

**Council Minutes**  
**Regular Session**  
**Monday, January 8, 2018**

The Council of the City of Freeman met in regular session on Monday, January 8, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Ardon Wek, Joshua Hofer, Derek Waltner, Officer Jonathan Slevin, and Duane Walters.

**Minutes of the December 18, 2017 Regular Meeting and December 28, 2017 Special Meeting**

Waltner moved to accept the December 18, 2017 regular session minutes and December 28, 2017 special session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Jacobsen moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Tjaden requested more research on the payment to Saarie's. Roll call: all votes aye.

PAYROLL - FINANCE	1,342.04	GOLDEN WEST, telephone service	966.59
PAYROLL - MARKETING COORD	1,648.14	GRAHAM TIRES, tires	422.76
PAYROLL - GOV'T BUILDING	213.68	GUNNAR LAFRENTZ, refund	100.00
PAYROLL - POLICE	4,792.57	IMAGETREND, ambulance software	3,050.00
PAYROLL - STREET	556.33	JOE ANDERSEN, supplies	35.77
PAYROLL - SEWER	3,380.46	JOSHUA HOFER, conference	94.81
PAYROLL - REFUSE	1,973.57	LYLE SIGNS, supplies	191.10
PAYROLL - RECYCLE	1,439.72	MATHESON TRI GAS, rental	134.55
PAYROLL - WATER	3,529.52	METTLER FERTILIZER, spraying	871.80
PAYROLL - AMBULANCE	1,208.67	MID-AMERICAN RESEARCH, supplies	201.60
PAYROLL - PARK/POOL	556.33	MIKE HARTMAN, refund	63.28
PAYROLL - LIBRARY	2,815.97	MR G'S TIRES, supplies	1,733.45
PAYROLL - COMMUNITY CENTER	89.18	NAPA, supplies	129.00
MERCHANTS STATE BANK, 941 deposit	6,712.91	NORM'S THRIFTY WHITE, supplies	39.99
SD RETIREMENT	3,117.84	NORTHERN TRUCK & EQUIP, supplies	261.35
WELLMARK, health insurance	8,050.60	NORTHWESTERN ENERGY, electric & gas	6,293.31
ACH FEES, payroll & utilities	40.00	ONE OFFICE SOLUTIONS, supplies	76.66
		PACE PAYMENT SYSTEM, credit card processing	20.00
ADAM VAN NINGEN, supplies	44.71	PHEASANTLAND INDUSTRIES, clothing	516.45
AFLAC, employee insurance	372.26	PITNEY BOWES, postage	303.00
AMAZON, library books & videos	560.25	PITNEY BOWES, lease	148.50
AMPI, refund	450.00	PLUNKETTS PEST CONTROL, pest control	86.00
APPEARA, rugs	94.34	PRAIRIE HOUSE RESTAURANT, meal	1,008.69
BROSZ ENGINEERING, engineering fees	720.00	RURAL MFG, supplies & repairs	22.13
B-Y WATER, water purchase	3,769.70	SAARIE AUTO BODY, repairs	127.31
B-Y WATER INTEREST	3,168.00	SANITATION PRODUCTS, garbage cans	3,880.00
CENTRAL STATES WIRE PRODUCTS, supplies	726.50	SD DENR, discharge permit	1,500.00
CENTURY BUSINESS PRODUCTS, copier	84.21	SD DEPT OF REVENUE, sales tax	761.23
CHASTITY NANKIVEL, refund	69.33	SECOND CENTURY, publishing	3,536.47
CITY OF FREEMAN, utilities	39.00	SIoux FALLS PUBLIC HEALTH, testing	87.00
CITY OF MITCHELL LANDFILL, garbage fees	2,820.09	SPECIALTY AUTOMOTIVE, repairs	334.35
CORE & MAIN, supplies	6,002.00	SOUTHEASTERN ELECTRIC, lagoon	2,654.00
COUNTRY PRIDE, fuel	1,743.11	STERN OIL COMPANY, fuel & supplies	1,322.70
DAKOTA SUPPLY GROUP, pump	5,633.90	TOTAL STOP - CENEX, fuel	724.22
EMERGENCY MEDICAL PRODUCTS, supplies	33.18	TRAVIS GILLIAM, refund	47.32
FENSEL'S ELECTRIC, supplies	224.80		

FRED HAAR, supplies	386.42	US BANK TRUST, loan payment	13,638.81
FREEMAN INTERNATIONAL, supplies	139.14	US BANK TRUST, loan payment	16,668.22
FREEMAN LUMBER, supplies	38.33	US POST OFFICE, PO Box renewal	92.00
FREEMAN REGIONAL, amb salary	466.27	VERIZON WIRELESS, cell phones	162.69
FREEMAN SHOPPING CNTR, supplies	63.89	WALTNER MEDIA, website	219.34
		WAYLOR ENTERPRISES, pump repair	10,805.63
		WEIDENBACH CONSTRUCTION, concrete	10.00
		<b>VOUCHERS</b>	118,912.86
		<b>SALARIES</b>	23,546.18
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	142,459.04

## Financial Report

Tjaden moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

Mayor Sorensen acknowledged Ardon Wek as present at the meeting. He is considering running for South Dakota State Senate.

## Recycling Annual Report

Council reviewed the annual report from the Recycling Center.

## Snow Removal Notices

Mayor Sorensen informed the council that notices were given for Snow Removal not being removed from sidewalks. 28 notices were initially given. 51 more notices were given more than 24 hours after snow fall. When city staff went to remove the snow only 7 remained and bills have been sent.

Council discussed how to handle vacant lots and owners that live out of town. Property owners will be billed after receiving one initial notice from the city.

## Driver's License Processing Center

The city was contacted by the State to see if the City of Freeman was willing to have a front-end processing center for driver's license renewals to alleviate some of the stress on Yankton. The council was in favor of the idea.

## Timeless Fitness Agreement

Derek Waltner discussed his future with Timeless Fitness and his desire to sell the business. He renewed his three year lease but wanted the council to know his plans.

## Community Development & Marketing Coordinator Report

Joshua Hofer discussed his report prepared for the council. He provided a list of events he is planning to attend in 2018. The Governor's Office has a Tourism Conference in January and needs the registration paid before attending.

Jacobsen moved to approve the registration payment to the South Dakota Department of Tourism for \$285.00 before the end of the month. Tjaden seconded the motion. Roll call: all votes aye.

## Police Report

Officer Slevin discussed the report he prepared for the council. Jacobsen requested that people don't drive through the private driveway next to his house since there was a hit and run accident there.

## **Other Business**

Mayor Sorensen handed out a Security Camera Policy for the Government Building Committee to review and bring back to a future meeting for approval.

Duane Walters said the tires on the skid loader need to be replaced.

Jacobsen moved to purchase 4 tires for \$200.00 each plus labor of \$20.00 each for a total of \$880.00 per the bid. Munkvold seconded the motion. Roll call: all votes aye.

Gering said the dump trucks need new windshields. Staff will get quotes.

Tjaden commented on how nice the stickers look on the vehicles.

Jacobsen informed the council that Freeman Youth Athletics has ordered basketball hoops for the community center.

Jacobsen talked about a grant option for the sirens and is waiting to hear more information.

Duane Walters said Benders is going to come to check on the sewer smell at the city bar.

Van Ningen distributed the final expenses vs budget for 2017.

## **Hire Police Chief**

Munkvold moved to hire Kirk McCormick as Freeman's next Full-Time Chief of Police, at a rate of \$19.29 per hour with a start date of January 22, 2018. After a six month probation period and review is satisfactory a \$0.50 raise will be implemented. The motion is contingent upon completion and passing the pre-employment screenings. Jacobsen seconded the motion. Roll call: all votes aye.

## **Next Meeting**

The next regular meeting will be Monday, January 22, 2018 at 5:30 pm.

## **Adjournment**

Becker moved to adjourn at 8:20 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, January 22, 2018**

The Council of the City of Freeman met in regular session on Monday, January 22, 2018 at 5:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jay Hofer, Dan and Charlene Roth, and Duane Walters.

**Minutes of the January 8, 2018 Regular Meeting**

Waltner moved to accept the January 8, 2017 regular session minutes as presented. Becker seconded the motion. All votes aye.

**Special Event Alcoholic Beverage License**

The Council considered the applications for one day alcoholic beverage licenses submitted by the following:

One day on-sale malt beverage license for Saturday, February 17, 2018

Application of:	Location of:
Hootz	"Old" Freeman Fire Station
	185 E 3 <sup>rd</sup> Street
	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Waltner moved to approve the one day beverage license for Saturday, February 17, 2018. Jacobsen seconded the motion. Roll call: all votes aye.

**Equipment for Hootz**

Jay Hofer presented items to be replaced. Council reviewed the contract and discussed the responsible party for replacing the equipment.

Tjaden moved to purchase a Beverage-Air DW94-B cooler from Webstaurantstore.com for \$2,180.65. Munkvold seconded the motion. Roll call: all votes aye.

Gering moved to purchase an Amana 15 cu. ft. chest freezer from Smidt Furniture for \$539.00. Becker seconded the motion. Roll call: all votes aye.

Discussion on tables and chairs tabled until a future meeting.

**Transfer for Malt Beverage and Liquor Licenses**

The council considered the applications for transfer of alcoholic and malt beverage licenses submitted by the following:

1) On-Sale Liquor license

Application of:	Katie's Malt Shoppe and Restaurant Inc	Transfer from:	Prairie House Restaurant
Location of:	1121 US Hwy 81		
	Freeman, SD 57029		

2) Retail on-off sale Malt Beverage

Application of:	Katie's Malt Shoppe and Restaurant Inc	Transfer from:	Prairie House Restaurant
Location of:	1121 US Hwy 81		
	Freeman, SD 57029		

Dan and Charlene Roth spoke regarding their intention with the change of ownership. No persons were present at the meeting to show rejection of these applications. Tjaden moved to approve the transfers as presented. Munkvold seconded the motion. Roll call: all votes aye.

### **Maintenance Code Committee**

Mayor Sorensen discussed his desire to for a committee to review the property maintenance codes once they are being reviewed by District III.

### **Community Center Repair Estimate**

Council reviewed an estimate from Bender's Sewer and Drain for lining a portion of the sewer pipe at the Community Center. More detail was requested before proceeding.

### **Windshield Repair Estimate**

Saarie Auto Body provided an estimate to repair the windshields for both dump trucks. Council agreed to proceed with the repairs.

### **Employee Handbook**

Council reviewed the updated Employee Handbook. The committee discussed the cell phone reimbursement policy as well as adding a longevity pay.

Jacobsen moved to increase the personal cell phone reimbursement from \$25 to \$50 per month. Tjaden seconded the motion. Roll call: all votes aye.

Council requested a couple of changes before approving.

### **1<sup>st</sup> Reading of Ordinance 2017-07**

Council gave 1<sup>st</sup> reading to Ordinance 2017-07 a supplemental appropriation for the marketing coordinator department.

### **1<sup>st</sup> Reading of Ordinance 2017-08**

Council gave 1<sup>st</sup> reading to Ordinance 2017-08 a supplemental appropriation for the landfill/recycle department.

### **Advertise for Swimming Pool Employees**

Waltner moved to advertise for Swimming Pool Managers and Lifeguards for the 2018 season. Tjaden seconded the motion. Roll call: all votes aye.

### **Other Business**

Sorensen advised the council that the new Police Chief couldn't start due to the Yankton Avera office being closed due to bad weather.

Sorensen shared the list of snow removal notices given.

Sorensen and others met with District III to get started on GIS mapping for the city.

Sorensen clarified some previous questions about a possible driver's license processing center in Freeman. The Library was approached about hosting it and will bring it to their board.

Sorensen informed the council about a call earlier in the day requesting information on a dog breeding kennel. Council discussed the idea and based on how the property is zoned it could work. More details will be needed.

Becker said he received a complaint about some city park sidewalks not having snow removed.

## **Executive Session**

Waltner moved to go into Executive Session at 7:30 pm pursuant to SDCL 1-25-2(1) personnel. Tjaden seconded the motion. All votes aye. Waltner declared out of executive session at 7:59 pm.

## **Hire Recycling Plant/Rubble Site Operator**

Waltner moved to hire John Butkus as a Full-Time Recycle Plant/Rubble Site Operator, at a rate of \$14.75 per hour with a start date of January 24, 2018. After a six month probation period, getting a Class B CDL, and review is satisfactory a \$0.50 raise will be implemented. The motion is contingent upon completion and passing the pre-employment screenings. Jacobsen seconded the motion. Roll call: all votes aye.

## **Next Meeting**

Council discussed the next regular meeting. Waltner moved to set the next regular council meeting to Wednesday, February 7, 2018 at 6:30 pm. Roll call aye votes: Gering, Jacobsen, Tjaden, Munkvold, and Waltner. No votes: Becker. Motion passed 5-1.

## **Adjournment**

Waltner moved to adjourn at 8:05 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Wednesday, February 7, 2018**

The Council of the City of Freeman met in regular session on Wednesday, February 7, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, John Munkvold, Clifford Tjaden, and Charly Waltner. Terry Jacobsen was absent. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Doug McCune, Josh Andersen, Dave Hoffman, Joshua Hofer, Police Chief Kirk McCormick, and Duane Walters.

**Minutes of the January 22, 2018 Regular Meeting**

Waltner moved to accept the January 22, 2018 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

**Vouchers & Salaries**

Waltner moved to approve the vouchers and salaries listed below. Tjaden seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	4,100.32	FREEMAN INTERNATIONAL, supplies	319.77
PAYROLL - FINANCE	1,426.36	FREEMAN LUMBER, supplies	3,157.76
PAYROLL - MARKETING COORD	1,080.91	FREEMAN REGIONAL, amb salary	702.84
PAYROLL - GOV'T BUILDING	01.23	FREEMAN SHOPPING CNTR, supplies	15.68
PAYROLL - POLICE	5,301.07	GOLDEN WEST, telephone service	952.35
PAYROLL - STREETS	87.68	HERITAGE PHARMACY, supplies	82.91
PAYROLL - SEWER	3,544.61	HUTCHINSON COUNTY, license plates	1,193.00
PAYROLL - REFUSE	1,989.15	JP COOKE COMPANY, pet license tags	61.50
PAYROLL - RECYCLE	1,660.10	JAMBOREE FOODS, supplies	10.73
PAYROLL - WATER	3,312.87	JAY HOFER, cooler	2,180.45
PAYROLL - AMBULANCE	3,461.95	JOHN MUNKVOLD, repair	50.00
PAYROLL - PARK/POOL	87.68	JOSHUA HOFER, travel reimb	298.43
PAYROLL - LIBRARY	2,998.95	KIRK MCCORMICK, supplies reimb	36.96
PAYROLL - COMMUNITY CENTER	13.54	KLEINSASSER HTG, repairs	338.94
PAYROLL - ECONOMIC DEVELOPMENT	03.16	MATHESON TRI GAS, rental	41.23
MERCHANTS STATE BANK, 941 deposit	7,932.82	MERCHANTS STATE BANK, payloader loan	34,435.67
SD RETIREMENT	3,129.92	MILLER CONSULTING, USB drives	2,940.75
WELLMARK, health insurance	8,050.60	MODERN MARKETING, supplies	620.51
ACH FEES, payroll & utilities	30.00	MR G'S TIRES, supplies	960.30
ACKERMAN HEATING, repairs	56.86	NAPA, supplies	816.38
AFLAC, employee insurance	72.26	NORTHWESTERN ENERGY, electric & gas	8,536.46
AMAZON, library books & videos	3,145.46	ONE OFFICE SOLUTIONS, supplies	194.17
APPEARA, rugs	94.34	PACE PAYMENT SYSTEM, credit card processing	20.00
AVERA SACRED HEART, screenings	60.00	PITNEY BOWES, postage	301.50
BARNES & NOBLE, books	15.98	PLUNKETTS PEST CONTROL, pest control	86.00
BENDERS SEWER & DRAIN, repairs	1,160.00	PRODUCTIVITY PLUS, repairs	175.39
BOOK SYSTEMS INC, software	3,160.00	RITWAY, supplies	420.31
BROSZ ENGINEERING, engineering fees	2,140.00	RURAL MFG, supplies & repairs	645.78
B-Y WATER, water purchase	3,658.15	SAARIE AUTO BODY, repairs	788.37
B-Y WATER INTEREST	3,168.00	SD DEPT OF REVENUE, sales tax	709.94
CDW GOVERNMENT, computers	1,678.84	SD DEPT OF TOURISM, conference	285.00
CENTURY BUSINESS PRODUCTS, copier	65.31	SECOND CENTURY, publishing	329.40
CITY OF FREEMAN, utilities	39.00	SMIDT APPLIANCE, furniture	3,969.00
CITY OF FREEMAN 901 ACCT, supplies	09.53	SOUTH DAKOTA ONE CALL, messaging	47.25
CITY OF MITCHELL LANDFILL, garbage fees	2,706.99	SOUTH EAST AREA FINANCE OFFICE, dues	30.00

CODY FRANSEN, reissue check	954.90	SOUTHEASTERN ELECTRIC, lagoon	2,414.75
COUNTRY PRIDE, fuel	633.91	SPECIALTY AUTOMOTIVE, repairs	113.06
CREATIVE PRODUCT SOURCE, supplies	538.68	STERN OIL COMPANY, fuel & supplies	1,506.96
DISTRICT III, dues	2,287.00	VALLEY ELECTRIC, repairs	6,092.24
EMERGENCY MEDICAL PRODUCTS, supplies	106.40	VERIZON WIRELESS, cell phones	162.96
FENSEL'S ELECTRIC, supplies	115.58	VANTEK COMMUNICATIONS, supplies	360.00
FENSEL'S GREENHOUSE, supplies	79.52		
FINK LAW OFFICE, legal fees	31.25		
FRED HAAR, supplies	1,001.23		
		<b>VOUCHERS</b>	23,627.23
		<b>SALARIES</b>	30,469.58
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	54,096.81

## Financial Report

Tjaden moved to approve the financial report as presented. Becker seconded the motion. Roll call: all votes aye.

## Ambulance Annual Report

Ambulance Chief Josh Andersen presented the annual report from the Ambulance. Andersen discussed his desire for some tools to help with their training meetings. The council thanked the EMTs for their service.

Munkvold moved to approve the roster as presented. Waltner seconded the motion. Roll call: all votes aye.

## Fire Department Annual Report

Fire Chief Cody Fransen prepared the Fire department's annual report. Russ Becker noted that Nathan Weier had resigned.

Becker moved to approve the roster as amended. Munkvold seconded the motion. Roll call: all votes aye.

## Golf Course Discussion

Doug McCune spoke on behalf of the golf course ownership group. McCune would like the city to explore the idea of taking over the golf course. Becker would like to see the idea explored further. A committee will be formed to look into the viability.

## 911 Repeater Replacement

Dave Hoffman of Hutchinson County Emergency Services spoke regarding the replacement of the City's repeater. The county will be replacing the current one in the summer of 2018. Hoffman said the county is willing to donate the repeater to the city for their own use if desired.

## Siren Emergency Services Grant

Hoffman also spoke of a Homeland Security Grant to replace the siren by the school that is no longer working. He said the cost is approximately \$14,000 for a wireless siren to be placed on the current pole and the grant would be 100% with no cost share to the city. The council agreed that this is a good program for the city.

## Community Center Repair

There was follow up discussion on the sewer repair at the community center. The Council compared costs of lining the sewer by Bender's Sewer & Drain to installing a new sewer line outside the building.



The council decided that the work could be done by city staff for a lower price and would be a permanent fix. Work will be done in the summer of 2018.

### **Community Center Sound Equipment**

Waltner informed the council that the sound mixer at the community center is going out, as observed at the most recent community center event. A replacement is \$322.02 and Waltner will install the equipment.

### **Kennel License Fee Structure**

Mayor Sorensen offered comparisons to other towns regarding their kennel licenses. Council viewed our current ordinance and after discussion a license will be created and brought back for review.

### **Ordinance 2017-07**

Tjaden moved to give second reading and adopt Ordinance 2017-07, an ordinance to supplemental appropriation to the marketing coordinator department for 2017. Gering seconded the motion. Roll call: all votes aye.

#### **AN ORDINANCE PROVIDING FOR A SUPPLEMENTAL APPROPRIATION TO BUDGET ORDINANCE 2016-09**

Be it ordained by the City of Freeman, Hutchinson County, South Dakota

WHEREAS the City of Freeman hereby appropriates additional dollars to the expense fund for the marketing coordinator department in the amount of \$1,120.00.

WHEREAS additional funds are available from reserve funds, therefore the Council desires to increase the marketing coordinator department, per accepted government accounting standards in compliance with SDCL 9-21-7;

WHEREAS the Council seeks to distribute funds for authorized uses as needed, and furthermore;

NOW THEREFORE BE ORDAINED by the Council of the City of Freeman, South Dakota that budget ordinance 2016-09 be hereby supplemented to increase the marketing coordinator department for Unemployment Insurance payout in the amount of \$1,120.00 as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 7<sup>th</sup> day of February 2018

SIGNED: \_\_\_\_\_  
Sam Sorensen, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Finance Officer

First Reading: January 22, 2018

Second Reading: February 7, 2018

Publish: February 15, 2018

### **Ordinance 2017-08**

Waltner moved to give second reading and adopt Ordinance 2017-08, an ordinance to supplemental appropriation to the landfill/recycle department for 2017. Tjaden seconded the motion. Roll call: all votes aye.

AN ORDINANCE PROVIDING FOR A SUPPLEMENTAL APPROPRIATION  
TO BUDGET ORDINANCE 2016-09

Be it ordained by the City of Freeman, Hutchinson County, South Dakota

WHEREAS the City of Freeman hereby appropriates additional dollars to the expense fund for the landfill/recycle department in the amount of \$1,500.00.

WHEREAS additional funds are available from reserve funds, therefore the Council desires to increase the landfill/recycle department, per accepted government accounting standards in compliance with SDCL 9-21-7;

WHEREAS the Council seeks to distribute funds for authorized uses as needed, and furthermore;

NOW THEREFORE BE ORDAINED by the Council of the City of Freeman, South Dakota that budget ordinance 2016-09 be hereby supplemented to increase the landfill/recycle department for the purchase of a grader in the amount of \$1,500.00 as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 7<sup>th</sup> day of February 2018

SIGNED: \_\_\_\_\_  
Sam Sorensen, Mayor

(SEAL)  
ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Finance Officer

First Reading: January 22, 2018  
Second Reading: February 7, 2018  
Publish: February 15, 2018

### **Employee Handbook**

Tjaden moved to accept the Employee Handbook as provided. Munkvold seconded the motion. Roll call: all votes aye.

### **Police Report**

Officer Slevin prepared the report and Police Chief McCormick presented the report. McCormick said the Eddie Eagle program is on track and will be presented in the schools in March.

### **Other Business**

Mayor Sorensen said he received a letter from the Governor approving the playground grant for Lions Park for \$30,000. We are now awaiting Federal approval of the grant.  
Sorensen informed the council that we have been receiving applications for swimming pool employees and will be hiring a manager soon.  
Waltner would like to do a free Shredding event in May with donations accepted for the playground.

### **Next Meeting**

The next regular meeting will be Monday, February 19, 2018 at 6:30 pm.

### **Adjournment**

Tjaden moved to adjourn at 8:25 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Tuesday, March 6, 2018**

The Council of the City of Freeman met in regular session on Tuesday, March 6, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, John Munkvold, Clifford Tjaden, and Charly Waltner. Terry Jacobsen was absent. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Neil and Sarah Muenchow, Police Chief Kirk McCormick, and Duane Walters.

**Minutes of the February 7, 2018 Regular Meeting**

Waltner moved to accept the February 7, 2018 regular session minutes as presented. Tjaden seconded the motion. All votes aye.

**Vouchers & Salaries**

Becker moved to approve the vouchers and salaries listed below. Waltner seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,461.73	FREEMAN INTERNATIONAL, supplies	258.24
PAYROLL - MARKETING COORD	1,505.46	FREEMAN LUMBER, supplies	294.22
PAYROLL - GOV'T BUILDING	233.85	FREEMAN REGIONAL, amb salary	856.13
PAYROLL - POLICE	4,821.65	FREEMAN SHOPPING CNTR, supplies	53.67
PAYROLL - STREETS	871.05	GOLDEN WEST, telephone service	960.78
PAYROLL - SEWER	3,410.90	JAMBOREE FOODS, supplies	23.96
PAYROLL - REFUSE	2,036.04	JANWAY COMPANY, supplies	182.59
PAYROLL - RECYCLE	2,313.99	LAWNS UNLIMITED, ice melt	205.00
PAYROLL - WATER	3,533.43	MATHESON TRI GAS, rental	213.55
PAYROLL - AMBULANCE	2,762.83	MILLER CONSULTING, USB drives	393.75
PAYROLL - PARK/POOL	871.05	MR G'S TIRES, tires	1,372.00
PAYROLL - LIBRARY	3,441.46	NAPA, supplies	59.21
PAYROLL - COMMUNITY CENTER	215.22	NORM'S THRIFTY WHITE, supplies	39.99
MERCHANTS STATE BANK, 941 deposit	6,873.45	NORTHWESTERN ENERGY, electric & gas	7,924.86
SD RETIREMENT	3,620.44	ONE OFFICE SOLUTIONS, supplies	254.08
WELLMARK, health insurance	10,231.47	PACE PAYMENT SYSTEM, credit card processing	20.00
ACH FEES, payroll & utilities	30.00	PITNEY BOWES, postage	301.50
AFLAC, employee insurance	372.26	PLUNKETTS PEST CONTROL, pest control	86.00
AMAZON, library books & videos	1,658.43	RDO EQUIPMENT, supplies	129.89
APPEARA, rugs	94.34	RURAL MFG, supplies & repairs	62.70
ABC, annual fire alarm inspection	355.00	SAARIE AUTO BODY, repairs	477.77
AVERA SACRED HEART, testing	238.00	SD ASSOC OF RURAL WATER, dues	575.00
BARNES & NOBLE, books	223.81	SD DEPT OF REVENUE, sales tax	865.77
BLACKSTONE AUDIO, audio books	131.67	SECOND CENTURY, publishing	628.74
B-Y WATER, water purchase	3,763.95	SOUTHEASTERN ELECTRIC, lagoon	2,497.25
B-Y WATER INTEREST	3,168.00	SPECIALTY AUTOMOTIVE, repairs	11.90
CENTURY BUSINESS PRODUCTS, copier	100.21	STERN OIL COMPANY, fuel & supplies	1,581.31
CITY OF FREEMAN, utilities	39.00	STEVE WALTNER, reimb supplies	322.02
CITY OF MITCHELL LANDFILL, garbage fees	2,212.86	TESSIERS INC, repairs	377.80
COUNTRY PRIDE, fuel	2,442.38	VERIZON WIRELESS, cell phones	162.96
DEMCO, supplies	190.34	WALTNER MEDIA, website & supplies	183.00
DUNCAN SUPPLY, repairs	27.00		
FENSEL'S ELECTRIC, supplies	413.20		
FINK LAW OFFICE, legal fees	31.25	<b>VOUCHERS</b>	68,284.88
FRED HAAR, supplies	92.18	<b>SALARIES</b>	27,478.66
FREEMAN AMBULANCE, reimburse	10,600.00	<b>TOTAL VOUCHERS &amp; SALARIES</b>	95,763.54

## **Financial Report**

Tjaden moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

## **Black Widow Special Event**

Neil and Sarah Muenchow discussed their 4<sup>th</sup> Annual Car Shine & Show event for July 7, 2018.

Waltner moved to approve the Special Event Permit and block off Main Street from 5<sup>th</sup> Street to Railway and 4<sup>th</sup> Street from Poplar Street to Juniper Street starting at 2:30 pm on July 7, 2018. Munkvold seconded the motion. Roll call: all votes aye.

## **Surplus Property**

Tjaden moved to surplus the damaged Stack-On Gun Safe and the freezer that was in the city bar. Becker seconded the motion. Roll call: all votes aye. Mayor Sorensen appointed 3 individuals to appraise each item.

## **Kennel License Permit**

The council discussed the kennel permit that was prepared. It will be used and modified as needed.

## **Snow Removal Ordinance Discussion**

The council discussed the current snow removal ordinance. It was decided that the ordinance is acceptable and all sidewalks need to have snow removed within 24 hours after the snow has ended.

## **Tractor Lease**

Only one lease offer was received by the city.

Waltner moved to accept the no-cost lease from Fred Haar for a John Deere 5115R Utility Tractor for the cost of insurance. Becker seconded the motion. Roll call: all votes aye.

## **Emergency Siren**

The city received confirmation that the emergency siren in Olivet can be put up in Freeman. Once Freeman receives their siren it will be given to the City of Olivet.

## **Annual Report**

Council reviewed the Annual Financial Report.

Gering moved to approve the Annual Report. Tjaden seconded the motion. Roll call: all votes aye.

## **FLSA Police Wages**

Council discussed the FLSA special rules for Police Departments. Overtime is to be paid after 86 hours in a two week period.

Tjaden moved to increase Jonathan Slevin's wages by \$0.53 per hour to follow the FLSA. Munkvold seconded the motion. Roll call aye votes: Tjaden, Munkvold, Becker, and Waltner. No votes: Gering. Motion passes 4-1.

## **Police Report**

Police Chief McCormick presented the police report.

Tjaden moved to approve NIBRS Training for Jonathan Slevin on April 15 -17 in Rapid City. Becker seconded the motion. Roll call: all votes aye.

## **Other Business**

Mayor Sorensen informed the council that Slade Ammann was the new library board member. Sorensen said he received information from Paint South Dakota to help with painting owner occupied homes and has shared the information with the ministerial board. Sorensen informed the council that the Highway 81 lighting has been let for bids and a pre-construction meeting will be held soon.

Waltner requested that Walnut Street by the emergency room be added to the Snow Emergency route. Becker mention there were water problems on Stadium drive that should be looked at this spring.

Waltner moved to rescind the Joint Election Agreement. Tjaden seconded the motion. Roll call: all votes aye.

## **Executive Session**

Waltner moved to go into Executive Session at 7:53 pm pursuant to SDCL 1-25-2(1) personnel and SDCL 1-25-2(4) contract negotiation. Becker seconded the motion. All votes aye. Waltner declared out of executive session at 8:44 pm.

## **Hire Pool Employees**

Waltner moved to hire the following swimming pool personnel for the 2018 season:

Taylor Hermsen as Pool Manager at \$11.00 per hour  
Ashley Glanzer as Assistant Pool Manager at \$9.00 per hour

Tjaden seconded the motion. Roll call: all votes aye.

## **Next Meeting**

The next regular meeting will be Monday, March 19, 2018 at 6:30 pm.

## **Adjournment**

Becker moved to adjourn at 8:47 pm. Munkvold seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, March 19, 2018**

The Council of the City of Freeman met in regular session on Monday, March 19, 2018 at 6:30 p.m. at the Freeman City Hall. City Council President Clifford Tjaden presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Mayor Sam Sorensen was absent. Also attending were Finance Officer Adam Van Ningen and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Brad Gering, Randy Koerner, Dean Dreessen, Todd Graber, Joshua Hofer, Cody Fransen, and Duane Walters.

**Minutes of the March 6, 2018 Regular Meeting**

Waltner moved to accept the March 6, 2018 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Sewer Rate Appeals**

Craig Hein of AKA Properties appealed his sewer rate due to a leak in January being included in the calculation. Waltner moved to reduce the sewer rate to an average of 34,000 gallons for a rate of \$226.10 per month. Becker seconded the motion. Roll call: all votes aye.

Kerri Swensen of Missionary Church appealed their sewer rate due to a water leak that has been fixed. Becker moved to reduce the sewer rate to the minimum charge of \$16.00 per month. Munkvold seconded the motion. Roll call: all votes aye.

**Preliminary Plat of Waltner Addition**

The Freeman Community Development Corporation presented their preliminary plat for the Waltner Addition.

Jacobsen moved to approve the preliminary plat. Munkvold seconded the motion. Roll call: all votes aye.

**Replat Reno Addition**

Council reviewed the replat of the Reno Addition. Jacobsen moved to approve the replat as presented. Becker seconded the motion. Roll call: all votes aye.

**Equalization Hearing**

Council President Tjaden noted that no one was present to represent the Freeman Public School. At 6:41 pm Waltner moved to convene as the Board of Equalization to hear requests for property value adjustments. Becker seconded the motion. All votes aye.

**Equalization Meeting**  
**Monday, March 19, 2018**

Roll call present: City Council – Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner

Roll call absent: Mayor Sorensen and School Board Representative

There were no written requests for equalization received and no one was present to be heard. Waltner declared the Board of Equalization adjourned at 6:42 pm.

**Water Tower Washout Proposal**

Duane Walters discussed a presentation by Nichole Grasma of Suez regarding maintenance on the water tower.

Gering moved to accept the bid from Suez for Washout, Condition Assessment, and Disinfection for \$1,500. Waltner seconded the motion. Roll call: all votes aye.

### **Community Center Lease**

Council reviewed the signed lease from Forever Fitness.

Gering moved to approve the lease to Forever Fitness. Jacobsen seconded the motion. Roll call: all votes aye.

### **Community Development & Marketing Coordinator Report**

Joshua Hofer presented his report. Hofer noted the upcoming GOED conference.

### **Other Business**

Waltner informed the council on the upcoming Shredding Event. The date is planned as May 5, 2018.

Becker gave a brief update on the golf course discussions.

Duane Waltner noted some upcoming street maintenance work that will be done this spring and summer.

### **Executive Session**

Waltner moved to go into Executive Session at 7:18 pm pursuant to SDCL 1-25-2(1) personnel. Jacobsen seconded the motion. All votes aye. Jacobsen declared out of executive session at 7:37 pm.

### **Hire Pool Employees**

Jacobsen moved to hire the following swimming pool personnel for the 2018 season:

Skylar Godwin as Lifeguard at \$10.35 per hour

Skylar Bultje at Lifeguard at \$10.00 per hour

Sydney Jensen as Lifeguard at \$10.00 per hour

Kaylee Kribell as Lifeguard at \$10.00 per hour

Kyle Lemme as Lifeguard at \$10.00 per hour

Emily Miller as Lifeguard at \$10.00 per hour

Mara Andersen as Lifeguard at \$9.65 per hour, contingent upon receiving certification

Emmarie Edwards as Lifeguard at \$9.65 per hour, contingent upon receiving certification

Madelyn Kribell as Lifeguard at \$9.65 per hour, contingent upon receiving certification

Isabel Sayler as Lifeguard at \$9.65 per hour, contingent upon receiving certification

Plus \$0.50 per hour for any lifeguard that passes WSI training.

Waltner seconded the motion. Roll call aye votes: Becker, Waltner, Gering, Jacobsen, and Tjaden. No votes: Munkvold. Motion passes 5-1.

### **Next Meeting**

Jacobsen moved to have the next regular meeting on Wednesday, April 4, 2018 at 6:30 pm. Munkvold seconded the motion. All votes aye.

### **Adjournment**

Becker moved to adjourn at 7:40 pm. Waltner seconded the motion. All votes aye.

**Council Minutes**  
**Regular Session**  
**Wednesday, April 4, 2018**

The Council of the City of Freeman met in regular session on Tuesday, March 6, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, and Charly Waltner. Clifford Tjaden was absent. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jordan and Christa Helma, Police Chief Kirk McCormick, and Duane Walters.

**Minutes of the March 19, 2018 Regular Meeting**

Waltner moved to accept the March 19, 2018 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Waltner moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	2,441.80	GOLDEN WEST, telephone service	954.93
PAYROLL - MARKETING COORD	2,233.19	GOVERNORS OFFICE, GOED conference	150.00
PAYROLL - GOV'T BUILDING	320.19	HEIMAN FIRE EQUIPMENT, annual service	736.96
PAYROLL - POLICE	7,600.28	HILLYARD, supplies	46.92
PAYROLL - STREETS	1,590.74	HUTCHINSON COUNTY TREASURER,taxes	248.18
PAYROLL - SEWER	5,287.44	JAMBOREE FOODS, supplies	23.96
PAYROLL - REFUSE	3,132.40	MATHESON TRI GAS, rental	132.40
PAYROLL - RECYCLE	3,472.92	MID AMERICAN RESEARCH, chemicals	1,741.75
PAYROLL - WATER	5,419.78	MR G'S TIRES, repairs	139.00
PAYROLL - AMBULANCE	1,995.64	NAPA, supplies	55.93
PAYROLL - PARK/POOL	1,590.73	NORM'S THRIFTY WHITE, supplies	11.97
PAYROLL - LIBRARY	4,807.44	NORTHWESTERN ENERGY, electric & gas	7,523.42
PAYROLL - COMMUNITY CENTER	245.14	ONE OFFICE SOLUTIONS, supplies	268.62
MERCHANTS STATE BANK, 941 deposit	10,532.47	PACE PAYMENT SYSTEM, credit card processing	20.00
SD RETIREMENT	5,922.62	PITNEY BOWES, postage	604.50
WELLMARK, health insurance	10,231.47	PITNEY BOWES, meter lease	148.50
ACH FEES, payroll & utilities	40.00	PLUNKETTS PEST CONTROL, pest control	86.00
ADAM VAN NINGEN, reimburse	379.40	PRINTED IMPRESSIONS, supplies	573.00
AFLAC, employee insurance	587.54	PRODUCTIVITY PLUS, repairs	3,067.87
AMAZON, library books & videos	809.63	RITEWAY, supplies	287.54
APPEARA, rugs	94.34	RURAL MFG, supplies & repairs	83.25
ASSOC FOR RURAL LIBRARIES, conference	275.00	SAARIE AUTO BODY, repairs	102.10
B-Y WATER, water purchase	3,501.75	SD DEPT OF REVENUE, sales tax	723.00
B-Y WATER INTEREST	3,168.00	SD GOV'T FINANCE OFFICER, conference	75.00
CENTURY BUSINESS PRODUCTS, copier	67.56	SD HUMAN RESOURCE ASSOC, conference	50.00
CHANNING BETE, supplies	70.95	SDCEDC, 2018 membership	100.00
CHIEF SUPPLY, supplies	222.12	SECOND CENTURY, publishing	307.13
CITY OF FREEMAN, utilities	39.00	SIOUX FALLS TWO WAY, supplies	182.99
CITY OF MITCHELL LANDFILL, garbage fees	2,942.94	SOUTH DAKOTA SHERIFF ASSOC,supplies	10.86
CORE & MAIN, supplies	996.40	SOUTHEASTERN ELECTRIC, lagoon	2,563.25
COUNTRY PRIDE, fuel	304.87	SPECIALTY AUTOMOTIVE, repairs	32.60
DEMCO, supplies	447.03	STERN OIL COMPANY, fuel & supplies	1,600.69
FENSEL'S ELECTRIC, supplies	545.75	TOTAL STOP, fuel	7.05
FINK LAW OFFICE, legal fees	50.00	US BANK TRUST, 6th street loan	13,638.81



FRED HAAR, supplies	149.50	US BANK TRUST, lagoon loan	16,668.22
FREEMAN INTERNATIONAL, supplies	20.70	VALLEY ELECTRIC, repairs	957.85
FREEMAN LUMBER, supplies	1,251.25	VANTEK, repairs	605.50
FREEMAN REGIONAL, amb salary	778.17	VERIZON WIRELESS, cell phones	162.96
FREEMAN SHOPPING CNTR, supplies	137.94	WALTNER MEDIA, website & supplies	35.00
JOSHUA HOFER, reimburse	109.09		
JUNIOR LIBRARY GUILD, books	35.00		
KATIES MALT SHOPPE, reimburse	400.00	<b>VOUCHERS</b>	100,534.36
KOERNER CONSTRUCTION, snow removal	408.16	<b>SALARIES</b>	40,137.69
LIBRARY IDEAS, subscription	1,288.00	<b>TOTAL VOUCHERS &amp; SALARIES</b>	140,672.05

## Financial Report

Becker moved to approve the financial report as presented. Jacobsen seconded the motion. Roll call: all votes aye.

## Promoting the City Loan Fund

The City of Freeman received a loan request through the designated promoting the city fund and it was approved by the loan review board. Jacobsen moved to transfer \$12,500 from the Promoting the City fund to Merchants State Bank for the approved loan. Waltner seconded the motion. Roll call: all votes aye.

## Light Removal Request

Jordan and Christa Helma requested the removal of a light pole along North County Road by JH Diesl & Ag. The lights on the outside of the building will provide the needed light for the area. Waltner moved to remove the requested light pole. Munkvold seconded the motion. Roll call: all votes aye.

## BY Water Rate Increase

Mayor Sorensen read a letter received from BY Water stating an increase of \$0.06 per 1,000 effective May 1, 2018. The city staff will prepare an analysis for the next meeting.

## Security Camera Policy

The council reviewed a security camera policy. Mayor Sorensen noted that signs will need to be placed on doors where security cameras are present.

Becker moved to adopt the Security Camera Policy. Jacobsen seconded the motion. Roll call: all votes aye.

## Department of Public Safety Joint Powers Agreement

The council reviewed the Joint Powers Agreement from the Department of Public Safety. The agreement will allow driver's license renewals to be performed by the City of Freeman.

Waltner moved to approve Mayor Sorensen to sign the agreement. Jacobsen seconded the motion. Roll call: all votes aye.

## Surplus Old Police Equipment

Waltner moved to declare the following equipment as surplus with no value:  
Moving radar, light bar, push bar, wiring, divider, camera, radar antennas, tape eraser, and metal box  
Gering seconded the motion. Roll call: all votes aye.

## **Police Report**

Police Chief McCormick presented the police report. McCormick discussed the police use of the timeclock. Council agreed that, at this time, they do not need to punch in and out following standard police practice.

## **Other Business**

Mayor Sorensen reviewed a quote from Kleinsasser Heating to repair or replace the Recycle Center heating unit. Council agreed to the repair.

Jacobsen updated the council on the progress for the basketball hoops for the community center.

Becker said he received complaints about yards lately. It was noted that free dump day will be Saturday, June 9.

Gering said the Street Committee will be looking at street maintenance and draining issues within the next week.

Duane Walters discussed quotes for a trash pump for the lagoon.

## **Executive Session**

Waltner moved to go into Executive Session at 7:51 pm pursuant to SDCL 1-25-2(1) personnel. Becker seconded the motion. All votes aye. Becker declared out of executive session at 8:19 pm.

Jacobsen moved to hire the following swimming pool personnel for the 2018 season:

Austin Munkvold as Lifeguard at \$9.65 per hour, contingent upon receiving certification

Bailey Johnson as Lifeguard at \$9.65 per hour, contingent upon receiving certification

Gering seconded the motion. Roll call aye votes: Becker, Waltner, Gering, and Jacobsen. Munkvold abstained. Motion passes 4-0.

## **Next Meeting**

The next regular meeting will be Monday, April 16, 2018 at 6:30 pm.

## **Adjournment**

Becker moved to adjourn at 8:27 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

## **Council Minutes**

### **Regular Session**

### **Monday, April 16, 2018**

The Council of the City of Freeman met in regular session on Monday, April 16, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Russ Becker was absent. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: John Koch, Brad Gering, Jay Hofer, Joshua Hofer, Police Chief Kirk McCormick, Cody Fransen, and Duane Walters.

#### **Minutes of the April 4, 2018 Regular Meeting**

Waltner moved to accept the April 4, 2018 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

#### **Special Event Permit**

Jay Hofer spoke regarding his Bean Bag Tournament and Street Dance event he would like to hold on Saturday July 7, 2018.

Jacobsen moved to approve the Special Event Permit for Hootz for Saturday, July 7, 2018. Tjaden seconded the motion. Roll call: all votes aye.

#### **FCDC Communication Update**

Brad Gering, FCDC President, spoke regarding the communication desired between FCDC and the City Council. John Koch and Joshua Hofer also spoke to request a combined committee with FCDC to provide feedback for the Community Development and Marketing Coordinator position.

#### **BY Water Rate Increase**

Council reviewed three options for water rate increases based on the increase cost from BY Water that is effective May 1, 2018. An Ordinance will be reviewed at the next council meeting.

#### **Lagoon Pump**

Council reviewed a quote for a trash pump at the lagoon.

Gering moved to purchase an AMT 6" Engine Driven Trash Pump and corresponding hoses from USA Bluebook for a total shipped purchase price of \$10,960.73. Tjaden seconded the motion. Roll call: all votes aye.

#### **Approve Applying for Mosquito Grant**

Jacobsen moved to authorize the Mayor to sign a State of South Dakota Mosquito Grant application prepared by District III. Munkvold seconded the motion. Roll call: all votes aye.

#### **Approve Applying for Freeman Community Foundation Grants**

Waltner moved to authorize the Mayor to sign two Freeman Community Foundation Grant applications for Playground Equipment at Lions Park and a Swimming Pool Slide. Munkvold seconded the motion. Roll call: all votes aye.

#### **Community Development & Marketing Coordinator Report**

Joshua Hofer presented his report.

Jacobsen moved to authorize the Mayor to sign an Economic Development Partnership Program grant application. Waltner seconded the motion. Roll call: all votes aye.

### **Other Business**

Gering asked about the police protocol for funeral processions.  
Tjaden requested a review of the connection fees for water and sewer.

### **Executive Session**

Waltner moved to go into Executive Session at 8:31 pm pursuant to SDCL 1-25-2(1) personnel. Jacobsen seconded the motion. All votes aye. Waltner declared out of executive session at 8:54 pm.

### **Next Meeting**

Jacobsen moved to have the next regular meeting on Wednesday, May 9, 2018 at 6:30 pm. Gering seconded the motion. All votes aye.

### **Adjournment**

Tjaden moved to adjourn at 8:58 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**New Council**  
**Wednesday, May 9, 2018**

The Council of the City of Freeman reconvened at 6:34 pm.

**Oath of Office**

Finance Officer Adam Van Ningen administered the oath of office to the following:

Having duly circulated petitions and declared nominated without competitive election:

- Sam Sorensen, Mayor for a term of two years
- Charles Gering, Alderman Ward I for a term of two years
- Steve "Charly" Waltner, Alderman Ward II for a term of two years
- John Munkvold, Alderman Ward III for a term of one year

**Election of Officers**

Waltner moved to nominate Lonnie Tjaden as council president. Jacobsen seconded the motion. Waltner moved nominations cease. Munkvold seconded the motion. Roll call: all votes aye.

Waltner moved to nominate Terry Jacobsen as council vice president. Tjaden seconded the motion. Becker moved nominations cease. Munkvold seconded the motion. Roll call: all votes aye.

**Committee Appointments**

Tjaden moved to approve the committee appointments as amended. Munkvold seconded the motion. Roll call: all votes aye.

- Ambulance: Lonnie Tjaden and John Munkvold
- Development: Sam Sorensen, Russ Becker, and Terry Jacobsen
- Fire Department: Russ Becker and Charles Gering
- Government Building: Sam Sorensen and John Munkvold
- Library: Charly Waltner
- Liquor: Russ Becker, Charles Gering, and John Munkvold
- Parks/Pool: Charly Waltner, Terry Jacobsen, and Lonnie Tjaden
- Police: Sam Sorensen and Terry Jacobsen
- Revolving Loan Fund: Sam Sorensen and Terry Jacobsen
- Rubble/Recycle/Refuse: Charly Waltner and Charles Gering
- Water: Lonnie Tjaden and Terry Jacobsen
- Sewer: Lonnie Tjaden and John Munkvold
- Streets: Charles Gering and Russ Becker
- Tree City: Charly Waltner
- Zoning: Lonnie Tjaden and Sam Sorensen
- Zoning Administrator: Lonnie Tjaden

**Planning Commission Appointments**

Tajden moved to appoint Christa Helma, Reno Huber, Randy Koerner, Janver Stucky, and Charly Waltner to the Planning Commission. Jacobsen seconded the motion. Roll call: all votes aye.

**Newspaper Designation**

Becker moved to name the Freeman Courier as the official newspaper for the City of Freeman and to publish all proceedings and legal notices in the Freeman Courier. Tjaden seconded the motion. Roll call: all votes aye.

## Bank Designation

Waltner moved to name the following banks as depositories for funds of the City of Freeman: CorTrust Bank of Freeman, Great Western Bank of Freeman, and Merchants State Bank of Freeman. Becker seconded the motion. Roll call: all votes aye.

## City Attorney Agreement

Jacobsen moved to approve the following resolution for the appointment of a City Attorney and an assistant City Attorney with Fink Law Office, PC. Waltner seconded the motion. Roll call: all votes aye.

### RESOLUTION 2018-01

#### RESOLUTION AUTHORIZING THE CITY OF FREEMAN, TO ENTER INTO AGREEMENT FOR CITY ATTORNEY

**WHEREAS**, the City of Freeman desires to retain counsel to serve as City Attorney for the time period beginning at the first meeting in May, 2018, and continuing through the first meeting in May, 2019; and

**WHEREAS**, the law firm of Fink Law Office, P.C., (and Eich Law Office as conflict attorney), have proposed to perform such services as are set forth in the attached Agreement With City Attorney;

**NOW THEREFORE BE IT RESOLVED**, that the City shall be authorized to enter into a contract with Fink Law Office, P.C., and Eich Law Office (conflict attorney) in the form attached hereto, all pursuant to the Ordinances of the City of Freeman, South Dakota.

**PASSED AND APPROVED** this 9<sup>th</sup> day of May, 2018, by the City Council of the City of Freeman, South Dakota by the following vote:

Ayes: 6  
Nays: 0  
Absent: 0

City of Freeman

By: \_\_\_\_\_  
Its Mayor

ATTEST:

\_\_\_\_\_  
City Finance Officer

(SEAL)

## Engineering Design for Waltner Addition

Dean Dreessen spoke as representative of the Freeman Community Development Corporation's Economic Development Committee. He presented a proposal for engineering fees for the Waltner Addition and stated that FCDC will pay for the Final Plat Phase 1 West Side and Final Plat Phase 2 East Phase, the city would pay for the remaining engineering fees for Street/Utility design and Construction Staking for Phase 1 West Side. The FCDC will escrow any sales proceeds and use half of the money to refund the City for 50% of their engineering costs, currently half of \$29,500.

Munkvold moved to accept the agreement and authorize the Mayor to sign the NE Development Design Proposal from Brosz Engineering for the City's portion of \$29,500.00. Jacobsen seconded the motion. Roll call: all votes aye.

## Board of Adjustment

Tjaden moved that the Freeman City Council go into Board of Adjustment at 7:03 pm. Waltner seconded the motion. All votes aye. The Council was declared in session as Board of Adjustment.

Variance request – 716 S Relanto

The Board of Adjustment reviewed the application of a variance filed by Joan Dreessen for an insufficient side yard setback on the addition of a garage stall.

Joan Dreessen requested a side yard setback of 8'6" for the addition of a garage stall. The existing building is 22' from the property line.

In order for a variance to be approved, the board shall base its findings on evidence presented in the application, comments received from adjacent property owners and to make an affirmative decision, it must determine that the proposed variance will meet the following conditions:

- a) Denial of the variance would result in hardship to the property owner due to physical characteristics of the site;
- b) The conditions upon which an application for a variance is based are unique to the property for which the variance is sought;
- c) The petition for a variance is not based exclusively upon a desire to increase the value or income potential of the property;
- d) The granting of the variance will not be detrimental to the public welfare or injurious to the other property or improvements in the neighborhood in which the property is located.
- e) The proposed variance will not jeopardize the intent and general and specific purposes of the variance ordinance.

Upon finding that the above conditions have been met, Jacobsen moved for the Board of Adjustments to approve the variance of the property located at 716 S Relanto St, City of Freeman for a side yard setback of 8'6" from the property line. Waltner seconded the motion. Roll call votes aye: Becker, Gering, Jacobsen, Munkvold, Tjaden, Waltner, and Sorensen. No votes: none. Motion carries 7-0.

Tjaden declared the Board of Adjustment adjourned at 7:07 pm.

### **Special Event Alcoholic Beverage License**

The Council considered the applications for one day alcoholic beverage licenses submitted by the following:

One day on-sale malt beverage license for Saturday, July 7, 2018

Application of:

Hootz

Location of:

Library Parking Lot and Alley

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one day beverage license for Saturday, July 7, 2018 with the provision that no glass is used. Becker seconded the motion. Roll call: all votes aye.

### **Swimming Pool Rates**

Waltner moved to keep the swimming pool rates the same as last year. Munkvold seconded the motion. Roll call: all votes aye.

### **Clean Up Days**

The City Council agreed to have free rubble site dump days on Saturday, June 9, 2018 and Saturday, June 16, 2018, with the exception that CRT TV's will be charged \$20 each.

### **Ordinance 2018-01**

The Council gave first reading to ordinance 2018-01 to increase the water rates.

### **Summer Rec Request**

Mayor Sorensen read a letter from the Summer Rec Board requesting funds.

Gering moved to donate \$3,500 to Summer Rec. Becker seconded the motion. Roll call: all votes aye.

### **Wire Welder Quotes**

The City Council reviewed quotes for a wire welder. Walnter moved to purchase a Millermatic 252 wire welder from Matheson for \$2,495.00. Jacobsen seconded the motion. Roll call: all votes aye.

### **Annual Audit Agreement**

Tjaden moved to enter into an Agreement with Schoenfish & Co., Inc for the 2017 audit. Waltner seconded the motion. Roll call: all votes aye.

### **Library Resignation Letter**

Mayor Sorensen read the resignation letter from Marian Gering. Jacobsen moved to accept the resignation. Munkvold seconded the motion. Roll call: all votes aye.

### **Advertise for Part-Time Children/Teen Library Assistant**

Tjaden moved to advertise for a part-time Children/Teen Library Assistant. Jacobsen seconded the motion. Roll call: all votes aye.

### **Other Business**

Sorensen recognized Duane Walters for a 2017 Drinking Water Achievement Award.

Sorensen notified the council that the County will be crack sealing soon.

Tjaden inquired about the cement fix on 6<sup>th</sup> Street.

Tjaden notified the council that riprap was needed at the lagoon due to the recent high winds.

Becker asked about the walk-in cooler repairs at the city bar and installing gutters above the drive thru.

Waltner said the shredding event collected \$340.00 toward the swimming pool slide.

Janver Stucky spoke regarding the water that sits at the end of the handicap sidewalk at 5<sup>th</sup> & Main.

### **Next Meeting**

The next regular meeting will be Monday, May 21, 2018 at 6:30 pm.

### **Adjournment**

Tjaden moved to adjourn at 7:57 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor



**Council Minutes**  
**Regular Session**  
**Wednesday, May 9, 2018**

The Council of the City of Freeman met in regular session on Wednesday, May 9, 2018 at 6:30 p.m. at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Brad Gering, Dean Dreessen, Todd Graber, Jay Hofer, Randy Koerner, Josh Hofer, and Janver Stucky.

**Minutes of the April 16, 2018 Regular Meeting**

Waltner moved to accept the April 16, 2018 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

**Vouchers & Salaries**

Jacobsen moved to approve the vouchers and salaries listed below. Waltner seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	3,795.58	GOLDEN WEST, telephone service	844.90
PAYROLL - FINANCE	1,527.82	HAWKINS INC, supplies	26.00
PAYROLL - MARKETING COORD	1,505.46	JONATHAN SLEVIN, mileage & meals	104.90
PAYROLL - GOV'T BUILDING	240.63	JOSHUA HOFER, conference & mileage	930.80
PAYROLL - POLICE	5,043.30	KIRK MCCORMICK, postage	3.50
PAYROLL - STREETS	1,021.62	KLEINSASSER HEATING, repairs	920.00
PAYROLL - SEWER	3,660.19	KOERNER CONSTRUCTION, snow removal	102.04
PAYROLL - REFUSE	1,985.81	LARSEN TRUCKING, recycle trucking	1,700.00
PAYROLL - RECYCLE	1,924.66	LYLE SIGNS, supplies	116.75
PAYROLL - WATER	3,250.52	MATHESON TRI GAS, rental	39.90
PAYROLL - AMBULANCE	2,113.51	MERCHANTS STATE BANK, PTC #4 funding	12,500.00
PAYROLL - PARK/POOL	1,021.61	MID AMERICAN RESEARCH, chemicals	245.48
PAYROLL - LIBRARY	3,042.45	MILLER CONSULTING, IT services	721.25
PAYROLL - COMMUNITY CENTER	64.95	MR G'S TIRES, repairs	337.59
PAYROLL - PLANNING & ZONING	355.53	NAPA, supplies	104.83
MERCHANTS STATE BANK, 941 deposit	7,464.27	NORM'S THRIFTY WHITE, supplies	39.99
SD RETIREMENT	3,981.50	NORTHWESTERN ENERGY, electric & gas	6,615.73
WELLMARK, health insurance	11,066.58	OFFICE OF RURAL HEALTH, relicensing	12.00
ACH FEES, payroll & utilities	30.00	ONE OFFICE SOLUTIONS, supplies	109.38
AFLAC, employee insurance	587.54	OVERDRIVE, library maintenance fee	600.00
AMAZON, library books & videos	638.06	PACE PAYMENT SYSTEM, credit card processing	20.00
AMERICAN LIBRARY ASSOC, membership	102.00	PITNEY BOWES, postage	301.50
APPEARA, rugs	94.34	PLUNKETTS PEST CONTROL, pest control	86.00
BARNES & NOBEL, books	359.35	RANDY BRODERS TRUCKING, recycle trucking	850.00
BROADWAY CHRYSLER DODGE, repairs	220.84	RURAL MFG, supplies	424.83
B-Y WATER, water purchase	4,450.50	SANITATION PRODUCTS, repairs	149.64
B-Y WATER INTEREST	3,168.00	SD DEPARTMENT OF REVENUE, testing	61.00
CENTURY BUSINESS PRODUCTS, copier	72.25	SD DEPT OF REVENUE, sales tax	796.47
CITY OF FREEMAN, utilities	39.00	SD MUNICIPAL LEAGUE, training	25.00
CITY OF FREEMAN 901 ACCT, shipping	291.06	SECOND CENTURY, publishing	674.63
CITY OF MITCHELL LANDFILL, garbage fees	2,702.70	SOUTH DAKOTA ONE CALL, message fees	45.15
CITY OF SIOUX FALLS, testing	87.00	SOUTHEASTERN ELECTRIC, lagoon	2,852.00
CORE & MAIN, supplies	116.06	SPECIALTY AUTOMOTIVE, repairs	753.60
COUNTRY PRIDE, fuel	1,509.43	SPENCER QUARRIES, patch mix	838.35
CRIMESTAR, annual support	600.00	STERN OIL COMPANY, fuel	1,555.41
ENVIRONMENTAL TOXICITY, testing	725.00	STUCKY ELECTRIC, repairs	172.24

FENSEL'S ELECTRIC, supplies	417.35	TOTAL STOP, fuel	852.15
FINK LAW OFFICE, legal fees	31.75	USA BLUE BOOK, pump & hoses	10,960.73
FRED HAAR, supplies	217.99	VAN DIEST SUPPLY, mosquito control	2,821.60
FREEMAN COMM DEV CORP, reimb	87.65	VERIZON WIRELESS, cell phones	164.08
FREEMAN INTERNATIONAL, supplies	242.00	WALTNER MEDIA, website & supplies	70.00
FREEMAN LUMBER, supplies	526.25	WAYLOR ENTERPRISES, pump repair	7,810.34
FREEMAN REGIONAL, amb salary	693.50		
FREEMAN SHOPPING CNTR, supplies	76.02		
		<b>VOUCHERS</b>	98,957.75
		<b>SALARIES</b>	30,553.64
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	129,511.39

## Financial Report

Jacobsen moved to approve the financial report as presented. Munkvold seconded the motion. Roll call: all votes aye.

## Adjournment

Tjaden moved to adjourn at 6:33 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

## **Council Minutes**

### **Regular Session**

#### **New Council**

**Monday, May 21, 2018**

The Council of the City of Freeman met in regular session on Monday, May 21, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jay Hofer, Joshua Hofer, Dan Waldhauser, Dustin Randall, Dawn Walz, Colleen Schultz-Herman, Police Chief Kirk McCormick, and Duane Walters.

#### **Minutes of the May 9, 2018 Regular Meetings**

Waltner moved to accept both of the May 9, 2018 regular session minutes as presented. Becker seconded the motion. All votes aye.

#### **Board of Adjustment**

Tjaden moved that the Freeman City Council go into Board of Adjustment at 6:33 pm. Waltner seconded the motion. All votes aye. The Council was declared in session as Board of Adjustment. Variance request – 221 E 4<sup>th</sup> Street

The Board of Adjustment reviewed the application of a variance filed by Dustin and Diana Randall for an insufficient front yard setback for the addition of a front porch.

Dustin Randall requested a front yard setback of 23' for the addition of a porch. The existing building is 29' from the property line.

In order for a variance to be approved, the board shall base its findings on evidence presented in the application, comments received from adjacent property owners and to make an affirmative decision, it must determine that the proposed variance will meet the following conditions:

- a) Denial of the variance would result in hardship to the property owner due to physical characteristics of the site;
- b) The conditions upon which an application for a variance is based are unique to the property for which the variance is sought;
- c) The petition for a variance is not based exclusively upon a desire to increase the value or income potential of the property;
- d) The granting of the variance will not be detrimental to the public welfare or injurious to the other property or improvements in the neighborhood in which the property is located.
- e) The proposed variance will not jeopardize the intent and general and specific purposes of the variance ordinance.

Upon finding that the above conditions have been met, Tjaden moved for the Board of Adjustments to approve the variance of the property located at 221 E 4<sup>th</sup> Street, City of Freeman for a front yard setback of 23' from the property line. Becker seconded the motion. Roll call votes aye: Becker, Gering, Jacobsen, Munkvold, Tjaden, Waltner, and Sorensen. No votes: none. Motion carries 7-0.

Tjaden declared the Board of Adjustment adjourned at 6:39 pm.

#### **Malt Beverage Licenses and Renewals**

The Council considered the applications for malt beverage renewals for 2018/2019 submitted by the following:

1. Retail on-off sale Malt Beverage for 2018/2019  
Application of: Bake's  
Location of: 231 N Main St  
Freeman, SD 57029

2. Retail on-off-sale Malt Beverage for 2018/2019  
 Application of: Casey's Retail Company  
                   dba Casey's General Store #3245  
 Location of: 1206 E 6<sup>th</sup> St  
                   Freeman, SD 57029
  
3. Retail on-off-sale Malt Beverage for 2019/2018  
 Application of: Uecker Supermarket Inc  
                   dba Freeman Shopping Center  
 Location of: 609 S US Hwy 81  
                   Freeman, SD 57029
  
4. Retail on-off-sale Malt Beverage for 2018/2019  
 Application of: Dolgen Midwest LLC  
                   dba Dollar General Store #10796  
 Location of: 305 N US Highway 81  
                   Freeman, SD 57029
  
5. Retail on-off sale Malt Beverage for 2018/2019  
 Application of: Freeman Convenience LLC  
                   dba Total Stop Convenience Store #9466  
 Location of: 601 S US Hwy 81  
                   Freeman, SD 57029
  
6. Retail on-off Malt Beverage for 2018/2019  
 Application of: Katie's Malt Shoppe & Restaurant  
 Location of: 1121 S US Hwy 81  
                   Freeman, SD 57029
  
7. Retail on-off sale Malt Beverage for 2018/2019  
 Application of: Rick D Blue  
                   dba Blue's Family Restaurant  
 Location of: 175 W 3<sup>rd</sup> St  
                   Freeman, SD 57029
  
8. Retail on-off Malt Beverage for 2018/2019  
 Application of: WWIT LLC  
                   dba Hootz  
 Location of: 115 E 3<sup>rd</sup> St  
                   Freeman, SD 57029

No one was present at the meeting to show rejection of these renewal applications.

Waltner moved to approve all 8 malt beverage licenses as presented. Jacobsen seconded the motion.  
 Roll call: all votes aye.

### **Special Event Request – Chislic Festival**

Joshua Hofer spoke regarding the 1<sup>st</sup> Annual Chislic Festival. The event will be held on July 28<sup>th</sup>, 2018 from 4:00 pm until dusk. Hofer requested closing portions of Main Street and 3<sup>rd</sup> Street for the event.

Tjaden moved to approve the Special Event Permit and close 3<sup>rd</sup> Street from the alley behind Merchants State Bank east to the alley behind Et Cetera Shoppe and Main Street from 3<sup>rd</sup> Street south to 4<sup>th</sup> Street at 3:00 pm on Saturday, July 28<sup>th</sup>. Jacobsen seconded the motion. Roll call: all votes aye.

### **Ordinance 2018-01**

Tjaden moved to give second reading and adopt Ordinance 2018-01, an ordinance to amend the water rates. Jacobsen seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING CHAPTER 9.01 OF THE REVISED  
ORDINANCES OF THE CITY OF FREEMAN (1990), HUTCHINSON COUNTY,  
SOUTH DAKOTA FOR THE INCREASE IN THE WATER RATES

Be it ordained by the City of Freeman, Hutchinson County, South Dakota

Chapter 9.0112 of the Revised Ordinances of Freeman, (1990) is hereby amended to read as follows:

9.0112 Water Rates

Effective July 1, 2018 the rates for the City water sold or furnished by the City of Freeman shall be increased from the previous rates as adopted in Ordinance #99-4 and thereafter revised at the following monthly rates, to wit:

- 1) For any amount up to 1,000 gallons, the sum of \$16.00 per month which shall be the minimum charge; provided however that users who are certified to be a recipient of fuel assistance under the Low Income Energy Assistance Program (LIEAP) shall after application to the Municipal Finance Officer pay a monthly minimum charge of \$10.00 for the first 1,000 gallons;
- 2) From 1,000 gallons to 499,000 gallons per month, the sum of \$4.60 per 1,000 gallons together with the above rate;
- 3) For usage of 500,000 gallons and over per month, the sum of \$3.03 per 1,000 gallons, which rate shall be for all gallons used and not cumulative with the above rates.

The City Council is authorized to make special rates with consumers using an extra large amount of water for commercial purposes; also, to builders and contractors for water used during the construction of buildings and other projects.

The charge for water loaded into tanks or other containers at the water plant or any other authorized place shall be \$5.00 per 1,000 gallons.

Dated this 9<sup>th</sup> day of May, 2018.

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Sam Sorensen, Mayor

ATTEST:

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Adam Van Ningen, Municipal Finance Officer

(Seal)

First Reading: May 9, 2018  
Second Reading: May 21, 2018  
Published: May 31, 2018  
Effective Date: July 1, 2018

**Surplus Property**

Tjaden moved to surplus the Beverage Air Bar Cooler. Becker seconded the motion. Roll call: all votes aye. Mayor Sorensen appointed 3 individuals to appraise the cooler.

**Police Report**

Police Chief Kirk McCormick discussed the report he prepared.

## **Other Business**

Sorensen said there is a 30 yard roll-off container reserved the free dump days on June 9<sup>th</sup> and 16<sup>th</sup>.

Sorensen said the swimming pool will be opening on Sunday, May 27<sup>th</sup>.

Munkvold requested the city to help fix the entrances into the baseball fields.

Munkvold inquired about using the free dump day on June 16<sup>th</sup> as a fundraiser for the public school's New York trip. Council was okay with it.

Tjaden noted that 6<sup>th</sup> Street by the Vet Memorial would be closed at 6:30 pm on Memorial Day.

Duane Walters noted that the pool is leaking water and is working on fixing the issue.

Walters said he took a council member out to see the erosion at the lagoon. He said work needs to be done so the issue doesn't get bigger.

## **Executive Session**

Waltner moved to go into Executive Session at 8:12 pm pursuant to SDCL 1-25-2(1) Personnel. Becker seconded the motion. All votes aye. Waltner declared out of executive session at 8:40 pm. No action taken.

## **Next Meeting**

The next regular meeting will be Monday, June 4, 2018 at 6:30 pm.

## **Adjournment**

Tjaden moved to adjourn at 8:43 pm. Gering seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, June 4, 2018**

The Council of the City of Freeman met in regular session on Monday, June 4, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, and Charly Waltner. Clifford Tjaden was absent. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Rick and Brenda Blue, Dawn Walz, Tabitha Schoenwald, Marnette Hofer, Joshua Hofer, Jay Hofer, Kylea Waltner, Lisa Jensen, Colleen Schultz-Herman, and Duane Walters.

**Minutes of the May 21, 2018 Regular Meeting**

Waltner moved to accept the May 21, 2018 regular session minutes as presented. Becker seconded the motion. All votes aye.

**Vouchers & Salaries**

Becker moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,414.02	FREEMAN SHOPPING CNTR, supplies	157.49
PAYROLL - MARKETING COORD	1,775.95	FREEMAN SUMMER REC, donation	3,500.00
PAYROLL - GOV'T BUILDING	230.39	GOLDEN WEST, telephone service	939.76
PAYROLL - POLICE	4,751.26	HAWKINS INC, supplies	3,650.71
PAYROLL - STREETS	1,037.23	HEIMAN FIRE EQUIP, equipment	718.80
PAYROLL - SEWER	3,493.06	HUTCHINSON CONSERVATION, handplants	85.00
PAYROLL - REFUSE	1,965.10	JAMBOREE FOODS, supplies	23.96
PAYROLL - RECYCLE	2,272.91	JEMS, ambulance subscription	30.00
PAYROLL - WATER	3,078.09	KIRK MCCORMICK, supplies	60.00
PAYROLL - AMBULANCE	2,162.34	KLEINSASSER HEATING, repairs	181.38
PAYROLL - PARK/POOL	1,037.24	LAWNS UNLIMITED, fertilizer	169.80
PAYROLL - LIBRARY	3,141.40	MATHESON TRI GAS, rental & equipment	2,539.95
PAYROLL - COMMUNITY CENTER	171.73	MR G'S TIRES, repairs	827.95
MERCHANTS STATE BANK, 941 deposit	6,711.62	NORM'S THRIFTY WHITE, supplies	35.00
SD RETIREMENT	3,869.72	NORTHWESTERN ENERGY, electric & gas	5,793.23
WELLMARK, health insurance	11,066.58	ONE OFFICE SOLUTIONS, supplies	51.65
ACH FEES, payroll & utilities	30.00	PACE PAYMENT SYSTEM, credit card processing	20.00
AFLAC, employee insurance	587.54	PITNEY BOWES, postage	200.65
AMAZON, library books & videos	178.66	PLUNKETT'S, pest control	86.00
APPEARA, rugs	94.34	PRODUCTIVITY PLUS, supplies	46.53
AVENET, LLC, annual website maint	1,150.00	RURAL MFG, supplies	419.25
BARNES & NOBEL, books	122.63	SD DEPARTMENT OF REVENUE, testing	327.00
BROOKINGS AREA TRANSIT, donation	10,000.00	SD DEPT OF REVENUE, sales tax	1,002.75
B-Y WATER, water purchase	4,721.42	SECOND CENTURY, publishing	1,011.48
B-Y WATER INTEREST	3,168.00	SOUTHEASTERN ELECTRIC, lagoon	3,140.75
CITY OF FREEMAN, utilities	39.00	SPECIALTY AUTOMOTIVE, repairs	209.84
CITY OF FREEMAN, petty cash	100.00	STERN OIL COMPANY, fuel	36.79
CITY OF MITCHELL LANDFILL, garbage fees	3,257.67	STUCKY ELECTRIC, repairs	295.76
COUNTRY PRIDE, fuel	111.56	US POST OFFICE, PO box renewal	56.00
DEMCO, supplies	159.51	VERIZON WIRELESS, cell phones	162.72
FENSEL'S ELECTRIC, supplies	506.13	YERLI GOMEZ, water deposit	39.65
FINK LAW OFFICE, legal fees	201.21		
FRANCISCA URIZAR, water deposit	36.25		
FRED HAAR, supplies	23.35	<b>VOUCHERS</b>	<b>72,440.00</b>
FREEMAN LUMBER, supplies	44.12	<b>SALARIES</b>	<b>26,530.72</b>
FREEMAN REGIONAL, amb salary	440.84	<b>TOTAL VOUCHERS &amp; SALARIES</b>	<b>98,970.72</b>





**Next Meeting**

Waltner moved to have the next regular meeting on Thursday, July 5, 2018 at 6:30 pm. Munkvold seconded the motion. Roll call: all votes aye.

**Adjournment**

Becker moved to adjourn at 8:10 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

## **Council Minutes**

### **Regular Session**

### **Monday, June 18, 2018**

The Council of the City of Freeman met in regular session on Monday, June 18, 2018 at 7:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Brad Gering, Kevin Waltner, Joshua Hofer, Jay Hofer, Joann Smith, Colleen Schultz-Herman, Police Chief Kirk McCormick, Cody Fransen, and Duane Walters.

#### **Minutes of the June 4, 2018 Regular Meeting**

Waltner moved to add "Gering seconded the motion. Roll call: all votes aye." to the District III Joint Cooperative Agreement and approve the June 4, 2018 regular session minutes as corrected. Munkvold seconded the motion. All votes aye.

#### **Set Hearing Date for Baseball Association Rezoning**

Waltner moved to set the hearing for the Freeman Athletic Association for July 5<sup>th</sup> at 5:30 pm for the Planning & Zoning and 6:30 pm for the City Council. Tjaden seconded the motion. Roll call: all votes aye.

#### **Black Widow Invoice**

Council discussed an invoice received from Black Widow for an oil pan on a 1973 Roadrunner.

Tjaden moved to deny payment on invoice #1409 to Black Widow Customs. Waltner seconded the motion. Roll call: all votes aye.

#### **Community Development and Marketing Coordinator Position**

Joann Smith, Brad Gering, Collene Schultz-Herman, and Jay Hofer all spoke in favor of Joshua Hofer and extending the Community Development and Marketing Coordinator position to full-time.

Waltner moved to make the Community Development and Marketing Coordinator position full-time 40 hours per week, effective January 1, 2019. Jacobsen seconded the motion. Roll call: all votes aye.

#### **Swimming Pool Slide Grant**

Waltner informed the council that the City received a grant for \$1,500 to purchase a slide for the swimming pool from the Freeman Community Foundation.

Waltner moved to purchase a SR Smith Helix2 pool slide from Amazon for \$3,023.63. Tjaden seconded the motion. Roll call: all votes aye.

#### **Playground Grant**

Council was informed all the approvals were received from the South Dakota Game Fish & Parks for the \$30,000 playground grant. Also, the City received approval for a grant for \$5,000 from the Freeman Community Foundation and will receive a donation from the Lion's Club for \$15,000.

Waltner moved to go forward with the bidding process for the Lions Park Playground. Jacobsen seconded the motion. Roll call: all votes aye.

#### **SD DOT Surplus Property**

Council reviewed surplus property from the South Dakota DOT.

Gering moved to purchase a 1999 Dodge 1 Ton Flatbed pickup from SD Bureau of Administration surplus for \$3,500.00. Becker seconded the motion. Roll call: all votes aye.

Tjaden moved to purchase a 6x14 Homemade Utility Trailer from SD Bureau of Administration surplus for \$400.00. Gering seconded the motion. Roll call: all votes aye.

Gering moved to purchase a Skid Loader Asphalt Planer from SD Bureau of Administration surplus for \$1,250.00. Jacobsen seconded the motion. Roll call: all votes aye.

### **May Financial Statements**

Council reviewed the Revenues and Expenditures for the month of May.

### **Other Business**

Council reviewed the Police Report prepared by Police Chief McCormick. McCormick informed the council about a training seminar in Pierre that he will be attending.

Waltner said he helped at the rubble site on Saturday afternoon. He recommended keeping a roll-off year round for items that can't go into the rubble site.

Munkvold asked about the grass ordinance and how the enforcement is going. McCormick said most have been complying but the City workers are scheduled to mow one property that is out of compliance when the weather is right since it was too wet this morning.

### **Executive Session**

Waltner moved to go into Executive Session at 8:55 pm pursuant to SDCL 1-25-2(1) Personnel. Becker seconded the motion. All votes aye. Waltner declared out of executive session at 9:55 pm.

### **Hire Part-Time Children/Teen Library Assistant**

Waltner moved to hire Crystal Gering Nelson part-time as Children/Teen Library Assistant at \$10.29 per hour. Tjaden seconded the motion. Roll call aye votes: Waltner, Jacobsen, Tjaden, Munkvold, and Becker. Gering abstained. Motion passes 5-0.

### **Next Meeting**

The next regular meeting on Thursday, July 5, 2018 at 6:30 pm.

### **Adjournment**

Tjaden moved to adjourn at 9:59 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, July 16, 2018**

The Council of the City of Freeman met in regular session on Monday, July 16, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Colleen Schultz-Herman, Joshua Hofer, Police Chief Kirk McCormick, and City Attorney Mike Fink.

**Minutes of the July 5, 2018 Regular Meeting**

Waltner moved to accept the July 5, 2018 regular session minutes as presented. Becker seconded the motion. All votes aye.

**Special Event Alcoholic Beverage Licenses**

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale malt beverage license for Saturday, July 28, 2018

Application of:	Location of:	Backup Rain Location:
The Vintage Vault	Freeman Baseball Park	Freeman Community Center
	106 N Wipf Street	224 S Wipf Street
	Freeman, SD 57029	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Waltner moved to approve the one day beverage license for Saturday, July 28, 2018. Jacobsen seconded the motion. Roll call: all votes aye.

**Wipf Street Stop Sign and Speed Limit**

Sorensen informed the council that the stop sign by the swimming pool falls under the portable sign rules. The stop sign can be placed in the middle of the road and needs to be a minimum 18" in size, which the current sign is. Council agreed to continue with the stop sign when the pool is open.

**Midco Fiber Request**

Midco contacted the City about burying fiber to the Nursing Home. After discussion the council would like to see a full proposal from Midco, route plan, and name of the contractor that will be doing the work.

**Swimming Pool Membrane Proposal**

Council reviewed a proposal from Reno Systems for replacing the swimming pool membrane. Since this wasn't budgeted for 2018 it will be placed into the 2019 budget.

**Tire Cleanup Option**

Police Chief McCormick found a place in Minnesota that will take tires for a fee. Council would like more information and will discuss again at a later time.

**Community Development & Marketing Coordinator Report**

Joshua Hofer discussed his report and gave an update on the SD Chislic Festival that is coming soon. The council agreed to allow swimming to be included in the sale of wristbands for the festival.

## **Other Business**

Waltner informed the council of issues with heating and cooling at the community center. Waltner also said that Tree City is planning a workshop to inform the public about Emerald Ash Borer.

## **Executive Session**

Waltner moved to go into Executive Session at 7:33 pm pursuant to SDCL 1-25-2(4) contract negotiation. Becker seconded the motion. All votes aye. Tjaden declared out of executive session at 9:41 pm.

## **Next Meeting**

Jacobsen moved to change the next regular meeting to Tuesday, August 7, 2018 at 6:30 pm. Waltner seconded the motion. Roll call: all votes aye.

## **Adjournment**

Becker moved to adjourn at 9:44 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**CITY OF FREEMAN  
CITY COUNCIL - REGULAR SESSION  
TUESDAY, AUGUST 7, 2018  
6:30 P.M., CITY HALL COUNCIL CHAMBERS  
AGENDA**

**ROLL CALL**

**MINUTES OF JULY 16, 2018 REGULAR MEETING**

**VOUCHERS & SALARIES**

**FINANCIAL REPORT**

**SPECIAL EVENT PERMIT – VERMEER 5K**

**SPECIAL EVENT ALCOHOLIC BEVERAGE LICENSES – BAKE’S**

**RESOLUTION FOR ANNEXATION OF FCDC INDUSTRIAL PARK**

**MIDCO FIBER REQUEST**

**ACCEPT LIONS PARK PLAYGROUND BID**

**1<sup>ST</sup> READING ORDINANCE 2018-02 – BOND SCHEDULE**

**RESTRICTED USE SITE GRANT REIMBURSEMENT APPROVAL**

**DUMP TRUCK REPAIR**

**POLICE REPORT**

**OTHER BUSINESS**

**NEXT MEETING DATE – MONDAY, AUGUST 20, 2018 @ 6:30 PM**

**ADJOURN**

**Council Minutes**  
**Regular Session**  
**Tuesday, August 7, 2018**

The Council of the City of Freeman met in regular session on Tuesday, August 7, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, John Munkvold, Clifford Tjaden, and Charly Waltner. Absent was Terry Jacobsen. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Marge Waltner, Randy Koerner, Dean Dreesen, Brad Gering, Todd Graber, Cody Fransen, and Duane Walters.

**Minutes of the July 16, 2018 Regular Meeting**

Waltner moved to accept the July 16, 2018 regular session minutes as presented. Tjaden seconded the motion. All votes aye.

**Vouchers & Salaries**

Munkvold moved to approve the vouchers and salaries listed below. Gering seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	3,846.38	FREEMAN REGIONAL, amb salary	399.17
PAYROLL - FINANCE	1,419.19	FREEMAN SHOPPING CNTR, supplies	210.09
PAYROLL - MARKETING COORD	1,679.86	GOLDEN WEST, telephone service	1,000.00
PAYROLL - GOV'T BUILDING	248.33	HAWKINS INC, supplies	1,646.69
PAYROLL - POLICE	5,243.40	JAMBOREE FOODS, supplies	6.10
PAYROLL - DRIVERS LICENSING	64.64	JOSHUA HOFER, conference reimb	906.70
PAYROLL - STREETS	974.16	KEVIN THURMAN, mileage	59.95
PAYROLL - SEWER	3,894.14	KNODEL TRANSPORTATION, freight	3,309.51
PAYROLL - REFUSE	2,082.26	LAW ENFORCEMENT SYSTEMS, supplies	98.00
PAYROLL - RECYCLE	2,034.26	LAWNS UNLIMITED, fertilizer	1,844.00
PAYROLL - WATER	3,309.40	LISA JENSEN, mileage	29.40
PAYROLL - AMBULANCE	2,873.24	MATHESON TRI GAS, rental & equipment	117.80
PAYROLL - PARK/POOL	9,222.59	MR G'S TIRES, repairs	380.84
PAYROLL - LIBRARY	2,921.79	NAPA, supplies	94.52
PAYROLL - COMMUNITY CENTER	171.01	NORM'S THRIFTY WHITE, supplies	39.90
PAYROLL - ECONOMIC DEVELOPMENT	457.12	NORTHWESTERN ENERGY, electric & gas	6,900.70
MERCHANTS STATE BANK, 941 deposit	9,725.90	ONE OFFICE SOLUTIONS, supplies	12.99
SD RETIREMENT	3,909.06	PACE PAYMENT SYSTEM, credit card processing	20.00
WELLMARK, health insurance	10,231.47	PITNEY BOWES, postage	604.50
ACH FEES, payroll & utilities	20.00	PITNEY BOWES, meter lease	143.55
ADAM VAN NINGEN, mileage reimb	42.00	PLUNKETT'S, pest control	88.24
AFLAC, employee insurance	555.04	SAARIES AUTO BODY, repairs	63.00
ALLIED 100 LLC, supplies	528.00	SCHOENFISH & CO, audit	7,900.00
AMAZON, library books & videos, pool slide	3,998.83	SD DEPT OF PUBLIC SAFETY, remittance	242.00
APPEARA, rugs	188.68	SD DEPT OF REVENUE, title & registration	42.40
BARNES & NOBLE, books	115.87	SD DEPT OF REVENUE, sales tax	982.55
BOLTES SUNRISE SANITARY, roll-off	483.26	SD FEDERAL PROPERTY, supplies	147.00
BROSZ ENGINEERING, professional fees	6,162.50	SD LIBRARY ASSOCIATION, conference	445.00
B-Y WATER, water purchase	5,511.55	SEALMASTER OF WISCONSIN, supplies	150.05
B-Y WATER INTEREST	3,168.00	SECOND CENTURY, publishing	662.89
CENTURY BUSINESS PRODUCTS, copier maint	91.71	SOUTH DAKOTA ONE CALL, message fees	63.00
CHARLES GERING, mileage	172.20	SOUTHEASTERN ELECTRIC, electric	2,472.50
CITY OF FREEMAN, utilities	39.00	SPECIALTY AUTOMOTIVCE, repairs	1,058.66
CITY OF FREEMAN 901 ACCT, website	107.41	SPENCER QUARRIES, chip rock	5,558.95
CITY OF MITCHELL LANDFILL, garbage fees	3,342.69	STERN OIL COMPANY, fuel	1,290.02
CITY OF SIOUX FALLS, testing	87.00	TESSIERS INC, repairs	910.21
CLIMATE SYSTEMS, repairs	435.00	TOTAL STOP, fuel	632.58

CORE & MAIN, supplies	3,715.84	VALLEY ELECTRIC, repairs	251.26
COUNTRY PRIDE, fuel	1,665.52	VAN DIEST SUPPLY, mosquito	2,821.60
DEDE THEROUX, deposit refund	3.90	VERIZON WIRELESS, cell phones	162.45
DUANE WALTERS, reimbursement	67.61	WALTNER MEDIA, website maintenance	70.00
FENSEL'S ELECTRIC, supplies	212.37		
FINK LAW OFFICE, legal fees	659.11		
FRED HAAR, supplies	109.56	<b>VOUCHERS</b>	100,768.68
FREEMAN INTERNATIONAL, repairs	250.20	<b>SALARIES</b>	40,441.77
FREEMAN LUMBER, supplies	1,330.63	<b>TOTAL VOUCHERS &amp; SALARIES</b>	141,210.45

## Financial Report

Tjaden moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

## Special Event Permit – Vermeer 5k

Marge Waltner spoke regarding the Vermeer sponsored event on Saturday, August 11, 2018. The event will be free to the public with a requested donation to be given to the Bethany Food Pantry.

Gering moved to approve the Special Event Permit with the route adjusted as presented. Munkvold seconded the motion. Roll call: all votes aye.

## Special Event Alcoholic Beverage Licenses

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale malt beverage license for Saturday, August 11, 2018

Application of:	Location of:
Bake's	Freeman Community Center
	224 S Wipf Street
	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Becker moved to approve the one day beverage license for Saturday, August 11, 2018. Munkvold seconded the motion. Roll call: all votes aye.

## Resolution for Annexation of FCDC Industrial Park

Dean Dreesen from the Freeman Community Development Corporation spoke regarding their desire to have their land on the East side of Highway 81 annexed into the City of Freeman.

Tjaden moved to approve Resolution 2018-01 for Annexation with an amendment that the property be subject to a utility easement on the plat. Munkvold seconded the motion.

Mayor Sorensen called for a roll call vote on the amendment. All votes no.

Tjaden moved to approve Resolution 2018-01 for Annexation as presented. Munkvold seconded the motion.

Mayor Sorensen called for a roll call vote on the Resolution as presented. All votes aye.

## Midco Fiber Request

Council discussed Midco's request to bury fiber. The maintenance department would like the fiber buried on the west side of Relanto Street to avoid all the current utilities. Potential fees were discussed. More research will be needed so further discussion was postponed to the next meeting.

## Lions Park Playground Bid

The council reviewed the bids that were received and opened on August 1<sup>st</sup>. The bids received were:



Crouch Recreation: \$68,035.00  
Cunningham Recreation: \$47,986.74  
Dakota Playground: \$57,451.00  
My Turn Playsystems: \$47,346.00

After reviewing the bids Waltner moved to purchase the playground, swing, and climber from My Turn Playsystems for \$47,346.00. Becker seconded the motion. Roll call: all votes aye.

### **1<sup>st</sup> Reading of Ordinance 2018-02**

Council gave 1<sup>st</sup> reading to Ordinance 2018-02 an update to the Bond Schedule.

### **Restricted Use Site Grant Reimbursement Approval**

Waltner moved to authorize Mayor Sorensen to sign all grant reimbursement requests, change orders, and any other documentation needed to facilitate the Restricted Use Site project grant. Tjaden seconded the motion. Roll call: all votes aye.

### **Dump Truck Repair**

Council reviewed the cost of needed repairs to the dump truck. City employees are looking into radiator options to allow the dump truck to help facilitate snow removal but didn't have the costs at this time. The topic will be placed on the next agenda when costs are known.

### **Police Report**

Police Chief McCormick prepared the police report for the council.

### **Other Business**

Mayor Sorensen said the library will be closed August 10<sup>th</sup> & 11<sup>th</sup> for book reorganization  
Sorensen noted that the council members had received copies of the audit that was sent to the state.  
Sorensen informed the council of garbage truck tires that were ordered.  
Sorensen said that bats have been found more regularly in the community center. Council would like to get quotes for their removal.  
Sorensen said the batteries on the forklift are worn. He will look into options to repair or replace.  
Waltner said he heard from Renovation Systems about replacing the pool liner again. They will be in the area and are willing to cut the cost to \$49,995.00. Will discuss at the next meeting.  
Waltner said he found a flat screen 75" TV for the council room for \$1,300.00.  
Becker said he would like the city to attend the Turner County zoning meeting on August 14 @10:30.  
Munkvold talked to a concerned citizen about the lack of signs on the intersection of Olive and 3<sup>rd</sup> St.  
Tjaden said he was approached by someone looking for grant money to tear down a dilapidated house.  
City employees will look into grant options.  
Duane Walters said the sweeping needs to be repaired or replaced soon.

### **Next Meeting**

The next regular meeting will be on Monday, August 20, 2018 at 7:30 pm.

### **Adjournment**

Waltner moved to adjourn at 8:36 pm. Tjaden seconded the motion. All votes aye.

## **Council Minutes**

### **Regular Session**

### **Monday, August 20, 2018**

The Council of the City of Freeman met in regular session on Monday, August 20, 2018 at 7:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, City Attorney Mike Fink, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Doug McCune, Steve Friesen, Michael Miller, Dale Strasser, Emily Hofer, Joshua Hofer, Police Chief Kirk McCormick, and Duane Walters.

#### **Minutes of the August 7, 2018 Regular Meeting**

Waltner moved to accept the August 7, 2018 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

#### **Replat Hearing for Freeman Athletic Association**

Dale Strasser and Emily Hofer spoke regarding the replat for the Freeman Athletic Association that was recommended by the Planning & Zoning Committee.

Waltner moved to approve Resolution of Plat for the Freeman Athletic Association 2018-02. Jacobsen seconded the motion. Roll call: all votes aye.

#### **1<sup>st</sup> Reading of Ordinance 2018-04**

Council gave first reading to Ordinance 2018-04, an ordinance to amend the Official Zoning Map to the City of Freeman.

#### **Replat Hearing for Freeman Community Development Corporation Industrial Park**

Council reviewed the replat from the Freeman Community Development Corporation that was recommended by the Planning & Zoning Committee.

Jacobsen moved to approve Resolution of Plat for the Freeman Community Development Corporation 2018-03. Waltner seconded the motion. Roll call: all votes aye.

#### **Replat Hearing for Freeman Community Development Corporation Main Street**

Council reviewed the replat from the Freeman Community Development Corporation that was recommended by the Planning & Zoning Committee.

Tjaden moved to approve Resolution of Plat for the Freeman Community Development Corporation 2018-04. Munkvold seconded the motion. Roll call: all votes aye.

#### **Golf Course Discussion**

Doug McCune and Steve Friesen spoke regarding the golf course. They asked the City Council to purchase the lease and all equipment and buildings for \$175,000.00. McCune said they will not be opening the golf course next year and will need to look into other alternatives like CRP and haying. McCune said everything would be included except the land and the leased golf carts. McCune said the financial statements for the year-to-date will be sent to the finance office for review so the golf committee can meet again.

#### **Detention Pond and Lagoon Spraying**

Michael Miller spoke regarding the thistle and leafy spurge that is currently at the detention pond. He said he is willing to spray but would like the city to pay for the spray and take \$5 off per hay bale collected. The council will look into having the land commercially sprayed.

## **Community Center Bat Remediation**

The council reviewed estimates for bat removal at the community center. Premier Pest Control was \$3,500 with a 10 year warranty and Alpha Bat Specialists was \$7,500 with a 10 year warranty. Work can only be completed once the fascia is repaired along the south length of the building. Staff will see if a contractor is available to do the repairs. Council agreed to go with Premier Pest Control once the repairs are completed.

### **1<sup>st</sup> Reading of Ordinance 2018-03**

Council gave 1<sup>st</sup> reading to Ordinance 2018-03 an update to the Stop Sign violation.

### **2<sup>nd</sup> Reading of Ordinance 2018-02**

Council gave 1<sup>st</sup> reading to Ordinance 2018-02 an update to the Bond Schedule.

## **Approve Playground Down Payment**

Waltner moved to approve making the down payment of 40% (\$18,938.40) to My Turn Playsystems. Jacobsen seconded the motion. Roll call: all votes aye.

## **Swimming Pool Liner**

Waltner informed the council that RenoSys is able to get the swimming pool liner installed in 2018.

Jacobsen moved to accept the proposal from RenoSys to install the PVC Membrane for \$49,995.00 and authorizes a down payment of 50%. Tjaden seconded the motion. Roll call: all votes aye.

### **1<sup>st</sup> Reading of Ordinance 2018-05**

Council gave 1<sup>st</sup> reading to Ordinance 2018-05 for a Supplemental Budget to the Parks department.

### **1<sup>st</sup> Reading of Ordinance 2018-06**

Council gave 1<sup>st</sup> reading to Ordinance 2018-06 making appropriations and levying the property tax for the year 2019.

## **Community Development & Marketing Coordinator Report**

Joshua Hofer presented his report. Hofer spoke regarding the success of the South Dakota Chislic Festival and the Turner County Fair. Hofer also noted that he is applying to become a Bush Fellow.

## **Other Business**

Mayor Sorensen said he received the approval letter from DENR for the Waltner Addition infrastructure. Sorensen updated the council on his attendance at the Turner County courthouse regarding the Rendering Plant.

Sorensen informed the council that city staff mowed John Stahl's Main Street property.

Munkvold said there were plants along Wynken Drive that make it hard to see around.

Munkvold asked about who maintained alley south of the campground.

Jacobsen said the basketball hoops for the community center have arrived and are ready to be installed.

Van Ningen received a request about dumping at the rubble site from someone out of town. Council was against allowing dumping for people that don't have our services.

Duane Walters said the dump truck radiator will be replaced and they are working on a pump for live power on the side of the truck.

Walters said the cost to repair the sweeper is going to be \$11,356 with an additional \$3,500 to have them come here to do the repairs.

### **Executive Session**

Waltner moved to go into Executive Session at 9:20 pm pursuant to SDCL 1-25-2(1) Personnel. Tjaden seconded the motion. All votes aye. Tjaden declared out of executive session at 10:20 pm.

### **Employee Review Action**

Tjaden moved to approve a \$0.50 raise for Police Chief Kirk McCormick, effective July 30, 2018. Munkvold seconded the motion. Roll call: all votes aye.

### **Next Meeting**

Becker moved to change the next regular meeting to Wednesday, September 5, 2018 at 6:30 pm. Waltner seconded the motion. Roll call: all votes aye.

### **Adjournment**

Tjaden moved to adjourn at 10:30 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Wednesday, September 5, 2018**

The Council of the City of Freeman met in regular session on Wednesday, September 5, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Duane Walters.

**Minutes of the August 20, 2018 Regular Meeting**

Waltner moved to accept the August 20, 2018 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

**Vouchers & Salaries**

Tjaden moved to approve the vouchers and salaries listed below. Jacobsen seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	2,310.14	GOLDEN WEST, telephone service	980.44
PAYROLL - MARKETING COORD	2,169.15	GRAHAM TIRE, tires	1,547.72
PAYROLL - GOV'T BUILDING	354.51	JACKS UNIFORMS & EQUIP, supplies	101.80
PAYROLL - POLICE	7,744.29	JAMBOREE FOODS, supplies	23.96
PAYROLL - DRIVERS LICENSING	69.08	JOSHUA HOFER, meal reimb	25.00
PAYROLL - STREETS	1,609.76	JUNIOR LIBRARY GUILD, subscription	427.70
PAYROLL - SEWER	5,382.89	KOERNER CONSTRUCTION, equip rental	953.06
PAYROLL - REFUSE	3,201.26	LAWNS UNLIMITED, seeding	337.50
PAYROLL - RECYCLE	3,410.32	MATHESON TRI GAS, rental & supplies	119.07
PAYROLL - WATER	4,993.50	MIRACLE RECREATION, supplies	136.00
PAYROLL - AMBULANCE	2,622.98	MR G'S TIRES, repairs	170.00
PAYROLL - PARK/POOL	9,404.79	MY TURN PLAYSYSTEMS, down pymt	18,938.40
PAYROLL - LIBRARY	5,492.55	NAPA, supplies	9.53
PAYROLL - COMMUNITY CENTER	148.28	NORM'S THRIFTY WHITE, supplies	50.28
MERCHANTS STATE BANK, 941 deposit	12,312.58	NORTHWESTERN ENERGY, electric & gas	6,592.03
SD RETIREMENT	5,900.26	ONE OFFICE SOLUTIONS, supplies	20.80
WELLMARK, health insurance	10,231.47	PACE PAYMENT SYSTEM, credit card processing	20.00
ACH FEES, payroll & utilities	40.00	PITNEY BOWES, postage	721.90
AFLAC, employee insurance	555.04	PLUNKETT'S, pest control	1,558.84
AMAZON, library supplies books & videos	977.97	PRINTED IMPRESSIONS, supplies	60.00
APPEARA, rugs	92.16	RANDY BRODERS TRUCKING, trucking	450.00
BOLTES SUNRISE SANITARY, roll-off	479.34	RUML PLUMBING, repairs	63.50
BROZS ENGINEERING, professional fees	2,202.50	SAARIES AUTO BODY, repairs	273.84
B-Y WATER, water purchase	6,550.94	SD DEPT OF PUBLIC SAFETY, remittance	396.00
B-Y WATER INTEREST	3,168.00	SD DEPT OF REVENUE, sales tax	902.59
CENTURY BUSINESS PRODUCTS, copier maint	72.62	SD WASTEWATER ASSOC, registration	240.00
CITY OF FREEMAN, utilities	39.00	SECOND CENTURY, publishing	410.96
CITY OF MITCHELL LANDFILL, garbage fees	3,502.20	SOUTHEASTERN ELECTRIC, electric	2,116.13
EMERGENCY MEDICAL PRODUCTS, supplies	335.22	STERN OIL COMPANY, fuel	942.13
FENSEL'S ELECTRIC, supplies	318.73	STUCKY'S ELECTRIC, supplies	37.10
FRED HAAR, supplies	220.45	TOTAL STOP, fuel	468.92
FREEMAN INTERNATIONAL, repairs	224.41	USA BLUE BOOK, supplies	2,814.12
FREEMAN LUMBER, supplies	13.62	VERIZON WIRELESS, cell phones	162.45
FREEMAN REGIONAL, amb salary	939.46		
FREEMAN SHOPPING CNTR, supplies	38.39		
		<b>VOUCHERS</b>	90,286.13
		<b>SALARIES</b>	48,913.50
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	139,199.63

## Financial Report

Jacobsen moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

## Special Event Permit – Engel

Mike Engel requested closing a portion of Relanto Street on October 6, 2018 for an auction sale.

Waltner moved to approve the Special Event Permit with the understanding that the community center driveway and Preston Zachariasen’s driveway are left open. Jacobsen seconded the motion. Roll call: all votes aye.

## CMC Sewer Boring

Council reviewed the bids from CMC Excavating for boring a sewer line under North County Road for sewer access to North Olive Drive. Sorensen said he talked to Hutchinson County and the line did not need to be cased.

Gering moved to approve CMC Excavation’s Option #3 to Install 8” PVC sewer with no casing for \$7,075.00. Tjaden seconded the motion. Roll call: all votes aye.

## Ordinance 2018-02

Tjaden moved to give second reading and adopt Ordinance 2018-02, an ordinance to amend the bond schedule. Waltner seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING TITLE 15, SECTION 15.0105 OF THE REVISED  
ORDINANCES OF THE CITY OF FREEMAN (1990), FREEMAN  
HUTCHINSON COUNTY, SOUTH DAKOTA REGARDING  
BOND SCHEDULE

Be it ordained by the City of Freeman, Hutchinson County, South Dakota, that title 15, section 15.0105 is hereby amended to read as follows:

15.0105        Bond Schedule

The following bond schedule shall apply to the offenses identified therein. Court costs are initially set at \$62.50; but such costs amount is subject to change from time to time. The amount due for court costs shall be the same as that set by the Unified Judicial System, for municipal offenses.

ORDINANCE	OFFENSE	FINE	COSTS	TOTAL
4.0101	Creating or maintaining a nuisance	\$60.00	\$62.50	\$122.50
4.0207	Failure to remove noxious weeds	\$60.00	\$62.50	\$122.50
4.0302	Permitting blood, manure, meat, lard into sewer system	\$100.00	\$62.50	\$162.50
4.0404	Unlawful Dumping at Rubble Site	\$200.00	\$62.50	\$262.50
4.0406	Unlawful Deposit of waste	\$90.00	\$62.50	\$152.50
5.0101	Peddling without proper permit or license	\$90.00	\$62.50	\$152.50
5.0201	Unlicensed Transient Merchant	\$90.00	\$62.50	\$152.50
5.0210	House to house solicitation prohibited	\$100.00	\$62.50	\$162.50
6.0101	Public Intoxication	\$60.00	\$62.50	\$122.50
6.0102	Disorderly Conduct	\$60.00	\$62.50	\$122.50
6.0103	Disturbing the Peace	\$60.00	\$62.50	\$122.50
6.0104	Vagrancy	\$60.00	\$62.50	\$122.50
6.0106	Resisting or Obstructing Law Enforcement	\$100.00	\$62.50	\$162.50
6.0107	Impersonating Law Enforcement	\$100.00	\$62.50	\$162.50

6.0108	Public Indecency	\$100.00	\$62.50	\$162.50
6.0111	Circulating Obscene Material	\$100.00	\$62.50	\$162.50
6.0112	Making false alarm to cause Emergency Response	\$100.00	\$62.50	\$162.50
6.0113	Displaying an unlawful License	\$60.00	\$62.50	\$122.50
6.0114	Discharge of fire arm	\$100.00	\$62.50	\$162.50
6.0118	Tampering with City Water System	\$90.00	\$62.50	\$152.50
6.0302	Permitting Livestock to run at large	\$60.00	\$62.50	\$122.50
6.0302(d)	Drenching Livestock while in an enclosed vessel	\$60.00	\$62.50	\$122.50
6.0303	Livestock in parks	\$60.00	\$62.50	\$122.50
6.0304	Abuse or Cruelty to Animals	\$100.00	\$62.50	\$162.50
6.0305	Improper disposal of dead animals	\$60.00	\$62.50	\$122.50
6.0308	Dogs and Cats running at large 1st offense	\$20.00	\$62.50	\$82.50
6.0308	Dogs and Cats running at large 2nd offense	\$40.00	\$62.50	\$102.50
6.0308	Dogs and Cats running at large 3rd offense or subsequent	\$60.00	\$62.50	\$122.50
6.0310	Keeping a vicious or dangerous dog	\$100.00	\$62.50	\$162.50
6.0311	Dog barking disturbing the peace	\$60.00	\$62.50	\$122.50
6.0312	Duty of Owner to remove waste from public or private property	\$40.00	\$62.50	\$102.50
6.0313	Failure to license pet	\$40.00	\$62.50	\$102.50
6.0324	Possession of Exotic or wild Animal	\$60.00	\$62.50	\$122.50
6.0401	Unlawful Gathering on Public Street	\$60.00	\$62.50	\$122.50
6.0403	Hindering or Molesting Passerby	\$100.00	\$62.50	\$162.50
6.0404	Advertising Method Prohibited	\$40.00	\$62.50	\$102.50
6.0405	Littering	\$60.00	\$62.50	\$122.50
6.0406	Trespassing	\$60.00	\$62.50	\$122.50
6.0501	Causing a or creating a public nuisance	\$60.00	\$62.50	\$122.50
6.0504	Hindering Snow removal for snow emergency	\$40.00	\$62.50	\$102.50
6.0601	Defacing signs	\$60.00	\$62.50	\$122.50
6.0602	Defacing or unlawfully placing signs	\$60.00	\$62.50	\$122.50
6.0603	Destroying Trees and Plants	\$60.00	\$62.50	\$122.50
6.0604	Interference with electric light post apparatus	\$40.00	\$62.50	\$102.50
6.0605	Unauthorized connection with Utility Pipe	\$100.00	\$62.50	\$162.50
6.0606	Interference with City Worker	\$60.00	\$62.50	\$122.50
6.0607	Interference with City Property	\$60.00	\$62.50	\$122.50
6.0608	Destroying Property	\$60.00	\$62.50	\$122.50
6.0609	Unlawful Fence	\$40.00	\$62.50	\$102.50
6.0702	Open Alcohol Container	\$60.00	\$62.50	\$122.50
6.0705	Possession of Alcohol By Minor	\$100.00	\$62.50	\$162.50
6.0707	Alcohol Establishment Open past hours	\$90.00	\$62.50	\$152.50
6.0802	Junked or abandoned vehicle	\$60.00	\$62.50	\$122.50
6.1001	Curfew	MCA	\$62.50	MCA
6.1003	Duty of Parent to ensure child not out past curfew	\$60.00	\$62.50	\$122.50
7.0301	Obstructing City Street	\$60.00	\$62.50	\$122.50
7.0306	Improper placement of Eave Pipe	\$40.00	\$62.50	\$102.50
7.0307	Dumping Waste on City Street or Public Ground	\$60.00	\$62.50	\$122.50
7.0311	Hindering Street Improvement	\$60.00	\$62.50	\$122.50
8.0201	Driving on Wrong Side of Road	\$60.00	\$62.50	\$122.50
8.0201	Illegal U Turn	\$60.00	\$62.50	\$122.50
8.0202	Illegal Passing	\$60.00	\$62.50	\$122.50
8.0203	Following Too Close	\$60.00	\$62.50	\$122.50
8.0204	Driving on Sidewalk	\$60.00	\$62.50	\$122.50
8.0206	License Plate Required	\$60.00	\$62.50	\$122.50

8.0207	Driver License Required	\$60.00	\$62.50	\$122.50
8.0208(b)	Careless Driving	\$60.00	\$62.50	\$122.50
8.0208(c)	Exhibition Driving	\$60.00	\$62.50	\$122.50
8.0210(a)	Prohibited U Turn in intersection	\$60.00	\$62.50	\$122.50
8.0210(b)	Turn Signal Required when Impeding flow of traffic	\$60.00	\$62.50	\$122.50
8.0213	Fail to Yield Right of Way	\$60.00	\$62.50	\$122.50
8.0215	Racing	\$100.00	\$62.50	\$162.50
8.0216	Muffler or Exhaust Required	\$60.00	\$62.50	\$122.50
8.0217	Stop at Sidewalk	\$40.00	\$62.50	\$122.50
8.0218	Stop Sign Violation	\$40.00	\$62.50	\$102.50
8.0219	Snowmobile Violation	\$60.00	\$62.50	\$122.50
8.0220	Speeding			
	1-5 over posted speed limit	\$25.00	\$62.50	\$87.50
	6-10 over posted speed limit	\$45.00	\$62.50	\$107.50
	11-15 over posted speed limit	\$65.00	\$62.50	\$127.50
	16-20 over posted speed limit	\$85.00	\$62.50	\$147.50
	21-25 over posted speed limit	\$105.00	\$62.50	\$167.50
	26 and over posted speed limit	\$160.00	\$62.50	\$222.50
8.0221	Improper Muffler	\$60.00	\$62.50	\$122.50
8.0222	Illegal Parking	\$35.00	\$62.50	\$97.50
8.0401	Violation of Truck Route	\$100.00	\$62.50	\$162.50

Dated this 5<sup>th</sup> day of September, 2018

(SEAL)

\_\_\_\_\_  
Sam Sorensen, Mayor

ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Finance Officer

First Reading: August 7, 2018  
Second Reading: August 20, 2018  
Second Reading: September 5, 2018  
Published: September 13, 2018  
Effective Date: October 2, 2018

**Ordinance 2018-03**

Jacobsen moved to give second reading and adopt Ordinance 2018-03, an ordinance regarding stop signs. Tjaden seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING TITLE 8, SECTION 8.0218 OF THE REVISED  
ORDINANCES OF THE CITY OF FREEMAN (1990), FREEMAN  
HUTCHINSON COUNTY, SOUTH DAKOTA REGARDING  
STOP SIGNS

Be it ordained by the City of Freeman, Hutchinson County, South Dakota, that title 8, section 8.0218 is hereby amended to read as follows:

8.0218 Stop Signs

Every operator of a vehicle approaching a stop sign shall come to a complete stop at a clearly marked stop line, but if none, then within 10 (ten) feet before the stop sign and shall remain stopped until safe to proceed.



Dated this 5<sup>th</sup> day of September, 2018

(SEAL)

\_\_\_\_\_  
Sam Sorensen, Mayor

ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Finance Officer

First Reading: August 20, 2018

Second Reading: September 5, 2018

Published: September 13, 2018

Effective Date: October 2, 2018

**Ordinance 2018-04**

Tjaden moved to give second reading and adopt Ordinance 2018-04, an ordinance to amend the official zoning map. Becker seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING ORDINANCE 2007-2,  
KNOWN AS "THE OFFICIAL ZONING ORDINANCE OF THE  
CITY OF FREEMAN, HUTCHINSON COUNTY, SOUTH DAKOTA"  
PROVIDING FOR RECLASSIFICATION OF PROPERTY  
AND AMENDMENT OF OFFICIAL ZONING MAP

WHEREAS, the City of Freeman adopted Ordinance 2007-2 providing for zoning regulations known as "The Official Zoning Ordinance of the City of Freeman, Hutchinson County, South Dakota" with official zoning map; and

WHEREAS, the Freeman Athletic Association, Inc has proposed reclassification of certain properties from Single Family District (R-1) to General Business District (B-2) for certain property as hereafter provided; and

WHEREAS, the City Planning Commission, after notice, held public hearing on said Petition on July 5, 2018 and recommended approval of the zoning changes; and

WHEREAS, the City Council gave notice of a public hearing on said Petition, held hearing on July 5, 2018, accepting the proposed amendment and recommendation of City Planning Commission; and

WHEREAS, on August 20, 2018, the City Council gave First Reading to this Ordinance to provide for amendment and reclassification of the perspective properties; and

WHEREAS, on September 5, 2018, at a duly convened meeting of the City Council, the above Ordinance received its Second Reading after which, Tjaden moved for the adoption and Becker seconded the motion for the following:

NOW THEREFORE, BE IT ORDAINED BY THE PEOPLE OF THE CITY OF FREEMAN, HUTCHINSON COUNTY, SOUTH DAKOTA, that the City of Freeman Zoning Ordinance 2007-2, known as "The Official Zoning Ordinance of the City of Freeman, Hutchinson County, South Dakota" and the Official Zoning Map of said Ordinance is hereby amended to provide as follows:

The property described as Tract 2, Freeman Athletic Association's Addition to the City of Freeman (formerly Town of Freeman) Hutchinson County, South Dakota

is hereby reclassified from Single Family District (R-1) to General Business District (B-2).

Upon roll call vote, Becker, Gering, Jacobsen, Munkvold, Tjaden and Waltner voted in favor of the motion. No votes were in opposition, whereupon the Mayor declared the Ordinance adopted.

Dated this 5<sup>th</sup> day of September 2018.

(SEAL)

\_\_\_\_\_  
Sam Sorensen, Mayor

ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Municipal Finance Officer

First Reading: August 20, 2018  
Second Reading: September 5, 2018  
Published: September 13, 2018

**Ordinance 2018-05**

Jacobsen moved to give second reading and adopt Ordinance 2018-05, an ordinance to supplement the 2018 budget. Waltner seconded the motion. Roll call: all votes aye.

AN ORDINANCE PROVIDING FOR A  
SUPPLEMENTAL APPROPRIATION  
TO BUDGET ORDINANCE 2017-05  
BE IT ORDAINED BY THE CITY OF FREEMAN,  
HUTCHINSON COUNTY, SOUTH DAKOTA

WHEREAS the City of Freeman hereby appropriates additional dollars to the expense fund for the parks department in the amount of \$49,995.00.

WHEREAS additional funds are available from reserve funds, therefore the Council desires to increase the parks department, per accepted government accounting standards in compliance with SDCL 9-21-7;

WHEREAS the Council seeks to distribute funds for authorized uses as needed, and furthermore;

NOW THEREFORE BE ORDAINED by the Council of the City of Freeman, South Dakota that budget ordinance 2017-05 be hereby supplemented to increase the parks department for the purchase of a swimming pool liner in the amount of \$49,995.00 as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 5<sup>th</sup> day of September 2018

(SEAL)

\_\_\_\_\_  
Sam Sorensen, Mayor

ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Finance Officer

First Reading: August 20, 2018  
Second Reading: September 5, 2018  
Publish: September 13, 2018

**Ordinance 2018-06**

Tjaden moved to give second reading and adopt the budget ordinance 2018-06 for 2019. Jacobsen seconded the motion. Roll call: all votes aye.

**Ordinance 2018-06**  
**Second Reading of Budget Ordinance**  
**Fiscal Year 2019**

An ordinance making appropriations for the Fiscal year beginning January 1, 2019 and ending December 31, 2019 and levying the property tax for the year 2019.

Be it ordained by the City Council of the City of Freeman, South Dakota,

That the following sums of money, or as much, therefore as may be authorized by law, as may be needed or deemed necessary to defray all expenses and liabilities for the City, be and the same as is hereby appropriated for the corporate purpose and objects of said City hereafter specified for the fiscal year commencing on the 1<sup>st</sup> day of January, 2019 and ending on the 31<sup>st</sup> day of December 2019.

Be it further ordained by the City Council of the City of Freeman, South Dakota

That a summary by funds of the appropriate amounts be attached to said ordinance FY2018 and that said summary be made a part of said ordinance.

And that there is hereby levied upon all taxable property within the City of Freeman for the purpose of Providing funds to meet the expenses and liabilities of said City, herein set forth for the fiscal year 2019 a tax sufficient to raise the following amounts, which as received by the City Finance Officer, shall be credited to the following funds to-wit:

For General Fund.....\$ 492,000.00  
 Total Tax Levy.....\$ 492,000.00

And the City Finance Officer is hereby authorized and directed to certify said tax levy to the County Auditor of Hutchinson County, State of South Dakota, to the end that the same may be spread and assessed as provided by law.

ORDINANCE #2018-06

Budget 2019	Estimated	Cash	Estimated	Tax
Tax Supported Funds/General Fund	<u>Expense</u>	<u>Balance</u>	<u>Revenue</u>	<u>Levy</u>
Contingency Fund	40,000.00			
Mayor/Council	32,950.00			
Attorney	7,000.00			
Finance Office	53,950.00			
Insurance Bond	4,400.00			
Marketing Coordinator	66,750.00			
Vehicle Reserve	6,000.00			
Government Building	29,450.00			
Police Department	160,300.00			
Fire Department	50,000.00			
Public Safety	5,800.00			
Streets	349,150.00			
Landfill/Recycle	78,800.00			
Memorial Park	1,900.00			
Park/Pool	104,850.00			
Tree City	2,800.00			
Library	134,150.00			
Community Center	37,000.00			
Promoting City, Zoning, Development	33,550.00			
Judgement & Losses	1,000.00			
Liquor Operating Agreement	5,500.00			
General Fund Debt Retirement	89,000.00			
Total General Fund	1,294,300.00			
Taxes, Previous				492,000.00
Taxes, Delinquent			4,000.00	
Sales Tax City			575,000.00	
Amusement Tax			150.00	
Taxes, Penalty			4,000.00	
Beer License			1,000.00	
State Grants			2,000.00	
Bank Franchise Tax			4,500.00	
Port of Entry Tax			5,000.00	

Liquor Tax Reversion			7,000.00	
Motor Vehicle 5%			18,000.00	
State Hwy Bridge			16,000.00	
County Road 25%			750.00	
County Wheel			6,000.00	
Building Permit			500.00	
Drivers License Renewals			3,500.00	
Animal Licenses & Fees			500.00	
Swimming Pool Fees			7,500.00	
Camping Fees			1,500.00	
Other Revenue			8,000.00	
Interest			40,000.00	
City Owned Operating Agreement			12,000.00	
Rental			23,000.00	
Contributions & Donations			1,500.00	
Contributions & Payments			3,400.00	
Liquor Operating Agreement			15,000.00	
Cable TV Franchise			7,500.00	
Liquor Licenses			1,500.00	
Landfill/Tipping Fees			8,000.00	
Recycle Goods Sold			14,000.00	
Sale of Fixed Assets			1,500.00	
Library Fines			10,000.00	
			<hr/>	
Total Tax Supported Budget	\$ 1,294,300.00	-	\$ 802,300.00	\$ 492,000.00
Cash Balance/Capitol Outlay				
Total Tax & Balance	\$ 1,294,300.00	-		\$ 1,294,300.00

Budget 2019	Estimated	Cash	Estimated
Self Supporting Funds	<u>Expense</u>	<u>Balance</u>	<u>Revenue</u>
Ambulance			
Operation	111,100.00		111,100.00
Total	\$ 111,100.00	\$ -	\$ 111,100.00
Sewer			
Operation	264,300.00	-	331,000.00
Debt repayment	66,700.00		
Total	\$ 331,000.00	\$ -	\$ 331,000.00
Water			
Operation	295,900.00	60,000.00	274,000.00
B-Y interest payment	38,100.00		-
Total	\$ 334,000.00	\$ 60,000.00	\$ 274,000.00
Refuse			
Operation	158,300.00		158,300.00
Total	\$ 158,300.00	\$ -	\$ 158,300.00
Cemetary			
Operation	100.00		100.00
Total	\$ 100.00		\$ 100.00
Total Self-supporting funds	\$ 934,500.00	\$ 60,000.00	\$ 874,500.00
Total General Fund	1,294,300.00	-	802,300.00
Total Tax Levy	-	-	492,000.00
Total Tax appropriated funds	\$ 1,294,300.00	\$ -	\$ 1,294,300.00

Total All Funds	\$ 2,228,800.00	\$ 60,000.00	\$ 2,168,800.00
Total Revenue & Cash balance			\$ 2,228,800.00

Dated this 5th day of September, 2018

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Sam Sorensen, Mayor

ATTEST:

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Adam Van Ningen, Municipal Finance Officer

(SEAL)

First Reading: August 20, 2018

Second Reading: September 5, 2018

Published: September 13, 2018

### **Other Business**

Mayor Sorensen said the lighting on Highway 81 is now working.

Sorensen informed the council that the foam for the community center has come in and Patrick Unruh will be working on replacing all the bad exterior wood.

Sorensen said Brosz Engineering will be here this week to set pins for road and ditch heights in the west half of the Waltner Addition.

Sorensen also gave an update on some of John Stahl's properties and noted how good one of the Main Street properties looks now.

Charly Waltner informed the council that the sound system amp went out at the community center. It will be approximately \$500 to replace.

Jacobsen asked about an update on the Property Maintenance Codes.

Duane Walters said the sweeper will be fixed soon.

Walters also said the clutch is out on the compost turner and is awaiting parts.

### **Next Meeting**

The next regular meeting will be on Monday, September 17, 2018 at 7:00 pm.

### **Adjournment**

Tjaden moved to adjourn at 7:27 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, September 17, 2018**

The Council of the City of Freeman met in regular session on Monday, September 17, 2018 at 7:00 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, City Attorney Mike Fink, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Jane Hohm, Laverne Graber, Roger Aman, Jim Rigo, Todd Graber, Chad Knittel, Josh Andersen, Ted Pidde, Jason Scharberg, Mitch Wollmann, Sarah Fodness, Brian Andersen, Joshua Hofer, Police Chief Kirk McCormick, and Duane Walters.

**Minutes of the September 5, 2018 Regular Meeting**

Waltner moved to accept the September 5, 2018 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Golf Course Public Input**

Sorensen asked if anyone would like to speak against the golf course. No citizen response. Council members discussed conversations with various residents brought to them discouraging the city from purchasing the golf course.

Many in attendance spoke in favor of the golf course and the benefits it gives our community. Some spoke in favor regarding the course helping them make a decision to move to Freeman, others the jobs for HS students and second jobs for individuals in the community, others spoke to the amenity it adds to our community, how the Fire Department uses the course for a fundraiser, and how well some of our students have done having golf as a High School athletic activity. Others talked about how having the golf course means people are spending money in our community and how it draws people to our city, what it would cost to rebuild a course if this is gone, and that it would be a shame to let it go.

Laverne Graber spoke about the history of golf in Freeman and felt the council was the best hope to keep golf in Freeman.

Russ Becker thanked the members of the golf course committee for their help.

Sorensen thanked everyone that came for giving their input.

**Special Event Alcoholic Beverage Licnese**

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale malt beverage license for Saturday, September 29, 2018

Application of:	Location of:
Freeman Fire Department	Freeman Community Center
	224 S Wipf Street
	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Becker moved to approve the one day beverage license for Saturday, September 29, 2018. Jacobsen seconded the motion. Roll call: all votes aye.

**Rubble Site Fees**

Council discussed the current fees for the rubble site and the possible need for additional charges for tires and the roll-off container.

Council would like to know how many people are using the roll-off to determine a fee for its usage. Council requested what size tires are used for each category to determine fees if tires will be accepted.

### **Midco Fiber Request**

Waltner moved to charge Midco a one-time fee of \$1,000 and are responsible for all damages and everything must be returned or original condition or better when the project is complete for burying fiber to the Nursing Home. Tjaden seconded the motion. Roll call aye votes: Tjaden, Munkvold, Becker, Waltner, and Gering. Jacobsen abstained. Motion passes 5-0.

### **Pete Howe Contract**

Gering moved to accept the one year Sewer Maintenance Contract from Pete Howe Industrial. Tjaden seconded the motion. Roll call: all votes aye.

### **Community Development & Marketing Report**

Joshua Hofer presented his report.

### **Police Report**

Council reviewed the police report prepared by Police Chief McCormick.

### **Other Business**

Suez will meet with staff and some council members to discuss the water tower.  
Charly Waltner said there will be an informational meeting about the Emerald Ash Bore at the Prairie Arboretum Center on October 4<sup>th</sup> at 7:00 pm.

### **Executive Session**

Waltner moved to go into Executive Session at 8:49 pm pursuant to SDCL 1-25-2(4) Contract Negotiations. Jacobsen seconded the motion. All votes aye. Gering declared out of executive session at 9:41 pm.

### **Golf Course Agreement**

Tjaden moved, based on the Golf Course Committee recommendation, for Mayor Sorensen, Attorney Mike Fink, Councilman Becker, and Councilman Munkvold to pursue the purchase of land and Back Nine LLC assets to keep the golf course in Freeman.

### **Next Meeting**

Waltner moved to change the next regular meeting to Wednesday, October 3, 2018 at 6:30 pm. Munkvold seconded the motion. Roll call aye votes: Becker, Waltner, Jacobsen, Tjaden, and Munkvold. No votes: Gering. Motion passes 5-1.

### **Adjournment**

Becker moved to adjourn at 9:50 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

## **Council Minutes**

### **Regular Session**

### **Monday, October 15, 2018**

The Council of the City of Freeman met in regular session on Monday, October 15, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Dausyn Pravecek, Kevin Kunz, Kristina Sage, Police Chief Kirk McCormick, Jane Hohm, Joshua Hofer, Dale Strasser, Laverne Graber, and Duane Walters.

#### **Minutes of the October 3, 2018 Regular Meeting**

Waltner moved to accept the October 3, 2018 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

#### **Preventing an Accident**

Dausyn Pravecek presented a senior project he was working on. There is currently only 1 yield sign at the intersection of 3<sup>rd</sup> Street and Olive Drive. Pravecek proposed moving the yield sign and adding a second one to the intersection. He had previously discussed his proposal with Police Chief McCormick before bringing this to the council's attention.

#### **Animal Control**

Police Chief McCormick discussed the establishing impound and boarding fees for dogs and cats found running at large, which will be in addition to citations to the pet owners.

Jacobsen moved to establish the fees as outlined in the proposal. Becker seconded the motion. Roll call aye votes: Waltner, Jacobsen, Tjaden, Munkvold, and Becker. No votes: Gering. Motion passes 5-1.

Waltner moved to enter into an agreement with Heartland Humane Society, Inc of Yankton, South Dakota for any unclaimed dogs. Jacobsen seconded the motion. Roll call: all votes aye.

#### **Golf Course Public Input**

Dale Strasser spoke on behalf of Darryll and Linda Graber and their interest to keep the golf course in Freeman. Kevin Kunz and Kristina Sage spoke about the impact the course has had on activities for the school, including golf and cross country, and the tournaments and events that are held out there, most recently the Regional Cross Country meet.

Sorensen read a letter from Mike & Bonnie Burns against the purchase of the golf course, saying the city should work on tree trimming, roads, and grass violations.

Mayor Sorensen reminded everyone that the purchase of the golf course would not raise anyone's taxes or utility rates and we need to look at what is best for Freeman.

#### **1<sup>st</sup> Reading of Ordinance 2018-07**

Council gave first reading to Ordinance 2018-07, an ordinance to amend the alcoholic beverage license fees.

#### **Community Development & Marketing Report**

Joshua Hofer presented his report for the council. There was discussion on broadcasting local events on the local Freeman channel, Channel 90.

#### **Other Business**

Waltner updated the council on the shipping of the playground and the work being done to install the pool liner.



Jacobsen updated the council on the basketball hoops that are to be installed at the community center. Becker asked about putting the no parking signs up again along 7<sup>th</sup> Street from Cedar to Main Street. Duane Walters said the rubble site water isn't draining very quickly due to the wet conditions.

### **Executive Session**

Waltner moved to go into Executive Session at 7:26 pm pursuant to SDCL 1-25-2(4) Contract Negotiations. Jacobsen seconded the motion. All votes aye. Waltner declared out of executive session at 8:45 pm.

### **Golf Course Action**

Mayor Sorensen apologized for the length of time needed in executive session. The council needs to hold off on a decision until the November meeting so the city can continue their due diligence.

### **Executive Session**

Waltner moved to go into Executive Session at 8:45 pm pursuant to SDCL 1-25-2(4) Contract Negotiations and SDCL 1-25-2(1) Personnel. Jacobsen seconded the motion. All votes aye. Tjaden declared out of executive session at 9:24 pm.

### **Next Meeting**

Waltner moved to hold the next regular meeting on Tuesday, November 6, 2018 at 6:30 pm in the Small Meeting Room at the Community Center. Tjaden seconded the motion. Roll call: all votes aye.

### **Adjournment**

Tjaden moved to adjourn at 9:28 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Tuesday, November 6, 2018**

The Council of the City of Freeman met in regular session on Tuesday, November 6, 2018 at 6:30 pm at the Freeman Community Center. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Evan & Becky Waltner, John Hohm, Ron Baker, Doug McCune, Barry Uecker, Laverne Graber, Jay Hofer, Dale Strasser, Josh & Shelly Andersen, Chad Knittel, Chad Rembold, City Attorney Mike Fink, and Duane Walters.

**Minutes of the October 15, 2018 Regular Meeting**

Waltner moved to accept the October 15, 2018 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Jacobsen moved to approve the vouchers and salaries listed below. Tjaden seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	3,744.79	FREEMAN AMBULANCE, dues	3,110.00
PAYROLL - FINANCE	1,416.29	FREEMAN INTERNATIONAL, repairs	135.00
PAYROLL - MARKETING COORD	1,414.65	FREEMAN LUMBER, supplies	226.42
PAYROLL - GOV'T BUILDING	223.03	FREEMAN REGIONAL, amb salary	436.80
PAYROLL - POLICE	5,038.60	FREEMAN SHOPPING CNTR, supplies	330.54
PAYROLL - DRIVERS LICENSING	59.29	GOLDEN WEST, telephone service	974.65
PAYROLL - STREETS	1,029.10	JOSHUA HOFER, reimbursement	319.44
PAYROLL - SEWER	3,510.65	LAWNS UNLIMITED, fertilizing	244.80
PAYROLL - REFUSE	2,088.61	M C & R POOLS, pool closing	981.75
PAYROLL - RECYCLE	2,228.00	MATHESON TRI GAS, rental & supplies	44.95
PAYROLL - WATER	3,245.01	MIDWEST RADAR EQUIP, testing	80.00
PAYROLL - AMBULANCE	2,345.70	MILLER CONSULTING, IT consultation	1,459.75
PAYROLL - PARK/POOL	1,029.10	MINNESOTA TRAPLINE, supplies	214.90
PAYROLL - LIBRARY	3,249.73	MR G'S TIRES, repairs	261.72
PAYROLL - COMMUNITY CENTER	172.09	NAPA, supplies	502.82
PAYROLL - ECONOMIC DEVELOPMENT	101.58	NORTHERN TRUCK & EQUIP, repairs	1,847.26
MERCHANTS STATE BANK, 941 deposit	7,480.27	NORTHWESTERN ENERGY, electric & gas	5,013.49
SD RETIREMENT	3,942.70	PACE PAYMENT SYSTEM, credit card processing	35.00
WELLMARK, health insurance	10,231.47	PITNEY BOWES, postage	303.00
ACH FEES, payroll & utilities	30.00	PITNEY BOWES, postage machine rental	143.55
AFLAC, employee insurance	638.63	PLUNKETT'S, pest control	88.24
AMAZON, library supplies books & videos	14.39	PREMIER PEST CONTROL, pest control	3,500.00
APPEARA, rugs	131.56	PRODUCTIVITY PLUS, inspection	299.50
BANYON DATA SYSTEMS, support	3,070.00	RENOSYS COPR, 1/2 pool liner	24,997.50
BARNES & NOBLE, books	148.70	RITEWAY, supplies	450.79
BIERSCHBACK EQUIPMENT, supplies	1,040.62	RURAL MANUFACTURING, supplies	209.83
BROSZ ENGINEERING, professional fees	220.00	SANITATION PRODUCTS, repairs	11,598.06
B-Y WATER, water purchase	4,199.91	SD DEPARTMENT OF REVENUE, testing	86.00
B-Y WATER INTEREST	3,168.00	SD DEPT OF PUBLIC SAFETY, remittance	129.00
CENTURY BUSINESS PRODUCTS, copier maint	58.47	SD DEPT OF REVENUE, sales tax	812.42
CHANNING BETE, supplies	2,944.50	SD PUBLIC ASSURANCE ALLIANCE, insurance	44,231.01
CITY OF FREEMAN, utilities	39.00	SDML WORKERS COMPENSATION, insurance	10,942.00
CITY OF FREEMAN 901 ACCT, shipping	145.41	SECOND CENTURY, publishing	377.36
CITY OF MITCHELL LANDFILL, garbage fees	3,336.45	SIOUX NATION AG, supplies	11.95
CITY OF SIOUX FALLS, testing	87.00	SOLID ROCK DESIGN & BUILD, repairs	1,523.59
CLIMATE SYSTEMS, repairs	1,124.28	SOUTH DAKOTA ONE CALL, message fees	65.10

CMC EXCAVATION, repairs	2,232.15	SOUTHEASTERN ELECTRIC, electric	2,653.58
CODY FRANSEN, reimbursement	53.26	STERN OIL COMPANY, fuel	2,403.47
CORE & MAIN, supplies	4,093.69	STEVE WALTNER, reimbursement	150.00
COUNTRY PRIDE, fuel	298.13	STUCKY'S ELECTRIC, repairs	40.00
DEMCO, supplies	301.14	TOTAL STOP, fuel	411.22
DUANE WALTERS, conference reimb	223.84	VERIZON WIRELESS, cell phones	163.08
EMERGENCY MEDICAL PRODUCTS, supplies	128.82	WALTNER MEDIA, website maint	35.00
ENVIRONMENTAL TOXICITY CONTROL, testing	725.00	WEIDENBACH CONSTRUCTION, concrete	1,642.50
FEDEX, shipping	12.65		
FENSEL'S ELECTRIC, supplies	599.64	<b>VOUCHERS</b>	174,286.90
FENSEL'S GREENHOUSE, flowers	45.00	<b>SALARIES</b>	30,896.22
FRED HAAR, supplies	35.18	<b>TOTAL VOUCHERS &amp; SALARIES</b>	205,183.12

## Financial Report

Tjaden moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

## Rubble Site Fees

Evan and Becky Waltner requested waiving the rubble site fees for the removal of the house at 745 S Dewald Street and requested if there was any grant money available for cleaning up dilapidated residential buildings and properties.

Becker moved to waive the rubble site tipping fees for Evan and Becky Waltner for the removal of the house at 745 S Dewald Street as it is deemed a nuisance and unrepairable by the city council. Munkvold seconded the motion. Roll call: all votes aye.

## Special Event Alcoholic Beverage License - Hootz

Jay Hofer of Hootz requested a one day special event license for December 31, 2018 for hosting an Improv event. Public Works Director, Duane Walters, informed the council that there is a need to store some equipment for an extended time in the old fire station so it doesn't freeze. Discussion was tabled to see if there is an alternative to store the equipment.

## Liquor and Wine License Renewals

The council considered applications for liquor and wine licenses for 2019 submitted by the following:

- 1) On-Sale Liquor license for 2019  
Application of: Bake's  
Location of: 231 S Main  
Freeman, SD 57029
- 2) Off-Sale Liquor license for 2019  
Application of: Bake's  
Location of: 231 S Main  
Freeman, SD 57029
- 3) Off-Sale Liquor license for 2019  
Application of: Freeman Shopping Center  
Location of: 609 S US Hwy 81  
Freeman, SD 57029
- 4) On-Sale/Off-Sale Wine license for 2019  
Application of: Dollar General Store #10796  
Location of: 305 N US Hwy 81  
Freeman, SD 57029

- 5) On-Sale Liquor license for 2019  
Application of: Katie's Malt Shoppe & Restaurant  
Location of: 1121 S US Hwy 81  
Freeman, SD 57029
  
- 6) On-Sale Liquor license for 2019  
Application of: Hootz  
Location of: 115 East 3<sup>rd</sup> St  
Freeman, SD 57029
  
- 7) Off-Sale Liquor license for 2019  
Application of: Hootz  
Location of: 115 East 3<sup>rd</sup> St  
Freeman, SD 57029

Jacobsen moved to approve all 7 of the renewal liquor and wine licenses for 2019. Munkvold seconded the motion. Roll call: all votes aye.

**Ordinance 2018-07**

Tjaden moved to give second reading and adopt Ordinance 2018-07, an ordinance to amend the alcoholic beverage license fees. Waltner seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING TITLE 6, SECTION 6.0710 OF THE REVISED  
ORDINANCES OF THE CITY OF FREEMAN (1990), FREEMAN  
HUTCHINSON COUNTY, SOUTH DAKOTA REGARDING  
ALCOHOLIC BEVERAGE LICENSE FEES

Be it ordained by the City of Freeman, Hutchinson County, South Dakota, that title 6, section 6.0710 is hereby amended to read as follows:

6.0710 License Fees  
The annual fee for each on-sale or off-sale license, except malt beverage, shall be \$400.00 each.

Dated this 6<sup>th</sup> day of November, 2018

(SEAL)  
ATTEST:

\_\_\_\_\_  
Sam Sorensen, Mayor

\_\_\_\_\_  
Adam Van Ningen, Finance Officer

First Reading: October 15, 2018  
Second Reading: November 6, 2018  
Published: November 15, 2018  
Effective Date: December 4, 2018

**Executive Session**

Waltner moved to go into Executive Session at 6:50 pm pursuant to SDCL 1-25-2(4) Contract Negotiations. Becker seconded the motion. All votes aye. Waltner declared out of executive session at 7:42 pm.

**Golf Course Discussion**

Mayor Sorensen informed the citizens on the need for keeping the golf course and the benefits it provides our community. Sorensen said the city was approached by Back Nine to take over the golf course and has agreed to take over their lease for \$137,500. Sorensen said the city then contacted the

Grabers (land owners) and discussed purchasing the land and the need to annex into the city limits. The city has come to an agreement to purchase the 75.7 acres of land the golf course sits on for \$325,000. Sorensen has requested City Attorney Mike Fink to draw up the purchase agreement but no motion will be made at this time.

Attorney Fink informed everyone in attendance on the contingencies that will be in place. For the land purchase – a lump sum of \$325,000, contingent upon acquiring the Back Nine and Back Nine waives their first right of refusal, Graber's and their 3 children maintain an option to reacquire the property if it ever ceases to be a golf course not to exceed 40 years, must cooperate with annexation into city limits, land must stay as a Rural Service District. For the Back Nine – a lump sum of \$137,500, all physical assets, water lines, buildings, and other assets, Friesen must cooperate with annexation on the land they own.

Input from the community was heard. Doug McCune publically thanked the council and everyone involved for their support.

### **Police Report**

The council reviewed the police report prepared by Police Chief McCormick.

### **Other Business**

Duane Walters informed the council on the repairs needed for the compost turner. He also informed the council that the pool liner replacement has been completed and they are nearly complete with the new playground installation.

Waltner requested looking into removing the old street lights on the corners of Hwy 81 and South County Road, 6<sup>th</sup> Street, and North County Road.

Waltner also discussed looking into credit card options for the city. The library would like to order movies but is unable without a credit card or some other form of payment.

Walters said the speakers in the community center are out and he is looking into options for replacement. He also changed burned out lights while looking at the speakers and there are 2 fixtures that need to be replaced.

### **Executive Session**

Waltner moved to go into Executive Session at 8:32 pm pursuant to SDCL 1-25-2(1) Personnel. Jacobsen seconded the motion. All votes aye. Waltner declared out of executive session at 9:37 pm.

### **Resignation Letter**

Tjaden moved to accept Doris Higgins resignation as custodian of the community center. Jacobsen seconded the motion. Roll call: all votes aye.

Waltner moved to advertise for a Part-Time community center custodian. Becker seconded the motion. Roll call: all votes aye.

### **Next Meeting**

The next regular meeting will be on Monday, November 19, 2018 at 6:30 pm.

Becker moved to change the first meeting in December to Wednesday, December 5, 2018 at 6:30 pm. Munkvold seconded the motion. Roll call: all votes aye.

### **Adjournment**

Waltner moved to adjourn at 9:44 pm. Tjaden seconded the motion. All votes aye.

## **Council Minutes**

### **Regular Session**

### **Monday, November 19, 2018**

The Council of the City of Freeman met in regular session on Monday, November 19, 2018 at 6:30 pm at the Freeman Community Center. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Absent was Charles Gering. Also attending were Administrative Assistant Lisa Jensen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Steve Friesen, Christina Jacobsen, Kailey Jacobsen, Josh Hofer, Doug McCune, Barry Uecker, Jay Hofer, Dale Strasser, City Attorney Mike Fink, and Duane Walters.

#### **Minutes of the November 6, 2018 Regular Meeting**

Waltner made the following corrections to the minutes. Under Golf Course Discussion, strike the words "has agreed to take over". Also under Other Business, Waltner said, "The speakers and two fixtures **may need** to be replaced". Waltner then moved to accept the November 6, 2018 regular session minutes, with these corrections. Tjaden seconded the motion. All votes aye.

#### **Anti-Bullying Presentation**

Kailey Jacobsen, a senior at Freeman High School, gave a presentation on "Taking a stand against bullying", for her senior project, she plans to bring a speaker in, to speak against bullying and to share his personal experience. The cost would be \$2,500.00. Modern Woodman has agreed to fund \$1875.00 and Kailey requested that the city fund the remaining \$625.00. After some discussion, Tjaden moved to fund the \$625.00, to be taken from the Police Budget. Munkvold seconded the motion. Roll call: all votes aye.

#### **Rubble Site Fees**

Barry Uecker requested waiving the rubble site fees for the removal of the house at 509 E 4th Street.

Waltner moved to waive the rubble site tipping fees for Barry Uecker for the removal of the house at 509 E 4th Street as it is deemed a nuisance and unrepairable by the city council. Jacobsen seconded the motion. Roll call: all votes aye.

#### **Special Event Alcoholic Beverage License - Hootz**

Jay Hofer of Hootz requested a one day special event license for December 31, 2018 for hosting an Improv event, located in the Old Fire Hall. No person were at the meeting to show rejection of this application.

Becker moved to approve the Special Event Alcoholic Beverage License. Jacobsen seconded the motion. Roll call: all votes aye.

#### **Credit Card Approval**

At the previous meeting, Waltner suggested looking into credit card options for the city. The library would like to order movies, but is unable without a credit card or some other form of payment. After researching the different credit card options, the best option is the VISA Business Platinum, with a 0% interest rate and no annual fee. The city will get credit cards for both the library and the finance office. The credit limit on the cards will be \$2,000.00, with the option to adjust the limit, when needed.

Jacobsen moved to get credit cards for the library and the finance office, with a credit limit of \$2,000.00, on each card, with the option to adjust when needed. Munkvold seconded the motion. Roll call: all votes aye.

## **Golf Course Discussion**

“Jacobsen moved that, in the event BOTH the Graber Sellers and Back Nine LLC Sellers execute Purchase Agreements, in the form considered today, and related to: 1) the purchase of the Freeman Golf Course real property from Darryll and Linda Graber (for the amount of \$325,000.00), and 2) the purchase of the Freeman Golf Course fixtures and other personal property from “The Back Nine, L.L.C.” (for the amount of \$137,500.00), that the Mayor and Finance Officer also execute said Purchase Agreements on behalf of the City of Freeman, South Dakota; further that the purchase of such assets be effectuated through an annual appropriation Lease-Purchase agreement, with a lender to be determined in the event this motion passes a Referendum Vote (if any).” Waltner seconded the motion. Roll call: All votes aye.

## **Other Business**

Munkvold said Jay Hofer from Hootz would like to put two ceiling fans in the bar, to push heat down and better circulate the air. Jay will put the fans in at his cost. The council agreed to this request.

Waltner mentioned that the new playground at the Lions Park has been completed. Sam thanked everyone who helped with this project.

## **Next Meeting**

The next regular meeting will be on Wednesday, December 5, 2018 at 6:30 pm.

Becker moved to change the first meeting in December to Wednesday, December 5, 2018 at 6:30 pm. Tjaden seconded the motion. Roll call: all votes aye.

## **Adjournment**

Tjaden moved to adjourn at 7:28 pm. Jacobsen seconded the motion. All votes aye.

Lisa Jensen, Administrative Assistant

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Wednesday, December 5, 2018**

The Council of the City of Freeman met in regular session on Wednesday, December 5, 2018 at 6:30 pm at the Freeman Community Center. Mayor Sam Sorensen presided and the following members were present: Charles Gering, Terry Jacobsen, Clifford Tjaden, and Charly Waltner. Absent was Russ Becker and John Munkvold. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Nathan Epp, Doug McCune, Jeff Buechler, Todd Graber, Brad Wilson, and Joshua Hofer.

**Minutes of the November 19, 2018 Regular Meeting**

Waltner moved to accept the November 19, 2018 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Tjaden moved to approve the vouchers and salaries listed below. Waltner seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,377.75	JAMBOREE FOODS, supplies	47.92
PAYROLL - MARKETING COORD	1,469.18	JOSH ANDERSEN, conference reimb	631.44
PAYROLL - GOV'T BUILDING	227.55	KLEINSASSER HTG & A/C, repairs	64.00
PAYROLL - POLICE	5,033.65	LAWNS UNLIMITED, fertilizing	538.50
PAYROLL - FIRE	1,912.57	MATHESON TRI GAS, rental & supplies	43.50
PAYROLL - DRIVERS LICENSING	61.87	MR G'S TIRES, repairs	773.65
PAYROLL - STREETS	1,060.38	MY TURN PLAYSYSTEMS, playground	29,407.60
PAYROLL - SEWER	3,647.48	NAPA, supplies	169.20
PAYROLL - REFUSE	2,098.16	NORBERT GEIDEL, water deposit refund	100.00
PAYROLL - RECYCLE	2,382.22	NORMS THRIFTY WHITE, supplies	48.75
PAYROLL - WATER	3,237.45	NORTHERN TRUCK & EQUIP, repairs	227.28
PAYROLL - AMBULANCE	3,891.18	NORTHWESTERN ENERGY, electric & gas	6,286.01
PAYROLL - PARK/POOL	1,060.38	ONE OFFICE SOLUTIONS, supplies	180.25
PAYROLL - LIBRARY	3,226.14	PACE PAYMENT SYSTEM, credit card processing	20.00
PAYROLL - COMMUNITY CENTER	120.43	PITNEY BOWES, postage	300.00
MERCHANTS STATE BANK, 941 deposit	7,459.02	PLUNKETT'S, pest control	88.24
SD RETIREMENT	3,974.26	RURAL MANUFACTURING, supplies	71.40
WELLMARK, health insurance	10,231.47	SAARIE'S AUTOBODY, repairs	445.78
ACH FEES, payroll & utilities	30.00	SD ASSOC OF CODE ENFORCEMENT, dues	40.00
AFLAC, employee insurance	638.63	SD BUILDING OFFICIALS ASSOC, dues	50.00
AMAZON, library supplies books & videos	1,443.15	SD CITY MANAGEMENT ASSOC, dues	150.00
BARNES & NOBLE, books	177.01	SD DEPARTMENT OF REVENUE, testing	135.00
B-Y WATER, water purchase	4,434.65	SD DEPT OF PUBLIC SAFETY, remittance	176.00
B-Y WATER INTEREST	3,168.00	SD DEPT OF REVENUE, sales tax	786.47
C & B OPERATIONS, supplies & repairs	48.20	SD GOVERNMENT FINANCE OFFICER, dues	40.00
CENTURY BUSINESS PRODUCTS, copier maint	57.34	SD HUMAN RESOURCES ASSOC, dues	25.00
CITY OF FREEMAN, utilities	39.00	SD MUNICIPAL LEAGUE, dues	1,328.65
CITY OF MITCHELL LANDFILL, garbage fees	2,965.95	SD STREET MAINT ASSOC, dues	35.00
DEMCO, supplies	414.12	SECOND CENTURY, publishing	731.51
EMP SERVE LLC, water deposit refund	93.35	SOUTHEASTERN ELECTRIC, electric	2,060.33
FENSEL'S ELECTRIC, supplies	516.21	SPECIALTY AUTOMOTIVE, repairs	318.02
FENSEL'S GREENHOUSE, flowers	314.65	SPENCER QUARRIES, asphalt	2,966.60
FINK LAW OFFICE, legal fees	1,931.43	STERN OIL COMPANY, fuel	2,052.80
FREEMAN LUMBER, supplies	746.29	TOTAL STOP, fuel	724.99
FREEMAN REGIONAL, amb salary	88.70	VALLEY ELECTRIC, repairs	101.02
GOLDEN WEST, telephone service	971.39	VANTEK COMMUNICATIONS, repairs	323.35
GROSZ SAND & GRAVEL, pea rock	894.30	VERIZON WIRELESS, cell phones	163.08



INTEK, cleaning	600.00	WALTNER MEDIA, website maint	35.00
		<b>VOUCHERS</b>	92,923.46
		<b>SALARIES</b>	30,806.39
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	123,729.85

## Financial Report

Tjaden moved to approve the financial report as presented. Gering seconded the motion. Roll call: all votes aye.

## 15 Year Plaque Presentation

Brad Wilson, South Dakota Municipal League Worker's Compensation Fund Administrator, and Todd Graber, Insurance Services, presented the City of Freeman with a plaque for 15 years of membership. Wilson thanked the city for their longevity and commitment.

## Prairie Arboretum Annexation Discussion

Nathan Epp, Freeman Academy Administrator, discussed questions about annexing the arboretum into the City of Freeman limits. Epp said he was looking for clarification on the well that is used to ensure the arboretum stayed full. Council said they are willing to make the exception for the well as long as it is not for potable use. Zoning on the land will stay as it currently is until there is a replat, when it would be changed to the zoning needed for any possible sales. Drainage would need to be reviewed if any buildings or hard surfaces were ever added but nothing new would be needed at this time. Also, the city has requested the arboretum property be annexed into the city at this time.

## Rubble Site Fees

Jeff Buechler requested waiving the rubble site fees for the removal of the house at 724 S Cherry Street.

Tjaden moved to waive the rubble site tipping fees for Jeff Buechler for the removal of the house at 724 S Cherry Street as it is deemed a nuisance and unrepairable by the city council. Waltner seconded the motion. Roll call: all votes aye.

## Joint Election Agreement

The council was presented with the proposed agreement for a joint election with the Freeman Public School. Waltner moved to enter into an agreement with the Freeman School District 33-1 to hold a joint election if needed, per agreement. Tjaden seconded the motion. Roll call: all votes aye.

## Hutchinson County Signing and Delineation Amendment

The council reviewed the amendment received from the South Dakota Department of Transportation for replacing the street signs in Freeman.

Gering moved to approve Mayor Sorensen to sign the amended agreement. Jacobsen seconded the motion. Roll call: all votes aye.

## Community Center Youth Practices

The council discussed the use of the community center gym for youth athletics practice. The council agreed to allow free use of the community center as long as there is an adult to supervise the practice and that any rented events would have priority over the free usage, just like the walking schedule.

Tjaden moved to have the Community Center committee write up and add the terms of use to the rental agreement. Jacobsen seconded the motion. Roll call: all votes aye.

**Next Meeting**

The next regular meeting will be on Monday, December 17, 2018 at 6:30 pm.

**Adjournment**

Jacobsen moved to adjourn at 7:12 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, December 17, 2018**

The Council of the City of Freeman met in regular session on Monday, December 17, 2018 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Nichole Grasma, Brad Winkeler, Jeff Buechler, Todd Meierhenry, Joshua Hofer, Brad Gering, Steve Friesen, Dean Dreessen, Janver Stucky and the Boy Scouts, Kirk McCormick, Mike Fink, and Duane Walters.

**Minutes of the December 5, 2018 Regular Meeting**

Waltner moved to accept the December 5, 2018 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Special Event Alcoholic Beverage License**

The Council considered the application for a one day alcoholic beverage license submitted by the following:

One day on-sale alcoholic beverage license for Saturday, January 19, 2019

Application of:

Freeman Regional Health Services Foundation

Location of:

Freeman Community Center

224 S Wipf Street

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one day beverage license for Saturday, January 19, 2019. Munkvold seconded the motion. Roll call: all votes aye.

**Suez Water Tower Presentation**

Nichole Grasma and Brad Winkeler of Suez presented their recommendations and plan for repairing, repainting, and maintaining the water tower with a continual maintenance plan.

**Meierhenry Lease-Purchase Process**

Todd Meierhenry of Meierhenry Law discussed how the lease-purchase process will work with purchasing the golf course. He presented payment options for a 10 year and a 20 year lease.

**Director of Development & Marketing Discussion**

Joshua Hofer presented his plan of action for 2019 and outlined his goals going forward.

**Resolution of Budget Allocation**

Council reviewed the allocation of the Contingency budget to properly cover the expenses needed for the city through the end of the year.

Waltner moved to adopt the Resolution of Budget Allocation. Munkvold seconded the motion. Roll call: all votes aye.

**RESOLUTION OF BUDGET ALLOCATION**

**WHEREAS** the City of Freeman hereby reallocates additional dollars to the expense funds for the Insurance Bond department, the Public Safety department, the Landfill/Recycle department, and the Community Center department from the Contingency department in the following amounts:

Insurance Bond	\$	650.00
Public Safety	\$	2,500.00
Landfill/Recycle	\$	8,500.00
Community Center	\$	4,000.00
Contingency	\$	(15,650.00)

**WHEREAS** additional funds are available from the Contingency department, therefore the Council desires to increase the above department, per accepted government accounting standards in compliance with SDCL 9-21-7;

**WHEREAS** the Council seeks to distribute funds for authorized uses as needed, and furthermore;

**NOW THEREFORE BE ORDAINED** by the Council of the City of Freeman, South Dakota that budget ordinance 2017-05 be hereby supplemented to increase the departments for expenditures as needed in the amounts as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 17<sup>th</sup> day of December 2018

SIGNED: \_\_\_\_\_  
Sam Sorensen, Mayor

(SEAL)  
ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Finance Officer

### Other Business

Council discussed possibly changing city hall hours to accommodate being open over the noon hour.

### Next Meeting

The next regular meeting will be on Monday, January 7, 2019 at 6:30 pm.

### Executive Session

Waltner moved to go into Executive Session at 8:20 pm pursuant to SDCL 1-25-2(1) personnel. Becker seconded the motion. All votes aye. Tjaden declared out of executive session at 9:04 pm.

Tjaden moved to approve the following salaries for 2019. Becker seconded the motion. Roll call: all votes aye.

Mayor	\$1,000/qtr, \$55/special meeting
Council member	\$500/qtr, \$55/special meeting
Planning & Zoning	\$55/meeting
Police Chief – Kirk McCormick	\$20.79/hour
Police Officer – Jonathan Slevin	\$19.00/hour
Police Officer (part-time) – Craig Hansen	\$17.96/hour
Police Officer (part-time) – Maurice Waltner	\$17.96/hour
Police Officer (part-time) – Doris Higgins	\$17.96/hour
Water Superintendent – Duane Walters	\$23.84/hour
Sewer Operator – Cody Fransen	\$19.57/hour
Refuse/Maintenance – Ken Haar	\$18.55/hour
Finance Officer – Adam Van Ningen	\$22.15/hour
Administrative Assistant – Lisa Jensen	\$15.71/hour
Marketing Coordinator (part-time) – Joshua Hofer	\$40,000/year
Custodian (part-time) – Gregg Uecker	\$13.25/hour
Recycle/Rubble Site – John Butkus	\$15.71/hour
Recycle/Rubble Site (part-time) – Jerry Saner	\$12.82/hour
Recycle/Rubble Site (part-time) – Jim Smidt	\$12.54/hour

Librarian, (35 hours/week) – Leann Kaufman	\$15.52/hour
Library (part-time) – Anne Stahl	\$10.56/hour
Library (part-time) – Crystal Gering Nelson	\$10.60/hour
Library (part-time) – Bonnie Tschetter	\$10.86/hour
Library (part-time) – Judy Graber	\$10.86/hour
Library (part-time) – Leann Schulz-Thomas	\$10.30/hour
Fire Chief	\$1,097/year
Fire Mechanic	\$325 each/year
Ambulance Chief	\$1,097/year
Ambulance Mechanic	\$282/year
Ambulance EMT	\$13.91/hour plus \$25 per call

### **Adjournment**

Waltner moved to adjourn at 9:07 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor