

**Council Minutes**  
**Regular Session**  
**Thursday, January 5, 2017**

The Council of the City of Freeman met in regular session on Thursday, January 5, 2016 at 7:30 p.m. at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, John Munkvold, Clifford Tjaden, and Charly Waltner. Absent was Terry Jacobsen. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Duane Walters, Police Chief Richard Cummings, and Jonathan Slevin.

**Minutes of the December 19, 2016 Regular Meeting**

Waltner moved to accept the December 19, 2016 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

**Vouchers & Salaries**

Tjaden moved to approve the vouchers and salaries listed below. Becker seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	1,398.37	GOLDEN WEST, telephone service	964.98
PAYROLL - FINANCE	1,234.72	HD SUPPLY, supplies	4,106.05
PAYROLL - GOV'T BUILDING	190.82	HYDRO KLEAN, CIPP lining	28,329.60
PAYROLL - POLICE DEPT	4,588.26	KOERNER CONSTRUCTION, snow removal	153.06
PAYROLL - STREET	925.11	MARILYN WIPF, water deposit refund	100.00
PAYROLL - RECYCLE	1,300.92	MATHESON TRI GAS, rental	19.07
PAYROLL - PARK/POOL	925.11	MILLER CONSULTING, supplies	1,495.00
PAYROLL - LIBRARY	2,631.83	MR G'S TIRES, repairs	22.00
PAYROLL - COMMUNITY CENTER	54.16	NORM'S THRIFTY WHITE, supplies	39.95
PAYROLL - WATER	3,665.76	NORTHERN TRUCK, repairs	79.07
PAYROLL - SEWER	936.39	NORTHWESTERN ELEC, electric & gas	6,909.87
PAYROLL - REFUSE	2,786.61	ONE OFFICE SOLUTIONS, supplies	129.97
MERCHANTS STATE BANK, 941 deposit	6,354.25	PATRICIA HERNANDEZ, water deposit	100.00
SD RETIREMENT	3,198.10	PITNEY BOWES, postage	486.54
WELLMARK, health insurance	7,153.36	PITNEY BOWES, machine rental	148.50
ACH FEES, payroll & utilities	30.00	PLUNKETT'S PEST CONTROL, pest control	56.00
ADAM VAN NINGEN, computer monitors	200.00	PRODUCTIVITY PLUS, repairs	74.66
AFLAC, employee insurance	497.50	REGISTER OF DEEDS, recording fee	30.00
ALLEGIANT EMERGENCY, supplies	660.00	RURAL MANUFACTURING, repairs/supplies	132.21
AMAZON, library books & videos	671.93	SAARIE AUTO BODY, repair	128.33
APPEARA, rugs	91.37	SD DEPT OF REVENUE, testing	144.00
BAYMONT INN & SUITES, hotel rooms	368.96	SD DENR, annual discharge permit	1,500.00
BROZ ENGINEERING, professional fees	15,727.50	SD DEPT OF REVENUE, sales tax	915.52
B-Y WATER, water purchase	3,776.60	SD MUNICIPAL LEAGUE, software	8,569.00
B-Y WATER INTEREST	3,168.00	SD WATER & WASTEWATER, conferences	480.00
CENTURY BUSINESS, copier maintenance	71.52	SECOND CENTURY, publishing/website	1,544.81
CITY OF FREEMAN 902, supplies	73.09	SNOW WHEEL SYSTEMS, repairs	553.00
CITY OF FREEMAN, utilities	39.00	SOUTHEASTERN ELECTRIC, lagoon	1,937.50
CITY OF MITCHELL LANDFILL, garbage fees	2,684.76	STERN OIL COMPANY, fuel & supp	1,281.09
CLARITUS, supplies	35.44	TESSIER'S INC, repairs	768.16
COUNTRY PRIDE, fuel	431.13	THOMSON WEST, supplies	194.00
EMERGENCY MEDICAL, supplies	281.15	TOTAL STOP, fuel	10.46
EQUIPMENT BLADES, supplies	2,748.72	USTI, supplies	175.00
FENSEL'S ELECTRIC, supplies	521.86	VERIZON WIRELESS, cell phones	204.77
FINK LAW OFFICES, legal fees	1,315.71	WALTER WELDING, repairs	350.94

FIRST NATIONAL BANK, lagoon loan	16,668.22		
FIRST NATIONAL BANK, 6th Street loan	13,638.81		
FRED HAAR, repairs	44.17		
FREEMAN INTERNATIONAL, repairs	104.50	<b>VOUCHERS</b>	143,367.43
FREEMAN LUMBER, supplies	190.70	<b>SALARIES</b>	20,638.05
FREEMAN HOSPITAL, amb salary	487.97	<b>TOTAL VOUCHERS &amp; SALARIES</b>	164,005.48

## Financial Report

Munkvold moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

## Highway 81 Utility Project Update

Sorensen updated the council on the completion of the water and sewer lines with seeding and grading to be completed in the spring of 2017.

## Update on Community Center Land

Sorensen updated the council on the hiring of a surveyor.

## Ordinance 2017-01

The council gave first reading to ordinance 2017-01 to amend the City of Freeman Ordinance 15.0105 - Bond Schedule.

## Advertise for Hay Bids

Becker moved to advertise for 3 year terms for hay bids on the Retention Pond and the Lagoon. Tjaden seconded the motion. Roll call: all votes aye.

## Nuisance Property

Sorensen reported a verbal resident concern regarding Scott Stucky's residence.

## Police Report

Police Chief Richard Cummings prepared a report that was given to the council members.

## Other Business

Sorensen received a thank you from FRHS Foundation for the donated family swimming pass. Sorensen presented information received from a Hutchinson County representative regarding 100% federally funded sign replacements for any that no longer meet code. Sorensen received a formal complaint regarding a barking dog. He gave the complaint to the police department who have followed up on it. Sorensen said Craig Maloney requested information about the concrete slabs at the rubble site. Duane Walters will follow up with Maloney on what is available. Terry Jacobsen left notice that GoldenWest is no longer providing lines for the fire and emergency sirens. A wireless connection will need to be determined in the next few months. Tjaden stated the need for short-term parking signs needed in front of the post office. Van Ningen verified the established election date of April 11<sup>th</sup>, 2017.

## Executive Session

Waltner moved to go into Executive Session at 8:40 pm pursuant to SDCL 1-25-2(1) personnel. Becker seconded the motion. All votes aye. Tjaden declared out of Executive Session at 9:51 pm.

Tjaden moved to accept the resignation letter of Nancy Schmidt and thank her for her 12 years of service at the Freeman Library. Waltner seconded the motion. Roll call: all votes aye.

**Next Meeting**

The next regular meeting will be Monday, January 23, 2017 at 7:30 p.m.

**Adjournment**

Waltner moved to adjourn at 9:59 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

## **Council Minutes**

### **Regular Session**

### **Monday, January 23, 2017**

The Council of the City of Freeman met in regular session on Monday, January 23, 2017 at 7:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, Community Development & Marketing Coordinator Josh Hofer, and Tim Waltner from the Freeman Courier.

#### **Minutes of the January 5, 2017 Regular Meeting**

Waltner moved to accept the January 5, 2017 regular session minutes as presented. Tjaden seconded the motion. All votes aye.

#### **Executive Session**

Waltner moved to go into Executive Session at 7:32 pm pursuant to SDCL 1-25-2(3) litigation. Munkvold seconded the motion. All votes aye. Tjaden declared out of Executive Session at 7:50 pm.

Tjaden moved to hire Eric Schulte at \$200 per hour to represent the City in the Stahl case. Jacobsen seconded the motion. Roll call: all votes aye.

#### **Ordinance 2017-01**

The council gave second reading to ordinance 2017-01 to amend the City of Freeman Ordinance 15.0105 - Bond Schedule. Due to changes from the previous version no action was taken.

#### **Ordinance 2017-02**

The council gave first reading to ordinance 2017-02 to amend the City of Freeman Ordinance 8.0225 – Parking and Stopping Prohibited in Certain Places.

#### **Ordinance 2017-03**

The council gave first reading to ordinance 2017-03 to amend the City of Freeman Ordinance 6.0503 – Parking Ordinances.

#### **Recycle Annual Report**

The recycle center's annual report was distributed showing 258 bales made in 2016.

#### **Community Development & Marketing Coordinator Report**

Hofer presented his work in areas regarding external communication, internal communication, housing, and the website.

#### **Other Business**

Sorensen received a request from Karen Bender to plant a tree in one of our parks in memory of her son, Mike Bender, who passed away recently. Tree City will work with her regarding placement. Sorensen advised that the logo contest is coming to an end and we have received a few entries. Sorensen received a letter from Tyler Tschetter requesting a reduced rate at the community center to hold a fundraiser for someone who lost their child. Council agreed to give them the non-profit pricing. Becker gave a liquor committee update on the dart tournament held by Hootz. Jacobsen requested clarification on the fire/emergency sirens. He believes GoldenWest will help cover the cost to convert the sirens to fiber optic.

**Next Meeting**

The next regular meeting will be Monday, February 6, 2017 at 7:30 p.m.

**Adjournment**

Waltner moved to adjourn at 9:07 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, February 6, 2017**

The Council of the City of Freeman met in regular session on Monday, February 6, 2017 at 7:30 p.m. at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Duane Walters, Police Chief Richard Cummings, and Charles Larsen.

**Minutes of the January 23, 2017 Regular Meeting**

Waltner moved to accept the January 23, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Jacobsen moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	947.50	FREEMAN INTERNATIONAL, repairs	383.60
PAYROLL - COUNCIL	3,680.13	FREEMAN LUMBER, supplies	123.25
PAYROLL - FINANCE	1,389.45	FREEMAN HOSPITAL, amb salary	738.58
PAYROLL - MARKETING COORD	511.14	FREEMAN SHOPPING CNTR, supplies	38.94
PAYROLL - GOV'T BUILDING	196.33	GOLDEN WEST, telephone service	962.17
PAYROLL - POLICE DEPT	4,724.53	HERITAGE PHARMACY, amb supplies	1,139.35
PAYROLL - STREET	671.54	HILLYARD SIOUX FALLS, supplies	13.64
PAYROLL - RECYCLE	1,352.00	HUTCHINSON COUNTY, license plates	1,197.00
PAYROLL - PARK/POOL	553.44	HYDRO KLEAN, post TV sewer	4,418.59
PAYROLL - LIBRARY	2,440.27	JH DIESEL & AG, dump truck repairs	5,506.28
PAYROLL - COMMUNITY CENTER	19.73	JOSHUA HOFER, mileage	84.00
PAYROLL - PLANNING & ZONING	507.92	KLEINSASSER HTG, repairs	564.10
PAYROLL - WATER	3,590.82	KOERNER CONSTRUCTION, snow removal	357.14
PAYROLL - SEWER	2,762.46	MATHESON TRI GAS, rental	164.50
PAYROLL - REFUSE	2,137.92	MERCHANTS STATE BANK, payloader loan	34,435.67
MERCHANTS STATE BANK, 941 deposit	6,987.74	MID AMERICAN RESEARCH, supplies	190.72
SD RETIREMENT	3,356.96	MILLER CONSULTING, IT consulting	803.75
WELLMARK, health insurance	7,714.35	MR G'S TIRES, repairs	89.35
ACH FEES, payroll & utilities	30.00	NAPA - TYNDALL, repairs	279.31
ADAM VAN NINGEN, annual report training	179.20	NORM'S THRIFTY WHITE, supplies	58.63
AFLAC, employee insurance	427.62	NORTHWESTERN ELEC, electric & gas	8,029.55
AMAZON, library books & videos	841.42	ONE OFFICE SOLUTIONS, supplies	67.63
APPEARA, rugs	91.37	OVERDRIVE, library maintenance fee	600.00
AVERA SACRED HEART, preemployment	546.06	PITNEY BOWES, postage	301.50
BARNES 7 NOBLE, books	88.31	PLUNKETT'S PEST CONTROL, pest control	56.00
BROSZ ENGINEERING, hwy 81 utility	447.50	PRINTED IMPRESSIONS, supplies	104.00
B-Y WATER, water purchase	4,002.00	RITEWAY, supplies	225.51
B-Y WATER INTEREST	3,168.00	RURAL MANUFACTURING, repairs/supplies	433.21
CENTURY BUSINESS, copier maintenance	65.63	SAARIE AUTO BODY, repair	20.58
CHIEF SUPPLY, police supplies	324.01	SD ASSOC OF RURAL WATER, dues	550.00
CITY OF FREEMAN, utilities	39.00	SD DEPT OF LABOR, unemployment claim	3,420.00
CITY OF FREEMAN 902, supplies	236.90	SD DEPT OF REVENUE, sales tax	734.41
CITY OF MITCHELL LANDFILL, garbage fees	2,721.81	SECOND CENTURY, publishing	366.11
CODY FRANSEN, conference meals	50.81	SIOUX FALLS PUBLIC HEALTH, water tests	87.00
CONCRETE MATERIALS, deicing sand	2,063.68	SOUTH DAKOTA ONE CALL, message fees	54.60

COUNTRY PRIDE, fuel	1,388.56	SEAFOG, membership dues	40.00
DEMCO, library supplies	182.24	SOUTHEASTERN ELECTRIC, lagoon	2,800.00
DISTRICT III, annual dues	2,255.00	SPECIALTY AUTOMOTIVE, repairs	552.45
DUANE WALTERS, conference meals & gas	87.10	STERN OIL COMPANY, fuel & supp	1,169.82
EMERGENCY MEDICAL, supplies	1,822.29	TOTAL STOP, fuel	949.47
EQUIPMENT BLADES, supplies	4,265.08	UNIVERSAL ACOUSTIC, filters	588.38
FENSEL'S ELECTRIC, supplies	510.83	UNIVERSITY OF ARKANSAS, NEA grant	41,038.39
FINK LAW OFFICE, legal fees	88.13	VERIZON WIRELESS, cell phones	204.56
FIRST RATE EXCAVATE, application 1	77,355.71		
FOLLETT SOFTWARE, library hosting	1,000.00		
FRED HAAR, repairs	35.30		
		<b>VOUCHERS</b>	236,314.35
		<b>SALARIES</b>	25,485.20
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	261,799.55

## Financial Report

Becker moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

## Hay Bids

Sorensen announced that the bids for hay at the lagoon would be opened at this time. The following bids were received:

<u>Bidder</u>	<u>Lagoon Hay Bid</u>
Randy Broders	\$28.06 per bale
Michael Miller	\$30.00 per bale

Waltner moved to accept the high bid of \$30.00 per bale from Michael Miller for the lagoon hay. Tjaden seconded the motion. Roll call: all votes aye.

Sorensen announced that the bids for hay at the retention pond would be opened at this time. The following bids were received:

<u>Bidder</u>	<u>Retention Pond Bid</u>
Michael Miller	\$30.00 per bale
Tom Broders	\$27.51 per bale
Darnell Tschetter	\$26.00 per bale

Jacobsen moved to accept the high bid of \$30.00 per bale from Michael Miller for the retention pond hay. Becker seconded the motion. Roll call: all votes aye.

## Drainage on North Main Street

Council discussed water drainage from the Freeman Lumberyard to North County Road. Consensus was given for Charlie Gering to continue to proceed to determine a plan and costs.

## Ordinance 2017-01

The council gave second reading to ordinance 2017-01 to amend the City of Freeman Ordinance 15.0105 - Bond Schedule. No action taken.

**Ordinance 2017-02**

Jacobsen moved to give second reading and adopt ordinance 2017-02, an ordinance to amend the City of Freeman Parking and Stopping, Ordinance 8.0225. Waltner seconded the motion. Roll call: all votes aye.

**ORDINANCE 2017-02**

AN ORDINANCE AMENDING TITLE 8, SECTION 8.0225 OF THE REVISED  
ORDINANCES OF THE CITY OF FREEMAN (1990), FREEMAN  
HUTCHINSON COUNTY, SOUTH DAKOTA REGARDING  
PARKING AND STOPPING PROHIBITED IN CERTAIN PLACES

Be it ordained by the City of Freeman, Hutchinson County, South Dakota, that title 8, section 8.0225 is hereby amended to read as follows:

**Parking and Stopping Prohibited in Certain Places**

It shall be unlawful for the operator of a vehicle to stop, stand or park such vehicle on any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or traffic control sign or signal.

- a. Within an intersection;
- b. On a crosswalk
- c. Within fifteen (15) feet of a driveway entrance to any fire station, or directly across the street from such entrance;
- d. Within fifteen (15) feet of a hydrant;
- e. In front of a private driveway;
- f. On a sidewalk;
- g. Against direction of traffic;
- h. On the roadway side of any other vehicle stopped or parked at the edge or curb of a street except temporarily engaged in loading or unloading of passengers or materials.
- i. On the opposite side of the street for which the driver is traveling.

Dated this 6<sup>th</sup> day of February, 2017

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Sam Sorensen, Mayor

(SEAL)

ATTEST:

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Adam Van Ningen, Finance Officer

First Reading: January 23, 2017  
Second Reading: February 6, 2017  
Published: February 16, 2017  
Effective Date: March 7, 2017

**Ordinance 2017-03**

Waltner moved to give second reading and adopt ordinance 2017-03, an ordinance to amend the City of Freeman Parking, Ordinance 6.0503. Tjaden seconded the motion. Roll call: all votes aye.



## ORDINANCE 2017-03

### AN ORDINANCE AMENDING TITLE 6, SECTION 6.0503 OF THE REVISED ORDINANCES OF THE CITY OF FREEMAN (1990), FREEMAN HUTCHINSON COUNTY, SOUTH DAKOTA REGARDING PARKING ORDINANCES

Be it ordained by the City of Freeman, Hutchinson County, South Dakota, that title 6, section 6.0503 is hereby amended to read as follows:

#### **6.0503** Parking Ordinances

Any vehicle parked or left standing on any street, highway or public grounds of the City of Freeman in violation of any of the parking ordinances shall be deemed to constitute a public nuisance. The police department of the City is hereby authorized to abate any such nuisance by impounding, removing and storing such vehicle. For the purpose of impounding, removing and storing any such vehicle parked in violation of the ordinances as hereinbefore provided, the Chief of Police shall have the authority to contract with a bonded or insured towing service for the removal and storage of such vehicle. Any owner or operator of any such vehicle so impounded shall be liable for the cost of towing or storage in addition to any fine or penalty which shall be assessed against him as to heretofore provided. All City owned vehicles are exempt.

Dated this 6<sup>th</sup> day of February, 2017

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Sam Sorensen, Mayor

(SEAL)

ATTEST:

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Adam Van Ningen, Finance Officer

First Reading: January 23, 2017

Second Reading: February 6, 2017

Published: February 16, 2017

Effective Date: March 7, 2017

#### **Logo Contest Update**

Logo entries that were submitted were distributed to the council. Josh Hofer will work with the top entries and bring back 2 finished options for the council.

#### **Fire Department Roster**

Fire Chief, Cody Fransen, distributed the Fire Department's Annual Report and 2017 Roster.

Jacobsen moved to accept the 2017 Fire Department Roster. Waltner seconded the motion. Roll call: all votes aye.

#### **Surplus Property**

Council discussed declaring the keg cooler and coal/wood stove as surplus. Will talk to museum if they are interested in the stove.

## **Police Report**

Police Chief Richard Cummings prepared a report that was given to the council members.

Gering moved to approve Police Chief Cummings to attend Sex Offender Training in Deadwood April 24<sup>th</sup> – 26<sup>th</sup>, 2017. Tjaden seconded the motion. Roll call: all votes aye.

## **Other Business**

An updated report from the recycle center included approximate weight of items baled at the recycling center. Council thanked the public for saving approximately 370,000 pounds of waste from the landfill. Sorensen reminded the council that we will need to get bids for a tractor lease again. It will be put on the next meeting agenda.

## **Next Meeting**

The next regular meeting will be Monday, February 20, 2017 at 7:30 p.m.

## **Adjournment**

Becker moved to adjourn at 8:46 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, March 6, 2017**

The Council of the City of Freeman met in regular session on Monday, March 6, 2017 at 7:30 p.m. at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Joshua Hofer, Duane Walters, Josh Andersen, and Randy Koerner.

**Minutes of the February 6, 2017 Regular Meeting**

Waltner moved to accept the February 6, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Tjaden moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	885.18	FENSEL'S ELECTRIC, supplies	862.60
PAYROLL - FINANCE	1,367.48	FENSEL'S GREENHOUSE, planters	640.00
PAYROLL - MARKETING COORD	1,403.15	FINK LAW OFFICE, legal fees	206.25
PAYROLL - GOV'T BUILDING	187.53	FRED HAAR, repair parts	165.53
PAYROLL - POLICE DEPT	4,276.28	FREEMAN AMBULANCE, cpr reimb	103.00
PAYROLL - STREET	546.79	FREEMAN LUMBER, supplies	704.23
PAYROLL - RECYCLE	1,144.79	FREEMAN HOSPITAL, amb salary	606.68
PAYROLL - PARK/POOL	546.79	FREEMAN SHOPPING CNTR, supplies	38.87
PAYROLL - LIBRARY	2,628.38	GOLDEN WEST, telephone service	958.96
PAYROLL - COMMUNITY CENTER	146.30	HUTCHINSON COUNTY, grader	52,000.00
PAYROLL - WATER	3,684.44	KLEINSASSER HTG, repairs	80.00
PAYROLL - SEWER	3,349.10	KOERNER CONSTRUCTION, snow removal	153.06
PAYROLL - REFUSE	2,119.96	MATHESON TRI GAS, rental	17.22
MERCHANTS STATE BANK, 941 deposit	6,617.02	MR G'S TIRES, repairs	22.00
SD RETIREMENT	3,491.86	NAPA - TYNDALL, repairs	429.21
WELLMARK, health insurance	7,714.35	NORM'S THRIFTY WHITE, supplies	41.49
ACH FEES, payroll & utilities	30.00	NORTHERN TRUCK & EQUIP, parts	193.36
AFLAC, employee insurance	427.61	NORTHWESTERN ELEC, electric & gas	6,970.36
AMAZON, library books & videos	2,006.19	ONE OFFICE SOLUTIONS, supplies	215.06
APPEARA, rugs	91.37	PITNEY BOWES, postage	301.50
AUTOMATIC BUILDING CONTROLS, fire alarm test	355.00	PLUNKETT'S PEST CONTROL, pest control	56.00
BARNES 7 NOBLE, books	159.95	RITEWAY, supplies	116.45
BROOKINGS AREA TRANSIT, donation	10,000.00	RURAL MANUFACTURING, repairs	297.59
B-Y WATER, water purchase	3,226.90	SD DEPT OF REVENUE, sales tax	730.71
B-Y WATER INTEREST	3,168.00	SECOND CENTURY, publishing	516.30
CENTURY BUSINESS PRODUCTS, copies	77.03	SOUTHEASTERN ELECTRIC, lagoon	2,290.00
CITY OF FREEMAN 902, supplies	139.54	STERN OIL COMPANY, fuel & supp	818.93
CITY OF FREEMAN, utilities	39.00	THE VINTAGE VAULT, flowers	64.95
CITY OF MITCHELL LANDFILL, garbage fees	2,457.00	VANTEK COMMUNICATIONS, pagers	5,910.00
COUNTRY PRIDE, amb fuel	157.80	VERIZON WIRELESS, cell phones	204.56
CREATIVE PRODUCTS, police supplies	350.16		
DAKOTA HILL, deposit refund	100.00		
DEMCO, library supplies	390.03		
		<b>VOUCHERS</b>	<b>116,756.44</b>
		<b>SALARIES</b>	<b>22,286.17</b>
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	<b>139,042.61</b>

## **Financial Report**

Tjaden moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

## **Rezoning Hearing**

The Council considered a petition for amendment of the zoning ordinance for the reclassification of property from R-1 to R-2 for the property described as follows:

The South One Half (S ½) of Block 31, John Gross' Sixth Addition to the City of Freeman (formerly Town of Freeman) Hutchinson County, South Dakota

In order for a zoning amendment to be approved, the City Council shall determine that the proposed amendment will meet the following standards:

- a) It will in no way endanger public health, safety, comfort, and general welfare;
- b) It will not be injurious to the enjoyment of other property in the immediate vicinity; and
- c) The establishment of the rezoning will not impede the orderly development and improvement of other nearby property for the uses permitted in the district.

No one was present at the meeting to show approval or rejection of the amendment.

Upon finding that the above standards have been met, Tjaden moved to approve the zoning amendment as presented. Jacobsen seconded the motion. Roll call: all votes aye.

## **Ordinance 2017-04**

The Council gave first reading to ordinance 2017-04 to amend the City of Freeman Zoning Ordinance, Ordinance 2007-02 to reclassify certain properties from Single-Two Family District (R-1) to Multi-Family District (R-2).

## **Sewer Rate Appeal**

Randy Koerner appealed his sewer rate due to the sprinkler meter being included in the calculation. Tjaden moved to reduce the sewer rate to an average of 2600 gallons for a rate of \$17.29 per month. Jacobsen seconded the motion. Roll call: all votes aye.

## **Ambulance Roster**

Ambulance Chief Josh Andersen prepared the annual report for the council. He also proposed a bonus of \$25 per EMT per call as an incentive to get more people to respond, especially during the day.

Waltner moved to accept the Ambulance Roster for 2017. Munkvold seconded the motion. Roll call: all votes aye.

Waltner moved to give \$25 per call to each EMT working, effective March 1, 2017. Munkvold seconded the motion. Roll call: all votes aye.

## **District III Agreement**

Tjaden moved to continue our agreement as a member of District III. Waltner seconded the motion. Roll call: all votes aye.

## Drainage on North Main Street

Gering and Duane Walters updated the council on the process they will be doing to help with drainage along North Main Street. More information will be provided at a future council meeting.

## Ordinance 2017-01

Jacobsen moved to give second reading and adopt Ordinance 2017-01, an ordinance to amend the Bond Schedule. Tjaden seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING TITLE 15, SECTION 15.0105 OF THE REVISED  
ORDINANCES OF THE CITY OF FREEMAN (1990), FREEMAN  
HUTCHINSON COUNTY, SOUTH DAKOTA REGARDING  
BOND SCHEDULE

Be it ordained by the City of Freeman, Hutchinson County, South Dakota, that title 15, section 15.0105 is hereby amended to read as follows:

### 15.0105 Bond Schedule

ORDINANCE	OFFENSE	FINE	COSTS	TOTAL
4.0101	Creating or maintaining a nuisance	\$60.00	\$60.00	\$120.00
4.0207	Failure to remove noxious weeds	\$60.00	\$60.00	\$120.00
4.0302	Permitting blood, manure, meat, lard into sewer system	\$100.00	\$60.00	\$160.00
4.0404	Unlawful Dumping at Rubble Site	\$200.00	\$60.00	\$260.00
4.0406	Unlawful Deposit of waste	\$90.00	\$60.00	\$150.00
5.0101	Peddling without proper permit or license	\$90.00	\$60.00	\$150.00
5.0201	Unlicensed Transient Merchant	\$90.00	\$60.00	\$150.00
5.0210	House to house solicitation prohibited	\$100.00	\$60.00	\$160.00
6.0101	Public Intoxication	\$60.00	\$60.00	\$120.00
6.0102	Disorderly Conduct	\$60.00	\$60.00	\$120.00
6.0103	Disturbing the Peace	\$60.00	\$60.00	\$120.00
6.0104	Vagrancy	\$60.00	\$60.00	\$120.00
6.0106	Resisting or Obstructing Law Enforcement	\$100.00	\$60.00	\$160.00
6.0107	Impersonating Law Enforcement	\$100.00	\$60.00	\$160.00
6.0108	Public Indecency	\$100.00	\$60.00	\$160.00
6.0111	Circulating Obscene Material	\$100.00	\$60.00	\$160.00
6.0112	Making false alarm to cause Emergency Response	\$100.00	\$60.00	\$160.00
6.0113	Displaying an unlawful License	\$60.00	\$60.00	\$120.00
6.0114	Discharge of fire arm	\$100.00	\$60.00	\$160.00
6.0118	Tampering with City Water System	\$90.00	\$60.00	\$150.00
6.0302	Permitting Livestock to run at large	\$60.00	\$60.00	\$120.00
6.0302(d)	Drenching Livestock while in an enclosed vessel	\$60.00	\$60.00	\$120.00
6.0303	Livestock in parks	\$60.00	\$60.00	\$120.00
6.0304	Abuse or Cruelty to Animals	\$100.00	\$60.00	\$160.00
6.0305	Improper disposal of dead animals	\$60.00	\$60.00	\$120.00
6.0308	Dogs and Cats running at large 1st offense	\$20.00	\$60.00	\$80.00
6.0308	Dogs and Cats running at large 2nd offense	\$40.00	\$60.00	\$100.00
6.0308	Dogs and Cats running at large 3rd offense or subsequent	\$60.00	\$60.00	\$120.00
6.0310	Keeping a vicious or dangerous dog	\$100.00	\$60.00	\$160.00
6.0311	Dog barking disturbing the peace	\$60.00	\$60.00	\$120.00
6.0312	Duty of Owner to remove waste from public or private property	\$40.00	\$60.00	\$100.00
6.0313	Failure to license pet	\$40.00	\$60.00	\$100.00
6.0324	Possession of Exotic or wild Animal	\$60.00	\$60.00	\$120.00
6.0401	Unlawful Gathering on Public Street	\$60.00	\$60.00	\$120.00
6.0403	Hindering or Molesting Passerby	\$100.00	\$60.00	\$160.00

6.0404	Advertising Method Prohibited	\$40.00	\$60.00	\$100.00
6.0405	Littering	\$60.00	\$60.00	\$120.00
6.0406	Trespassing	\$60.00	\$60.00	\$120.00
6.0501	Causing a or creating a public nuisance	\$60.00	\$60.00	\$120.00
6.0504	Hindering Snow removal for snow emergency	\$40.00	\$60.00	\$100.00
6.0601	Defacing signs	\$60.00	\$60.00	\$120.00
6.0602	Defacing or unlawfully placing signs	\$60.00	\$60.00	\$120.00
6.0603	Destroying Trees and Plants	\$60.00	\$60.00	\$120.00
6.0604	Interference with electric light post apparatus	\$40.00	\$60.00	\$100.00
6.0605	Unauthorized connection with Utility Pipe	\$100.00	\$60.00	\$160.00
6.0606	Interference with City Worker	\$60.00	\$60.00	\$120.00
6.0607	Interference with City Property	\$60.00	\$60.00	\$120.00
6.0608	Destroying Property	\$60.00	\$60.00	\$60.00
6.0609	Unlawful Fence	\$40.00	\$60.00	\$100.00
6.0702	Open Alcohol Container	\$60.00	\$60.00	\$120.00
6.0705	Possession of Alcohol By Minor	\$100.00	\$60.00	\$160.00
6.0707	Alcohol Establishment Open past hours	\$90.00	\$60.00	\$150.00
6.0802	Junked or abandoned vehicle	\$60.00	\$60.00	\$120.00
6.1001	Curfew	MCA	\$60.00	MCA
6.1003	Duty of Parent to ensure child not out past curfew	\$60.00	\$60.00	\$120.00
7.0301	Obstructing City Street	\$60.00	\$60.00	\$120.00
7.0306	Improper placement of Eave Pipe	\$40.00	\$60.00	\$100.00
7.0307	Dumping Waste on City Street or Public Ground	\$60.00	\$60.00	\$120.00
7.0311	Hindering Street Improvement	\$60.00	\$60.00	\$120.00
8.0201	Driving on Wrong Side of Road	\$60.00	\$60.00	\$120.00
8.0201	Illegal U Turn	\$60.00	\$60.00	\$120.00
8.0202	Illegal Passing	\$60.00	\$60.00	\$120.00
8.0203	Following Too Close	\$60.00	\$60.00	\$120.00
8.0204	Driving on Sidewalk	\$60.00	\$60.00	\$120.00
8.0206	License Plate Required	\$60.00	\$60.00	\$120.00
8.0207	Driver License Required	\$60.00	\$60.00	\$120.00
8.0208(b)	Careless Driving	\$60.00	\$60.00	\$120.00
8.0208(c)	Exhibition Driving	\$60.00	\$60.00	\$120.00
8.0210(a)	Prohibited U Turn in intersection	\$60.00	\$60.00	\$120.00
8.0210(b)	Turn Signal Required when Impeding flow of traffic	\$60.00	\$60.00	\$120.00
8.0213	Fail to Yield Right of Way	\$60.00	\$60.00	\$120.00
8.0215	Racing	\$100.00	\$60.00	\$160.00
8.0216	Muffler or Exhaust Required	\$60.00	\$60.00	\$120.00
8.0218	Stop before crossing sidewalk	\$40.00	\$60.00	\$100.00
8.0219	Snowmobile Violation	\$60.00	\$60.00	\$120.00
8.0220	Speeding			
	1-5 over posted speed limit	\$25.00	\$60.00	\$85.00
	6-10 over posted speed limit	\$45.00	\$60.00	\$105.00
	11-15 over posted speed limit	\$65.00	\$60.00	\$125.00
	16-20 over posted speed limit	\$85.00	\$60.00	\$145.00
	21-25 over posted speed limit	\$105.00	\$60.00	\$165.00
	26 and over posted speed limit	\$160.00	\$60.00	\$220.00
8.0221	Improper Muffler	\$60.00	\$60.00	\$120.00
8.0222	Illegal Parking	\$35.00	\$60.00	\$95.00
8.0401	Violation of Truck Route	\$100.00	\$60.00	\$160.00

Dated this 6<sup>th</sup> day of March, 2017

\_\_\_\_\_  
Sam Sorensen, Mayor

(SEAL)

ATTEST:

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Adam Van Ningen, Finance Officer

First Reading: January 5, 2017  
Second Reading: January 23, 2017  
Second Reading: February 6, 2017  
Second Reading: March 6, 2017  
Published: March 16, 2017  
Effective Date: April 4, 2017

### **Ordinance 2017-05**

The Council gave first reading to ordinance 2017-05, an ordinance for Property Maintenance Codes for the City of Freeman.

### **Cancellation of Joint Election**

4 petitions were taken out, 1 for each open Alderman position so an election is not needed this year.

Tjaden moved to cancel the joint election with the Freeman Public School. Jacobsen seconded the motion. Roll call: all votes aye.

### **Library Fixed Asset**

The library is requesting approval to purchase a larger television for showing movies.

Becker moved to approve the purchase of a television from library funds. Munkvold seconded the motion. Roll call: all votes aye.

### **Surplus Property**

Waltner moved to surplus the Superior Keg Cooler. Becker seconded the motion. Roll call: all votes aye. Mayor Sorensen appointed 3 individuals to appraise the cooler.

### **Community Development & Marketing Coordinator Report**

Joshua Hofer prepared a presentation for the council regarding changes to our current website as well as a strategy to clarify our digital presence.

Jacobsen moved to proceed with the Website and Digital Marketing proposal as designed. Tjaden seconded the motion. Roll call: all votes aye.

Hofer updated the council on the city's logo and will have results of the contest soon.

### **Annual Financial Report**

Council reviewed the Annual Financial Report.

Waltner moved to approve the Annual Report. Tjaden seconded the motion. Roll call: all votes aye.

### **Hire Audit Firm**

Tjaden moved to hire Schoenfish & Co Inc for the 2016 audit. Jacobsen seconded the motion. Roll call: all votes aye.

## **Police Report**

Police Chief Richard Cummings was out of the office and was unable to prepare a report.

## **Other Business**

Munkvold asked about how to report street lights that are burned out. Report them to the finance officer with the address of the light and pole number and NorthWestern will be contacted.

Munkvold noted concern regarding snow removal on the curb and sidewalk during the last snow storm.

Gering received inquiries regarding mailboxes that were damaged along Cedar Street. They were not damaged by city staff cleaning the roads and are the responsibility of the mailbox owners.

Tjaden requested speed limit signs along Cedar Street be addressed at the next council meeting.

Duane Walters noted that they will be filling pot holes that have developed around town as best they can and he will be ordering parking signs for Poplar Street across from the post office.

Sorensen received a formal complaint regarding a possible zoning infraction from Doug McCune.

Sorensen has looked into the complaint and has sent a written reply.

Sorensen noted that Thank You's were received from FRHS and the Marian Gering Family.

## **Next Meeting**

The next regular meeting will be Monday, March 20, 2017 at 7:30 p.m.

## **Adjournment**

Tjaden moved to adjourn at 10:17 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor



**Council Minutes**  
**Regular Session**  
**Monday, March 20, 2017**

The Council of the City of Freeman met in regular session on Monday, March 20, 2017 at 7:30 p.m. at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending was Finance Officer Adam Van Ningen. Guests in attendance included the following: Corey Gall, Eric Schulte, Bill Fuller, Attorney Mike Fink, and Police Chief Richard Cummings.

**Equalization Hearing**

Mayor Sorensen welcomed Corey Gall to the Equalization Board, representing the Freeman Public School. At 7:31 pm Waltner moved for the council and school board to convene as the Board of Equalization to hear requests for property value adjustments. Munkvold seconded the motion. All votes aye.

Equalization Meeting  
Monday, March 20, 2017

Roll call present: School Board – Corey Gall  
City Council – Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner and Mayor Sam Sorensen  
Roll call absent: None

There were no written requests for equalization received and no one was present to be heard. Waltner declared the Board of Equalization adjourned at 7:32 pm.

**Sewer Rate Appeals**

There were no appeals filed.

**Executive Session**

Jacobsen moved to go into executive session at 7:33 pm pursuant to SDCL 1-25-2(3) regarding pending litigation. Becker seconded the motion. All votes aye. Becker declared out of executive session at 8:28 pm.

No action taken.

**Speed Limit on Cedar Street**

Tjaden recommended changing the speed limit along Cedar Street and ordering signs to accommodate the changes.

Tjaden moved to make the speed limit from the south going north to 40 mph from S County Road to Arboretum Drive, 30 mph from Arboretum Drive to the current sign by Bethany Church, and 25 mph from there North to North County Road and reverse those limits when coming south. Jacobsen seconded the motion. Roll call aye votes: Munkvold, Becker, Waltner, Jacobsen, and Tjaden. No votes: Gering. Motion passes 5-1.

**Special Event Alcoholic Beverage License**

The Council considered the application for a one day malt beverage license submitted by the following:

One day on-sale malt beverage license for Saturday, May 20, 2017

Application of:	Location of:
Freeman Fire Department	Freeman Community Center 224 Wipf Street Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one day malt beverage license for Saturday, May 20, 2017. Waltner seconded the motion. Roll call: all votes aye.

**Ordinance 2017-04**

Tjaden moved to give second reading and adopt ordinance 2017-04, an ordinance to amend the City of Freeman Zoning Ordinance, Ordinance 2007-02 to reclassify certain properties from Single Family Residential District (R-1) to Multi-Family District (R-2). Jacobsen seconded the motion. Roll call: all votes aye.

**ORDINANCE NUMBER 2017-04**

**AN ORDINANCE AMENDING ORDINANCE 2007-2,  
KNOWN AS "THE OFFICIAL ZONING ORDINANCE OF THE  
CITY OF FREEMAN, HUTCHINSON COUNTY, SOUTH DAKOTA"  
PROVIDING FOR RECLASSIFICATION OF PROPERTY  
AND AMENDMENT OF OFFICIAL ZONING MAP**

WHEREAS, the City of Freeman adopted Ordinance 2007-2 providing for zoning regulations known as "The Official Zoning Ordinance of the City of Freeman, Hutchinson County, South Dakota" with official zoning map; and

WHEREAS, the City has proposed reclassification of certain properties from Single Family District (R-1) to Multi-Family District (R-2) for certain property as hereafter provided; and

WHEREAS, the City Planning Commission, after notice, held public hearing on said Petition on February 27, 2017 and recommended approval of the zoning changes; and

WHEREAS, the City Council gave notice of a public hearing on said Petition, held hearing on Monday, March 6, 2017, accepting the proposed amendment and recommendation of City Planning Commission; and

WHEREAS, on March 6, 2017, the City Council gave First Reading to this Ordinance to provide for amendment and reclassification of the perspective properties; and

WHEREAS, on March 20, 2017, at a duly convened meeting of the City Council, the above Ordinance received its Second Reading after which, Tjaden moved for the adoption and Jacobsen seconded the motion for the following:

NOW THEREFORE, BE IT ORDAINED BY THE PEOPLE OF THE CITY OF FREEMAN, HUTCHINSON COUNTY, SOUTH DAKOTA, that the City of Freeman Zoning Ordinance 2007-2, known as "The Official Zoning Ordinance of the City of Freeman, Hutchinson County, South Dakota" and the Official Zoning Map of said Ordinance is hereby amended to provide as follows:

The property described as The South One Half (S ½) of Block 31, John Gross' Sixth Addition to the City of Freeman (formerly Town of Freeman) Hutchinson County, South Dakota

is hereby reclassified from Single Family District (R-1) to Multi-Family District (R-2).

Upon roll call vote, Becker, Gering, Jacobsen, Munkvold, Tjaden and Waltner voted in favor of the motion. No votes in opposition, whereupon the Mayor declared the Ordinance adopted.

Dated this 20<sup>th</sup> day of March 2017.

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Sam Sorensen, Mayor  
City of Freeman

ATTEST:

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Adam Van Ningen, Municipal Finance Officer

(SEAL)

First Reading: March 6, 2017  
Second Reading: March 20, 2017  
Published: March 30, 2017

### **Police Report**

Police Chief Richard Cummings prepared a report for the council members. Chief Cummings will be talking to Scott Stucky regarding cleaning up his yard and will invite him to the next city council meeting. He also discussed some suspicious activity outside of homes along South Poplar Street. He will continue to look into the incident and reminded citizens to lock their car doors and homes.

### **Other Business**

Sorensen received a request from Karen Bender for a place of fellowship after planting a tree in her son's memory. The council agreed that any fellowship activity should be held at the community center.

Gering requested we discuss the speed limits for North County Road and South County Road at the next meeting so we can bring it to Hutchinson County.

Tjaden informed the council that the Promoting the City funds were set up by Resolution and if desired the funding system could be adjusted through Resolution. Will be discussed at next meeting.

### **Next Meeting**

The next regular meeting will be Monday, April 3, 2017 at 7:30 p.m.

### **Adjournment**

Becker moved to adjourn at 9:48 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, April 3, 2017**

The Council of the City of Freeman met in regular session on Monday, April 3, 2017 at 7:30 p.m. at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Joshua Hofer, Duane Walters, Richard Cummings, Jay Hofer, Scott Stucky, and Eric Prunty from Brosz Engineering.

**Minutes of the March 6, 2017 Regular Meeting and March 20, 2017 Regular Meeting**

Waltner moved to accept the March 6, 2017 and March 20, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Jacobsen moved to approve the vouchers and salaries listed below. Tjaden seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	1,530.47	FRED HAAR, repair parts	41.82
PAYROLL - FINANCE	2,174.84	FCDC, Freeman Bucks	75.00
PAYROLL - MARKETING COORD	2,094.33	FREEMAN LUMBER, supplies	296.08
PAYROLL - GOV'T BUILDING	280.33	FREEMAN HOSPITAL, amb salary	135.12
PAYROLL - POLICE DEPT	7,082.59	FREEMAN SHOPPING CNTR, supplies	45.98
PAYROLL - STREET	835.86	GOLDEN WEST, telephone service	959.07
PAYROLL - RECYCLE	2,045.18	HD SUPPLY, meters & supplies	2,121.56
PAYROLL - PARK/POOL	835.86	HEIMAN FIRE EQUIP, pool extinguishers	115.73
PAYROLL - LIBRARY	4,292.26	HORENCIA GUZMAN, deposit refund	100.00
PAYROLL - COMMUNITY CENTER	48.91	JAMBOREE, supplies	7.90
PAYROLL - WATER	5,448.83	KLEINSASSER HTG, repairs	173.16
PAYROLL - SEWER	4,598.04	LIBRARY IDEAS, subscription	1,288.00
PAYROLL - REFUSE	3,174.75	LINDA SKINNER, deposit refund	19.05
MERCHANTS STATE BANK, 941 deposit	10,168.54	LYLE SIGNS, street signs	821.72
SD RETIREMENT	5,225.16	MARIAN GERING, conference reimb	32.90
WELLMARK, health insurance	7,714.35	MATHESON TRI GAS, rental	57.02
ACH FEES, payroll & utilities	30.00	MID AMERICAN RESEARCH, supplies	114.61
AFLAC, employee insurance	427.61	MILLER CONSULTING, library server	2,398.75
AMAZON, library books & videos	631.74	MR G'S TIRES, repairs	73.20
AMY MARTELL, deposit refund	39.65	NAPA - TYNDALL, repairs	83.59
APPEARA, rugs	91.37	NORM'S THRIFTY WHITE, supplies	47.04
B-Y WATER, water purchase	3,701.85	NORTHWESTERN ENERGY, electric & gas	5,938.73
B-Y WATER INTEREST	3,168.00	PITNEY BOWES, postage	600.00
CHIEF SUPPLY, police supplies	197.25	PITNEY BOWES, postage meter	150.00
CITY OF FREEMAN, utilities	39.00	RAFAEL RAMIREZ, community cntr deposit	60.00
CITY OF MITCHELL LANDFILL, garbage fees	2,814.05	REGISTER OF DEEDS, survey filing	37.00
CLARITUS, postage meter ink	162.26	RURAL MANUFACTURING, repairs	390.12
COMMERCIAL ASPHALT, patch mix	886.95	SANITATION PRODUCTS, supplies	703.00
COUNTRY PRIDE, heating fuel	341.25	SD DEPT OF REVENUE, sales tax	737.64
DAVENPORT EVANS, legal fees	1,966.15	SECOND CENTURY, publishing	724.64
DEMCO, library supplies	98.57	SOUTHEASTERN ELECTRIC, lagoon	2,545.00
EMERGENCY MEDICAL PRODUCTS, supplies	381.60	STERN OIL COMPANY, fuel & supp	1,359.13
FENSEL'S ELECTRIC, supplies	969.08	TOTAL STOP - CENEX, fuel	523.81
FIRST, ambulance supplies	237.96	UNIVERSITY OF ARKANSAS, NEA grant	10,872.41
FIRST NATIONAL BANK, 6th Street loan	13,638.81	VERIZON WIRELESS, cell phones	204.56
FIRST NATIONAL BANK, Lagoon loan	16,668.22		

<b>VOUCHERS</b>	103,452.76
<b>SALARIES</b>	34,442.24
<b>TOTAL VOUCHERS &amp; SALARIES</b>	137,895.00

## **Financial Report**

Becker moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

## **Nuisance Property**

Scott Stucky explained why he has been delayed in getting his yard cleaned. He will be in contact with the police to open the rubble site as needed and agreed to have his yard cleaned within one month.

## **Logo Contest**

Josh Hofer updated the council on the logo contest process and presented the final city logo. He announced the winners as: 3<sup>rd</sup> Place – Erin Uecker, 2<sup>nd</sup> Place – J Mueller, 1<sup>st</sup> Place – Anonymous

Tjaden moved to award 3<sup>rd</sup> Place and \$25 Freeman Bucks to Erin Uecker, 2<sup>nd</sup> Place and \$50 Freeman Bucks to J Mueller, and 1<sup>st</sup> Place Anonymous to go to the Swimming Pool. Jacobsen seconded the motion. Roll call: all votes aye.

## **Speed Limit on North County Road and South County Road**

Council discussed requesting the Hutchinson County Commissioners to approve a speed limit change. Council would like to see South County Road changed to 40 or 45 mph and North County Road changed to 40 or 45 mph from Highway 81 to Wipf Street and 30 mph from Wipf Street to Cedar Street. Council wanted to hear from members of the public and waited to vote until the next council meeting.

## **Detention Pond Hydrology Study**

Eric Prunty of Brosz Engineering discussed a proposal to determine if the detention pond by North County Road is large enough to hold all excess water if the Waltner Addition and Haar Addition were completed.

Tjaden moved to approve the Brosz Engineering Hydrology Study work order of \$14,000. Becker seconded the motion. Roll call: all votes aye.

## **Old Fire Station Rental Rates**

Council discussed the desire to promote the use of the community center and the need to adjust the rates for the old fire station.

Tjaden moved to raise the rental rate of the old fire station to \$50 per day with a \$30 security deposit. Munkvold seconded the motion. Roll call: all votes aye.

## **Promoting the City Funds**

Tjaden discussed an alternative to using the liquor store lease funds as an Urban Renewal Grant. He is still looking into the details and will have more information at the May council meeting.

## **Paint City Hall Exterior**

Sorensen asked 2 businesses for bids on pressure washing and painting the outside of the city hall building. Gering requested looking into an option of insulation and tin for the exterior. Quotes will be needed for both options.

## **Verizon Cell Phone Plan**

Van Ningen notified the council that we are only using 3 cell phone lines due to unusable phone and presented an option to allow employees to use their personal cell phone instead of city provided ones.

Tjaden moved to approve the Employee Reimbursement and New Verizon Cell Phone plan with 3 iPhones and purchasing Otterbox cases for the new city owned iPhones. Jacobsen seconded the motion. Roll call: all votes aye.

## **Police Report**

Police Chief Richard Cummings presented his police department report for the council. He noted that on Friday (March 31, 2017) there wasn't a robbery or theft as reported by some of the area news outlets. There weren't any charges filed, the suspect was released, and the public was not in any danger. Cummings is looking into tablets for the department and will have a proposal at a later date.

## **Other Business**

Sorensen informed the council about a grant from the state for west nile prevention.

Waltner moved to apply for the West Nile grant. Tjaden seconded the motion. Roll call: all votes aye.

Charly Waltner informed the council that he was going to apply for a playground grant but the grant is only every other year for municipalities. Council will wait until 2018 to apply for the grant.

Jacobsen updated the council on the progress of the Freeman cable TV channel.

Becker asked about how drainage on North Main Street will affect property owners. Gering said there should be more information at the next council meeting.

Duane Walters updated the council on maintenance around town.

## **Next Meeting**

The next regular meeting will be Monday, April 17, 2017 at 7:30 p.m.

## **Adjournment**

Waltner moved to adjourn at 10:22 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, April 17, 2017**

The Council of the City of Freeman met in regular session on Monday, April 17, 2017 at 7:30 p.m. at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Joshua Hofer, Duane Walters, Richard Cummings, Cody Fransen, and Vern Arens, Gabe Laber, and Logan Smidt from DGR Engineering.

**Minutes of the April 3, 2017 Regular Meeting**

Waltner moved to accept the April 3, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Arens Engineering/DGR Engineering**

Vern Arens explained his transition to DGR Engineering. Gabe Laber and Logan Smidt gave an overview of the services DGR Engineering is able to continue providing.

**Speed Limit on North County Road and South County Road**

Gering moved to send a letter to the Hutchinson County Commissioners requesting a change of speed limit along South County Road to 40 mph and along North County Road to 40 mph between US Hwy 81 and Wipf Street and 30 mph between Wipf Street and Cedar Street. Tjaden seconded the motion. Roll call: all votes aye.

**City Hall Exterior**

Council discussed the option of painting the outside block wall of city hall compared to putting up tin siding. Would like to see the difference of putting tin on west side of building and painting the south side.

**Special Event Alcoholic Beverage License**

The Council considered the application for a one day malt beverage license submitted by the following:

One day on-sale malt beverage license for Saturday, August 19, 2017

Application of:	Location of:	Rain Location:
Freeman Fire Department	Freeman City Park 115 N Wipf St Freeman, SD 57029	Freeman Community Center 224 Wipf Street Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one day malt beverage license for Saturday, August 19, 2017. Becker seconded the motion. Roll call: all votes aye.

**Tablets for Police Department**

Becker moved to purchase 2 Surface 3 Tablets with keyboards and cases for a total of \$1,345.64 as presented by Police Chief Cummings. Jacobsen seconded the motion. Roll call: all votes aye.

**North Main Street Drainage**

Gering discussed the preliminary plan for drainage on North Main Street.

Tjaden moved to approve supplies for materials so work can be done as designed at a budget of \$20,000. Gering seconded the motion. Roll call: all votes aye.

### **Community Development & Marketing Coordinator Report**

Josh Hofer presenting his report of activity over the last 6 weeks. Schmeckfest was a success to talk about our community.

### **Other Business**

Sorensen informed the council of Don Hotchkiss's intent to use the community center as a backup rain event location.

Sorensen updated the council on the impending sale of the land to the south of the community center. There was also discussion on the easement along the property line.

Tjaden said he has received complaints about youth driving ATVs on the streets and read the stat requirements regarding ATV use on streets.

Becker received a request from someone that would like to pave the approach to their driveway. They can come in to City Hall to get a building permit.

Jacobsen updated the council on work being done by GoldenWest.

Waltner notified the council that someone would like to donate tulip trees to be planted in the park. Also, the Boy Scouts are applying for a tree grant.

Duane Walters notified the council of a pump that is being repaired for the lagoon.

### **Executive Session**

Waltner moved to go into Executive Session at 9:15 pm pursuant to SDCL 1-25-2(1) personnel. Jacobsen seconded the motion. All votes aye. Waltner declared out of executive session at 10:42 pm.

### **Hire Swimming Pool Employees**

Jacobsen moved to hire the following swimming pool personnel for the 2017 season:

Taylor Hermsen as Pool Manager at \$11.00 per hour

Ashley Glanzer as Assistant Pool Manager at \$9.00 per hour

Baily York as Lifeguard with WSI at \$10.85 per hour

Skylar Godwin as Lifeguard at \$10.00 per hour

Kyle Lemme as Lifeguard at \$9.65 per hour

Becker seconded the motion. Roll call: all votes aye.

### **Next Meeting**

The next regular meeting will be Monday, May 1, 2017 at 7:30 p.m.

### **Adjournment**

Waltner moved to adjourn at 10:42 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor



**Council Minutes**  
**Special Session**  
**Thursday, April 20, 2017**

The Council of the City of Freeman met in special session on Thursday, April 20, 2017 at 3:00 p.m. at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Charles Gering, Terry Jacobsen, Clifford Tjaden, and Charly Waltner. Absent were Russ Becker and John Munkvold. Also attending was Finance Officer Adam Van Ningen.

**Accept Resignation of Administrative Assistant**

Gering moved to accept the resignation of Megan Harnisch effective May 3, 2017 and to thank her for her service and wished her the best. Jacobsen seconded the motion. Roll call: all votes aye.

**Advertise for Administrative Assistant**

Jacobsen moved to advertise for an Administrative Assistant. Tjaden seconded the motion. Roll call: all votes aye.

**Next Meeting**

The next regular meeting will be Monday, May 1, 2017 at 7:30 pm.

**Adjournment**

Waltner moved to adjourn at 3:16 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**New Council**  
**Monday, May 1, 2017**

The Council of the City of Freeman reconvened at 7:49 pm.

**Oath of Office**

Finance Officer Adam Van Ningen administered the oath of office to the following:

Having duly circulated petitions and declared nominated without competitive election:

- Clifford Tjaden, Council member Ward I for a term of two years
- Russell Becker, Council member Ward II for a term of two years
- Terry Jacobsen, Council member Ward III for a term of two years
- John Munkvold, Council member Ward III for a term of one year

**Election of Officers**

Waltner moved to nominate Lonnie Tjaden as council president. Munkvold seconded the motion. Roll call: all votes aye.

Jacobsen moved to nominate Charly Waltner as council vice president. Tjaden seconded the motion. Waltner moved to nominate Jacobsen as council vice president. Motion died due to lack of a second. Roll call to elect Waltner as vice president: all votes aye.

**Committee Appointments**

- Ambulance: Russ Becker and Lonnie Tjaden
- Development: Sam Sorensen and John Munkvold
- Fire Department: Russ Becker and Charles Gering
- Government Building: Sam Sorensen and John Munkvold
- Library: Charly Waltner
- Liquor: Russ Becker, Charles Gering, and John Munkvold
- Parks/Pool: Charly Waltner, Terry Jacobsen, and Lonnie Tjaden
- Police: Sam Sorensen and Terry Jacobsen
- Revolving Loan Fund: Sam Sorensen and Terry Jacobsen
- Rubble/Recycle/Refuse: Charly Waltner and Charles Gering
- Water: Lonnie Tjaden and Terry Jacobsen
- Sewer: Lonnie Tjaden and John Munkvold
- Streets: Charles Gering and Russ Becker
- Tree City: Charly Waltner
- Zoning: Lonnie Tjaden and Sam Sorensen
- Zoning Administrator: Lonnie Tjaden

**Planning Commission Appointments**

Tajden moved to appoint Christa Helma, Reno Huber, Randy Koerner, Janver Stucky, and Charly Waltner to the Planning Commission. Becker seconded the motion. Roll call: all votes aye.

**Newspaper Designation**

Becker moved to name the Freeman Courier as the official newspaper for the City of Freeman and to publish all proceedings and legal notices in the Freeman Courier. Munkvold seconded the motion. Roll call: all votes aye.

**Bank Designation**

Waltner moved to name the following banks as depositories for funds of the City of Freeman: CorTrust Bank of Freeman, Great Western Bank of Freeman, and Merchants State Bank of Freeman. Tjaden seconded the motion. Roll call: all votes aye.

**City Attorney Agreement**

Jacobsen moved to approve the following resolution for the appointment of a City Attorney and an assistant City Attorney with Fink Law Office, PC. Becker seconded the motion. Roll call: all votes aye.

**RESOLUTION 2017-01**

**RESOLUTION AUTHORIZING THE CITY OF FREEMAN,  
TO ENTER INTO AGREEMENT FOR CITY ATTORNEY**

**WHEREAS**, the City of Freeman desires to retain counsel to serve as City Attorney for the time period beginning at the first meeting in May, 2017, and continuing through the first meeting in May, 2018; and

**WHEREAS**, the law firm of Fink Law Office, P.C., (and Eich Law Office as conflict attorney), have proposed to perform such services as are set forth in the attached Agreement With City Attorney;

**NOW THEREFORE BE IT RESOLVED**, that the City shall be authorized to enter into a contract with Fink Law Office, P.C., and Eich Law Office (conflict attorney) in the form attached hereto, all pursuant to the Ordinances of the City of Freeman, South Dakota.

**PASSED AND APPROVED** this 1<sup>st</sup> day of May, 2017, by the City Council of the City of Freeman, South Dakota by the following vote:

Ayes: 6  
Nays: 0  
Absent: 0

City of Freeman

By: \_\_\_\_\_  
Its Mayor

ATTEST:

\_\_\_\_\_  
City Finance Officer

(SEAL)

**Swimming Pool Rates**

Will be discussed at next meeting.

**Clean Up Days**

Waltner moved to have clean-up days on Saturday, June 10 and 17, 2017 with no tipping fees except for CRT's. Becker seconded the motion. Roll call: all votes aye.

**Tractor Lease**

Only one lease offer was received by the city.

Becker moved to accept the no-cost lease from Fred Haar John Deere of a 5115M Utility Tractor for the insurance price of \$91.80. Jacobsen seconded the motion. Roll call: all votes aye.

## **Tree Removal**

Waltner distributed materials for trees to be removed and trimmed at Lions Park and Swimming Pool Park. He updated council on the grant that was received for the work.

Waltner moved to accept the bid from Smith Tree Service to remove trees at Lions Park for \$1,462.50 and trim for \$1,225 and to remove trees from Swimming Pool Park for \$4,725 and trim for \$1,400 for a total of \$8,812.50. Tjaden seconded the motion. Roll call: all votes aye.

## **Special Event Alcoholic Beverage Licenses**

The Council considered the applications for one day malt beverage licenses submitted by the following:

One day on-sale malt beverage license for Saturday, June 24, 2017

Application of:

Hootz

Location of:

“Old” Freeman Fire Station

185 E 3<sup>rd</sup> Street

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Becker moved to approve the one day beverage license for Saturday, June 24, 2017. Jacobsen seconded the motion. Roll call: all votes aye.

One day on-sale malt beverage license for Saturday, July 8, 2017

Application of:

Hootz

Location of:

“Old” Freeman Fire Station

185 E 3<sup>rd</sup> Street

Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Becker moved to approve the one day beverage license for Saturday, July 8, 2017. Munkvold seconded the motion. Roll call: all votes aye.

## **Economic Development Partnership Program Grant**

Josh Hofer presented information on the matching grant from the Department of Economic Development and the changes that are expected to the grant in July.

Waltner moved to apply for the Economic Development Partnership Program grant from the South Dakota Governor’s Office of Development for matching \$70,000 grant to \$70,000 city expense over four years. Jacobsen seconded the motion. Roll call: all votes aye.

## **Police Report**

Police Chief Cummings presented his report. Cummings said he has started talking to residents about mowing.

## **Other Business**

Black Widow is looking at holding their Car Show on July 8<sup>th</sup>. They have been talking to area business owners to allow them to block off streets for the event and will have more information at the next meeting.

Sorensen distributed estimates for new tires for the backhoe.

Gering moved to purchase two Goodyear SOFTRAC II R-3 tires from Mr G’s for a total of \$2,185.00. Tjaden seconded the motion. Roll call aye votes: Waltner, Gering, Jacobsen, Tjaden, and Munkvold. No votes: Becker. Motion passed 5-1.

Munkvold said he had concerned citizens’ talk to him about the streets by AMPI’s scale.

Jacobsen has the contract for the Freeman GoldenWest channel and will bring it to Mayor Sorensen to sign.

Waltner noted some areas along 6<sup>th</sup> Street that need concrete patches.

### **Executive Session**

Waltner moved to go into executive session at 9:39 p.m. pursuant to SDCL 1-25-2(1) personnel. Tjaden seconded the motion. All votes aye. Becker declared out of executive session at 10:20 pm.

### **Advertise for Recycle/Rubble Site Operator**

Becker moved to advertise for a Full-Time Recycle/Rubble Site Operator with pay dependent on experience and to be open until filled with application reviews starting May 26, 2017. Waltner seconded the motion. Roll call: all votes aye.

### **Next Meeting**

The next regular meeting will be Monday, May 15, 2017 at 7:30 pm.

### **Adjournment**

Becker moved to adjourn at 10:24 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, May 1, 2017**

The Council of the City of Freeman met in regular session on Monday, May 1, 2017 at 7:30 p.m. at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Joshua Hofer, Duane Walters, Richard Cummings, Jay Hofer, and Cody Fransen.

**Minutes of the April 17, 2017 Regular Meeting and April 20, 2017 Special Meeting**

Waltner moved to accept the April 17, 2017 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

Waltner moved to accept the April 20, 2017 special session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Tjaden moved to approve the vouchers and salaries listed below. Jacobsen seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	1,677.54	FREEMAN HOSPITAL, amb salary	413.29
PAYROLL - COUNCIL	3,578.56	FREEMAN SHOPPING CNTR, supplies	124.71
PAYROLL - FINANCE	1,405.39	GOLDEN WEST, telephone service	979.28
PAYROLL - MARKETING COORD	1,476.64	HEIMAN FIRE EQUIP, pool extinguishers	1,167.07
PAYROLL - GOV'T BUILDING	185.26	HUBER HONING, repairs	180.00
PAYROLL - POLICE DEPT	5,126.12	JAMBOREE, supplies	47.92
PAYROLL - STREET	547.34	JOSHUA HOFER, travel	321.95
PAYROLL - RECYCLE	1,383.25	KEMUTEC, repair parts	710.08
PAYROLL - PARK/POOL	547.34	KOERNER CONSTRUCTION, snow hauling	76.53
PAYROLL - LIBRARY	2,724.30	LARSEN TRUCKING, hauling recycle	4,800.00
PAYROLL - COMMUNITY CENTER	143.20	LAWNS UNLIMITED, arbor day tree	147.95
PAYROLL - PLANNING & ZONING	253.95	LEANN KAUFMAN, conference	266.42
PAYROLL - WATER	3,542.79	MATHESON TRI GAS, rental	54.39
PAYROLL - SEWER	3,098.65	MID AMERICAN RESEARCH, supplies	1,117.56
PAYROLL - REFUSE	2,077.66	MR G'S TIRES, repairs	1,229.88
MERCHANTS STATE BANK, 941 deposit	7,339.97	NAPA - TYNDALL, repairs	295.26
SD RETIREMENT	3,616.98	NORM'S THRIFTY WHITE, supplies	47.98
WELLMARK, health insurance	7,714.35	NORTHWESTERN ENERGY, electric & gas	5,382.57
ACH FEES, payroll & utilities	40.00	PATTI STANSBURY, deposit refund	34.15
AFLAC, employee insurance	427.61	PITNEY BOWES, postage	303.00
AMAZON, library books & videos	819.35	PLUNKETTS PEST CONTROL, pest control	172.00
AMERICAN LIBRARY ASSOC, dues	101.00	RICHARD CUMMINGS, conference	436.76
APPEARA, rugs	45.79	RITEWAY, supplies	577.07
BARNES & NOBLE, books	95.94	RUML PLUMBING, repairs	694.21
B-Y WATER, water purchase	3,678.85	RURAL MANUFACTURING, repairs	54.00
B-Y WATER INTEREST	3,168.00	SAARIE'S AUTO BODY, repairs	651.09
CENTURY BUSINESS PRODUCTS, copier	83.60	SD DEPT OF LABOR, unemployment	3,040.00
CHANNING BETE, cpr classes	130.80	SD DEPT OF REVENUE, sales tax	801.64
CITY OF FREEMAN, utilities	39.00	SD FINANCE OFFICERS ASSOC, conference	75.00
CITY OF MITCHELL LANDFILL, garbage fees	3,060.13	SD HUMAN RESOURCES ASSOC, conference	50.00
COUNTRY PRIDE, heating fuel	1,254.22	SECOND CENTURY, publishing	559.36
DANKO EMERGENCY EQUIP, supplies	262.92	SIOUX FALLS PUBLIC HEALTH, tests	87.00
DUANE WALTERS, batteries	202.35	SOUTH DAKOTA ONE CALL, 811 calls	16.80

EQUIPMENT BLADES, supplies	72.00	SOUTHEASTERN ELECTRIC, lagoon	1,877.50
FENSEL'S ELECTRIC, supplies	1,298.86	SPECIALTY AUTOMOTIVE, repairs	70.16
FINK LAW OFFICE, legal fees	194.01	STERN OIL COMPANY, fuel & supp	1,214.30
FRED HAAR, repair parts	200.72	TOTAL STOP - CENEX, fuel	511.03
FREEMAN INTERNATIONAL, supplies	136.50	VERMEER, supplies	318.10
FREEMAN LUMBER, supplies	86.33	VERIZON WIRELESS, cell phones	221.97
		WALTNER MEDIA, logo	350.00
		<b>VOUCHERS</b>	63,547.26
		<b>SALARIES</b>	27,768.00
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	91,315.26

## Financial Report

Becker moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

## Nuisance Property

Council noted that there was progress by Scott Stucky to clean his yard but would like to see more done.

## City Hall Exterior

Becker moved to purchase the steel and lumber for the west wall for \$2,697.58 from Freeman Lumber. Waltner seconded the motion. Roll call: all votes aye.

Becker moved to hire Top Notch Painting to paint the south wall for \$1,478.87. Munkvold seconded the motion. Roll call: all votes aye.

The council and mayor wanted to thank Megan Harnisch for her time working for the city and wish her the best in her future.

## Adjournment

Waltner moved to adjourn at 7:48 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Special Session**  
**Tuesday, May 30, 2017**

The Council of the City of Freeman met in special session on Tuesday, May 30, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, John Munkvold, Clifford Tjaden, and Charly Waltner. Absent was Terry Jacobsen. Also attending were Finance Officer Adam Van Ningen and Attorneys Mike Fink and Eric Schulte.

**Executive Session**

Tjaden moved to go into Executive Session at 6:35 pm pursuant to SDCL 1-25-2(3) litigation. Becker seconded the motion. All votes aye. Becker declared out of executive session at 7:34 pm. No action taken.

**Next Meeting**

The next regular meeting will be Monday, June 5, 2017 at 6:30 pm.

**Adjournment**

Waltner moved to adjourn at 7:36 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor



**Council Minutes**  
**Regular Session**  
**Monday, June 5, 2017**

The Council of the City of Freeman met in regular session on Monday, June 5, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Jeremy Waltner from the Freeman Courier. Guests in attendance included the following: Attorney Mike Fink, Joshua Hofer, Duane Walters, and Shelinda Smith.

**Minutes of the May 15, 2017 Regular Meeting and May 30, 2017 Special Meeting**

Waltner moved to accept the May 15, 2017 regular session minutes as presented. Tjaden seconded the motion. All votes aye.

Waltner moved to accept the May 30, 2017 special session minutes as presented. Becker seconded the motion. All votes aye.

**Vouchers & Salaries**

Tjaden moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	1,702.00	FREEMAN REGIONAL, amb salary	809.35
PAYROLL - COUNCIL	-	FREEMAN SHOPPING CNTR, supplies	9.80
PAYROLL - FINANCE	1,438.00	GOLDEN WEST, telephone service	831.57
PAYROLL - MARKETING COORD	1,421.22	GOVERNORS OFFICE OF ECON DEV, conf	150.00
PAYROLL - GOV'T BUILDING	211.27	HAWKINS, pool chemicals	2,806.55
PAYROLL - POLICE DEPT	4,926.29	HUTCHINSON CONSERV DIST, trees	101.25
PAYROLL - STREET	579.44	JAMBOREE, supplies	25.35
PAYROLL - RECYCLE	1,260.28	JOSHUA HOFER, web calendar reimb	80.00
PAYROLL - PARK/POOL	579.44	KLEINSASSER HTG & A/C, library a/c	175.00
PAYROLL - LIBRARY	2,958.62	KNODEL CONTRACTORS, rubble site	2,192.78
PAYROLL - COMMUNITY CENTER	171.04	LAWNS UNLIMITED, spraying	888.18
PAYROLL - PLANNING & ZONING	-	LON LEMME, police tools	20.00
PAYROLL - WATER	3,308.14	LYLE SIGNS, signs	69.01
PAYROLL - SEWER	2,747.57	MATHESON TRI GAS, rental	81.62
PAYROLL - REFUSE	1,831.91	MID AMERICAN RESEARCH, supplies	147.79
MERCHANTS STATE BANK, 941 deposit	6,224.72	MILLER CONSULTING, computer IT	1,287.50
SD RETIREMENT	3,400.26	MR G'S TIRES, tires	2,012.00
WELLMARK, health insurance	7,171.35	NAPA - TYNDALL, repairs	25.49
ACH FEES, payroll & utilities	30.00	NEW CENTURY PRESS, publishing	62.50
AFLAC, employee insurance	384.32	NORM'S THRIFTY WHITE, supplies	89.92
ALLEGIANT EMERGENCY SERVICES, supplies	192.00	NORTHWESTERN ENERGY, electric & gas	4,873.94
AMAZON, library books & videos, tablets	1,790.14	PITNEY BOWES, postage	300.00
APPEARA, rugs	136.95	PLUNKETTS PEST CONTROL, pest control	56.00
AVENET, LLC, website	3,520.00	POST OFFICE, annual PO Box fee	56.00
BARNES & NOBLE, books	180.60	RICHARD CUMMINGS, reimb keys	4.50
BIERSHBACH EQUIPMENT, supplies	22.95	RURAL MANUFACTURING, repairs	72.32
BROSZ ENGINEERING, engineering fees	200.00	SAARIE'S AUTO BODY, repairs	10.64
B-Y WATER, water purchase	4,624.15	SAM SORENSEN, supplies reimb	11.12
B-Y WATER INTEREST	3,168.00	SCHMIDT COUNTRY, supplies	38.72
CENTURY BUSINESS PRODUCTS, copier	147.76	SD DEPT OF REVENUE, testing	333.00
CHANNING BETE, supplies	270.32	SD DEPT OF REVENUE, sales tax	857.60
CITY OF FREEMAN, utilities	39.00	SD MUNICIPAL LEAGUE, training	25.00
CITY OF FREEMAN 901 ACCT, gift	50.00	SD PUBLIC ASSURANCE, insurance	336.69

CITY OF MITCHELL LANDFILL, garbage fees	3,437.07	SECOND CENTURY, publishing	1,059.46
COUNTRY PRIDE, heating fuel	457.75	SOUTH DAKOTA LIBRARY ASSOC, conference	280.00
DANKO EMERGENCY EQUIP, supplies	245.45	SOUTHEASTERN ELECTRIC, lagoon	3,231.50
DEMCO, supplies	41.45	SPECIALTY AUTOMOTIVE, repairs	151.54
FENSEL'S ELECTRIC, supplies & drainage	13,517.49	SPENCER QUARRIES, omega mix	1,613.25
FINK LAW OFFICE, legal fees	618.19	STERN OIL COMPANY, fuel & supp	752.46
FRED HAAR, repair parts	457.72	TECHSOUP, software	55.00
FREEMAN AMBULANCE, reimburse	200.00	TOP NOTCH PAINTING, city hall painting	1,020.00
FREEMAN INTERNATIONAL, supplies	95.00	TOTAL STOP - CENEX, fuel	412.96
FREEMAN LUMBER, supplies	598.20	VALLEY ELECTRIC, repairs	285.31
		VERIZON WIRELESS, cell phones	162.30
		WALTNER MEDIA, advertising	395.00
		WAYLOR ENTERPRISES, pump repairs	7,271.10
		<b>VOUCHERS</b>	86,751.91
		<b>SALARIES</b>	23,135.21
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	109,887.12

## Financial Report

Tjaden moved to approve the financial report as presented. Jacobsen seconded the motion. Roll call: all votes aye.

## Executive Session

Waltner moved to go into Executive Session at 6:35 pm pursuant to SCDL 1-25-2(1) personnel and SDCL 1-25-2(3) litigation. Tjaden seconded the motion. All votes aye. Waltner declared out of executive session at 7:21 pm.

## Movie on Main Street

Shelinda Smith spoke on behalf of the Jackson Lee Vetch Memorial Fund. The movie will be on Sunday, August 13, 2017.

Tjaden moved to approve the event and block Main Street from 3<sup>rd</sup> Street to 4<sup>th</sup> Street. Munkvold seconded the motion. Roll call: all votes aye.

## Old Fashioned Saturday Night

Josh Hofer spoke on behalf of FCDC. Council requested more details from FCDC and has tabled it to the next meeting.

## Intention to Join District III in 2018

Waltner moved to authorize Mayor Sorensen to sign the Joint Cooperation Agreement with District III for 2018. Tjaden seconded the motion. Roll call: all votes aye.

## Police Report

Police Chief Cummings prepared the police report for the council. Tjaden commented that he likes the report this month.

## **Hire Swimming Pool Lifeguards**

Waltner moved to hire the following swimming pool personnel for the 2017 season:

Skylar Bultje as Lifeguard at \$9.65 per hour

Emily Miller as Lifeguard at \$9.65 per hour, contingent upon receiving certification

Sydney Jensen as Lifeguard at \$9.65 per hour, contingent upon receiving certification

Tjaden seconded the motion. Roll call: all votes aye.

## **Settlement Agreement**

Becker moved that the Mayor be authorized to sign and/all documents necessary to settle the matter of City of Freeman v. John M. Stahl, Hutchinson County CIV 15-50 (which matter relates to the abatement of what was formerly known as the 'Shamber Building') by which the City would receive as full compensation: 1. All of John Stahl's interest in the Shamber Building real property; 2. Payment in the amount of \$36,666.00. Tjaden seconded the motion. Roll call aye votes: Jacobsen, Tjaden, Munkvold, Becker, and Waltner. No votes: Gering. Motion passes 5-1.

## **Other Business**

Sorensen commented on how nice the back wall of City Hall looks now that it is painted.

Munkvold noted that the culvert by Ralphs Feed is plugged and needs to be cleaned by the county.

Munkvold also noted that the drain between Etc Shoppe and the Courier is bent. City has already talked to Lawns Unlimited about getting it fixed.

Jacobsen discussed the Freeman Channel and the equipment that needs to be purchased. More details at the next meeting.

## **Next Meeting**

The next regular meeting will be Monday, June 19, 2017 at 6:30 pm.

## **Adjournment**

Tjaden moved to adjourn at 8:13 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, June 19, 2017**

The Council of the City of Freeman met in regular session on Monday, June 19, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Eva Olson, Jay Hofer, Emily Hofer, Dawn Walz, Duane Walters, Chad and Tiffany Skadberg and Eric Prunty from Brosz Engineering.

**Minutes of the June 5, 2017 Regular Meeting**

Waltner moved to accept the June 5, 2017 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

**Baseball Association Celebration**

Emily Hofer spoke on behalf of the Baseball Association. They will be holding their annual celebration on July 2<sup>nd</sup>.

Waltner moved to approve the event and allow free swimming to all wristbands sold by the baseball association. Tjaden seconded the motion. Roll call: all votes aye.

**Exotic Pet Discussion**

Tiffany and Chad Skadberg discussed their micromini pig. They spoke about the care, personality, and the pet nature of their pig.

Waltner moved to approve "Emma" the micromini pig as an Approved Exotic Animal per Ordinance 6.0324. Tjaden seconded the motion. Roll call: all votes aye.

**Brosz Engineering Drainage Survey**

Eric Prunty of Brosz Engineering discussed the drainage project conclusions.

**Rental Extension Request**

Jay Hofer requested an extension from 1:00 am to 3:00 am for the rental space on July 8<sup>th</sup> (July 9<sup>th</sup> morning). Alcohol will be cut off at 1:00 am and the Pink Ladies will be serving breakfast until 3:00 am or the food is gone.

Jacobsen moved to extend the hours to 3:00 am on July 9<sup>th</sup>. Munkvold seconded the motion. Roll call: all votes aye.

**Old Fashioned Saturday Night**

Dawn Walz spoke on behalf of FCDC and their event plans on July 29<sup>th</sup>, 2017.

Waltner moved to approve the permit and close Main Street from 4:00 pm to 9:00 pm on Saturday July 29<sup>th</sup>, 2017. Jacobsen seconded the motion. Roll call: all votes aye.

**Resolution to Set Hearings to Abandon Streets and Alleys**

Waltner moved to set the hearing date for the Freeman Athletic Association as presented on Monday, July 3, 2017 contingent upon being able to appropriately advertise. Becker seconded the motion. Roll call: all votes aye.

Becker moved to set the hearing date for Jordan and Christa Helma as presented on Monday, July 3, 2017 contingent upon being able to appropriately advertise. Jacobsen seconded the motion. Roll call: all votes aye.

### **Golden West Channel Equipment**

Charly Waltner presented a list of equipment to get the local Freeman channel operating based on Golden West reimbursing the city up to \$3,500 for equipment.

Becker moved to approve the purchase of equipment as presented, up to a total cost of \$3,500. Tjaden seconded the motion. Roll call: all votes aye.

### **Community Development and Marketing Coordinator Report**

Joshua Hofer prepared a report for the council.

### **Other Business**

Gering discussed surplus equipment from the State of SD that he and Duane Walters went to Mitchell to view.

Gering moved to purchase 2 Reversible Plows, 1 V-Plow, and 1 Mower from the SD DOT surplus property at a total cost of \$1,225. Jacobsen seconded the motion. Roll call: all votes aye.

Tjaden inquired about volunteer trees along Cedar Street.

Becker asked about the timeline for the Highway 81 lighting project.

Waltner updated the council on trees that were planted in the park.

Duane Walters discussed pump options for the lagoon due to how quickly it turned over recently.

Eva Olson requested her plat be put on the agenda for July 17, 2017.

### **Executive Session**

Waltner moved to go into Executive Session at 8:40 pm pursuant to SCDL 1-25-2(1) personnel and SDCL 1-25-2(4) contract negotiation. Jacobsen seconded the motion. All votes aye. Waltner declared out of executive session at 8:59 pm.

### **Advertise for Part-Time Library Clerk**

Waltner moved to advertise for a part-time Library Clerk. Becker seconded the motion. Roll call: all votes aye.

### **Next Meeting**

Jacobsen moved to change the next regular meeting to Wednesday, July 5, 2017 at 6:30 pm. Tjaden seconded the motion. Roll call: all votes aye.

### **Adjournment**

Waltner moved to adjourn at 9:05 pm. Becker seconded the motion. All votes aye.

**Council Minutes**  
**Regular Session**  
**Wednesday, July 5, 2017**

The Council of the City of Freeman met in regular session on Wednesday, July 5, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Janver Stucky, Joshua Hofer, and Duane Walters.

**Minutes of the June 19, 2017 Regular Meeting**

Waltner moved to accept the June 19, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Jacobsen moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	2,403.66	FREEMAN REGIONAL, amb salary	345.72
PAYROLL - FINANCE	1,375.62	FREEMAN SHOPPING CNTR, supplies	175.20
PAYROLL - MARKETING COORD	1,421.22	GOLDEN WEST, telephone service	827.73
PAYROLL - GOV'T BUILDING	196.33	HAWKINS, pool chemicals	1,540.65
PAYROLL - POLICE DEPT	4,822.07	HD SUPPLY, supplies	1,649.63
PAYROLL - STREET	586.56	JEMS, amb subscription	19.99
PAYROLL - RECYCLE	1,542.08	LAWNS UNLIMITED, spraying	408.30
PAYROLL - PARK/POOL	6,282.28	MATHESON TRI GAS, rental	39.90
PAYROLL - LIBRARY	2,678.33	MY-LOR INC, supplies	112.25
PAYROLL - COMMUNITY CENTER	328.08	NAPA - TYNDALL, repairs	70.46
PAYROLL - WATER	3,281.34	NORM'S THRIFTY WHITE, supplies	11.07
PAYROLL - SEWER	2,706.66	NORTHWESTERN ENERGY, electric & gas	6,092.08
PAYROLL - REFUSE	1,823.34	ONE OFFICE SOLUTIONS, supplies	75.86
MERCHANTS STATE BANK, 941 deposit	8,126.80	PITNEY BOWES, postage	303.00
SD RETIREMENT	3,359.84	PITNEY BOWES, postage lease	148.50
WELLMARK, health insurance	7,171.35	PLUNKETTS PEST CONTROL, pest control	87.95
ACH FEES, payroll & utilities	30.00	RAMKOTA HOTEL PIERRE, conference	293.97
ADAM VAN NINGEN, travel	263.86	SAARIE'S AUTO BODY, repairs	206.06
AFLAC, employee insurance	341.03	SAM SORENSEN, mileage	88.20
AMAZON, library books & videos	1,246.31	SANITATION PRODUCTS, temp repairs	774.00
APPEARA, rugs	86.37	SD DEPT OF REVENUE, testing	197.00
AVERA OCCUPATIONAL MEDICINE, screening	61.15	SD DENR, drinking water fee	600.00
BROZS ENGINEERING, engineering fees	8,075.00	SD DEPT OF REVENUE, sales tax	892.86
B-Y WATER, water purchase	7,112.75	SD MUNICIPAL LEAGUE, training	100.00
B-Y WATER INTEREST	3,168.00	SECOND CENTURY, publishing	471.77
CENTURY BUSINESS PRODUCTS, copier	78.27	SMITH TREE SERVICE, tree trimming	10,036.50
CITY OF FREEMAN, utilities	39.00	SOUTHEASTERN ELECTRIC, lagoon	1,523.75
CITY OF MITCHELL LANDFILL, garbage fees	3,260.01	SPECIALTY AUTOMOTIVE, repairs	1,422.53
COUNTRY PRIDE, fuel	1,075.33	STERN OIL COMPANY, fuel & supplies	2,046.51
DAVENPORT, EVANS, & ASSOC, legal fees	5,800.10	STUCKY'S ELECTRIC, repairs	174.09
ERMEGENCY MEDICAL PROD, supplies	471.16	SYDNEY JENSEN, training reimb	111.38
FENSEL'S ELECTRIC, supplies & drainage	79.66	TOTAL STOP - CENEX, fuel	537.20
FENSEL'S GREENHOUSE, planters	120.00	TRUENORTH STEEL, culverts	3,480.53
FINK LAW OFFICE, legal fees	441.93	UNIVERSITY OF ARKANSAS, nea grant	6,354.96
FIRST RATE EXCAVATE, final pay app	8,622.29	US BANK TRUST, 6th street loan	13,638.81
FRED HAAR, repair parts	13.24	US BANK TRUST, lagoon loan	16,668.22
FREEMAN INTERNATIONAL, supplies	159.42	VALLEY ELECTRIC, repairs	283.66

FREEMAN LUMBER, supplies	602.65	VAN DIEST SUPPLY, mosquito supplies	3,017.80
		VERIZON WIRELESS, cell phones	162.30
		<b>VOUCHERS</b>	134,795.91
		<b>SALARIES</b>	29,447.57
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	164,243.48

### Financial Report

Tjaden moved to approve the financial report as presented. Waltner seconded the motion. Roll call: all votes aye.

### Special Event Alcoholic Beverage Licenses

The Council considered the applications for one day malt beverage licenses submitted by the following:

One day on-sale malt beverage license for Saturday, July 29, 2017

Application of:	Location of:
Hootz	“Old” Freeman Fire Station
	185 E 3 <sup>rd</sup> Street
	Freeman, SD 57029

One day on-sale malt beverage license for Saturday, September 9, 2017

Application of:	Location of:
Hootz	“Old” Freeman Fire Station
	185 E 3 <sup>rd</sup> Street
	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Becker moved to approve the one day beverage licenses for Saturday, July 29, 2017 and Saturday, September 9, 2017. Jacobsen seconded the motion. Roll call: all votes aye.

Council discussed the speakers and lights that are outside. The liquor committee was unaware of the changes that were done.

### Freeman Community Development Corporation Replat

The Council reviewed a replat request from the Freeman Community Development Corporation. Tjaden moved to approve the following resolution of approval for the plat modification as presented. Jacobsen seconded the motion. Roll call: all votes aye.

#### RESOLUTION OF PLAT OF WALTNER ADDITION

WHEREAS, it appears that the owner thereof has caused a plat to be made of the following described property:

A plat of Lots 4, 5, 6, and 7, in Tract 1 Waltner Addition, NE ¼ Section 35, Township 99 North, Range 56 West, 5<sup>th</sup> Principal Meridian to the City of Freeman, Hutchinson County, South Dakota, and has submitted such a plat to the City Council of the City of Freeman, South Dakota for approval; and

WHEREAS, such plat has been submitted to the Planning Commission of the City of Freeman, South Dakota for a report and recommendation thereon to the City Council as required by law; now

THEREFORE, be it resolved that such plat has been executed according to law and the same is hereby approved.

Dated this 5<sup>th</sup> day of July 2017.

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Samuel Sorensen, Mayor

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Adam Van Ningen, Municipal Finance Officer

### **Hearing for Amendment of Zoning Ordinance**

Waltner moved that the Freeman City Council go into Board of Adjustment at 6:45 pm. Tjaden seconded the motion. All votes aye. The Council was declared in session as Board of Adjustment.

The Council considered a petition for amendment of the zoning ordinance for the reclassification of property from R-2 to B-2 for the property described as follows:

Lots 4, 5, 6, and 7, in Tract 1 Waltner Addition, NE ¼ Section 35, Township 99 North, Range 56 West, 5<sup>th</sup> Principal Meridian to the City of Freeman, Hutchinson County, South Dakota

In order for a zoning amendment to be approved, the City Council shall determine that the proposed amendment will meet the following standards:

- a) It will in no way endanger public health, safety, comfort, and general welfare;
- b) It will not be injurious to the enjoyment of other property in the immediate vicinity; and
- c) The establishment of the rezoning will not impede the orderly development and improvement of other nearby property for the uses permitted in the district.

Janver Stucky, representing the Freeman Community Development Corporation was present at the meeting to show approval of the amendment.

Upon finding that the above standards have been met, Tjaden moved to approve the zoning amendment as presented. Waltner seconded the motion. Roll call: all votes aye.

Waltner declared the Board of Adjustment adjourned at 6:48 pm

### **Chip Sealing**

Council discussed the need to chip seal streets and the prep work that has been done to get the roads ready.

Gering moved to purchase 2 oil tankers from Hutchinson County and the chip seal needed to complete the project. Jacobsen seconded the motion. Roll call: all votes aye.

### **Transfer Land to FCDC**

Tjaden moved to transfer:

Lot Six (6) and the South Fifteen Feet (S15') of Lot Five (5) and the North Ten Feet (N10') of the West Seventy-Seven Feet (W77') of Lot Five (5) and the South Fifteen Feet (S15') of the West Seventy-Seven Feet (W77') of Lot Four (4), all in block Four (4) in the City of Freeman, Hutchinson County, South Dakota.

to the Freeman Community Development Corporation and authorize the mayor to sign the Quit Claim Deed. Munkvold seconded the motion. Roll call: all votes aye.



### **Pete Howe Contract**

Tjaden moved to approve the Pete Howe Contract for televising and cleaning sewer lines. Jacobsen seconded the motion. Roll call: all votes aye.

### **Swimming Pool Clothing**

Waltner moved to purchase sweatshirts for the lifeguards. Munkvold seconded the motion. Roll call: all votes aye.

### **Hire Swimming Pool Lifeguards**

Waltner moved to hire the following swimming pool personnel for the 2017 season:

Joslyn Schrank as Lifeguard at \$9.65 per hour

Tjaden seconded the motion. Roll call: all votes aye.

### **Police Report**

Police Chief Cummings prepared and discussed the police report for the council.

### **Other Business**

Council reviewed the preliminary budget from the library.

A Special Event Permit request was received from the Children's Evangelical Fellowship. Tjaden moved to approve the permit. Munkvold seconded the motion. Roll call: all votes aye.

Council viewed a picture of the Restricted Use Facility Expansion.

Becker asked about the timeline to hay the detention pond north of 3<sup>rd</sup> Street.

Walters requested having Knodel Contractors haul the chip seal again this year.

### **Executive Session**

Gering moved to go into Executive Session at 7:40 pm pursuant to SDCL 1-25-2(4) contract negotiation.

Waltner seconded the motion. All votes aye. Waltner declared out of executive session at 8:03 pm.

### **Next Meeting**

The next regular meeting will be Monday, July 17, 2017 at 6:30 pm.

### **Adjournment**

Tjaden moved to adjourn at 8:05 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, July 17, 2017**

The Council of the City of Freeman met in regular session on Monday, July 17, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Keith Knodel, Emily Hofer, Eva Olson, Lance Edwards, Mara Andersen, Joshua Hofer, and Duane Walters.

**Minutes of the July 5, 2017 Regular Meeting**

Waltner moved to accept the July 5, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Executive Session**

Waltner moved to go into Executive Session at 6:32 pm pursuant to SDCL 1-25-2(1) personnel. Becker seconded the motion. All votes aye. Tjaden declared out of executive session at 6:43 pm.

**Hearing to Vacate Streets & Alleys**

Tjaden moved to adopt the following resolution. Munkvold seconded the motion. Roll call: all votes aye.

**RESOLUTION OF VACATION ON PETITION  
FOR VACATION OF STREET OR ALLEY**

WHEREAS, a Petition for the vacation of street or alley has been filed requesting the vacation of the following street or alley in the City of Freeman, County of Hutchinson, State of South Dakota:

All alleys located in Blocks Twenty Five (25) and Twenty Eight (28), Gross' Sixth Addition to the City of Freeman, Hutchinson County, SD;

That portion of Henry Street located between Blocks Twenty Four (24) and Twenty Five (25) and that portion of Henry Street located between Blocks Twenty Eight (28) and Twenty Nine (29) of Gross' Sixth Addition, City of Freeman, Hutchinson County, SD; and

That portion of Relanto Street located between Blocks Twenty Five (25) and Twenty Eight (28) of Gross' Sixth Addition, City of Freeman, Hutchinson County, SD; and

WHEREAS the Petition was duly signed by all owners of the real property abutting the street or written consent has been obtained from all adjoining owners, the same being:

Freeman Athletic Association, Inc., owning the following real property:

Lots Three through Ten (3 - 10), in Block Twenty Nine (29), all being in Gross' Sixth Addition, to the City of Freeman, Hutchinson County, SD;

The East Thirty Three Feet (E 33') of vacated Relanto Street lying West and adjacent to Lots Three through Six (3 - 6), in Block Twenty Nine (29), all being in Gross' Sixth Addition, to the City of Freeman, Hutchinson County, SD;

The West Thirty Three Feet (W33') of vacated Relanto Street lying West and adjacent to Lots Seven through Twelve (7 - 12), in Block Twenty Four (24), all being in Gross' Sixth Addition to the City of Freeman, Hutchinson County, SD;

Blocks Twenty Four (24), Twenty Five (25), and Twenty Eight (28), all being in Gross' Sixth Addition to the City of Freeman, Hutchinson County, SD; and

Keith A. Knodel and Betsy A. Knodel owning the following real property:

Lot A-1 of Lot A of the Northeast Quarter (NE1/4) to the City of Freeman, Section Thirty Five (35), Township Ninety Nine North (99N), Range Fifty Six (56), West of the 5<sup>th</sup> P.M., Hutchinson County, SD; and

WHEREAS the Petition indicates that any existing utility uses will be preserved by placement of utility easements through the re-platting process; and

WHEREAS by motion of the City Council of the City of Freeman on the 19<sup>th</sup> day of June 2017, said Petition was set for hearing on the 17<sup>th</sup> day of July 2017, at 6:30 o'clock P.M. in the council room of the City Hall in the City of Freeman, Hutchinson County, South Dakota; and

WHEREAS a Notice of Hearing on Petition to Vacate was published in the Freeman Courier on the 22<sup>nd</sup> day of June 2017 and again on the 29<sup>th</sup> day of June 2017, as shown by the Affidavit of Publication given by the publisher of the Freeman Courier and duly filed in the office of the Municipal Finance Officer of the City of Freeman; and

WHEREAS at a hearing held on said Petition on the 17<sup>th</sup> day of July 2017, at 6:30 o'clock P.M. in the council room in the City of Freeman, Hutchinson County, South Dakota, it was there presented that the street or alley above platted and for good cause appearing the same should be vacated for non-use at anytime during twenty (20) years prior from the recording of the plat until the filing of this Petition;

NOW THEREFORE,

BE IT RESOLVED that the Petition for the vacation of the following street or alley in the City of Freeman, County of Hutchinson, State of South Dakota, is hereby granted, to wit:

All alleys located in Blocks Twenty Five (25) and Twenty Eight (28), Gross' Sixth Addition to the City of Freeman, Hutchinson County, SD;

That portion of Henry Street located between Blocks Twenty Four (24) and Twenty Five (25) and that portion of Henry Street located between Blocks Twenty Eight (28) and Twenty Nine (29) of Gross' Sixth Addition, City of Freeman, Hutchinson County, SD; and

That portion of Relanto Street located between Blocks Twenty Five (25) and Twenty Eight (28) of Gross' Sixth Addition, City of Freeman, Hutchinson County, SD,

and the same is hereby declared vacated, subject to any existing utility uses being preserved by placement of utility easements through the re-platting process.

Dated this 17<sup>th</sup> day of July 2017.

CITY OF FREEMAN

By: \_\_\_\_\_

(SEAL)

Sam Sorensen, Mayor

ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Municipal Finance Officer

### Special Event Permit - Triathlon

Mara Andersen spoke regarding the Triathlon planned for July 22<sup>nd</sup>, 2017. No streets will need to be blocked and adults will be directing traffic at intersections. Requested use of the swimming pool.

Tjaden moved to approve the permit for July 22<sup>nd</sup>, 2017. Becker seconded the motion. Roll call: all votes aye.

**Hearing to Vacate Alley**

Gering moved to adopt the following resolution. Waltner seconded the motion. Roll call: all votes aye.

**RESOLUTION OF VACATION ON PETITION FOR VACATION  
OF STREET OR ALLEY**

WHEREAS, a Petition for the vacation of street or alley has been filed requesting the vacation of the following street or alley in the City of Freeman, County of Hutchinson, State of South Dakota:

All alleys located in Block Nine (9), Buechlers' Twenty-Ninth Addition to the City of Freeman, Hutchinson County, SD;

WHEREAS the Petition was duly signed by all owners of the real property abutting the street or written consent has been obtained from all adjoining owners, the same being:

Jordan and Christa Helma, owning the following real property:

Lots 5A through 5C, in Block Nine (9), all being in Buechlers' Addition, to the City of Freeman, Hutchinson County, SD;

Lots 4A through 4C, in Block Nine (9), all being in Buechlers' Addition, to the City of Freeman, Hutchinson County, SD; and

WHEREAS any existing utility uses will be preserved by placement of utility easements; and

WHEREAS by motion of the City Council of the City of Freeman on the 19th day of June 2017, said Petition was set for hearing on the 17th day of July 2017, at 6:30 o'clock P.M. in the council room of the City Hall in the City of Freeman, Hutchinson County, South Dakota; and

WHEREAS a Notice of Hearing on Petition to Vacate was published in the Freeman Courier on the 22nd day of June 2017 and again on the 29th day of June 2017, as shown by the Affidavit of Publication given by the publisher of the Freeman Courier and duly filed in the office of the Municipal Finance Officer of the City of Freeman; and

WHEREAS at a hearing held on said Petition on the 17th day of July 2017, at 6:30 o'clock P.M. in the council room in the City of Freeman, Hutchinson County, South Dakota, it was there presented that the street or alley above platted and for good cause appearing the same should be vacated for non-use at anytime during twenty (20) years prior from the recording of the plat until the filing of this Petition;

NOW THEREFORE,

BE IT RESOLVED that the Petition for the vacation of the following street or alley in the City of Freeman, County of Hutchinson, State of South Dakota, is hereby granted, to wit:

All alleys located in Block Nine (9), Buechlers' Twenty-Ninth Addition to the City of Freeman, Hutchinson County, SD;

and the same is hereby declared vacated, subject to any existing utility uses being preserved by placement of utility easements.

Dated this 17th day of July 2017.

CITY OF FREEMAN

By: \_\_\_\_\_  
Sam Sorensen, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Finance Officer

## **Replat Eva Olson Parcels**

Eva Olson spoke regarding the need to replat her 2 adjoining parcels so the garages for the apartments were included in the same parcel.

Tjaden moved to approve the Plat of Lot 1 and Lot 2 of Village Estates Subdivision as presented. Waltner seconded the motion. Roll call: all votes aye.

## **Hearing to Rezone Portion of 425 S Juniper Street**

Waltner moved that the Freeman City Council go into Board of Adjustment at 6:55 pm. Becker seconded the motion. All votes aye. The Council was declared in session as Board of Adjustments.

The Board of Adjustment considered a petition for amendment to the zoning ordinance for the reclassification of property from R-1 to R-2 for the property described as follows:

The West Forty-Four feet (44') by One Hundred Twenty-Five feet (125') of Lot 1 of Village Estates Subdivision, City of Freeman, Hutchinson County South Dakota

In order for a zoning amendment to be approved, the Board of Adjustment shall determine that the proposed amendment will meet the following standards:

- a) It will in no way endanger public health, safety, comfort, and general welfare;
- b) It will not be injurious to the enjoyment of other property in the immediate vicinity; and
- c) The establishment of the rezoning will not impede the orderly development and improvement of other nearby property for the uses permitted in the district.

No one was present at the meeting to show rejection of the amendment.

Upon finding that the above standards have been met, Tjaden moved to approve the zoning amendment as presented. Munkvold seconded the motion. Roll call: all votes aye.

Waltner declared out of the Board of Adjustments at 7:02 pm.

## **Resolution of Police Safety Fund**

Waltner moved to approve the following resolution. Jacobsen seconded the motion. Roll call: all votes aye.

### **RESOLUTION OF POLICE SAFETY FUND DESIGNATION**

WHEREAS, the City Council of Freeman, South Dakota desire to allow certain employees and official access and administrative rights to certain bank accounts.

WHEREAS, the City Council of Freeman, South Dakota is designating the positions of Mayor, Finance Officer, and Police Chief full rights and access to the Police Safety Fund bank account at Merchants State Bank, account number ending 2903.

THEREFORE, be it resolved that these employees and official are authorized as agents on such account and the same is hereby approved.

Dated this 17<sup>th</sup> day of July 2017.

(SEAL)

\_\_\_\_\_  
Samuel Sorensen, Mayor

ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Municipal Finance Officer

## **Community Development & Marketing Coordinator Report**

Joshua Hofer discussed the report he prepared for the city council.

### **Other Business**

Sorensen received the following bids to haul chip seal:

Knodel Contractors: \$5.65 per ton

Craig Maloney: \$6.50 per ton

Tjaden moved to have Knodel Contractors haul chip seal at \$5.65 per ton. Becker seconded the motion.

Roll call: all votes aye.

Sorensen informed the council that a sewer line is collapsing by Freeman Academy and needs to be repaired. He received 2 bids to have the work completed.

Bender's Sewer & Drain: \$4,578.39 to install a 4' no dig pipe repair

CMC Excavation: \$1,600 to dig up the line and replace the broken pipe with PVC, no asphalt or concrete work will be done.

Munkvold moved to contract CMC Excavation for \$1,600.00 and have city workers repair the asphalt.

Tjaden seconded the motion. Roll call: all votes aye.

Sorensen noted that Hydro Klean will be looking at 3 manholes that need replacement.

Sorensen informed the council that the cardboard baler at the recycle center is cracked again and will need repair.

Sorensen found the locations of the GoldenWest access points per the franchise agreement.

Munkvold noted that some lawns were getting very long again.

The City Council was happy with the recent Car Show and thought everything went well.

### **Hire Part-Time Library Clerk**

Waltner moved to hire Anne Stahl to start July 18<sup>th</sup> at \$9.75 per hour. Jacobsen seconded the motion.

Roll call: all votes aye.

### **Executive Session**

Waltner moved to go into Executive Session at 7:50 pm pursuant to SDCL 1-25-2(4) contract negotiation.

Becker seconded the motion. All votes aye. Tjaden declared out of executive session at 8:04 pm.

### **Property Purchase**

Jacobsen moved that the Mayor be authorized to execute the purchase agreement related to the City's purchase of the property at 317 South Cedar Street, for the amount of \$15,000.00 out of the Promoting the City Fund, and that the Mayor be further authorized to execute any other documents made necessary by the transaction. Tjaden seconded the motion. Roll call: all votes aye.

### **Next Meeting**

The next regular meeting will be Monday, August 7, 2017 at 6:30 pm.

### **Adjournment**

Waltner moved to adjourn at 8:08 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, August 7, 2017**

The Council of the City of Freeman met in regular session on Monday, August 7, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Charles Gering (via teleconference), Terry Jacobsen, John Munkvold, and Clifford Tjaden. Absent were Russ Becker and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Police Chief Richard Cummings.

**Minutes of the July 17, 2017 Regular Meeting**

Tjaden moved to accept the July 17, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Tjaden moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	1,943.99	FREEMAN REGIONAL, amb salary	166.91
PAYROLL - COUNCIL	3,629.36	FREEMAN SHOPPING CNTR, supplies	115.97
PAYROLL - FINANCE	1,338.66	FREEMAN SUMMER REC, donation	3,500.00
PAYROLL - MARKETING COORD	1,421.22	GOLDEN WEST, telephone service	833.83
PAYROLL - GOV'T BUILDING	394.67	HAWKINS, pool chemicals	1,600.35
PAYROLL - POLICE DEPT	4,627.09	HEIMAN FIRE EQUIP, extinguisher refills	316.80
PAYROLL - STREET	575.59	JORDYN & JORDAN PATER, refund	39.65
PAYROLL - RECYCLE	1,439.52	JOSHUA SCHWINGLER, refund	100.00
PAYROLL - PARK/POOL	8,371.53	KENNON HOFER, refund	100.00
PAYROLL - LIBRARY	2,670.10	KOERNER CONSTRUCTION, equip rental	566.33
PAYROLL - COMMUNITY CENTER	12.46	LAWNS UNLIMITED, trees	237.00
PAYROLL - PLANNING & ZONING	457.11	MATHESON TRI GAS, rental	41.23
PAYROLL - WATER	3,694.96	METTLER FERTILIZER, spraying	521.81
PAYROLL - SEWER	3,377.07	MR G'S TIRES, supplies	81.00
PAYROLL - REFUSE	2,090.03	NORM'S THRIFTY WHITE, supplies	49.88
MERCHANTS STATE BANK, 941 deposit	9,353.78	NORTHWESTERN ENERGY, electric & gas	6,180.85
SD RETIREMENT	3,572.66	ONE OFFICE SOLUTIONS, supplies	61.70
WELLMARK, health insurance	8,457.14	PETE HOWE INDUSTRIAL, sewer cleaning	14,864.50
ACH FEES, payroll & utilities	30.00	PITNEY BOWES, postage	300.00
ADAM VAN NINGEN, travel	42.84	PLUNKETTS PEST CONTROL, pest control	87.95
AFLAC, employee insurance	341.03	PRINTED IMPRESSIONS, supplies	85.50
ALLEGIANT EMERG SERV, fire equip	6,341.31	ROTH LAW OFFICE, land	15,348.18
AMAZON, library books & videos	1,528.98	RURAL MFG, supplies & repairs	2,032.19
APPEARA, rugs	92.05	SAARIE'S AUTO BODY, repairs	466.84
BENDERS SEWER & DRAIN, camera	414.00	SAM SORENSEN, mileage	250.32
BRETT PIDDE, refund	39.65	SANITATION PRODUCTS, repairs	2,887.45
BROSZ ENGINEERING, engineering fees	300.00	SCHOENFISH & CO, audit	7,700.00
BUTLER CAT MACHINERY, repairs	66.28	SD DEPT OF REVENUE, testing	120.00
B-Y WATER, water purchase	6,717.15	SD DEPT OF REVENUE, sales tax	919.65
B-Y WATER INTEREST	3,168.00	SECOND CENTURY, publishing	536.33
CENTURY BUSINESS PRODUCTS, copier	35.94	SIOUX FALLS PUBLIC HEALTH, testing	87.00
CHASTITY NANKIVEL, refund	86.98	SOUTH DAKOTA ONE CALL, message fees	57.75
CHUCK CRAIN, refund	44.49	SOUTHEASTERN ELECTRIC, lagoon	2,637.50
CITY OF FREEMAN, utilities	39.00	STATE PROPERTY MGMT, equipment	1,225.00
CITY OF FREEMAN 901, supplies	293.55	STERN OIL COMPANY, fuel & supplies	1,348.50
CITY OF MITCHELL LANDFILL, garbage fees	2,949.96	STEVE WALTNER, equipment	936.97

CLIA LAB PROGRAM, certificate	150.00	TECHSOUP, software	29.00
CMC EXCAVATION, sewer repair	1,600.00	TESSIERS, repairs	357.94
COUNTRY PRIDE, fuel	157.10	TOTAL STOP - CENEX, fuel	558.23
DALE GUDMUNDSON, refund	44.15	UNITED ACCOUNTS, collection reimb	59.27
EMERGENCY MEDICAL PROD, supplies	16.14	VERIZON WIRELESS, cell phones	162.36
EUGENE GRABER, refund	30.00	WALTNER MEDIA, supplies	696.00
FENSEL'S ELECTRIC, supplies	385.87	WEIDENBACH CONSTRUCTION, supplies	36.34
FENSEL'S GREENHOUSE, trees	1,617.90		
FINK LAW OFFICE, legal fees	82.86		
FRED HAAR, repair parts	66.14	<b>VOUCHERS</b>	116,424.55
FREEMAN LUMBER, supplies	55.52	<b>SALARIES</b>	36,043.35
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	152,467.90

## Financial Report

Tjaden moved to approve the financial report as presented. Jacobsen seconded the motion. Roll call: all votes aye.

## Manhole Maintenance

The Council discussed the repairs that need to be done and that are budgeted.

Jacobsen moved to accept Hydro Klean's bid of \$7,720 to fix and repair the manholes as presented. Munkvold seconded the motion. Roll call: all votes aye.

## Garbage Can Replacement

The Council compared bids from Sanitation Products and Northern Truck & Equipment for 90 gallon garbage cans and 300 gallon garbage cans.

Tjaden moved to purchase 100 90-gallon garbage cans at \$65 each and Hot Stamp them for the setup cost of \$250, and purchase 10 300-gallon garbage cans with the 70/30 lids for \$397 each from Sanitation Products. Jacobsen seconded the motion. Roll call: all votes aye.

## Fire Siren Batteries and Chargers

Council viewed a bid for 2 different battery chargers and batteries for the fire siren that need to be replaced. Due to more research being needed and not having all the council members present the topic was tabled until the next meeting.

## Hire Part-Time Library Clerk

Jacobsen moved to hire Leann Schultz-Thomas @ \$9.50 per hour as the Part-Time Library Clerk. Munkvold seconded the motion. Roll call: all votes aye.

## Community Center Doors

Mayor Sorensen presented pictures of water damage below the doors at the community center. A temporary patch has been installed but a more permanent fix will be needed.

## Police Report

Police Chief Cummings prepared and discussed the police report for the council.

## Other Business

Sorensen informed the council that Bowes Construction has returned to complete the work needed at the Rubble Site.



Sorensen told the council that the 2016 Audit report has been accepted by the SD Department of Legislative Audit.

**Next Meeting**

The next regular meeting will be Monday, August 21, 2017 at 6:30 pm.

**Adjournment**

Tjaden moved to adjourn at 7:05 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Thursday, September 7, 2017**

The Council of the City of Freeman met in regular session on Thursday, September 7, 2017 at 5:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Ken Haar, Jonathan Mendel, and Duane Walters.

**Minutes of the August 21, 2017 Regular Meeting**

Waltner moved to accept the August 21, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Jacobsen moved to approve the vouchers and salaries listed below. Munkvold seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	2,311.98	FREEMAN LUMBER, supplies	69.39
PAYROLL - FINANCE	1,348.28	FREEMAN REGIONAL, amb salary	329.81
PAYROLL - MARKETING COORD	1,421.22	FREEMAN SHOPPING CNTR, supplies	62.57
PAYROLL - GOV'T BUILDING	227.49	GOLDEN WEST, telephone service	827.34
PAYROLL - POLICE DEPT	4,716.27	HAWKINS, pool chemicals	1,181.00
PAYROLL - STREET	579.39	HD SUPPLY, supplies	39.15
PAYROLL - RECYCLE	1,534.06	JAMBOREE FOODS, supplies	19.96
PAYROLL - PARK/POOL	7,474.78	JESSICA RONNING, water deposit	100.00
PAYROLL - LIBRARY	3,277.29	JOSHUA HOFER, conference reimb	458.82
PAYROLL - COMMUNITY CENTER	122.08	JUNIOR LIBRARY GUILD, books	361.94
		KARI NEUHARTH, swimming lessons	
PAYROLL - WATER	3,727.08	refund	15.40
PAYROLL - SEWER	3,176.03	KAYLEE KRIBELL, lifeguard cert fees	111.38
PAYROLL - REFUSE	2,068.21	KIMBALL MIDWEST, supplies	198.66
MERCHANTS STATE BANK, 941 deposit	8,561.28	KOERNER CONSTRUCTION, equip rental	102.04
SD RETIREMENT	3,616.02	MATHESON TRI GAS, rental	41.23
WELLMARK, health insurance	8,388.42	MR G'S TIRES, supplies	117.85
ACH FEES, payroll & utilities	30.00	NORM'S THRIFTY WHITE, supplies	35.00
AFLAC, employee insurance	341.03	NORTHWESTERN ENERGY, electric & gas	6,526.75
ALCORPO, INC, supplies	575.00	ONE OFFICE SOLUTIONS, supplies	316.35
AMAZON, library books & videos	1,026.14	ORVILLE HUBER, sharpen blades	30.00
APPEARA, rugs	185.70	PITNEY BOWES, postage	303.00
BARNES & NOBLE, books	108.77	PLUNKETTS PEST CONTROL, pest control	86.00
BENDERS SEWER & DRAIN, repairs	664.00	PRINTED IMPRESSIONS, supplies	84.00
BROZS ENGINEERING, engineering fees	4,477.50	R & S SANITATION, roll off	425.64
BUTLER CAT MACHINERY, repairs	498.22	RURAL MFG, supplies & repairs	38.00
B-Y WATER, water purchase	7,401.40	SAARIE'S AUTO BODY, repairs	446.00
B-Y WATER INTEREST	3,168.00	SCHMIDT COUNTRY, chainsaw	517.44
CENTURY BUSINESS PRODUCTS, copier	58.50	SD DEPT OF REVENUE, testing	435.00
CITY OF FREEMAN, utilities	39.00	SD DEPT OF REVENUE, sales tax	822.49
CITY OF FREEMAN 901, supplies	125.00	SD WATER & WASTEWATER, conference	240.00
CITY OF MITCHELL LANDFILL, garbage fees	3,549.39	SECOND CENTURY, publishing	539.38
COUNTRY PRIDE, fuel	1,434.36	SMITH TREE SERVICE, tree removal	575.00
DALTON BODEWITZ, lifeguard cert fees	77.91	SOUTHEASTERN ELECTRIC, lagoon	2,068.25
DEMCO, supplies	42.40	SPECIALTY AUTOMOTIVE, repairs	483.35
DORIS HIGGINS, supplies reimb	11.18	SPENCER QUARRIES, rock chip	6,052.80
ELECTRICAL ENGINEERING, generator	16,995.00	STERN OIL COMPANY, fuel & supplies	1,022.26

FENSEL'S ELECTRIC, supplies	858.82	STEVE WALTNER, equipment	203.96
FRED HAAR, repair parts	68.56	TESSIERS, repairs	4,910.13
FREEMAN AMBULANCE, fire dept reimb	10,600.00	TOTAL STOP - CENEX, fuel	452.60
FREEMAN INTERNATIONAL, parts	4.54	VERIZON WIRELESS, cell phones	162.36
		WALTNER MEDIA, hub design	299.00
		<b>VOUCHERS</b>	104,017.44
		<b>SALARIES</b>	31,984.16
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	136,001.60

### **DOT Maintenance Agreement**

Council discussed the financial obligation after the State would replace signs in town. Gering moved to authorize the mayor to sign the agreement. Becker seconded the motion. Roll call: all votes aye.

### **Community Center Doors**

The repairs by the doors that were needed were completed today (September 7, 2017). The keypad still needs to be installed once the needed parts are received.

### **Garbage Truck Damage**

The Council viewed pictures of the damage the garbage truck received. Ken Haar notified the council that the loaner truck won't pick up 90 gallon cans so he will be using our damaged truck until the parts are ready to be installed.

### **Olive & 1<sup>st</sup> Street Utilities and Road**

The City received a request for Water and Sewer service at 219 N Olive Drive. Leroy Kaufman also requested that the ordinance requiring curb and gutter be rescinded along the commercial portion of North Olive Drive.

### **Brosz Topography Survey**

Council discussed the need for a preliminary topography study to determine road heights. Gering moved to recommend FCDC hire Brosz Engineering for the Topography Study. Jacobsen seconded the motion. Roll call: all votes aye.

### **Senior Citizen Center Request**

The Senior Citizens have requested to have the city put asphalt on the west side of their building. Nothing can be done in 2017 as all asphalt work has been completed. It can be revisited in the summer of 2018 after pricing can be determined.

Jacobsen left the meeting at 6:20 pm.

### **Surplus 317 S Cedar Street Garage**

Council discussed the garage at 317 S Cedar and feel there are opportunities where the city can use the building.

### **PACE Credit Card Processing**

Van Ningen presented options for the city to accept credit cards as payment for utilities and other services. PACE is able to be integrated into our website so citizens can make their payments online. The user will pay the fee of \$1.30 or 2.6%, whichever is greater and the city will receive the full amount of due.

Walnter moved to approve Option A with PACE for online and in-person credit card processing. Becker seconded the motion. Roll call: all votes aye.

### **1<sup>st</sup> Reading of Ordinance 2017-05**

Council gave 1<sup>st</sup> reading to Ordinance 2017-05 making appropriations and levying the property tax for the year 2018.

### **Police Report**

Police Chief Cummings prepared the police report for the council.

### **Other Business**

Gering informed the council that the tree stumps on North Main Street need grinding so the drainage project can be completed. Duane Walters said that they are up to the lumberyard now. Sorensen did a final walk-through at the rubble site. One strand of barbwire is needed and then it will be complete.

### **Next Meeting**

Waltner moved to have the next regular meeting on Tuesday, September 19, 2017 at 6:30 pm. Munkvold seconded the motion. Roll call: all votes aye.

### **Adjournment**

Tjaden moved to adjourn at 7:20 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

## **Council Minutes**

### **Regular Session**

**Tuesday, September 19, 2017**

The Council of the City of Freeman met in regular session on Tuesday, September 19, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Richard Cummings, Josh Hofer, and Duane Walters.

### **Minutes of the September 7, 2017 Regular Meeting**

Waltner moved to accept the September 7, 2017 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

### **Community Development & Marketing Coordinator Report**

Joshua Hofer presented his report for the council.

### **Garbage Truck Repairs**

The Council discussed the repairs that were completed by Rural Manufacturing and the fixed costs that were incurred by Northern Truck & Equipment.

Becker moved to reimburse Northern Truck & Equipment \$500 for the rental and to offset their costs. Tjaden seconded the motion. Roll call: all votes aye.

### **Community Center Rental Agreement Update**

The council reviewed and discussed updated policies for the community center. They would like to get the state Fire Marshall's recommendation on capacity before making changes.

### **Restricted Use Facility Expansion Project Completion**

Council discussed the work that has been completed and noted that there was still a small amount of work to be completed by the fencing company. Certification for Completion was tabled until the next meeting.

### **Police Station Update**

The police committee toured the Old Eye Clinic but did not find it as a viable option. They presented 2 options – one building storage space in the old fire station and one utilizing the old water treatment plant. Further discussion was tabled so council members could view the water treatment plant.

### **Ordinance 2017-05**

Waltner moved to give second reading and adopt the budget ordinance 2017-05 for 2018. Jacobsen seconded the motion. Roll call: all votes aye.

**Ordinance 2017-05  
Second Reading of Budget Ordinance  
Fiscal Year 2018**

An ordinance making appropriations for the Fiscal year beginning January 1, 2018 and ending December 31, 2018 and levying the property tax for the year 2018.

Be it ordained by the City Council of the City of Freeman, South Dakota,

That the following sums of money, or as much, therefore as may be authorized by law, as may be needed or deemed necessary to defray all expenses and liabilities for the City, be and the same as is hereby appropriated for the corporate purpose and objects of said City hereafter specified for the fiscal year commencing on the 1<sup>st</sup> day of January, 2018 and ending on the 31<sup>st</sup> day of December 2018.

Be it further ordained by the City Council of the City of Freeman, South Dakota

That a summary by funds of the appropriate amounts be attached to said ordinance FY2018 and that said summary be made a part of said ordinance.

And that there is hereby levied upon all taxable property within the City of Freeman for the purpose of Providing funds to meet the expenses and liabilities of said City, herein set forth for the fiscal year 2018 a tax sufficient to raise the following amounts, which as received by the City Finance Officer, shall be credited to the following funds to-wit:

For General Fund.....\$ 473,305.00  
 Total Tax Levy.....\$ 473,305.00

And the City Finance Officer is hereby authorized and directed to certify said tax levy to the County Auditor of Hutchinson County, State of South Dakota, to the end that the same may be spread and assessed as provided by law.

ORDINANCE #2017-05

**Budget 2018**

Tax Supported Funds/General Fund	<u>Estimated Expense</u>	<u>Cash Balance</u>	<u>Estimated Revenue</u>	<u>Tax Levy</u>
Contingency Fund	40,000.00			
Mayor/Council	38,000.00			
Attorney	7,000.00			
Finance Office	51,400.00			
Insurance Bond	3,600.00			
Marketing Coordinator	35,950.00			
Vehicle Reserve	6,000.00			
Government Building	31,850.00			
Police Department	158,200.00			
Fire Department	50,600.00			
Streets	287,072.00			
Landfill/Recycle	56,300.00			
Memorial Park	1,900.00			
Park/Pool	169,400.00			
Tree City	3,000.00			
Library	126,583.00			
Community Center	33,900.00			
Promoting City, Zoning, Development	56,250.00			
Judgement & Losses	1,000.00			
Liquor Operating Agreement	6,500.00			
General Fund Debt Retirement	89,000.00			
<b>Total General Fund</b>	<b>1,253,505.00</b>			
Taxes, Previous				473,305.00
Taxes, Delinquent			4,000.00	
Taxes, Mobile Home			600.00	
Sales Tax City			550,000.00	
Amusement Tax			200.00	
Taxes, Penalty			1,500.00	
Beer License			1,000.00	
State Grants			30,000.00	
Other State Grants			1,500.00	
Bank Franchise Tax			4,500.00	
Port of Entry Tax			4,000.00	

Liquor Tax Reversion	7,000.00
Motor Vehicle 5%	15,000.00
State Hwy Bridge	18,000.00
Other County/State Revenue	100.00
County Road 25%	750.00
County Wheel	5,000.00
Building Permit	500.00
Animal Licenses & Fees	1,000.00
Swimming Pool Fees	7,500.00
Camping Fees	1,500.00
Other Revenue	2,000.00
Interest	5,650.00
City Owned Operating Agreement	12,000.00
Rental	23,500.00
Contributions & Donations	23,500.00
Contributions & Payments	4,400.00
Liquor Operating Agreement	15,000.00
Cable TV Franchise	7,500.00
Liquor Licenses	1,500.00
Landfill/Tipping Fees	7,500.00
Recycle Goods Sold	12,500.00
Sale of Fixed Assets	1,500.00
Library Fines	10,000.00

Total Tax Supported Budget	\$ 1,253,505.00	-	\$ 780,200.00	\$ 473,305.00
Cash Balance/Capitol Outlay				
Total Tax & Balance	\$ 1,253,505.00	-		\$ 1,253,505.00

### Budget 2018

	Estimated <u>Expense</u>	Cash <u>Balance</u>	Estimated <u>Revenue</u>
<b>Self Supporting Funds</b>			
<b>Ambulance</b>			
Operation	111,100.00		111,100.00
Total	\$ 111,100.00	\$ -	\$ 111,100.00
<b>Sewer</b>			
Operation	264,300.00	-	331,000.00
Debt repayment	66,700.00		
Total	\$ 331,000.00	\$ -	\$ 331,000.00
<b>Water</b>			
Operation	233,900.00		272,000.00
B-Y interest payment	38,100.00		-
Total	\$ 272,000.00	\$ -	\$ 272,000.00
<b>Refuse</b>			
Operation	158,300.00		158,300.00
Total	\$ 158,300.00	\$ -	\$ 158,300.00
<b>Cemetary</b>			
Operation	100.00		100.00
Total	\$ 100.00		\$ 100.00
Total Self-supporting funds	\$ 872,500.00	\$ -	\$ 872,500.00
Total General Fund	1,253,505.00	-	780,200.00
Total Tax Levy		-	473,305.00

Total Tax appropriated funds	\$ 1,253,505.00	\$	-	\$ 1,253,505.00
Total All Funds	\$ 2,126,005.00	\$	-	\$ 2,126,005.00
Total Revenue & Cash balance				\$ 2,126,005.00

Dated this 5th day of September, 2017.

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Sam Sorensen, Mayor

ATTEST:

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Adam Van Ningen, Municipal Finance Officer

(Seal)

First Reading: September 7, 2017

Second Reading: September 19, 2017

Published: September 28, 2017

### **Other Business**

Sorensen informed the council that the credit card processing application has been signed and we will be able to accept credit cards in the next few weeks.

Jacobsen updated the council that the siren equipment from Golden West has been ordered.

### **Executive Session**

Waltner moved to go into Executive Session at 7:34 pm pursuant to SDCL 1-25-2(1) personnel. Tjaden seconded the motion. All votes aye. Gering declared out of executive session at 9:52 pm.

### **Next Meeting**

Waltner noted the next regular meeting will be on Thursday, October 5, 2017 at 6:30 pm.

### **Adjournment**

Tjaden moved to adjourn at 9:53 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor



**Council Minutes**  
**Regular Session**  
**Thursday, October 5, 2017**

The Council of the City of Freeman met in regular session on Thursday, October 5, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Collin Waltner, Charles Larsen, Jay Hofer, Emily Hofer, Sonya Hespe, Amy Cummings, Lewis Hintz, Police Chief Richard Cummings, Cody Fransen, and Duane Walters.

**Minutes of the September 19, 2017 Regular Meeting**

Waltner moved to accept the September 19, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Vouchers & Salaries**

Waltner moved to approve the vouchers and salaries listed below. Jacobsen seconded the motion. Roll call: all votes aye.

PAYROLL - AMBULANCE	1,568.57	FREEMAN LUMBER, supplies	212.83
PAYROLL - FINANCE	2,166.74	FREEMAN REGIONAL, amb salary	200.02
PAYROLL - MARKETING COORD	2,131.83	FREEMAN SHOPPING CNTR, supplies	490.96
PAYROLL - GOV'T BUILDING	286.68	GOLDEN WEST, telephone service	902.90
PAYROLL - POLICE DEPT	7,318.37	HUTCHINSON COUNTY, road work	83,046.02
PAYROLL - STREET	840.52	JAMBOREE FOODS, supplies	45.43
PAYROLL - RECYCLE	1,883.63	KENNETH HAAR, reimbursement	29.31
PAYROLL - PARK/POOL	1,360.67	KING CORPORATION, supplies	110.00
PAYROLL - LIBRARY	4,746.14	KNODEL CONTRACTORS, hauling	3,419.83
PAYROLL - COMMUNITY CENTER	246.79	LAWNS UNLIMITED, fertilizer	369.80
PAYROLL - WATER	5,632.79	LEANN KAUFMAN, conference meals	42.75
PAYROLL - SEWER	5,481.71	LYLE SIGNS, sign posts	1,117.66
PAYROLL - REFUSE	3,090.03	MATHESON TRI GAS, rental	182.55
MERCHANTS STATE BANK, 941 deposit	10,412.21	MIDWEST RADAR, inspection	120.00
SD RETIREMENT	5,378.30	MILLER CONSULTING, IT services	180.00
WELLMARK, health insurance	7,714.35	MR G'S TIRES, supplies	81.60
ACH FEES, payroll & utilities	40.00	NORM'S THRIFTY WHITE, supplies	50.47
AFLAC, employee insurance	437.23	NORTHERN TRUCK, rental	342.62
AMAZON, library books & videos	640.60	NORTHWESTERN ENERGY, electric & gas	5,652.09
APPEARA, rugs	92.85	PITNEY BOWES, postage	300.00
BABCOCK & WILCOX UNIVERSAL, supplies	154.55	PITNEY BOWES, meter rental	148.50
BAILY YORK, lifeguard cert reimb	222.50	PLUNKETTS PEST CONTROL, pest control	86.00
BARNES & NOBLE, books	192.27	PRINTED IMPRESSIONS, supplies	20.00
BIERSHBACK EQUIPMENT, supplies	799.83	REGISTER OF DEEDS, recording fees	60.00
BOWES CONSTRUCTION, rubble site	67,241.37	RURAL MFG, supplies & repairs	120.00
BROSZ ENGINEERING, engineering fees	3,910.00	RURAL MFG, supplies & repairs	1,298.76
B-Y WATER, water purchase	4,318.25	SAARIE'S AUTO BODY, repairs	7,554.38
B-Y WATER INTEREST	3,168.00	SAM SORENSEN, meal reimb	18.25
CENTURY BUSINESS PRODUCTS, copier	54.83	SD DEPT OF REVENUE, testing	362.00
CHARLES GERING, repairs	28.00	SD DEPT OF REVENUE, sales tax	873.93
CHRISTINA HORA, water refund	35.15	SD FEDERAL PROPERTY, supplies	417.77
CITY OF FREEMAN, utilities	39.00	SD PUBLIC ASSURANCE ALLIANCE, insurance	43,611.46
CITY OF FREEMAN 901, supplies	253.20	SECOND CENTURY, publishing	708.67
CITY OF MITCHELL LANDFILL, garbage fees	3,396.12	SMITH TREE SERVICE, stump removal	288.00
CLARITUS, supplies	162.26	SOUTHEASTERN ELECTRIC, lagoon	2,117.75

CODY FRANSEN, conference meals	22.08	SPECIALTY AUTOMOTIVE, repairs	232.39
COUNTRY PRIDE, fuel	98.80	STERN OIL COMPANY, fuel & supplies	1,251.13
DEMCO, supplies	262.14	TOTAL STOP - CENEX, fuel	361.53
DUANE WALTERS, conference meals	19.21	US BANK, 6th street loan payment	13,638.81
EDWARDS TREE SERVICE, tree trimming	200.00	US BANK, lagoon loan payment	16,668.22
EMERGENCY MEDICAL PRODUCTS, supplies	203.26	USBORNE BOOKS, books	22.99
EMILY MILLER, lifeguard cert reimb	111.38	VALLEY ELECTRIC, wiring	376.37
FENSEL'S ELECTRIC, supplies	687.92	VERIZON WIRELESS, cell phones	162.36
FINK LAW OFFICE, legal fees	146.34	VIKING GLASS, doors	16,070.00
FLAGS USA, flags	522.00	WALTNER MEDIA, website maintenance	35.00
FRED HAAR, repair parts	87.22		
FREEMAN INTERNATIONAL, parts	85.50	<b>VOUCHERS</b>	314,537.83
		<b>SALARIES</b>	36,754.47
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	351,292.30

## Financial Report

Jacobsen moved to approve the financial report as presented. Becker seconded the motion. Roll call: all votes aye.

## Cedar Street Drainage

Council discussed the upcoming drainage project along Cedar Street. Charles Larsen inquired about the water runoff from north side of Mettler's building that runs onto his property. Larsen was informed that it is a discussion that is needed between the property owners. The project will continue as planned.

## Special Event Alcoholic Beverage Licenses

The Council considered the applications for one day alcoholic beverage licenses submitted by the following:

One day on-sale malt beverage license for Saturday, October 14, 2017

Application of:	Location of:
Hootz	"Old" Freeman Fire Station
	185 E 3 <sup>rd</sup> Street
	Freeman, SD 57029

Emily Hofer spoke in favor of the event as a fundraiser sponsored by the Baseball Association. No persons were at the meeting to show rejection of this application. Waltner moved to approve the one day beverage license and allow use of the council room for auction items for Saturday, October 14, 2017. Munkvold seconded the motion. Roll call: all votes aye.

One day on-sale malt beverage license for Saturday, November 11, 2017

Application of:	Location of:
Hootz	"Old" Freeman Fire Station
	185 E 3 <sup>rd</sup> Street
	Freeman, SD 57029

Sonya Hespe spoke in favor of the event as a fundraiser for the Pink Ladies. No persons were at the meeting to show rejection of this application. Jacobsen moved to approve the one day beverage license for Saturday, November 11, 2017. Becker seconded the motion. Roll call: all votes aye.

One day on-sale malt beverage license for Sunday, December 31, 2017

Application of:	Location of:
Hootz	"Old" Freeman Fire Station
	185 E 3 <sup>rd</sup> Street
	Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Becker moved to approve the one day beverage license for Sunday, December 31, 2017. Jacobsen seconded the motion. Roll call: all votes aye.

### **Restricted Use Expansion Project Completion**

Sorensen notified the council that the last item to get done was one short strand of barbwire fence. The final payment will be withheld until the fence is completed.

Waltner moved to authorize Mayor Sorensen to sign the Certificate of Final Completion upon completion of the fence. Tjaden seconded the motion. Roll call: all votes aye.

### **Community Center Capacity**

Finance Officer Adam Van Ningen contacted the Fire Marshall to get calculations for capacity in the community center rooms. The city staff has updated the contracts to show those capacity numbers.

### **Pool Pump Quote**

Duane Walters tried to get 2 quotes for pumps at the swimming pool but only one company turned in a quote and it was below budget.

Waltner moved to accept the bid from Dakota Supply Group for the pump and all needed parts at \$5,235.86. Tjaden seconded the motion. Roll call: all votes aye.

### **Lagoon Service Agreement**

Tjaden moved to enter into a service agreement with Waylor Enterprises for an annual lagoon pump inspection of \$1,002.00 per year effective January 1, 2018. Jacobsen seconded the motion. Roll call: all votes aye.

### **1<sup>st</sup> Reading of Ordinance 2017-06**

Council gave 1<sup>st</sup> reading to Ordinance 2017-06 updating Ordinance 6.0304 Animal Cruelty. Police Chief Cummings informed the council of the need for the change after the County Prosecutor dismissed a recent case because he wanted the city to proceed under a city neglect ordinance.

### **Green Meadow Lane**

Council discussed options for picking up garbage down the narrow private drive at Green Meadow Lane.

### **109 N Main Street Water Line Replacement**

Council was informed that city staff clipped a water line that runs to 109 North Main Street when they were installing the drainage on the east side of Main Street. The water was previously run to the shut off valve but was not being used at the property. The council agreed that the city will reinstall the water line to the curb stop at the owner's request if they would like water service again.

### **Police Report**

Police Chief Cummings prepared the police report for the council. Cummings presented a formal complaint form that was created so there is documentation for any complaints in the city. They will be used by himself or Mayor Sorensen so that any complaints can be followed up on in a timely manner.

### **Other Business**

Sorensen read a Thank You letter received from Karen Bender.

Sorensen informed the council about the Law Symposium that he and Finance Officer Van Ningen attended.

Jacobsen requested that the city maintenance staff repair the pot holes in the alley by the Post Office when they have available time.

### **Next Meeting**

The next regular meeting will be Monday, October 16, 2017 at 6:30 pm.

### **Adjournment**

Tjaden moved to adjourn at 8:01 pm. Waltner seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Monday, November 6, 2017**

The Council of the City of Freeman met in regular session on Monday, November 6, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Slade Ammann, Jeremy Waltner, Officer Jonathan Slevin, Joshua Hofer, Cody Fransen, and Duane Walters.

**Minutes of the October 5, 2017 Regular Meeting**

Waltner moved to accept the October 5, 2017 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

**Vouchers & Salaries**

Waltner moved to approve the vouchers and salaries listed below. Tjaden seconded the motion. Roll call: all votes aye.

PAYROLL - COUNCIL	3,324.57	GOLDEN WEST, telephone service	960.91
PAYROLL - FINANCE	1,395.51	GREAT NORTHERN, supplies	122.00
PAYROLL - MARKETING COORD	1,348.51	HEIMAN FIRE EQUIP, extinguisher refills	235.00
PAYROLL - GOV'T BUILDING	217.33	HYDRO KLEAN, sewer repairs	6,560.00
PAYROLL - POLICE DEPT	4,668.39	JAMBOREE FOODS, supplies	6.10
PAYROLL - STREET	537.19	JOSH ANDERSEN, mileage	50.40
PAYROLL - SEWER	3,663.61	JOSHUA HOFER, travel	318.96
PAYROLL - REFUSE	2,000.05	KNODEL CONTRACTORS, hauling	605.22
PAYROLL - RECYCLE	1,544.20	LAWNS UNLIMITED, fertilizer	827.00
PAYROLL - WATER	3,980.02	LEANN KAUFMAN, mileage	96.20
PAYROLL - AMBULANCE	1,457.52	MATHESON TRI GAS, rental	129.38
PAYROLL - PARK/POOL	725.14	METTLER FERTILIZER, supplies	478.76
PAYROLL - LIBRARY	3,117.01	MICHAEL TODD & CO, supplies	578.32
PAYROLL - COMMUNITY CENTER	187.47	MR G'S TIRES, supplies	44.00
PAYROLL - PLANNING & ZONING	-	NORM'S THRIFTY WHITE, supplies	17.97
MERCHANTS STATE BANK, 941 deposit	7,576.06	NORTHWESTERN ENERGY, electric & gas	5,241.24
SD RETIREMENT	3,659.90	ONE OFFICE SOLUTIONS, supplies	56.67
WELLMARK, health insurance	7,714.35	PITNEY BOWES, postage	303.00
ACH FEES, payroll & utilities	30.00	PLUNKETTS PEST CONTROL, pest control	86.00
ADAM VAN NINGEN, mileage	72.12	PRINTED IMPRESSIONS, supplies	66.00
AFLAC, employee insurance	443.63	RIDGEVIEW DAIRY, deposit refund	88.83
AMAZON, library books & videos	820.40	RURAL MFG, supplies & repairs	262.80
APPEARA, rugs	92.85	SAM SORENSEN, mileage	50.40
ARROWWOOD RESORT, library conf	203.90	SANITATION PRODUCTS, garbage cans	6,899.42
AUTOMATIC SYSTEMS CO, lagoon program	1,911.25	SCHMIDT COUNTRY, supplies	12.50
BANYON DATA SYSTEMS, software	3,070.00	SD DEPT OF REVENUE, sales tax	814.51
BARNES & NOBLE, books	98.67	SECOND CENTURY, publishing	342.01
BEN FRIESEN, deposit refund	88.83	SIoux FALLS PUBLIC HEALTH, testing	87.00
BIERSHBACH EQUIPMENT, supplies	511.70	SOUTH DAKOTA ONE CALL, message fees	59.85
BROZ ENGINEERING, engineering fees	1,050.00	SOUTHEASTERN ELECTRIC, lagoon	2,645.75
B-Y WATER, water purchase	4,153.80	SPECIALTY AUTOMOTIVE, repairs	309.67
B-Y WATER INTEREST	3,168.00	SPENCER QUARRIES, patch mix	361.60
CENTURY BUSINESS PRODUCTS, copier	60.76	STERN OIL COMPANY, fuel & supplies	1,155.86
CHIEF SUPPLY, supplies	45.84	STUCKYS ELECTRIC, repairs	195.49
CITY OF FREEMAN, utilities	39.00	TOTAL STOP - CENEX, fuel	731.88
CITY OF FREEMAN 901, supplies	25.95	ULMER FARM SERVICES, culvert	580.00

CITY OF MITCHELL LANDFILL, garbage fees	3,237.78	ULTRAMAX, supplies	250.00
CORE & MAIN, supplies	5,054.85	UNIVERSITY OF ARKANSAS, NEA grant	48,614.24
COUNTRY PRIDE, fuel	1,366.48	VERIZON WIRELESS, cell phones	162.69
FENSEL'S ELECTRIC, supplies	2,019.95	WALTNER MEDIA, website maintenance	35.00
FLAGS USA, flags	339.00	WEIDENBACH CONSTRUCTION, concrete	1,950.00
FREEMAN AMBULANCE, training	1,400.00		
FREEMAN LUMBER, supplies	203.60	<b>VOUCHERS</b>	131,272.47
FREEMAN REGIONAL, amb salary	368.25	<b>SALARIES</b>	28,166.52
FREEMAN SHOPPING CNTR, supplies	52.92	<b>TOTAL VOUCHERS &amp; SALARIES</b>	159,438.99

## Financial Report

Becker moved to approve the financial report as presented. Tjaden seconded the motion. Roll call: all votes aye.

## Courier Sponsorship 2018

Jeremy Waltner of the Freeman Courier requested City Council support of \$3,000 for an "I Am Local" campaign as a 2018 initiative. He will feature local business owners weekly both in print and online to showcase the local entrepreneurs in our community with a benefit of buying locally. Council supported the idea and will have it on the next agenda.

## Special Event Alcoholic Beverage Licenses

The Council considered the applications for one day alcoholic beverage licenses submitted by the following:

One day on-sale alcoholic beverage license for Saturday, January 20, 2018

Application of:	Location of:
Freeman Regional Health Services Foundation	Freeman Community Center 224 Wipf Street Freeman, SD 57029

No persons were at the meeting to show rejection of this application. Tjaden moved to approve the one day alcoholic beverage license for Saturday, January 20, 2018. Munkvold seconded the motion. Roll call: all votes aye.

## Ordinance 2017-06

Jacobsen moved to give second reading and adopt Ordinance 2017-06, an ordinance to amend the Animal Cruelty. Becker seconded the motion. Roll call: all votes aye.

AN ORDINANCE AMENDING TITLE 6, SECTION 6.0304 OF THE REVISED  
ORDINANCES OF THE CITY OF FREEMAN (1990), FREEMAN  
HUTCHINSON COUNTY, SOUTH DAKOTA REGARDING  
ANIMAL CRUELTY

Be it ordained by the City of Freeman, Hutchinson County, South Dakota, that title 6, section 6.0304 is hereby amended to read as follows:

### Cruelty

It shall be unlawful for any person to:

- (a) Cruelly or immoderately beat, maim, wound or injure any animal.
- (b) Neglect or fail to provide food, water, protection from the elements, adequate sanitation, adequate facilities, or care generally considered to be standard and accepted for an animal's health and well-being consistent with the species, breed, physical condition and type of animal.
- (c) Willfully or negligently maltreat or abuse any animal by exposure to heat or cold.

- (d) Keep any animal in suffering which is injured or diseased past recovery, or to willfully abandon any such sick or disabled animal.

Dated this 6<sup>th</sup> day of November, 2017

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Sam Sorensen, Mayor

(SEAL)

ATTEST:

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Adam Van Ningen, Finance Officer

First Reading: October 5, 2017

Second Reading: November 6, 2017

Published: November 16, 2017

Effective Date: December 5, 2017

### **Employee Handbook**

Council reviewed an updated Employee Handbook based on the South Dakota Municipal League version.

### **Marketing Coordinator Office Equipment**

Council reviewed a computer equipment request prepared by Joshua Hofer. Waltner would like to see the cost comparison to new equipment instead of refurbished. Hofer will bring a proposal for new equipment to the next council meeting.

### **Maintenance – Laser Level**

Cody Fransen prepared specs for a new laser level due to the cost to repair the current one.

Gering moved to purchase the Rubgy 670 from Biershbach for \$1,425.00. Becker seconded the motion. Roll call: all votes aye.

### **Police Report**

Police Officer Slevin prepared the police report for the council. Officer Slevin noted the resignation of Police Chief Cummings as a time to increase the communication between the council and the police department and requested a fresh start as we move forward.

### **Other Business**

Sorensen read a Thank You letter received from the Freeman Academy students regarding a recent field trip to the recycle center.

Becker noted some ruts that need to be filled in the community center parking lot.

Gering commended Duane Walters and Cody Fransen for their work along Main Street.

### **Accept Police Chief Resignation**

Mayor Sorensen read the resignation letter from Richard Cummings. Tjaden moved to accept the resignation of Richard Cummings. Jacobsen seconded the motion. Roll call: all votes aye.

### **Advertise for Police Chief**

Jacobsen moved to advertise for a Police Chief. Waltner seconded the motion. Roll call: all votes aye.

### **Hire Part-Time Police**

Becker moved to hire Maurice Waltner @ \$16.94 per hour. Jacobsen seconded the motion. Roll call: all votes aye.

### **Executive Session**

Waltner moved to go into Executive Session at 7:40 pm pursuant to SDCL 1-25-2(4) contract negotiation. Jacobsen seconded the motion. All votes aye. Waltner declared out of executive session at 8:28 pm.

### **Next Meeting**

The next regular meeting will be Monday, November 20, 2017 at 6:30 pm.

### **Adjournment**

Tjaden moved to adjourn at 8:33 pm. Becker seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor



**Council Minutes**  
**Regular Session**  
**Monday, November 20, 2017**

The Council of the City of Freeman met in regular session on Monday, November 20, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Absent was Russ Becker. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Joshua Hofer, Jeremy Waltner, Jay Hofer, Ron Baker, Glenn Roth, and Duane Walters.

**Minutes of the November 6, 2017 Regular Meeting**

Waltner moved to accept the November 6, 2017 regular session minutes as presented. Jacobsen seconded the motion. All votes aye.

**Courier Sponsorship**

Jeremy Waltner of the Freeman Courier spoke regarding the "I Am Local" campaign they will be running in 2018. The Freeman Community Foundation has already approved a sponsorship.

Jacobsen moved to sponsor the "I Am Local" campaign for \$3,000. Tjaden seconded the motion. Roll call aye votes: Waltner, Gering, Jacobsen, and Tjaden. No votes: Munkvold. Motion passes 4-1.

**Ambulance Hardware/Software**

Ambulance Chief Josh Andersen was unable to attend due to a recent fire. Finance Officer Van Ningen provided an overview of equipment and software the Ambulance service would like to purchase. Tabled until next meeting.

**Renewal of Liquor and Wine Licenses**

The council considered applications for liquor and wine licenses for 2018 submitted by the following:

- 1) On-Sale Liquor license for 2018  
Application of: Bake's  
Location of: 231 S Main  
Freeman, SD 57029
- 2) Off-Sale Liquor license for 2018  
Application of: Bake's  
Location of: 231 S Main  
Freeman, SD 57029
- 3) Off-Sale Liquor license for 2018  
Application of: Freeman Shopping Center  
Location of: 609 S US Hwy 81  
Freeman, SD 57029
- 4) On-Sale/Off-Sale Wine license for 2018  
Application of: Dollar General Store #10796  
Location of: 305 N US Hwy 81  
Freeman, SD 57029
- 5) On-Sale Liquor license for 2018  
Application of: Prairie House Restaurant, LLC  
Location of: 1121 S US Hwy 81  
Freeman, SD 57029

- 6) On-Sale/Off-Sale Wine license for 2018  
Application of: Blue's Family Restaurant  
175 W 3<sup>rd</sup> St  
Freeman, SD 57029
- 7) On-Sale Liquor license for 2018  
Application of: Hootz  
Location of: 115 East 3<sup>rd</sup> St  
Freeman, SD 57029
- 8) Off-Sale Liquor license for 2018  
Application of: Hootz  
Location of: 115 East 3<sup>rd</sup> St  
Freeman, SD 57029

Glenn Roth spoke against the renewal of Bake's license stating that conditions that were agreed upon were not met. Roth would like conditions added to the license. Ron Baker spoke in favor of the license noting that there weren't conditions to his license.

Gering moved to approve all 8 of the renewal liquor and wine licenses for 2018. Jacobsen seconded the motion. Roll call: all votes aye.

### **Employee Handbook**

Sorensen recommended 2 council members, 2 full-time employees, the Finance Officer, and the Mayor meet to discuss the Employee Handbook. Tjaden and Gering volunteered.

### **Playground Equipment LWCF Grant**

Charly Waltner discussed the new playground at Lions Park and the grant deadline of December 8, 2017 from the SD Game Fish & Parks. Sorensen said the Lions Club has issued a letter of support for the project.

### **Playground Grant Resolution**

Walnter moved to adopt the Resolution of the Governing Body as presented to apply for the LWCF Grant. Jacobsen seconded the motion. Roll call: all votes aye.

### **Street Department Clothing**

Council discussed clothing options for the Streets, Water, Sewer, Refuse, and Parks employees.

Waltner moved to provide a \$200 per year allowance for Full-Time employees working in the Streets, Sewer, Water, Refuse, and Parks departments. Munkvold seconded the motion. Roll call: all votes aye.

### **Advertise for Recycle Plant/Rubble Site Operator**

Waltner moved to advertise for a Full-Time Recycle Plant/Rubble Site Operator. Tjaden seconded the motion. Roll call aye votes: Tjaden, Munkvold, Waltner, and Jacobsen. No votes: Gering. Motion passes 4-1.

### **Marketing Coordinator Office Equipment**

Joshua Hofer presented options for a new computer from CDW and Craig Miller.

Jacobsen moved to purchase a HP computer and ASUS monitor from CDW as presented. Waltner seconded the motion. Roll call: all votes aye.

## **Marketing and Development Coordinator Report**

Joshua Hofer presented his report for the council. He noted the increase in visitors on the City's website and people reached on the social media platforms.

## **Other Business**

Sorensen noted the front tires for the garbage truck need to be replaced and received a bid from Mr. G's Tires.

Gering moved to purchase the 385/65R22.5 Michelin tires from Mr. G's for a total of \$1,470.00.

Waltner seconded the motion. Roll call: all votes aye.

Munkvold asked about the readability of some of the signs in town. The signs are to be replaced by a Federal grant in 2018.

Duane Walters informed the council that one of the pumps at the lagoon is being rebuilt.

Walters also said that there is some equipment that can be surplused, noting a v-plow, snow plow, and a bush hog mower.

## **Next Meeting**

Waltner moved to change the next meeting to Tuesday, December 5<sup>th</sup> at 7:30 pm. Jacobsen seconded the motion. Roll call: all votes aye.

## **Executive Session**

Waltner moved to go into Executive Session at 8:03 pm pursuant to SDCL 1-25-2(1) personnel. Jacobsen seconded the motion. All votes aye. Waltner declared out of executive session at 8:38 pm.

## **Adjournment**

Waltner moved to adjourn at 8:39 pm. Munkvold seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Regular Session**  
**Tuesday, December 5, 2017**

The Council of the City of Freeman met in regular session on Tuesday, December 5, 2017 at 7:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, and Charly Waltner. Absent: Clifford Tjaden. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Dale Strasser, Josh Andersen, Officer Jonathan Slevin, Cody Fransen, and Duane Walters.

**Minutes of the November 20, 2017 Regular Meeting**

Waltner moved to accept the November 20, 2017 regular session minutes as presented. Munkvold seconded the motion. All votes aye.

**Vouchers & Salaries**

Becker moved to approve the vouchers and salaries listed below. Jacobsen seconded the motion. Roll call: all votes aye.

PAYROLL - FINANCE	1,368.18	FREEMAN LUMBER, supplies	875.86
PAYROLL - MARKETING COORD	1,493.97	FREEMAN REGIONAL, amb salary	449.02
PAYROLL - GOV'T BUILDING	195.75	FREEMAN SHOPPING CNTR, supplies	87.81
PAYROLL - POLICE	4,686.36	GOLDEN WEST, telephone service	954.91
PAYROLL - FIRE	1,857.16	JAMBOREE FOODS, supplies	47.92
PAYROLL - STREET	545.26	KLEINSASSER HEATING, repairs	270.17
PAYROLL - SEWER	3,501.47	M C & R POOLS, pool closing	981.75
PAYROLL - REFUSE	1,990.27	MARIAN GERING, mileage	76.96
PAYROLL - RECYCLE	1,198.54	MATHESON TRI GAS, rental	39.90
PAYROLL - WATER	3,634.29	MERCHANT STATE BANK, deposit slips	77.20
PAYROLL - AMBULANCE	3,123.75	MILLER CONSULTING, computer maint	943.50
PAYROLL - PARK/POOL	545.26	MR G'S TIRES, supplies	898.17
PAYROLL - LIBRARY	2,969.27	NAPA, supplies	230.36
PAYROLL - COMMUNITY CENTER	205.04	NORM'S THRIFTY WHITE, supplies	68.77
MERCHANTS STATE BANK, 941 deposit	7,248.85	NORTHWESTERN ENERGY, electric & gas	5,946.92
SD RETIREMENT	3,371.96	PACE PAYMENT SYSTEM, credit card	40.00
WELLMARK, health insurance	6,497.28	processing	300.00
ACH FEES, payroll & utilities	30.00	PITNEY BOWES, postage	86.00
AFLAC, employee insurance	372.26	PLUNKETTS PEST CONTROL, pest control	7,330.01
AMAZON, library books & videos	645.92	RURAL MFG, supplies & repairs	159.84
APPEARA, rugs	94.34	SAARIE AUTO BODY, repairs	100.00
BARNES & NOBLE, books	176.56	SCHULTZ BROTHERS, deposit refund	40.00
BIERSHBACK EQUIPMENT, supplies	1,452.85	SD ASSOC OF CODE ENFORCEMENT, dues	50.00
BROSZ ENGINEERING, engineering fees	350.00	SD BUILDING OFFICIALS ASSOC, dues	150.00
B-Y WATER, water purchase	3,914.60	SD CITY MANAGEMENT ASSOC, dues	777.67
B-Y WATER INTEREST	3,168.00	SD DEPT OF REVENUE, sales tax	40.00
CDW GOVERNMENT, computers	1,600.13	SD GOV'T FINANCE OFFICER, dues	25.00
CENTURY BUSINESS PRODUCTS, copier	69.02	SD HUMAN RESOURCES, dues	1,290.82
CHIEF SUPPLY, supplies	176.32	SD MUNICIPAL LEAGUE, dues	35.00
CITY OF FREEMAN, utilities	39.00	SD STREET MAINTENANCE, dues	10,071.00
CITY OF MITCHELL LANDFILL, garbage fees	2,673.45	SDML WORKERS COMP, insurance	1,054.11
CORE & MAIN, supplies	28.02	SECOND CENTURY, publishing	1,594.13
DEMCO, supplies	451.02	SOUTHEASTERN ELECTRIC, lagoon	1,785.83
EMERGENCY MEDICAL PRODUCTS, supplies	864.21	STERN OIL COMPANY, fuel & supplies	162.69
EQUIPMENT BLADES, supplies	3,582.84	VERIZON WIRELESS, cell phones	1,002.00
		WAYLOR ENTERPRISES, annual contract	

FENSEL'S ELECTRIC, supplies	676.58	WEIDENBACH CONSTRUCTION, concrete	1,189.75
FINK LAW OFFICE, legal fees	31.95		
FRED HAAR, supplies	33.65	<b>VOUCHERS</b>	77,650.72
FREEMAN INTERNATIONAL, supplies	868.84	<b>SALARIES</b>	27,314.57
		<b>TOTAL VOUCHERS &amp; SALARIES</b>	104,965.29

## Financial Report

Becker moved to approve the financial report as presented. Jacobsen seconded the motion. Roll call: all votes aye.

## Ambulance Hardware/Software

Josh Andersen informed the council that the state is changing the software required for the Ambulance. Andersen said the desktop version is paid for by the state but there would be costs for tablets and licensing to increase the EMT's productivity and make them more paperless.

Jacobsen moved to purchase 2 tablets and cases for up to \$500 per tablet as well as \$2,000 for a software license, \$800 for annual software support, and \$250 for the training webinar. Munkvold seconded the motion. Roll call: all votes aye.

## Board of Adjustment

Walter moved that the Freeman City Council go into Board of Adjustment at 7:48 pm. Jacobsen seconded the motion. All votes aye. The Council was declared in session as Board of Adjustment.

Variance Request – 106 N Wipf Street

The Board of Adjustment reviewed the application of a variance filed by Freeman Athletic Association and Saarie Auto Body Repair, Inc for a lot size less than the minimum required.

Freeman Athletic Association and Saarie Auto Body Repair, Inc requested a variance for the minimum lot size of 10,000 sq feet and 100 foot width to correct the boundaries of their properties.

In order for a variance to be approved, the board shall base its findings on evidence presented in the application, comments received from adjacent property owners and to make an affirmative decision, it must determine that the proposed variance will meet the following conditions:

- a) Denial of the variance would result in hardship to the property owner due to physical characteristics of the site;
- b) The conditions upon which an application for a variance is based are unique to the property for which the variance is sought;
- c) The petition for a variance is not based exclusively upon a desire to increase the value or income potential of the property;
- d) The granting of the variance will not be detrimental to the public welfare or injurious to the other property or improvements in the neighborhood in which the property is located.
- e) The proposed variance will not jeopardize the intent and general and specific purposes of the variance ordinance.

Upon finding that the above conditions have been met, Waltner moved for the Board of Adjustments to approve the variance of the property located at 106 N Wipf Street, City of Freeman for a less than minimum lot size. Jacobsen seconded the motion. Roll call votes aye: Waltner, Gering, Jacobsen, Munkvold, Becker, and Sorensen. No votes: none. Motion carries 6-0.

Waltner declared out of Board of Adjustments at 7:53 pm.

## **Replat Portion of Block 23 in Gross' 6<sup>th</sup> Addition**

The Council reviewed a replat request from the Freeman Athletic Association and Saarie Auto Body Repair, Inc. Waltner moved to approve the following resolution of approval for the plat modification as presented. Munkvold seconded the motion. Roll call: all votes aye.

### **RESOLUTION OF PLAT**

WHEREAS, it appears that the owner thereof has caused a plat to be made of the following described real property:

A replat of a part of the South 32 feet and the North 18 feet of Lot 2 and the Contiguous Vacated Alley and the West ½ of Vacated Relanto Street Adjacent to Lot 2, all in Block 23, Gross' 6<sup>th</sup> Addition to the City of Freeman, Hutchinson County, South Dakota to be hereinafter known as Tracts A & B of Block 23, Gross' 6<sup>th</sup> Addition to the City of Freeman, South Dakota

WHEREAS, such plat has been submitted to the Planning Commission of the City of Freeman, South Dakota for a report and recommendation thereon to the City Council as required by law; now

THEREFORE, be it resolved that such plat has been executed according to law and the same is hereby approved. The City Finance Officer is hereby authorized and directed to endorse on such plat a copy of this resolution and certify the same.

Dated this 5<sup>th</sup> day of December 2017.

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Samuel Sorensen, Mayor

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Adam Van Ningen, Municipal Finance Officer

## **Lagoon Testing**

Cody Fransen informed the City Council that the City of Freeman was selected and required by the State of South Dakota to do WET testing for at least the next 5 years. Testing will have to be completed before any lagoon discharge will be able to be done.

## **Surplus Maintenance Equipment**

Becker moved to declare the V-Plow, Snow Plow, and Bush Hog Mower as surplus. Jacobsen seconded the motion. Roll call: all votes aye. Mayor Sorensen appointed 3 individuals to appraise each of the items.

## **Water Locator**

Duane Walters informed the council that a water locator was needed for 811 calls.

Waltner moved to purchase a Subsurface PL1500 for \$2,281.00 from Core & Main. Gering seconded the motion. Roll call: all votes aye.

## **Joint Election Resolution**

The Council was presented with the proposed agreement for a joint election with the Freeman Public School. Waltner moved to enter into an agreement with the Freeman School District 33-1 to hold a joint election if needed, per agreement. Becker seconded the motion. Roll call: all votes aye.

## **Office Chairs**

Council reviewed options for new chairs that were budgeted. Finance Officer will get a quote from Smidt Furniture.

## **Police Report**

Police Officer Slevin prepared the police report for the council. Officer Slevin noted the potential road hazard of the curve along Wynken and College Street.

## **Other Business**

Munkvold said the parts for the community center door have been made and will be installed. Gering inquired about extending the walking hours at the community center. The council agreed to change the hours to 7:00 am to 7:00 pm for the remainder of the winter. Jacobsen inquired about installing basketball hoops in the community center if they were donated. Cody Fransen informed the council that the generator at the Fire Hall is on the concrete pad and wired, just waiting for natural gas to be installed.

## **Executive Session**

Waltner moved to go into Executive Session at 8:50 pm pursuant to SDCL 1-25-2(1) personnel and SDCL 1-25-2(3) litigation. Becker seconded the motion. All votes aye. Waltner declared out of executive session at 9:45 pm.

## **Next Meeting**

The next regular meeting will be Monday, December 18, 2017 at 6:30 pm.

## **Adjournment**

Waltner moved to adjourn at 9:49 pm. Jacobsen seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

## **Council Minutes**

### **Regular Session**

### **Monday, December 18, 2017**

The Council of the City of Freeman met in regular session on Monday, December 18, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, Clifford Tjaden, and Charly Waltner. Absent: John Munkvold. Also attending were Finance Officer Adam Van Ningen, and Tim Waltner from the Freeman Courier. Guests in attendance included the following: Officer Jonathan Slevin, Slade Ammann, Jay Hofer, Cody Fransen, and Duane Walters.

#### **Minutes of the December 5, 2017 Regular Meeting**

Waltner moved to accept the December 5, 2017 regular session minutes as presented. Becker seconded the motion. All votes aye.

#### **Eddie Eagle Youth Program**

Officer Slevin presented a program for youth gun safety. The program is free and only has the cost of printing materials. There is also an Eddie Eagle suit that can be borrowed for the price of shipping and insurance. The materials are for prek-4<sup>th</sup> grade. Officer Slevin has arranged times to speak to the elementary students at the Freeman Public School on March 5 and Freeman Academy on March 6. Council agreed that it looked like a good program.

#### **City Bar Repairs**

Becker discussed items that should be repaired or replaced at the city bar. Becker stated that the weather stripping around the back door needs replacing, the walk-in cooler should have plywood floor replaced, freezer lid is broken, chairs are broken or in bad shape, top load cooler doesn't work well, and there is an occasional sewer smell. Council would like to see prices for these repairs.

#### **Ambulance Tablets**

Council viewed the requirements needed for the ambulance tablets discussed at the last meeting. Waltner moved to purchase 2 Surface Pro 4s with keyboards and cases for \$914.97 each. Jacobsen seconded the motion. Roll call: all votes aye.

#### **Data Backup Options**

Council discussed options for upgrading the backups for the city data since the current system isn't large enough based on the current server data.

Walnter moved to purchase 22 1 TB USB drives. Jacobsen seconded the motion. Roll call: all votes aye.

#### **Other Business**

Slade Ammann spoke regarding the blind corner around Wynken Drive and College Street. Ammann shared his concern about the dangers of the curve and gave examples of options that could help.

#### **Resolution of Automatic Supplemental Appropriation**

Waltner moved to adopt the Resolution of Automatic Supplemental Appropriation due to the unbudgeted South Dakota Department of Agriculture Grant that was received. Tjaden seconded the motion. Roll call: all votes aye.



**AUTOMATIC SUPPLEMENTAL APPROPRIATION**

**WHEREAS**, the City of Freeman has been awarded a grant from the South Dakota Department of Agriculture for tree pruning, tree maintenance, and tree purchase,

**THEREFORE BE IT RESOVLED**, In order to account for these additional funds and the expenditures that were not previously appropriated for in 2017, it is proposed that the following automatic supplemental appropriations be and hereby are adopted in accordance with SDCL 9-21-9.1.

FROM:	100-3340	State Grants	\$ 1,700.00
TO:	100-45200-4225	Tree Trimming	\$ 1,700.00

Dated this 18<sup>th</sup> day of December 2017

SIGNED: \_\_\_\_\_

(SEAL)

Samuel Sorensen, Mayor

ATTEST:

\_\_\_\_\_

Adam Van Ningen, Finance Officer

**Resolution of Budget Allocation**

Council reviewed the allocation of the Contingency budget to properly cover the expenses needed for the city through the end of the year.

Tjaden moved to adopt the Resolution of Budget Allocation. Jacobsen seconded the motion. Roll call: all votes aye.

**RESOLUTION OF BUDGET ALLOCATION**

**WHEREAS** the City of Freeman hereby reallocates additional dollars to the expense funds for the Attorney department, the Insurance Bond department, the Marketing Coordinator department, the Fire department, the Landfill/Recycle department, the Trees & Parks department, and the Community Center department from the Contingency department in the following amounts:

Attorney	\$	3,300.00
Insurance Bond	\$	1,710.00
Marketing Coordinator	\$	5,340.00
Fire	\$	10,600.00
Landfill/Recycle	\$	2,000.00
Trees & Parks	\$	7,450.00
Community Center	\$	4,600.00
Contingency	\$	(35,000.00)

**WHEREAS** additional funds are available from the Contingency department, therefore the Council desires to increase the above department, per accepted government accounting standards in compliance with SDCL 9-21-7;

**WHEREAS** the Council seeks to distribute funds for authorized uses as needed, and furthermore;

**NOW THEREFORE BE ORDAINED** by the Council of the City of Freeman, South Dakota that budget ordinance 2016-09 be hereby supplemented to increase the departments for expenditures as needed in the amounts as necessary to meet the obligations of the municipality, shall be disbursed in accordance to the terms of this supplemental appropriation.

Dated this 18<sup>th</sup> day of December 2017

SIGNED: \_\_\_\_\_  
Sam Sorensen, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Adam Van Ningen, Finance Officer

### **Council Room and Office Chairs**

Council reviewed options for new chairs that were budgeted.

Jacobsen moved to purchase 14 chairs, not set up, for \$245.00 each from Smidt Furniture as presented. Tjaden seconded the motion. Roll call aye votes: Tjaden, Waltner, Gering, and Jacobsen. No votes: Becker. Motion passes 4-1.

### **Community Development & Marketing Coordinator Report**

Joshua Hofer presented his report for the council. Hofer noted his newest task of putting together Welcome Packets for new residents. He also attended a housing trip in Nebraska.

### **Other Business**

Tim Waltner complimented the city staff on their work along the west side of the City Hall building.

### **Executive Session**

Waltner moved to go into Executive Session at 7:59 pm pursuant to SDCL 1-25-2(1) personnel. Becker seconded the motion. All votes aye. Waltner declared out of executive session at 8:15 pm.

Waltner moved to approve the following salaries for 2018. Becker seconded the motion. Roll call: all votes aye.

Mayor	\$1,800/qtr, \$55/special meeting
Council member	\$500/qtr, \$55/special meeting
Planning & Zoning	\$55/meeting
Police Officer – Jonathan Slevin	\$17.47/hour
Police Officer (part-time) – Craig Hansen	\$17.44/hour
Police Officer (part-time) – Doris Higgins	\$17.44/hour
Water Superintendent – Duane Walters	\$22.65/hour
Sewer Operator – Cody Fransen	\$19.00/hour
Refuse/Maintenance – Ken Haar	\$18.01/hour
Finance Officer – Adam Van Ningen	\$21.50/hour
Administrative Assistant – Lisa Jensen	\$15.25/hour
Marketing Coordinator (part-time) – Joshua Hofer	\$18.50/hour
Parks/Mowing (part-time) – Gregg Uecker	\$13.38/hour
Custodian (part-time) – Gregg Uecker	\$12.86/hour
Comm Center Custodian (part-time) – Doris Higgins	\$12.37/hour
Recycle/Rubble Site (part-time) – Jerry Saner	\$12.45/hour
Recycle/Rubble Site (part-time) – Jim Smidt	\$12.17/hour
Recycle Manager (part-time) – Laverne Graber	\$12.61/hour
Librarian, (32 hours/week) – Leann Kaufman	\$15.07/hour
Library (part-time) – Anne Stahl	\$10.25/hour
Library (part-time) – Marian Gering	\$10.29/hour
Library (part-time) – Bonnie Tschetter	\$10.54/hour
Library (part-time) – Judy Graber	\$10.54/hour

Library (part-time) – Leann Schulz-Thomas	\$10.00/hour
Fire Chief	\$1,097/year
Fire Mechanic	\$974/year
Ambulance Chief	\$1,097/year
Ambulance Mechanic	\$282/year
Ambulance EMT	\$13.50/hour

Jacobsen moved to promote Duane Walters at Public Works Director effective January 1<sup>st</sup>, 2018 with a \$0.50 raise and a review in 6 months. Gering seconded the motion. Roll call: all votes aye.

### **Next Meeting**

Tjaden moved to have a Special Meeting December 28, 2017 at 6:30 for interviews. Waltner seconded the motion. Roll call: all votes aye.

Tjaden moved to change the next regular meeting to Monday, January 8, 2018 at 6:30 pm. Jacobsen seconded the motion. Roll call: all votes aye.

### **Adjournment**

Waltner moved to adjourn at 8:25 pm. Tjaden seconded the motion. All votes aye.

Adam Van Ningen, Finance Officer

Sam Sorensen, Mayor

**Council Minutes**  
**Special Session**  
**Thursday, December 28, 2017**

The Council of the City of Freeman met in special session on Thursday, December 28, 2017 at 6:30 pm at the Freeman City Hall. Mayor Sam Sorensen presided and the following members were present: Russ Becker, Charles Gering, Terry Jacobsen, John Munkvold, Clifford Tjaden, and Charly Waltner. Also attending was Tim Waltner from the Freeman Courier.

**Executive Session**

Waltner moved to go into Executive Session at 6:31 pm pursuant to SDCL 1-25-2(1) Personnel. Munkvold seconded the motion. All votes aye. Jacobsen declared out of executive session at 9:02 pm. No action taken.

**Other Business**

Waltner moved to raise Council salary from \$450.00/quarter to \$500.00/quarter and to raise Mayor salary from \$900.00/quarter to \$1,000.00/quarter. Becker seconded the motion. Roll call: all votes aye.

**Next Meeting**

The next regular meeting will be Monday, January 8, 2018 at 6:30 pm.

**Adjournment**

Waltner moved to adjourn at 9:26 pm. Tjaden seconded the motion. All votes aye.

Sam Sorensen, Mayor