Room

Council discussed the costs and benefits of having a TV in the council room for the public to view the agenda and council packet materials.

Waltner moved to purchase a 75" Samsung TV and accompanying brackets and cables, not to exceed \$1,200. Jacobsen seconded the motion. Aye votes: Jacobsen, Munkvold, Becker, and Waltner. No votes: Gering. Motion passes 4-1.

Library Trustee Appointment

Waltner moved to approve Sadaf Cassim as the Library Board Trustee, effective January 1, 2020. Munkvold seconded the motion. Roll call: all votes aye.

The council thanked Diane Ellinger for her years of service.

Advertise for Seasonal Summer Staff

Waltner moved to advertise for seasonal swimming pool personnel and summer parks staff. Becker seconded the motion. Roll call: all votes aye.

Community Development & Marketing Report

Council reviewed the report prepared by Carol Eisenbeis.

Public Input

Waltner said residents need to be diligent about shoveling their sidewalks not that winter is here. Waltner requested Walnut Street to the emergency room have snow removed sooner in the day. Jacobsen asked if there were grants available to help with the repairs needed for the water tower. Jacobsen said he is still working on getting someone to install the basketball hoops at the community center.

Jacobsen requested Main Street to be salted/sanded more often following snow events.

Next Meeting

The next regular meeting will be on Monday, January 13, 2020 at 6:30 pm.

Executive Session

Waltner moved to go into Executive Session at 7:41 pm pursuant to SDCL 1-25-2(1) Personnel and SDCL 1-25-2(3) Pending Litigation. Becker seconded the motion. All votes aye. Waltner declared out of executive session at 8:14 pm.

Jacobsen moved to change Cody Fransen's title to Sewer and Parks Superintendent at a rate of \$21.16 per hour effective with the first payroll in January 2020. Becker seconded the motion. Roll call: all votes aye.

Adjournment

Waltner moved to adjourn at 8:16 pm. Munkvold seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor